



**AGENDA**  
**COMMITTEE OF THE WHOLE MEETING**  
**Wednesday, October 23, 2024 @ 6:30 PM**  
**Council Chambers, 1 Parklane Drive, Strathmore AB**

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	Page
1. CALL TO ORDER	
2. CONFIRMATION OF AGENDA	
3. BUSINESS	
3.1. Community Group Funding Requests	2 - 290
<a href="#">Agenda Item - RFD-24-156 - Pdf</a>	
4. ADJOURNMENT	



# Report for Council

**To:** Council

**Staff Contact:** Claudette Thorhaug, Legislative Services Officer

**Date Prepared:** August 29, 2024

**Meeting Date:** October 23, 2024

**SUBJECT:** Community Group Funding Requests

**RECOMMENDATION:** Information for Council.

## STRATEGIC PRIORITIES:



Affordable  
Housing



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## **HOW THE STRATEGIC PRIORITIES ARE MET:**

A Committee of the Whole Meeting has been scheduled to provide community groups requesting funding an equal opportunity to speak and present before Council. The meeting will allow Council to hear the requests from the community and to allocate funds that will fit within the Town of Strathmore's budget and align with Council's strategic priorities.

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## SUSTAINABILITY

### **ECONOMIC SUSTAINABILITY:**

N/A

### **SOCIAL SUSTAINABILITY:**

N/A

### **ENVIRONMENTAL SUSTAINABILITY:**

N/A

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### **IMPLICATIONS OF RECOMMENDATION:**

#### **GENERAL:**

This meeting will allow Council the ability to hear funding requests from community groups before starting budget deliberations.

#### **ORGANIZATIONAL:**

For the 2025 Budget, Council will be hearing all Community Group Funding requests in one meeting and will use that information to inform future Council decisions.

#### **OPERATIONAL:**

This meeting will provide Administration with an approximate amount of funds to be allocated for community groups in the 2025 Budget.

#### **FINANCIAL:**

The Town of Strathmore is preparing for the 2025 Budget. This meeting will allow Council and Administration to hear all funding requests from community groups while reserving a decision on funding until budget deliberations have concluded.

#### **POLICY:**

N/A

#### **IMPLEMENTATION:**

Following the meeting, Council will have three meetings for budget deliberations (November 19, 21 and 27). The operating and capital budgets are tentatively scheduled for approval on December 4, 2024.

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#### **BACKGROUND:**

In 2022, the Town changed its processes and started holding a "community delegation night", where community groups were given the opportunity to make funding requests prior to budget deliberations. 2023 saw ten (10) Community Groups attend and present requests to Council.

On October 23, 2024 a Committee of the Whole Meeting is scheduled and sixteen community groups will present funding requests to Council.

The order of presentation is as follows:

1. Shock Trauma Air Rescue Service (STARS)
2. Badlands Search and Rescue Association
3. Kakato'si Kristian Ayoungman Foundation
4. Communities in Bloom Society
5. Strathmore Overnight Shelter Society
6. Strathmore and District Agricultural Society
7. True North Society
8. Wheatland Society of Arts
9. Strathmore Youth Theatre Program
10. Strathmore Performing Arts Festival
11. Mainsprings Pregnancy and Family Support Association
12. The Strathmore & Wheatland County Christmas Hamper Society
13. Strathmore Municipal Library Board
14. Community Mediation Calgary Society
15. Royal Canadian Legion Strathmore Branch #10
16. Happy Cat Sanctuary

An overview of the 2025 funding request amounts, as compared to 2024, can be found in Attachment I.

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**KEY ISSUE(S)/CONCEPT(S):**

N/A

**DESIRED OUTCOMES:**

For Council to get all relevant information regarding community group funding requests and make informed decisions during budget deliberations.

**COMMUNICATIONS:**

Budget Meetings have been scheduled for November 19, 21 and 27, 2024. These meetings will be open to the public.

**ALTERNATIVE ACTIONS/MOTIONS:**

N/A

**ATTACHMENTS:**

[Attachment I: October 23, 2024 Community Delegation Night \(Funding Requests\) \(1\)](#)  
[Attachment II: Shock Trauma Air Rescue Service \(STARS\) Funding Application Redacted](#)  
[Attachment III: Badlands Search and Rescue Association Application for Funding Redacted](#)  
[Attachment IV: Kakato'si Kristian Ayoungman Foundation Funding Application Redacted](#)  
[Attachment V: Communities in Bloom Society Funding Application Redacted](#)



[Attachment VI: Strathmore Overnight Shelter Society Funding Application Redacted](#)  
[Attachment VII: Strathmore Agricultural Society Funding Application Redacted](#)  
[Attachment VIII: True North Society Funding Application Redacted](#)  
[Attachment IX: Wheatland Society of Arts Funding Application Redacted](#)  
[Attachment X: Strathmore Youth Theatre Program Redacted](#)  
[Attachment XI: Strathmore Performing Arts Festival Funding Application Redacted](#)  
[Attachment XII: Mainsprings Pregnancy and Family Support Association Redacted Funding Application Redacted](#)  
[Attachment XIII: The Strathmore & Wheatland County Christmas Hamper Society Funding Application Redacted](#)  
[Attachment XIV: Strathmore Municipal Library Board Funding Application](#)  
[Attachment XV: Community Mediation Calgary Society Funding Application Redacted](#)  
[Attachment XVI: Strathmore Legion #10 Funding Application Redacted](#)  
[Attachment XVII: Happy Cat Sanctuary Funding Application Redacted](#)

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Johnathan Strathdee, Manager of Legislative Services

Approved  
- 15 Oct  
2024

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved  
- 16 Oct  
2024

Kevin Scoble, Chief Administrative Officer

Approved  
- 17 Oct  
2024

## 2025 Community Group Funding

Organization Name	2024 Funded Amount	2024 Funding Approved	2025 Requested Amount	2025 Operating Budget
STARS	\$10,000	\$10,000	\$14,339	\$10,000
Strathmore & Wheatland County Christmas - Hamper Society	\$0	\$5,000	\$5,000	\$5,000
Strathmore Overnight Shelter Society	\$0	\$20,000	\$40,000	\$20,000
Wheatland Society of Arts	\$40,000	\$40,000	\$40,000	\$40,000
Strathmore Ag. Society - Celebration of Lights	\$10,000	\$10,000	\$10,000	\$10,000
Library Board	\$341,251	\$377,000	\$425,698	\$388,300
Kakato'si Ayoungman Foundation	\$0	\$10,000	\$15,000	\$10,000
Happy Cat	\$50,000	\$50,000	\$50,000	\$50,000
Communities in Bloom Society	\$5,000	\$0	\$5,000	\$0
True North (formerly Wheatland Crisis Society)	\$0	\$0	\$14,000	\$0
Badlands Search and Rescue Association	\$0	\$0	\$65,000	\$0
Strathmore Youth Theatre Company	\$0	\$0	\$5,000	\$0
Mainsprings Pregnancy and Family Support Association	\$0	\$0	\$5,000	\$0
Strathmore Performing Arts Festival	\$0	\$0	\$5,000	\$0
Community Mediation Calgary Society	\$0	\$0	\$45,000	\$0
Royal Canadian Legion Strathmore Branch #10	\$0	\$0	\$28,600	\$0
<b>Total Community Group Funding</b>	<b>\$456,251</b>	<b>\$522,000</b>	<b>\$772,637</b>	<b>\$533,300</b>

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** July 29, 2024 10:27:36 AM

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CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Monday July 29th 2024 10:26 AM with reference number 2024-07-29-005.

- **Applicants Name**  
Jackie Seely
- **Organization Name (If Applicable)**  
Shock Trauma Air Rescue Service (STARS)
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
FOIP, Sec. 17
- **FOIP, Sec. 17**
- **Applicant's Address**  
1441 Aviation Park NE, Calgary, Alberta T2E 8M7
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Jackie Seely, Southern Alberta Municipal Liaison
- **Please select the purpose of your presentation.**  
Request for Funding
- **Please provide a brief summary regarding your delegation in the space provided.**

As an essential component of your community's emergency services, STARS specializes in the most acute, life-threatening illnesses and injuries being the best hope for the Town of Strathmore residents in a worst-case scenario. The presentation is an annual update to council on new happenings at STARS, mission statistics pertaining to your area. and residents, and a funding request. Since STARS inception in 1985, we have flown over 60,000 missions and continue to be built by the community, for the community. It is partnership that has made it possible for over 38 years.

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

Yes

- **If you have appeared before Council on the same topic within the past six months, your request may not be granted. If yes, please explain the reason for a request to appear before Council again regarding the same topic.**

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[This is an automated email notification -- please do not respond]

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>	FOIP, Sec.17		
<b>MAILING ADDRESS:</b>	Street		
	City		
	Postal Code		
<b>EMAIL ADDRESS:</b>	FOIP, Sec. 17		
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street			
City		Postal Code	

NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:

--

EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:

--

DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

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- ☐ Budget for the funding application is attached
- ☐ Previous Year's Financial Statement is attached
- ☐ Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

PRINT FULL NAME  
PRINT TITLE OF APPLICANT  
SIGNATURE OF APPLICANT

FOIP, Sec. 17

## Town of Strathmore Funding Accountability Report

Each of the Community Associations shall be subject to the following conditions relative to their funding request;

1. An Income & Expense Statement for the Project that funds were applied for.
2. A paragraph explaining how the funds were expended.
3. The report is due within 60 days of the completion of the Project.
4. All conditions must be satisfied before any further applications will be considered.
5. This report must be signed by two executive officers of the Community Association.

Project Title:	Critical Care Mission Operations – Alberta		
Community Association:	Shock Trauma Air Rescue Service Foundation (STARS)		
Contact Information:	Name:	Phone:	Email:
	Jackie Seely	FOIP, Sec. 17	FOIP, Sec. 17
Website (if applicable):	<a href="http://www.stars.ca">www.stars.ca</a>		
Mailing Address:	1441 Aviation Park NE, Calgary AB T2E 8M7		
Amount Requested:	\$14,339.00	Application Date:	Sept. 24, 2024

### PROJECT INFORMATION:

Total Amount Received:	\$10,000
Date(s) Project Took Place:	2024
What were the funds used for?	Critical Mission Operations
Provide an update on the goals and activities of the project. Did the project meet its desired objectives?	At STARS we measure success in numbers 60,000+ missions since 1985; 3,927 missions in 2023/24 FY; 10+ missions/day on average, 37,365 (100+/day) emergency requests handled in 2023/24.
Was the project successful?	Yes
If you received partial funding, how did that impact the project?	n/a
Please indicate the number of Strathmore citizens this project impacted?	See attached.
How many individuals participated in the project?	496
How many volunteers participated in the project?	578
Approximately how many total volunteer hours were contributed to the project?	2,070

### PROJECT EXPENSES:

Item:	Expense:
Please refer to attached consolidated financial report.	\$
	\$
	\$
<b>TOTAL EXPENSES:</b>	<b>\$</b>

**NARRATIVE:**

Please provide an anecdotal example of your project success. Attach a photo if available.

Since our very first mission in 1985, providing critical care, anywhere has been our North Star – our guiding light in everything we do. Our flying intensive care units, crewed by world-class air medical personnel, are a beacon of hope to those in their hour of greatest need.

[Never too far \(youtube.com\)](#)





Submit one (1) original signed copy of this report (via email or in person) to:

Town of Strathmore  
1 Parkland Drive  
Strathmore, AB  
T1P 1K2

Attn: Riley Brolly  
E-mail: lsadmin@strathmore.ca

**DECLARATION:**

I declare that all of the information in the report is accurate and complete and that the report is made on half of the Community Association names on page one with its full knowledge and consent.

FOIP, Sec. 17

FOIP, Sec. 17

SIGNATURE

SIGNATURE

**Report Completed By:**

**Officer Name:**

Jackie Seely

Jeri-Lynn Johnston, VP Foundation

October 09, 2024

October 09, 2024

DATE

DATE



**“Without the  
support STARS  
has from  
people like you,  
I wouldn’t be  
here today.”**

**ALLY  
IMPACT  
REPORT  
TOWN OF  
STRATHMORE**

# Thank you, Town of Strathmore

## You make critical care anywhere, possible.

In 2023 and 2024, the Town of Strathmore generously donated \$10,000 each year to support STARS flight operations from the Calgary base that serves the southern region of Alberta - **Thank you!** We are sincerely grateful for your commitment to our fight for life.

STARS was built by the community, for the community, and thanks to allies like you, we can continue to reach the communities within Western Canada and the patients within who need our help for generations to come.

With you by our side, we can surpass obstacles and extend beyond boundaries, whether it be by air, ground, or satellite link. You allow STARS to use any transportation and tools necessary to reach patients and deliver the care that can save lives.

Your ongoing, steadfast support has been instrumental in providing critical care to those in our communities who need it most, like one of our Very Important Patients, Charlotte McHugh.

Because the Town of Strathmore shares STARS' mission that access to critical care should be available anywhere, we were able to be there for Charlotte on the day of her accident.

Your commitment provides essential training and tools for critical care, from necessary technology to equipment, and most importantly, your support makes that immediate response possible for people every day. We look forward to showing you more about the impact of this gift.

From all of us at STARS, and on behalf of the patients we serve, **thank you.**





# MISSION STATISTICS

## TOWN OF STRATHMORE

TOWN OF STRATHMORE / WHEATLAND COUNTY @ DECEMBER 31, 2023	2019	2020	2021	2022	2023	TOTAL
Near Bassano (within Wheatland County)	1					1
Near Carseland (within Wheatland County)	1	2	2	2	1	8
Near Cheadle	3	3		3		9
Near Gleichen (scene and SAR within Wheatland County)	7	11	3	7	5	33
Near Hussar	2	1	2	1		6
Near Keoma (within Wheatland County)			1		1	2
Near Langdon (within Wheatland County)	1	1				2
Near Rockyford		2		5	1	8
Siksika Nation (within Wheatland County)	3	3		6	2	14
Near Standard	2	1	1	1	2	7
Town of Strathmore Hospital (critical inter-facility transfers)	11	19	12	15	25	82
Town of Strathmore (scene calls)	4	6	12	6	6	34
<b>TOTAL</b>	<b>35</b>	<b>49</b>	<b>33</b>	<b>46</b>	<b>43</b>	<b>206</b>

Since 2019, (up to and including December 31, 2023) because of your support, STARS was able to carry out 206 critical inter-facility, search and rescue and scene missions within Wheatland County, the Town of Strathmore and the hospital that serves your area. Thank you for helping to support the residents of the Town of Strathmore in the communities where they live, work and play.

Your gifts make an impact and help improve and enhance our responsiveness to every patient's unique situation. Within the last year, because of the generous support from you, STARS completed a mass training initiative – certifying all crew in ultrasound technology. We piloted a portable weather station to enhance the accuracy of our weather data. And we became the first air ambulance in Canada to employ the Massive Hemorrhage Protocol – where in addition to blood products, STARS carries two special medications that help stop bleeding. Each of these innovations would not be possible without the support of you – our donors.

Thank you for your steadfast commitment to STARS. Your commitment helps STARS maintain the highest level of critical care for your residents and ensures that health and safety is of the utmost priority.

# THANK YOU







**As an ally, you provide the community with reassurance for when the unthinkable happens. You allow us to provide care for everyone regardless of their social or economic circumstance. It doesn't matter who. It doesn't matter where. Our mission is to be there – physically or virtually, in whatever capacity we can help. Thank you for enabling us to be there when we're needed most.**

**36,390**

TOTAL NUMBER OF  
EMERGENCY  
REQUESTS HANDLED

**99**

AVERAGE DAILY NUMBER  
OF EMERGENCY  
REQUESTS HANDLED

**3,365**

HELICOPTER MISSIONS  
FLOWN ACROSS  
THE PRAIRIES



**The first moments of a medical emergency can determine the difference between life and death, permanent damage and full recovery. Those critical moments have a direct impact on the patient, their family and on the health-care system and safety of our society.**

Because of your belief in our mission to provide critical care, anywhere, we can be there for the next patient who needs us most. Whether it's in the air, on the ground or virtually, we can be there for patients like Charlotte McHugh, because of our allies.

Your support of STARS helped to save her life.

On a foggy August morning, Charlotte had just left the family farm for her nursing job in the city when a truck barreled through a stop sign and into the driver's side of her car.

**Here is Charlotte's story.**



07:39:31

911 dispatchers contact STARS minutes after receiving the initial call. With the severity of the accident and the uncertainty of Charlotte's condition, they request STARS be put on standby before first responders arrive on scene.

## Care on the line

That morning, Leo Leblanc is one of the STARS communications specialists on shift when the call came into the STARS Emergency Link Centre (ELC). This is where STARS medical crew and helicopters are dispatched; local first responders or rural hospitals contact us for help and critical care is facilitated virtually. The STARS ELC is the beginning of a patient's best hope in a worst-case scenario.

STARS ELC communications specialists consult with Dr. David Lendrum, the on-call transport physician, to determine if the helicopter is needed. The answer is yes.

*"STAR-1, Link Centre, you are on pre-alert for a scene call."*



07:39:52

The STARS ELC alerts the pilots and critical care team, including a flight nurse and a flight paramedic.



## You upgrade essential technology.

### A \$400,000

Computer-aided dispatch system

### B \$3,000

Ultra widescreen monitor

### C \$2,500

Specialized Bluetooth headset

### D \$75,000/yr

Internet protocol phone system

### E \$1,500

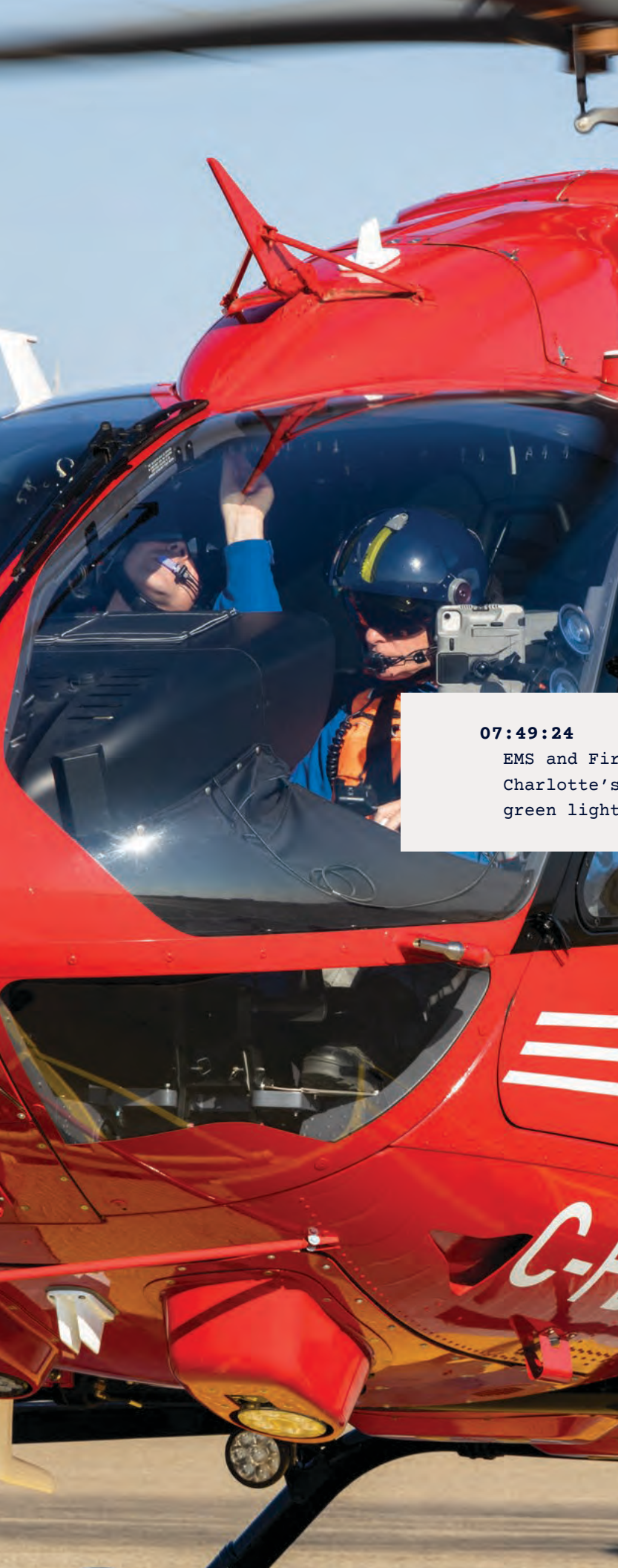
Ergonomic dispatch chair

### F \$165

STARS ELC team uniform







## Readiness to respond

"Anytime we get a call, pilots are notified first. We do a weather check to ensure we can get there and back safely with a critical patient on board," says Gary Bergen, one of the two pilots on Charlotte's mission.

"We determined it was safe to fly, but because of the fog, we wouldn't be able to land at the scene where Charlotte needed help – we would have to land five kilometres away."

The team in the STARS ELC coordinates with first responders to determine a landing zone while alerting the hospital where Charlotte will be flown.

**07:49:24**

EMS and Fire Department arrive on scene and determine Charlotte's condition is critical. STARS is given the green light to launch.

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"From the time that the call came in from the field, to the time that we were airborne, was **less than 10 minutes**. Her injury was such that she only had a limited time to get it fixed or she was going to die."

- Pat Jeffery, STARS NURSE

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## Critical care, anywhere

In a case like Charlotte's, the new H145 automation feature allows the pilot to focus on how best to proceed when faced with hazards such as fog, so we make the safest decisions.

Communication upgrades mean that the STARS crew can contact the ELC, first responders, and allow physicians remote access to patient data in real time, all at the same time.

Thanks to the generosity of the community, the new H145 helicopters will sustain and grow our ability to provide the best care available to patients who need us most, no matter where they are.



**You keep us ready to fly when needed most.**

Helicopter missions flown, 2022-23



**07:56:00**

The STARS helicopter lifts off from the base.

We are wherever we need to be, using any transportation and tools necessary to reach our patients and deliver the care that can save their lives.

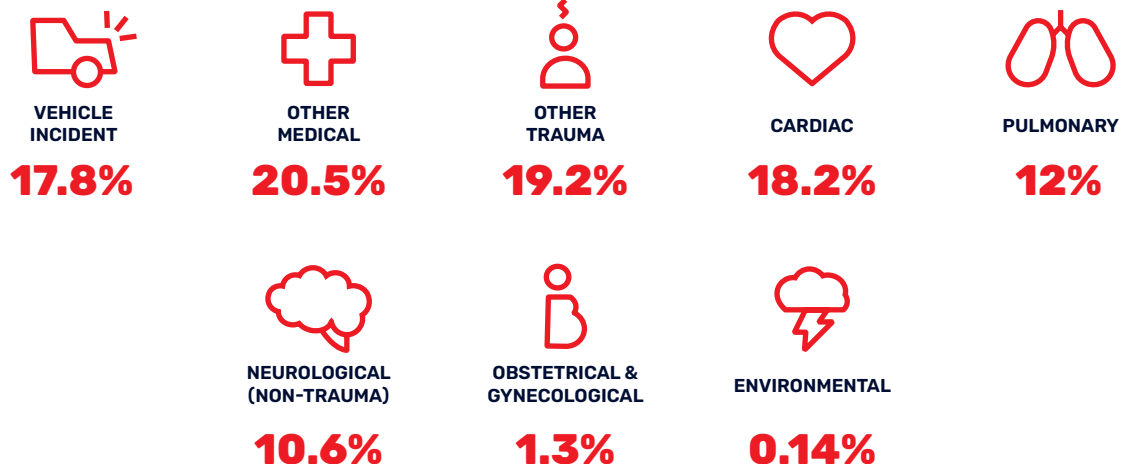
For Charlotte, it is the helicopter, even with the fog.

"The transport aspect of Charlotte's mission was a single element of what needed to happen to save her life and was likely the least complicated," said Chad Hegge, STARS paramedic.

**08:19:00**

The helicopter lands in a field to meet EMS. STARS nurse and paramedic begin assessing Charlotte's condition.

## Incident types, 2022-23





## You provide the tools for critical care.

**A \$37,000**

Transport ventilator

**B \$3,700**

In-flight ultrasound

**C \$400**

Intraosseus kit

**D \$45,000**

Portable video laryngoscope

**E \$700**

Blood on Board cooler



A

B

D

C

E

08:49:00

STARS medical crew provide sedation and paralysis before a portable video laryngoscope is used to intubate Charlotte. The team takes off for the hospital.

Pat and Chad take control of Charlotte's breathing with an external mask. Their initial assessment indicates she is bleeding but can't locate the source externally. Needles inserted into her chest return blood instead of the expected rush of air. Charlotte's veins collapse, so a needle is drilled into her upper arm with an **intraosseus kit** to provide fluids and medications.

Charlotte is placed on a **mechanical ventilator** to help her breathe. Two units of blood are administered and an **ultrasound** is performed to confirm bleeding in her chest.

"I had no idea there was that kind of technology and skill that was required," Charlotte said. "I think they used almost every piece of equipment in there to keep me alive long enough to get me to the hospital. It's truly amazing to me what they can do."

The vast array of equipment and tools on board, coupled with the skills and experience of the medical team, help Charlotte survive to see her family again. From the **blood we carry**, to the **video laryngoscope** we used to help secure her airway, it's because of allies like you that these vital tools and ongoing crew training are available to us.

Throughout the entire mission Dr. Lendrum remains on the line, determining hospital availability, providing medical consult and assisting with coordination.

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"There are not many times where we go into a situation where someone is as critically injured as this. We had to use all of our tools and skills and it made a difference. It's great that we have donors that believe in what we're doing."

- Chad Hegge, FLIGHT PARAMEDIC

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## More than transport

STARS is much more than a means of transportation.

The main service we provide has always been, and continues to be, critical care whether by air, ground, or satellite link.

From transport physicians on call 24/7, to nurses and paramedics who are ready to be dispatched, to the first responders and rural health care providers, who our ELC work with daily, it's always about the patient.

## You give opportunities for essential training.

Air Medical Crew training, 2022-23

**116**

STARS AIR MEDICAL CREW  
(AMC) MEMBERS

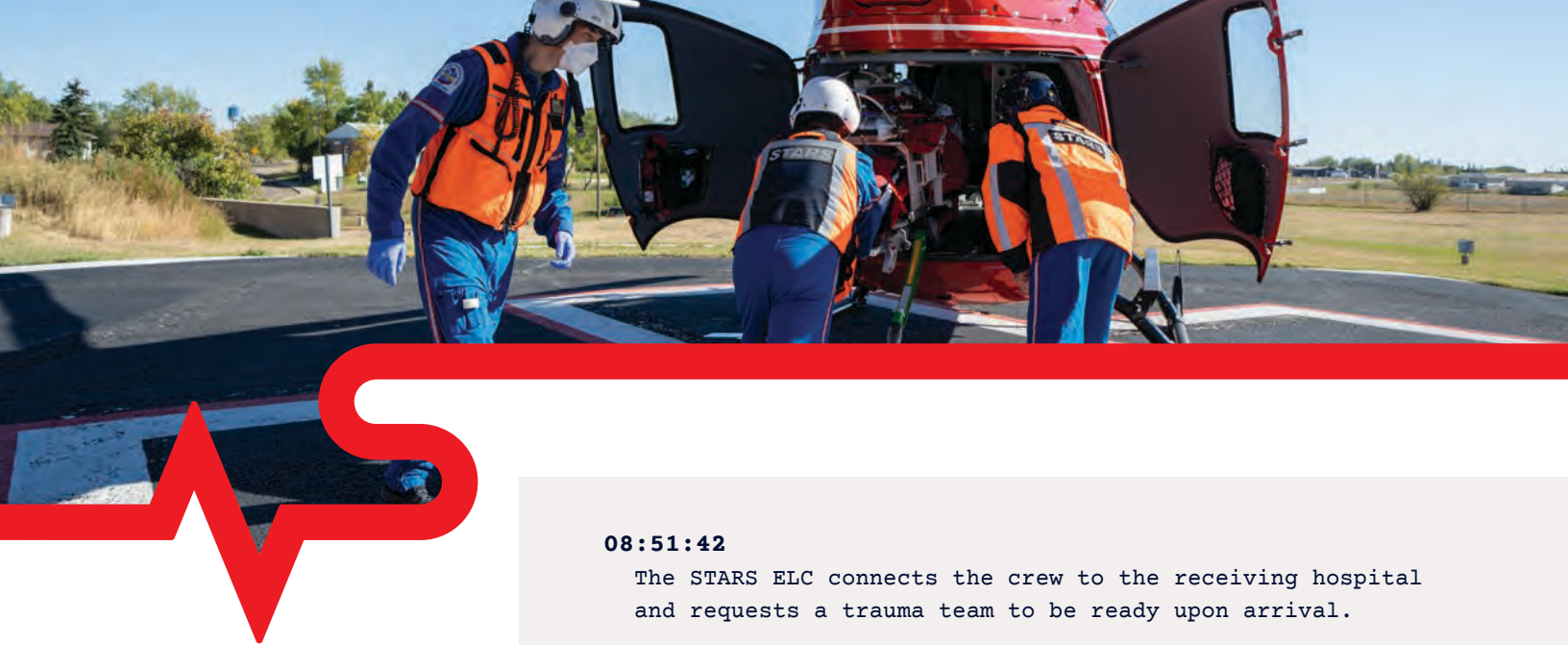
**150**

NUMBER OF HOURS OF  
TRAINING/AMC MEMBER/YEAR

**17,400**

CUMULATIVE HOURS OF  
TRAINING/YEAR

Dr. Doug Martin, a STARS Transport Physician, consults on a patient call, virtually providing assistance and direction to the STARS crew.



**08:51:42**

The STARS ELC connects the crew to the receiving hospital and requests a trauma team to be ready upon arrival.

**08:59:00**

The STARS helicopter arrives at hospital. Charlotte is transferred to the hospital's trauma team where she is rushed to the operating room.

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“I was bleeding from the hole in my heart. They think it was the sheer force of the collision that caused a tear in my left ventricle. I had several ribs broken, a couple of them had to be removed during surgery, so my chest was crushed. It was a disaster.”

- Charlotte McHugh, STARS VERY IMPORTANT PATIENT

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**09:57:16**

The crew returns to the STARS base to prepare for the next patient who needs us.

Your support keeps us in the fight for life.

**\$10M**

APPROXIMATE ANNUAL  
COST PER BASE

**34,853**

ANNUAL DONORS

**555**

ACTIVE VOLUNTEERS



## Coming full circle

A few years after her mission, Charlotte is working at an immunization clinic, and Pat happens to be there to receive a vaccine.

She sits down next to Charlotte, who is shocked at the name that pops up on her screen. She looks up and says, "Pat Jeffery, you saved my life!"

"Maybe, in a way, I helped save her life so down the road, she could help save mine by giving me my vaccination," Pat would later say.



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“Before STARS, people died. I would not have survived by ground ambulance. Instead, I got to see my kids graduate. STARS is a wonderful thing, and I’m ever so grateful to STARS for saving my life. And if anybody’s thinking that it’ll never happen to them, they don’t know, because I didn’t think it would ever happen to me.”

- Charlotte McHugh, STARS VIP

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**You shape the  
future of  
critical care.**

Your support helps save people like Charlotte, wherever they are, whenever they need critical care. Together, we are on the leading edge of advances in technology and medicine, we’re expanding care methods to meet the patient’s needs, and together we are providing critical care into the future.

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**Thank you.**

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Have questions about what we do  
or what it means to be an ally?

**We want to hear from you!**

**JACKIE SEELY**

Donor Relations & Development Officer  
403-793-1262  
jseely@STARS.CA



1-888-797-8277 | [info@stars.ca](mailto:info@stars.ca) | [stars.ca](http://stars.ca)





# 2023/24 FINANCIAL REPORT





# 2023/24 YEAR IN REVIEW



STARS is a charitable, non-profit organization funded by our allies: visionary individuals, organizations, businesses, event partners and governments.

Since 1985, our success has been grounded in community partnerships and donations. We are committed to continuing those alliances and providing life-saving services well into the future, for your children, your grandchildren, and beyond.

Below you'll find a breakdown of our annual revenue.

## ////// HOW WE ARE FUNDED

**Fiscal 2023-24 revenues of \$99,045 (amounts in 000's)<sup>1</sup>**

**GOVERNMENT  
CONTRIBUTIONS**

**\$38,302**

**DONATIONS &  
FUNDRAISING**

**\$36,457**

**AB & SK LOTTERIES <sup>1,2</sup>**

**\$14,437**

**INDUSTRY SERVICES  
REVENUE**

**\$5,658**

**INVESTMENT & OTHER  
INCOME**

**\$3,486**

**CALENDAR<sup>2</sup>**

**\$705**

<sup>1</sup> Excludes prior year receipts of \$4,891 related to the fleet renewal and \$4,545 related to the 2022-23 lottery recognized in current year revenues

<sup>2</sup> Shown on a net basis

//// The accompanying consolidated financial statements of STARS as at March 31, 2024 and all other financial and operating information contained in this Annual Financial Report are the responsibility of Management. The consolidated financial statements have been prepared in accordance with accounting policies detailed in the notes to the consolidated financial statements and in accordance with generally accepted accounting principles in Canada.

The organization's systems of internal controls have been designed and maintained to provide reasonable assurance that assets are properly safeguarded and that the financial records are sufficiently well maintained to provide relevant, timely and reliable information to Management. Management believes the systems of internal controls were operating effectively in the 2023-24 fiscal year.

Public Accountants, appointed by the Board of Directors, have independently examined the consolidated financial statements. The Audit and Finance Committee has reviewed these consolidated financial statements with Management and the Public Accountants.

The Board of Directors has approved these consolidated financial statements on the recommendation of the Audit and Finance Committee.

[Originally signed by Katherine Emberly]  
President and Chief Executive Officer  
STARS

[Originally signed by Linda Dalgetty, FCPA, FCA]  
Chief Financial Officer  
STARS

June 26, 2024



**YE 20  
24**

## **CONSOLIDATED FINANCIAL STATEMENTS**

SHOCK TRAUMA AIR RESCUE SERVICE

March 31, 2024

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## Independent auditor's report

To the Board of Directors of Shock Trauma Air Rescue Service

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### Our opinion

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of Shock Trauma Air Rescue Service and its subsidiary (together, the Organization) as at March 31, 2024 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### What we have audited

The Organization's consolidated financial statements comprise:

- the consolidated statement of financial position as at March 31, 2024;
- the consolidated statement of fundraising, operations and change in net assets for the year then ended;
- the consolidated statement of cash flows for the year then ended; and
- the notes to the consolidated financial statements, which include significant accounting policies and other explanatory information.

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### Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the consolidated financial statements* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Independence

We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada. We have fulfilled our other ethical responsibilities in accordance with these requirements.

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### Responsibilities of management and those charged with governance for the consolidated financial statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for

PricewaterhouseCoopers LLP

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"PwC" refers to PricewaterhouseCoopers LLP, an Ontario limited liability partnership.





such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

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### **Auditor's responsibilities for the audit of the consolidated financial statements**

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to



the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Organization to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

FOIP, Sec. 17

Chartered Professional Accountants

Calgary, Alberta  
June 27, 2024

# CONSOLIDATED STATEMENT OF FINANCIAL POSITION

**Year ended March 31,**  
*(Canadian dollars in thousands)*

	2024 \$	2023 \$
<b>Assets</b>		
<b>Current</b>		
Cash	63,131	45,345
Restricted cash - fleet contributions and grants <i>[note 11]</i>	—	23,599
Investments <i>[notes 7 and 11]</i>	3,232	2,750
Accounts receivable <i>[note 3]</i>	1,036	1,788
Deferred expenses <i>[note 15]</i>	1,259	6,237
Prepaid expenses	1,152	1,129
Risk management contracts <i>[note 20]</i>	—	1,377
Deposits <i>[note 4]</i>	160	—
Assets held for sale <i>[note 5]</i>	—	4,686
Inventory <i>[note 6]</i>	2,760	2,144
<b>Total current assets</b>	<b>72,730</b>	<b>89,055</b>
Deposits <i>[note 4]</i>	—	121
Investments <i>[note 7]</i>	14,453	13,370
Maintenance contracts <i>[note 8]</i>	8,047	5,092
Property and equipment <i>[note 9]</i>	120,682	126,532
	<b>215,912</b>	<b>234,170</b>
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accrued liabilities <i>[note 10]</i>	7,908	9,160
Deferred revenue <i>[note 15]</i>	2,551	11,871
Current portion of long-term debt <i>[note 11]</i>	—	23,184
<b>Total current liabilities</b>	<b>10,459</b>	<b>44,215</b>
Deferred contributions <i>[note 12]</i>	86,985	12,019
Deferred fleet contributions and grants <i>[note 13]</i>	—	86,902
<b>Total liabilities</b>	<b>97,444</b>	<b>143,136</b>
Commitments and contingencies <i>[note 18 and 22]</i>		
<b>Net assets <i>[note 14]</i></b>		
Capital preservation fund	118,211	90,777
Endowment fund - externally restricted	257	257
<b>Total net assets</b>	<b>118,468</b>	<b>91,034</b>
	<b>215,912</b>	<b>234,170</b>

See accompanying notes to the consolidated financial statements

On behalf of the Board:

[Originally signed by Curtis Stange]  
Director – Board Co-chair

[Originally signed by Carla Madra]  
Director – Audit & Finance Chair

# CONSOLIDATED STATEMENT OF FUNDRAISING, OPERATIONS & CHANGE IN NET ASSETS

**Year ended March 31,**  
(Canadian dollars in thousands)

	<b>2024</b>	<b>2023</b>
	<b>\$</b>	<b>\$</b>
<b>Fundraising activities</b>		
<b>Donations and fundraising</b>		
Gross revenue [notes 12 and 13]	<b>36,457</b>	29,190
Direct fundraising expenditures	<b>(5,784)</b>	(5,540)
	<b>30,673</b>	23,650
<b>Lottery [note 15]</b>		
Gross revenue	<b>42,940</b>	32,725
Direct expenditures, including prizes	<b>(23,958)</b>	(18,558)
	<b>18,982</b>	14,167
<b>Calendar</b>		
Gross revenue	<b>1,386</b>	1,415
Direct expenditures	<b>(681)</b>	(700)
	<b>705</b>	715
<b>Total net fundraising revenue before other expenditures</b>	<b>50,360</b>	38,532
General fundraising and administrative expenditures	<b>(2,479)</b>	(2,375)
<b>Excess of revenue over expenditures from fundraising</b>	<b>47,881</b>	36,157
<b>Operating activities</b>		
<b>Operating revenue</b>		
Government contributions	<b>38,302</b>	37,196
Government fleet contributions - Federal and Provincial [notes 12 and 13]	<b>4,891</b>	4,969
Site registration recoveries	<b>3,195</b>	3,628
Fee for services [note 16]	<b>2,463</b>	3,121
	<b>48,851</b>	48,914
<b>Operating expenditures</b>		
Aviation operations [note 6]	<b>32,936</b>	32,126
Clinical operations	<b>24,431</b>	21,924
STARS Emergency Link Centre	<b>4,842</b>	4,735
Base operations and administration	<b>11,037</b>	9,648
Amortization [note 9]	<b>10,369</b>	10,224
	<b>83,615</b>	78,657
<b>Deficiency of revenue over expenditures from operations</b>	<b>(34,764)</b>	(29,743)
<b>Consolidated excess of revenue over expenditures before other items</b>	<b>13,117</b>	6,414
Investment and other income [note 7]	<b>3,486</b>	970
(Loss) gain on risk management contracts [note 20]	<b>(203)</b>	1,415
<b>Consolidated excess of revenue over expenditures before net gain on sale of assets held for sale</b>	<b>16,400</b>	8,799
Accelerated amortization of deferred contributions on sale of assets held for sale	<b>7,184</b>	536
Gain on sale of assets held for sale	<b>3,850</b>	6,462
<b>Net gain on sale of assets held for sale [note 5]</b>	<b>11,034</b>	6,998
<b>Consolidated excess of revenue over expenditures</b>	<b>27,434</b>	15,797
Net assets, beginning of year	<b>91,034</b>	75,237
<b>Net assets, end of year</b>	<b>118,468</b>	91,034

See accompanying notes to the consolidated financial statements

## CONSOLIDATED STATEMENT OF CASH FLOWS

March 31, 2024  
(Canadian dollars in thousands)

Year ended March 31, (Canadian dollars in thousands)	2024 \$	2023 \$
<b>Operating activities</b>		
Consolidated excess of revenue over expenditures	27,434	15,797
Add (deduct) items not affecting cash:		
Amortization of property and equipment [note 9]	10,369	10,224
Amortization of deferred contributions [note 12]	(8,362)	(1,132)
Accelerated amortization of deferred contributions on sale of assets held for sale [note 12]	(7,184)	(536)
Amortization of deferred fleet contributions and grants [note 13]	—	(5,660)
Unrealized (gain) loss on investments [note 7]	(965)	557
Unrealized gain on risk management contracts [note 20]	—	(381)
Realized loss on risk management contracts [note 20]	203	—
Gain on sale of assets held for sale [note 5]	(3,850)	(6,462)
	17,645	12,407
Net change in non-cash working capital items [note 17]	(8,436)	(908)
<b>Cash provided by operating activities</b>	<b>9,209</b>	<b>11,499</b>
<b>Financing activities</b>		
Proceeds from long-term debt [note 11]	—	8,200
Repayments of long-term debt [note 11]	(23,184)	(3,181)
Proceeds on settlement of risk management contracts [note 20]	1,174	—
Deferred contributions received [note 12]	3,610	995
Deferred fleet contributions and grants received [note 13]	—	5,757
<b>Cash (used in) provided by financing activities</b>	<b>(18,400)</b>	<b>11,771</b>
<b>Investing activities</b>		
Purchase of investments	(2,245)	(1,533)
Proceeds from sale of investments	1,645	944
Proceeds on sale of assets held for sale, net of selling costs of \$34 (2023 - \$409) [note 5]	8,536	11,384
Deposits, net of transfers to property and equipment [note 4]	(39)	2,862
Purchase of property and equipment [note 9]	(4,519)	(17,851)
<b>Cash provided by (used in) investing activities</b>	<b>3,378</b>	<b>(4,194)</b>
<b>Net (decrease) increase in cash and restricted cash</b>	<b>(5,813)</b>	<b>19,076</b>
Cash and restricted cash, beginning of year	68,944	49,868
<b>Cash, end of year</b>	<b>63,131</b>	<b>68,944</b>

See accompanying notes to the consolidated financial statements

March 31, 2024  
(Canadian dollars in thousands)

## 1. Nature of operations

These consolidated financial statements represent the consolidated financial position and operations of Shock Trauma Air Rescue Service ("Service") and Shock Trauma Air Rescue Service Foundation ("Foundation"). Collectively, these entities are referred to as "STARS" or the "Organization".

Service and Foundation are registered federally under the Canada Not-for-Profit Corporations Act. Through its right and ability as the sole member of Foundation to appoint the majority of Foundation's Board of Directors, Service controls Foundation. Service and Foundation are non-profit and non-taxable registered charities pursuant to Section 149 of the *Income Tax Act (Canada)*.

STARS works collaboratively with emergency services, the community, individuals, businesses, corporations, government, and regional health authorities to provide critical care, anywhere through partnership, innovation, and leadership. The current service area for STARS is the provinces of Alberta, Saskatchewan, Manitoba, and the eastern part of British Columbia, where it is a trusted critical care provider. STARS supports critically ill and injured patients by providing emergency medical communications and emergency medical transport by air, by ground or virtually, when needed. Education and research, fundraising and community partnerships are also significant pillars of the STARS program.

Commencing in 2018, STARS began a fleet renewal program that had two key parts:

- The purchase of Airbus H145 medically equipped helicopters, provision of initial training to pilots and aviation engineers on the new aircraft, and phase out and ultimate disposal of the legacy helicopters ("excess fleet") by Service; and
- The capital campaign to fundraise for the Fleet Renewal Program by the Foundation.

At March 31, 2023, all of the ten total Airbus H145 helicopters had been purchased. The capital campaign officially ended on March 31, 2022.

## 2. Significant accounting policies

### Basis of presentation and consolidation

These consolidated financial statements have been prepared in accordance with Part III of the Chartered Professional Accountants of Canada ("CPA Canada") Accounting Handbook - Accounting Standards for Not-for-Profit Organizations. They include the financial results as at and for the year ended March 31, 2024, of Service and Foundation. Transactions and balances between the entities have been eliminated in arriving at the consolidated financial statements.

March 31, 2024  
(Canadian dollars in thousands)

## 2. Significant accounting policies (continued)

### Net assets

The Capital Preservation Fund (the "Fund") is comprised of unrestricted funds and exists to fund the management of current assets and liabilities of the Organization, and to fund the purchases of future capital expenditures. A portion of the Fund has already funded past purchases of helicopters, buildings, and equipment. Additionally, operating and fundraising surpluses and deficits are allocated to the Fund through resolutions of the Board of Directors.

The Fund also provides the Organization with the ability to have surplus cash on hand to enable sustainability of its operations and continue to deliver on STARS' mission, should future fundraising initiatives not be successful as in the past.

The Endowment Fund is an externally restricted fund where the principal assets are to be maintained in perpetuity. The earnings from these assets are to be expended in accordance with the objectives of the endowment agreements.

### Cash and restricted cash

Bank balances are presented under cash and restricted cash. Restricted cash is subject to internal or external restrictions that prevent its use for general operations and must be spent in accordance with the relevant restrictions applied by management, donors, or government bodies.

### Foreign currency translation

Foreign currency balances are translated into Canadian dollars as follows: monetary assets and liabilities at the rates of exchange prevailing at the consolidated statement of financial position date, non-monetary assets and liabilities at historical exchange rates and revenue and expenses at the approximate rate of exchange prevailing at the time of the transactions. Both realized and unrealized gains and losses resulting from the settlement or restatement of foreign currency transactions are included in the consolidated statement of fundraising, operations and change in net assets, other than those related to designated hedges.

### Inventory

Inventory is valued at the lower of cost or net realizable value, with cost determined on a specific item basis. Net realizable value is the estimated selling price in the ordinary course of business less the estimated costs necessary to make the sale.

### Investments

Investments are recorded at fair value with realized and unrealized gains and losses and any impairment recognized in the consolidated statement of fundraising, operations and change in net assets. Investments maturing within one year of the consolidated statement of financial position are classified as current.

March 31, 2024  
(Canadian dollars in thousands)

## 2. Significant accounting policies (continued)

### Property and equipment

Property and equipment are recorded at cost less accumulated amortization and any provision for impairment. The cost of contributed property and equipment is considered to be fair value at the date of contribution. The cost of property and equipment made up of significant separable component parts is allocated to the component parts when practicable and when estimates can be made of the estimated useful lives of the separate components. Assets under capital lease are accounted for at cost, which corresponds to the present value of the minimum lease payments on recognition, less accumulated amortization.

Amortization of property and equipment and assets under capital lease is provided over the estimated useful life of the Organization's assets on a straight-line basis or using the variable charge method. Helicopters and related equipment are componentized into helicopter airframe and aviation equipment and engines. Expenditures incurred to get an asset ready for use are capitalized and amortized over the asset's useful life once they are operating in the manner intended by management. The cost of routine repairs and maintenance is charged to operating expenditures as incurred.

Asset type	Method	Useful life
Helicopter airframe and aviation equipment	Straight-line	3 to 20 years
Engines	Variable charge	12.5 years
Buildings	Straight-line	20 years
Medical equipment	Straight-line	2 to 5 years
Computer hardware and software	Straight-line	2 to 3 years
Other (leasehold improvements and office equipment)	Straight-line	Lesser of term of lease (where applicable) or 5 years

Engines are amortized using the variable charge method whereby amortization is calculated based on the actual flight hours incurred each fiscal year compared to an estimated 5,000 hours until an overhaul is completed, and the hours are reset to zero.

Property and equipment is classified as held for sale when management commits to a plan whereby the asset is available for immediate sale in its present condition, an active program to locate a buyer has been initiated, the sale is probable and expected to be recognized as a sale within one year, the asset is being actively marketed for sale at a price that is reasonable and it is unlikely that significant changes to the plan will be made or that the plan will be withdrawn. Assets held for sale are measured at the lower of their carrying value and their fair value less selling costs and are no longer amortized.



March 31, 2024  
(Canadian dollars in thousands)

## 2. Significant accounting policies (continued)

### Maintenance and repairs

The Organization has long-term maintenance contracts (the “Contracts”) that cover both engines and covered parts for helicopter airframe and aviation equipment. The annual cost of these Contracts is based on a contractual hourly rate multiplied by the number of flight hours (subject to a minimum required hours). The provisions of the Contracts allow for the prepayment of engine overhauls and covered parts replacement which, when performed, will extend the life of the helicopters. An estimate of the proportion of the annual contractual hourly rate related to prepayment has been recorded as maintenance contracts on the consolidated statement of financial position. When engine overhauls or covered parts replacement occurs, the amount is transferred to the appropriate property and equipment category. The remainder of the amounts paid under the Contracts are expensed as incurred and included in aviation operations expenditures on the consolidated statement of fundraising, operations and change in net assets.

### Impairment

Property and equipment are reviewed for impairment when conditions indicate that a capital asset no longer contributes to STARS’ ability to provide critical care services, or when conditions indicate that the carrying value of the asset may no longer be recoverable. The Organization assesses impairment by comparing the carrying value of the asset against the undiscounted cash flows expected from the asset’s use and disposition. When a capital asset is impaired, the net carrying amount of the capital asset is written down to the asset’s fair value or replacement cost. Any impairment losses are recognized as expenses in the consolidated statement of fundraising, operations and change in net assets and are not reversed if the fair value of the related asset subsequently increases.

### Financial instruments

The Organization initially records arm’s length financial instruments at fair value. Subsequently, the Organization measures financial instruments as follows:

- Investments in equity instruments that are quoted in an active market at fair value;
- All other financial assets, including cash, restricted cash, accounts receivable, deposits and maintenance contracts, at amortized cost;
- All other financial liabilities, including accounts payable and accrued liabilities and long-term debt, at amortized cost; and
- Risk management contracts, not designated as a hedge, at fair value.

Transaction costs incurred on the acquisition of financial instruments that are measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and are then amortized using the straight-line method.

March 31, 2024  
(Canadian dollars in thousands)

## 2. Significant accounting policies (continued)

### Long-term debt

Long-term debt is initially measured at fair value, net of transaction costs and financing fees. It is subsequently measured at amortized cost. Transaction costs and financing fees are amortized on a straight-line basis.

### Risk management contracts

The Organization uses financial derivative instruments to economically hedge the impact of foreign currency changes in anticipated transactions denominated in foreign currencies and to mitigate the effect of changes in variable interest rates on variable rate debt. Although management considers all risk management contracts to be economic hedges, none have been designated as effective hedges for accounting purposes.

Risk management contracts are initially measured at fair value with subsequent changes in fair value recognized as gains or losses on risk management contracts in the consolidated statement of fundraising, operations and change in net assets. The fair value of these derivative contracts is based on an estimate of the amounts that would be paid or received to settle these instruments at the consolidated statement of financial position date.

March 31, 2024  
(Canadian dollars in thousands)

## 2. Significant accounting policies (continued)

### Revenue recognition

Type of revenue	Revenue recognition policy
1) Donation contributions, including those received from government agencies.	Deferral method.
a) Restricted contributions	Recognized as revenue in the year in which the related expenses are incurred, unless related to property and equipment, in which case they are deferred and amortized to revenue in the same manner as the related asset.
b) Fleet contributions and grants	Fleet contributions and grants are externally restricted funds received from donors and government agencies that are to be used only for helicopter purchases and pilot and aviation engineer training. Fleet contributions and grants are deferred and amortized to revenue in the same manner as the related asset or expenditure.
c) Unrestricted contributions and government contributions	Recognized when received or receivable if the amount to be received can reasonably be estimated and collection is reasonably assured.
d) Endowment contributions	Recognized as an increase in net assets when received. Earnings from endowment assets are to be recognized in accordance with the objectives of the endowment agreements.
2) Revenue received in advance of the period to which it relates	Recorded as deferred revenue.
3) Site registration and other fees for service	Recognized as revenue when the service has been performed if the amount can be reasonably estimated and collection is reasonably assured.
4) Lottery revenue has two elements:	The two elements are determined based on:
a) Ticket revenue associated with a purchaser buying a ticket with the intended purpose of winning a prize	The stand-alone value of the ticket revenue component measured at fair value as compared to other similarly prize-based lotteries recognized at the time the prizes are drawn.

March 31, 2024  
(Canadian dollars in thousands)

## 2. Significant accounting policies (continued)

Type of revenue	Revenue recognition policy
b) Contribution revenue based on the ticket purchasers intended purpose to contribute to STARS mission	The contribution component comprised of the residual and recognized when received.
5) Calendar and merchandise revenue	Recognized at the time when calendars or merchandise are sold if the amount can be reasonably estimated, and collection is reasonably assured.
6) Fundraising event revenue	Initially deferred and recognized as revenue when the event occurs.
7) Realized interest, unrealized gains and losses on investments and investment revenue	Recognized in revenue as earned.
8) Donations of in-kind investments	Recorded at market value on the date of donation (excluding goods & services tax).

### Donations of services and materials

Donations in kind are recorded at fair market value only when fair market value can be reasonably estimated and when the donated materials or services would otherwise normally be purchased and paid for by the Organization. The value of donations in kind recorded in fiscal 2024 was \$982 (2023 – \$1,018). Volunteers contribute substantial donated time and services throughout the year to STARS; however, due to the difficulty of determining fair market value of these donated services, this value is not recorded in these consolidated financial statements.

### Expense recognition

Costs incurred for lottery and annual event marketing material not meeting the definition of an asset are expensed in the year incurred. All prize costs for the lottery and refundable fundraising deposits paid prior to the event are recorded as deferred expenses on the consolidated statement of financial position until the lottery draw is held, or the event occurs.

March 31, 2024  
(Canadian dollars in thousands)

## 2. Significant accounting policies (continued)

### Use of estimates

The preparation of the consolidated financial statements in conformity with Part III of the CPA Canada Accounting Handbook requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the consolidated financial statements and the reported amounts of revenues and expenditures during the reporting periods. Management believes the most significant estimates and assumptions are associated with the valuation of accounts receivable, inventories, fair value of assets held for sale, fair value and useful life of property and equipment, estimate of prepayments related to maintenance contracts, fair value of investments and fair value of risk management contracts. If the underlying estimates and assumptions upon which the consolidated financial statements are based change in future periods, actual amounts may differ materially from those included in the accompanying consolidated financial statements.

Revisions to accounting estimates are recognized in the period in which the estimates are made and in any future years affected.

### Cloud computing arrangements

Effective March 1, 2023, the Organization early adopted the new Accounting Guideline AcG-20, *Customer's Accounting for Cloud Computing Arrangements*. This new guideline provides guidance on both accounting for a customer's expenditures in a cloud computing arrangement and determining whether a software intangible asset exists in the arrangement.

Under the new AcG-20, enterprises are provided with an optional simplification approach to expense the expenditures related to the elements in a cloud computing arrangement, as incurred. An accounting policy choice is also available to either capitalize directly attributable expenditures on implementation activities when the arrangement is a software service or expense such expenditures as incurred.

The Organization has chosen to apply the simplification approach to account for expenditures in cloud computing arrangements. Under this approach, the Organization recognizes the expenditures related to the elements in cloud computing arrangements as an expense as incurred. The Organization has also made an accounting policy choice to capitalize directly attributable expenditures on implementation activities when the arrangement is a software service.

For the year ended March 31, 2024, the Organization expensed \$230 (2023 - \$nil) for software services included in operating expenditures and capitalized \$451 (2023 - \$nil) in directly attributable expenditures on implementation activities related to software services.

March 31, 2024  
(Canadian dollars in thousands)

### 3. Accounts receivable

	2024 \$	2023 \$
Site registration recoveries	1,008	1,379
Out of province patients and other	98	617
Government remittances	224	331
	1,330	2,327
Less: Allowance for doubtful accounts	(294)	(539)
<b>Balance, end of year</b>	<b>1,036</b>	<b>1,788</b>

### 4. Deposits

Deposits relate to H145 helicopter purchases and upgrades and are included in the cost of the asset upon arrival of the helicopter or completion of the upgrade and final payment.

	2024 \$	2023 \$
Balance, beginning of year	121	2,983
Additions	329	4,043
Transfers to property and equipment	(290)	(6,905)
	160	121
Less: short-term deposits	(160)	—
<b>Long-term deposits</b>	<b>—</b>	<b>121</b>

### 5. Assets held for sale

	2024 \$	2023 \$
Balance, beginning of year	4,686	216
Transfers from property and equipment [note 9]	—	9,392
	4,686	9,608
Less: disposals	(4,686)	(4,922)
<b>Balance, end of year</b>	<b>—</b>	<b>4,686</b>

March 31, 2024  
(Canadian dollars in thousands)

## 5. Assets held for sale (continued)

In November 2021, the Organization committed to a plan to dispose of four BK117 helicopters with a carrying value of \$nil that were considered excess fleet. These helicopters were sold on May 25, 2022, for total proceeds of \$3,131, resulting in a gain on sale of assets held for sale of \$3,105, net of costs to sell. The remaining four BK117 helicopters with a carrying value of \$20 were identified as excess fleet and transferred from property and equipment in November 2022. Two of these BK117 helicopters with a carrying value of \$20 were sold on November 10, 2022, for total proceeds of \$2,037, resulting in a gain on sale of assets held for sale of \$2,017. On August 21, 2023, one BK117 helicopter, with a carrying value of \$nil, along with an additional engine from the last BK117 helicopter held for sale, with a carrying value of \$nil, were sold for total proceeds of \$1,659, resulting in a gain on sale of assets held for sale of \$1,656, net of costs to sell.

In November 2022, the Organization committed to a plan to dispose of two AW139 helicopters with a carrying value of \$9,372 that were considered excess fleet and transferred from property and equipment at that time. These helicopters were ready for immediate sale when transferred and one helicopter, with a carrying value of \$4,686, was sold on January 20, 2023, for total proceeds of \$6,371, resulting in a gain on sale of assets held for sale of \$1,302, net of costs to sell. Outstanding deferred contributions of \$536 associated with this helicopter were also recognized. On February 6, 2024, the last AW139 helicopter, with a carrying value of \$4,686, was sold for total proceeds of \$6,911 resulting in a gain on assets held for sale of \$2,194, net of costs to sell. Outstanding deferred contributions of \$7,184 associated with this helicopter were also recognized.

As part of the capital campaign to fundraise for the fleet renewal program that concluded on March 31, 2022, the Organization restored a classic car with a carrying value of \$216 that was sold for a selling price of \$254 on April 20, 2022, resulting in a gain on sale of assets held for sale of \$38.

The total gain on sale of assets held for sale of \$3,850 (2023 - \$6,462) and outstanding deferred contributions of \$7,184 (2023 - \$536) are included in the net gain on sale of assets held for sale in the consolidated statement of fundraising, operations and change in net assets for the years ended March 31, 2024 and 2023.

## 6. Inventory

	2024 \$	2023 \$
Helicopter parts	2,548	1,942
Calendar and merchandise inventory	212	202
<b>Balance, end of year</b>	<b>2,760</b>	2,144

The amount of inventories recognized in aviation operations expenditures on the consolidated statement of fundraising, operations and change in net assets during the year ended March 31, 2024 was \$697 (2023 - \$1,788), including \$nil (2023 - \$929) related to the impairment of excess fleet inventory.



March 31, 2024  
(Canadian dollars in thousands)

## 7. Investments

Most of the Organization's bond/fixed income and equity funds are professionally managed under pooled portfolio management service agreements. The Organization's Statement of Investment Beliefs ensures that the investment portfolio is managed with a primary emphasis on preservation and security of capital and a secondary emphasis on growth of that capital. The mix of investment assets at March 31 is as follows:

	2024 \$	2023 \$
<b>Classified as current assets</b>		
Cash and cash equivalents	3,232	2,750
	<b>3,232</b>	<b>2,750</b>
<b>Classified as non-current assets</b>		
Bonds/fixed income	6,979	6,427
Canadian equities	3,660	3,306
Global equities	3,814	3,637
	<b>14,453</b>	<b>13,370</b>

Included in cash and cash equivalents as at March 31, 2024 is a \$1,000 (March 31, 2023 - \$1,000) guaranteed income certificate that is pledged as collateral under the Organization's credit facilities (note 11).

Investment and other income on the consolidated statement of fundraising, operations and change in net assets for the year ended March 31 included:

	2024 \$	2023 \$
Investment income	2,502	1,465
Gain on sale of investments	19	62
Unrealized gain (loss) on investments	965	(557)
<b>Total investment and other income</b>	<b>3,486</b>	<b>970</b>

March 31, 2024  
(Canadian dollars in thousands)

## 8. Maintenance contracts

In fiscal 2020, Service entered into two Contracts for long-term maintenance related to engines and helicopter and aviation equipment. Both Contracts are for a term of ten years and provide for escalation of the contractual rate as defined in the Contract over that period.

	2024 \$	2023 \$
Balance, beginning of year	5,092	2,003
Additions	2,955	3,089
<b>Balance, end of year</b>	<b>8,047</b>	<b>5,092</b>

## 9. Property and equipment

	March 31, 2024			March 31, 2023
	Cost \$	Accumulated amortization \$	Net carrying value \$	Net carrying value \$
Helicopters & aviation equipment	106,738	17,432	89,306	93,338
Engines	34,816	9,432	25,384	27,102
Buildings	6,534	3,720	2,814	3,118
Medical equipment	7,635	6,603	1,032	1,233
Computer hardware and software	4,435	2,833	1,602	1,378
Other	5,913	5,369	544	363
	<b>166,071</b>	<b>45,389</b>	<b>120,682</b>	<b>126,532</b>

Included in property and equipment are assets under capital lease as follows:

	March 31, 2024			March 31, 2023
	Cost \$	Accumulated amortization \$	Net carrying value \$	Net carrying value \$
Buildings	4,876	2,845	2,031	2,276
	<b>4,876</b>	<b>2,845</b>	<b>2,031</b>	<b>2,276</b>

Property and equipment include \$2,887 of assets not yet in use at March 31, 2024 (March 31, 2023 - \$1,788) and, as such, are not subject to amortization.

March 31, 2024  
(Canadian dollars in thousands)

## 9. Property and equipment (continued)

Two AW139 helicopters with a carrying value of \$9,372, along with four BK117 helicopters with a carrying value of \$20 (total of \$9,392), were transferred to assets held for sale during fiscal 2023 as discussed in note 5.

## 10. Accounts payable and accrued liabilities

	2024 \$	2023 \$
Accounts payable and accrued liabilities	7,894	9,085
Government remittances owing	14	75
<b>Balance, end of year</b>	<b>7,908</b>	<b>9,160</b>

## 11. Long-term debt

	2024 \$	2023 \$
Syndicated credit facility	—	22,555
Revolving demand credit facility	—	629
Total long-term debt	—	23,184
Less: current portion	—	(22,555)
Demand credit facility	—	(629)
Long-term portion of long-term debt	—	—

### Syndicated credit facility

On March 28, 2019, the Organization entered into a non-revolving term syndicated credit facility (the "Syndicate") for the purchase of H145 helicopters. Individual helicopter loans were drawn under Canadian dollar bankers' acceptances which carried stamping fees of 140 basis points or as prime loans bearing interest at prime plus 40 basis points. The Syndicate had a term of five years, with individual loan amortization periods of 15 – 24 years, and quarterly repayments of \$429 (2023 – \$429) with the additional draw on the Syndicate of \$8,200 in fiscal 2023. The Syndicate was secured by the Organization's helicopter assets and intellectual property and had a maturity date of March 28, 2024. On May 1, 2023, the Organization repaid the full balance outstanding on the Syndicate of \$22,419 without penalty, utilizing restricted cash – fleet contributions and grants. STARS also settled the two interest rate swap contracts related to this debt as discussed in note 20.

March 31, 2024  
(Canadian dollars in thousands)

## 11. Long-term debt (continued)

### Demand credit facility

On March 19, 2019, the Organization entered into a \$1,000 credit facility (the "Facility") for ongoing general corporate purposes. The Facility is revolving, due on demand, can be drawn in increments of \$5 and bears interest at bank prime. The Organization drew on the Facility on March 31, 2022, in order to repay a term loan held at a different financial institution related to the Winnipeg hangar. Additionally, the Organization determined that monthly principal payments of \$3 (March 31, 2023 - \$3) would be made, based on the remaining amortization period of the term loan of 18 years at the time of the draw. On December 15, 2023, the Organization repaid the full balance outstanding of \$605 on the Facility.

The total amount outstanding on the Facility as at March 31, 2024 was \$nil (March 31, 2023 - \$629). A \$1,000 guaranteed investment certificated (included in investments - note 7) has been pledged as collateral for the Facility.

## 12. Deferred contributions

Contributions are deferred when a donor restricts the usage of their contribution to a specific purpose. Most deferred donations received by the Organization relate to amounts to be used for the purchase of helicopters, training for pilots and aviation engineers and medical equipment.

	2024 \$	2023 \$
Balance, beginning of year	12,019	12,692
Transfers from deferred fleet contributions and grants [note 13]	86,902	—
Restricted contributions received	3,610	995
Amortization of amounts related to operating expenditures	(1,426)	(507)
Accelerated amortization of deferred contributions on sale of assets held for sale [note 5]	(7,184)	(536)
Amortization of amounts related to government funded property and equipment	(4,891)	—
Amortization of amounts related to property and equipment	(2,045)	(625)
<b>Balance, end of year</b>	<b>86,985</b>	12,019

With the completion of the fleet renewal program in fiscal 2023, the deferred fleet contributions and grants balance of \$86,902 at March 31, 2023 was transferred to deferred contributions for presentation purposes. Amortization of amounts related to operating expenditures and property and equipment are included in gross donations and fundraising revenue on the consolidated statement of fundraising, operations and change in net assets.

March 31, 2024  
(Canadian dollars in thousands)

### 13. Deferred fleet contributions and grants

Fleet contributions and grants are deferred and restricted for the fleet renewal program – including helicopter purchases and pilot and aviation engineer training.

	2024 \$	2023 \$
Balance, beginning of year	86,902	86,805
Transfers to deferred contributions	(86,902)	–
Contributions received	–	5,757
Amortization of amounts related to operating expenditures	–	(391)
Amortization of amounts related to government funded property and equipment	–	(4,969)
Amortization of amounts related to property and equipment	–	(300)
<b>Balance, end of year</b>	<b>–</b>	<b>86,902</b>

The deferred fleet contributions and grants balance at March 31, 2023 of \$86,902 were transferred to deferred contributions for presentation purposes as discussed in note 12. Amortization of amounts related to operating expenditures and property and equipment are included in gross donations and fundraising revenue on the consolidated statement of fundraising, operations and change in net assets.

### 14. Net assets

#### Capital preservation fund

	2024 \$	2023 \$
Unrestricted	118,441	90,777
<b>Balance, end of year</b>	<b>118,441</b>	<b>90,777</b>

#### Endowment fund

	2024 \$	2023 \$
Medical physicians	20	20
Doctors on board	237	237
<b>Balance, end of year</b>	<b>257</b>	<b>257</b>

March 31, 2024  
(Canadian dollars in thousands)

## 15. Lottery revenue and expenses

### Alberta lottery

The following table summarizes the net lottery revenue recognized during the fiscal year and amounts deferred to the next fiscal year. This deferral is based on contribution margins for prize draws occurring in April. For fiscal 2024, STARS introduced a daily cash raffle prize of 40 cash prizes drawn from March 28, 2024 – April 30, 2024.

	2024 \$	2023 \$
Lottery close date	Mar 21, 2024	Mar 22, 2023
Main lottery prize draw date	Mar 28, 2024	Apr 5, 2023
Daily cash raffle prize draw dates	Mar 28 - Apr 30, 2024	Not applicable
Lottery revenue	32,434	21,763
Lottery expenses	(17,530)	(11,768)
<b>Net lottery revenue</b>	<b>14,904</b>	<b>9,995</b>

	2024 \$	2023 \$
Deferred ticket revenue [a]	1,500	11,432
Deferred expenses [b]	(750)	(6,137)
<b>Net revenue deferred to the next fiscal year</b>	<b>750</b>	<b>5,295</b>

The net revenue deferred of \$750 relates to the daily cash raffle and will be recorded in the fiscal year ending March 31, 2025 (\$5,295 in the fiscal year ended March 31, 2024, related to the main lottery).

	2024 \$	2023 \$
<b>[a] Deferred revenue</b>		
Deferred ticket revenue	1,500	11,432
Other deferred revenue	1,051	439
<b>Balance, end of year</b>	<b>2,551</b>	<b>11,871</b>

	2024 \$	2023 \$
<b>[b] Deferred expenses</b>		
Deferred lottery expenses	750	6,137
Other deferred expenses	509	100
<b>Balance, end of year</b>	<b>1,259</b>	<b>6,237</b>

March 31, 2024  
(Canadian dollars in thousands)

## 15. Lottery revenue and expenses (continued)

### Saskatchewan lottery

The Saskatchewan lottery begins and concludes within each fiscal year, thus there is no deferred revenue or expense associated with this lottery. Accordingly, the entire net contribution of \$4,078 was recognized during the year ended March 31, 2024 (2023 - \$4,172). This net contribution was comprised of \$10,506 in lottery revenue and \$6,428 in lottery expenses (2023 - \$10,962 in lottery revenue and \$6,790 in lottery expenses).

## 16. Fee for service

	2024 \$	2023 \$
Support and other services	2,404	2,751
Foreign currency (loss) gain	(68)	290
Human patient simulator	71	65
Other	56	15
	2,463	3,121

## 17. Net change in non-cash working capital items

	2024 \$	2023 \$
Accounts receivable	752	505
Deferred expenses	4,978	358
Prepaid expenses	(23)	103
Inventory	(616)	1,080
Maintenance contracts	(2,955)	(3,089)
Accounts payable and accrued liabilities	(1,252)	277
Deferred revenue	(9,320)	(142)
	(8,436)	(908)



March 31, 2024  
(Canadian dollars in thousands)

## 18. Commitments and contingencies

### Commitments

The Organization is obligated to make payments under certain base and office space lease agreements. At March 31, 2024 the aggregate payments in the next five years and thereafter are set out in the table below:

	\$
2025	2,418
2026	2,139
2027	745
2028	352
2029	58
Thereafter	898
	6,610

### Contingent liabilities

STARS is party to certain legal actions resulting from its operations activities. These actions are routine litigation and administrative proceedings arising in the ordinary course of business, some of which are covered by liability insurance, and none of which are expected to have a material adverse effect on the consolidated financial position, results of fundraising and operations or cash flows of the Organization.

## 19. Financial risk management

The existence of financial instruments exposes the Organization to financial risks. The Organization's overall risk management program seeks to mitigate these risks and reduce volatility that may otherwise occur in its financial performance. Financial risk management is carried out by the Organization's finance group, under policies approved by the Board of Directors. STARS' policies for minimizing these risks are detailed below.

### Market risk

Market risk is the risk that the fair value or future cash flows of financial instruments will fluctuate because of changes in market prices. Components of market risk to which the Organization is exposed are discussed below.

#### *Interest rate risk*

Interest rate risk refers to the risk that the fair value of a financial instrument or the future cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from interest-bearing financial liabilities (long-term debt and credit facilities) carried by the Organization. STARS manages interest rate risk by sourcing its borrowings from different sources providing short-term and long-term funding options, seeking to fix interest rates where practical through the use of interest rate swap derivative contracts and controlling the mix of liabilities with fixed and variable interest rate obligations.

March 31, 2024  
 (Canadian dollars in thousands)

## 19. Financial risk management (continued)

### *Currency risk*

Currency risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in foreign currency exchange rates. The Organization enters into foreign currency purchase transactions and has liabilities that are denominated in foreign currencies and thus is exposed to the financial risks of earning fluctuations arising from changes in foreign exchange rates and the degree of volatility of these rates. The Organization uses foreign currency forward derivative contracts from time to time to mitigate its foreign currency risk.

### **Price risk**

Price risk is the risk of a decline in the value of a security or portfolio. The Organization is subject to price risk on its investments for three primary reasons:

- Changing interest rates impact the market value of fixed rate investments such as bonds;
- Foreign exchange rates impact the market value of investments denominated in currencies other than the Canadian dollar; and
- General economic conditions affect the market value of the equity investments held by the Organization.

STARS manages this risk by using an investment manager for its long-term portfolio investments and by investing other funds in short term fixed rate products with high credit ratings in line with the Organization's Investment Policy.

### **Credit risk**

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization's main credit risk relates to its accounts receivable and maintenance contracts. STARS manages this risk by ensuring that it enters into business relationships with reputable, credit worthy organizations.

The Organization strives to mitigate risk of financial loss due to financial institution failure by maintaining cash balances in highly liquid investments or deposits in or with major Canadian financial institutions.

The Organization is also exposed to counterparty credit risk inherent in risk management contracts. In all contracts that the Organization may enter into, the counter party is a major Canadian financial institution, and the Organization assesses this risk as minimal.

March 31, 2024  
(Canadian dollars in thousands)

## 19. Financial risk management (continued)

### Liquidity risk

Liquidity risk includes the risk that:

- The Organization will not have sufficient funds to settle a transaction on the due date; and/or
- The Organization may be unable to settle or recover a financial asset.

To help mitigate these risks, STARS maintains cash and access to undrawn credit facilities, and adheres to its capital management policies discussed in note 21, and continually monitors forecasted cash flows and available credit under existing banking arrangements. Additionally, the Organization uses an investment manager to help alleviate the risk that the Organization would be required to sell a portion of its investment portfolio at a time that the market for these investments is unfavorable.

## 20. Risk management contracts

From time to time, the Organization uses financial derivative instruments to reduce its exposure to fluctuations in interest rates and foreign currencies. At March 31, 2024 there were no risk management contracts outstanding.

The following is a summary of all risk management contracts that were in place at March 31, 2023:

### Interest rate swap contracts

Interest rate swap contracts		
Term	Notional (\$CDN)	Fixed rate
April 2022 - Jan 2029	\$6,551	3.56%
April 2022 - Dec 2035	\$7,804	2.93%

In May 2023, in conjunction with repayment of the Syndicate as discussed in note 11, both interest rate swap contracts were settled for proceeds of \$1,174. As of March 31, 2024, the realized loss on risk management contracts related to these contracts was \$203 (2023 – gain of \$163) and the unrealized gain was \$nil (2023 – \$393).

The fair value associated with STARS' interest rate swap contracts at March 31, 2024 was an asset of \$nil (2023 – asset of \$1,377).

March 31, 2024  
(Canadian dollars in thousands)

## 20. Risk management contracts (continued)

### Foreign currency forward contracts

To mitigate foreign currency risk on deposit payments for the purchase of H145 aircraft and operating costs related to helicopter maintenance and pilot and aviation engineer training, the Organization utilizes foreign currency forward contracts as required. As at March 31, 2024 and 2023 there were no such contracts outstanding. For the year ended March 31, 2024, the realized gain on risk management contracts related to foreign currency forward contracts was \$nil (2023 – \$871) and the unrealized loss was \$nil (2023 – \$12)

At the consolidated statement of financial position date, the fair value of the risk management contracts were determined with reference to a quotation from a derivatives dealer which the Organization accepts as the fair value of these instruments.

## 21. Capital management

STARS' objective when managing its capital is to safeguard its assets and continue as a going concern to provide appropriate benefits and services to its beneficiaries and its stakeholders.

A portion of the Organization's capital is restricted, and the Organization must meet certain requirements to utilize externally restricted funds, as described in note 2. The Organization has internal control processes to ensure that the restrictions are met prior to the utilization of these funds and the Organization has been in compliance with these restrictions throughout the year.

## 22. Supplemental disclosures

### Commitments

As disclosed in note 18, the Organization is obligated to make payments under certain base and office space lease agreements. At March 31, 2024 the aggregate payments in the next five years and thereafter, by province, are set out in the table below:

	Alberta \$	Saskatchewan \$	Manitoba \$	Total \$
<b>Commitments</b>				
2024	1,537	823	58	<b>2,418</b>
2025	1,449	632	58	<b>2,139</b>
2026	680	7	58	<b>745</b>
2027	294	—	58	<b>352</b>
2028	—	—	58	<b>58</b>
Thereafter	—	—	898	<b>898</b>
	<b>3,960</b>	<b>1,462</b>	<b>1,188</b>	<b>6,610</b>

March 31, 2024  
(Canadian dollars in thousands)

## 22. Supplemental disclosures (continued)

### Other considerations

Beginning in the year ended March 31, 2014, in the province of Manitoba, the Organization committed to funding the deficiencies in fundraising activities from unrestricted cross provincial donations. During the years ended March 31, 2024 and 2023, the province of Manitoba did not have any such fundraising-related deficiencies which the Organization would have had to fund.

The Organization has also established individual bank accounts for each province to segregate fundraising and operations revenues and expenditures. On a monthly and/or quarterly basis, STARS reconciles revenues and expenditures for each province which results in an interprovincial receivable or payable. Cash transfers settle interprovincial receivable or payable accounts on a monthly and/or quarterly basis.

## 23. Related party transactions

Certain members of the STARS Board of Directors hold positions at organizations where the Organization has commercial activities in the ordinary course of business. As such, these organizations are related parties to STARS.

## 24. Comparative figures

Certain prior year figures have been reclassified when necessary to conform to the current year's presentation.

March 31, 2024  
(Canadian dollars in thousands)

## 25. Fundraising expenses and other

As required under Section 7(2) of the Charitable Fundraising Act Regulation of Alberta, the Saskatchewan Charitable Fund-raising Businesses Act, and the Manitoba Charities Endorsement, the Organization discloses the following additional information:

<b>Alberta Charitable Fundraising Act</b>	<b>2024 \$</b>	<b>2023 \$</b>
Gross contributions	25,046	23,171
Gross gaming proceeds	32,233	21,523
Soliciting contributions expense [a]	5,558	5,097
[a] Soliciting contributions expense includes:		
Fundraising expenses	2,035	1,999
Remuneration paid to employees	2,997	2,572
Third party fundraising expenses	526	526

<b>Saskatchewan Charitable Fundraising Businesses Act</b>	<b>2024 \$</b>	<b>2023 \$</b>
Gross contributions	11,815	10,126
Gross gaming proceeds	10,535	11,113
Soliciting contributions expense [b]	2,816	3,037
[b] Soliciting contributions expense includes:		
Fundraising expenses	1,516	1,822
Remuneration paid to employees	1,031	995
Third party fundraising expenses	269	220

<b>Manitoba Charities Endorsement</b>	<b>2024 \$</b>	<b>2023 \$</b>
Gross contributions	2,308	2,407
Gross gaming proceeds	—	3
Soliciting contributions expense [c]	911	951
[c] Soliciting contributions expense includes:		
Fundraising expenses	403	515
Remuneration paid to employees	417	388
Third party fundraising expenses	91	48

Gross contributions include capital campaign receipts. The gross gaming proceeds were realized from lottery sales and other gaming activities, both of which are governed by each province's gaming authority. The remuneration paid to employees includes those whose principal duties are fundraising.



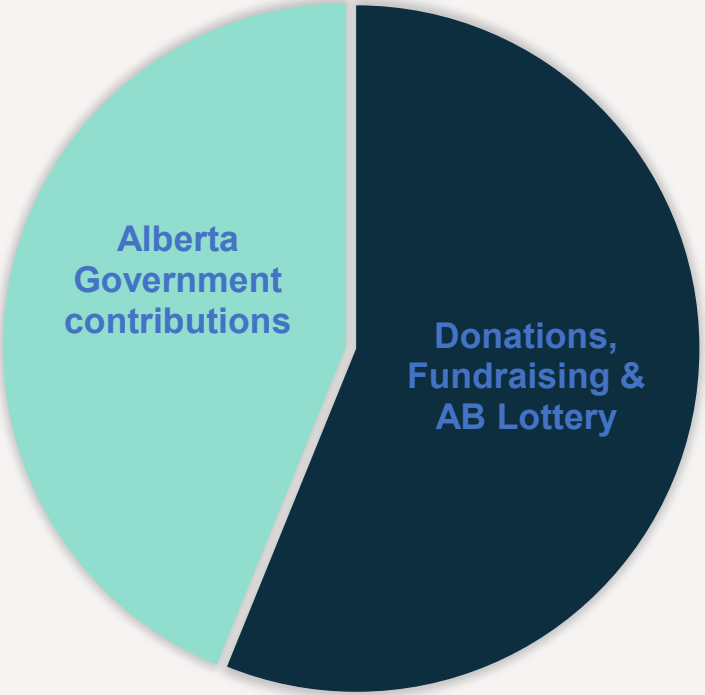
A paramedic wearing a white helmet with an MSA logo, a face mask, and blue gloves is attending to a patient in the back of an ambulance. The patient is lying down, and medical equipment, including a monitor displaying vital signs, is visible. A large red diagonal stripe runs across the image.

# CRITICAL CARE, ANYWHERE

The best hope, in a worst-case scenario.

 **STARS<sup>®</sup>**





Direct Operating Costs  
**\$34.2** million

Government Contribution  
**\$15** million



Donations, Fundraising & lotteries are needed to cover **56%**  
of direct operational costs in Alberta

# ESSENTIAL SERVICES FOR ALL, RURAL

**New! 10 rural municipalities**  
**New! 14 urban municipalities**

- Requests pending
- 94% Alberta municipalities in partnership
- 75% Regional Leaders

**Partnership ensures robust health & safety network**

## (9) MUNICIPAL LEADERS

- Fixed Rate / Standing Motion
- Included in protective services budget
- 2023 Welcome Sturgeon County
- 2024 Welcome Birch Hills County

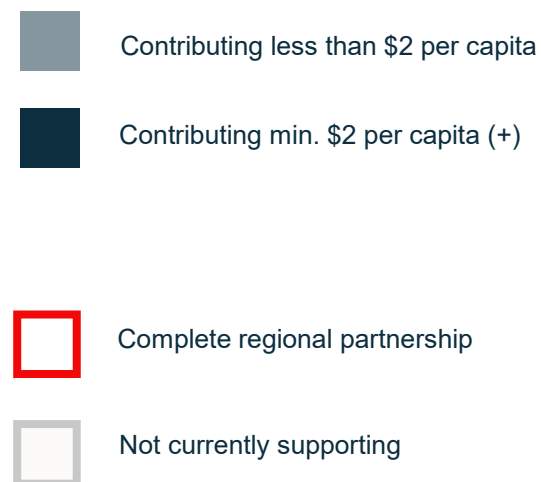
## WHEATLAND COUNTY REGIONAL LEADERS

Fixed rate - Over \$2 per capita min.  
Standing Motion

**Southern Alberta's First  
Complete Regional Partnership!**

## PEACE RIVER REGIONAL DISTRICT, BC

Hudson's Hope, BC  
City of Fort St. John, BC  
Taylor, BC  
City of Dawson Creek, BC  
Pouce Coupe, BC  
Chetwynd, BC  
Tumbler Ridge, BC



# 2023/24 YEAR IN REVIEW



## STARS EMERGENCY LINK CENTRE

**37,365**

EMERGENCY REQUESTS HANDLED



## MISSIONS

**3,927**

YEARLY MISSIONS



## FUNDING

**\$11.4M**

APPROXIMATE ANNUAL  
COST PER BASE



## INCIDENT TYPES

STARS RESPONDS TO A VARIETY OF CRITICAL CARE CALLS

**102**

AVERAGE EMERGENCY  
REQUESTS A DAY



**1,720** **1,025** **1,182\***  
AB SK MB

MISSIONS BY PROVINCE



NET FUNDRAISING  
GOVERNMENT  
CONTRIBUTIONS\*  
INDUSTRY SERVICES  
OTHER

\*costs included in year

STARS FUNDING SOURCES

**60K+**

MISSIONS TO DATE SINCE 1985

**11**

AVERAGE DAILY MISSIONS

**37,345**

ANNUAL DONORS



CARDIAC **18.05%**



ENVIRONMENTAL **0.30%**



NEUROLOGICAL **12.48%**



OBSTETRICAL **1.42%**



PULMONARY **12.64%**



VEHICLE INCIDENT **18.38%**



OTHER MEDICAL **19.20%**



OTHER TRAUMA **17.38%**

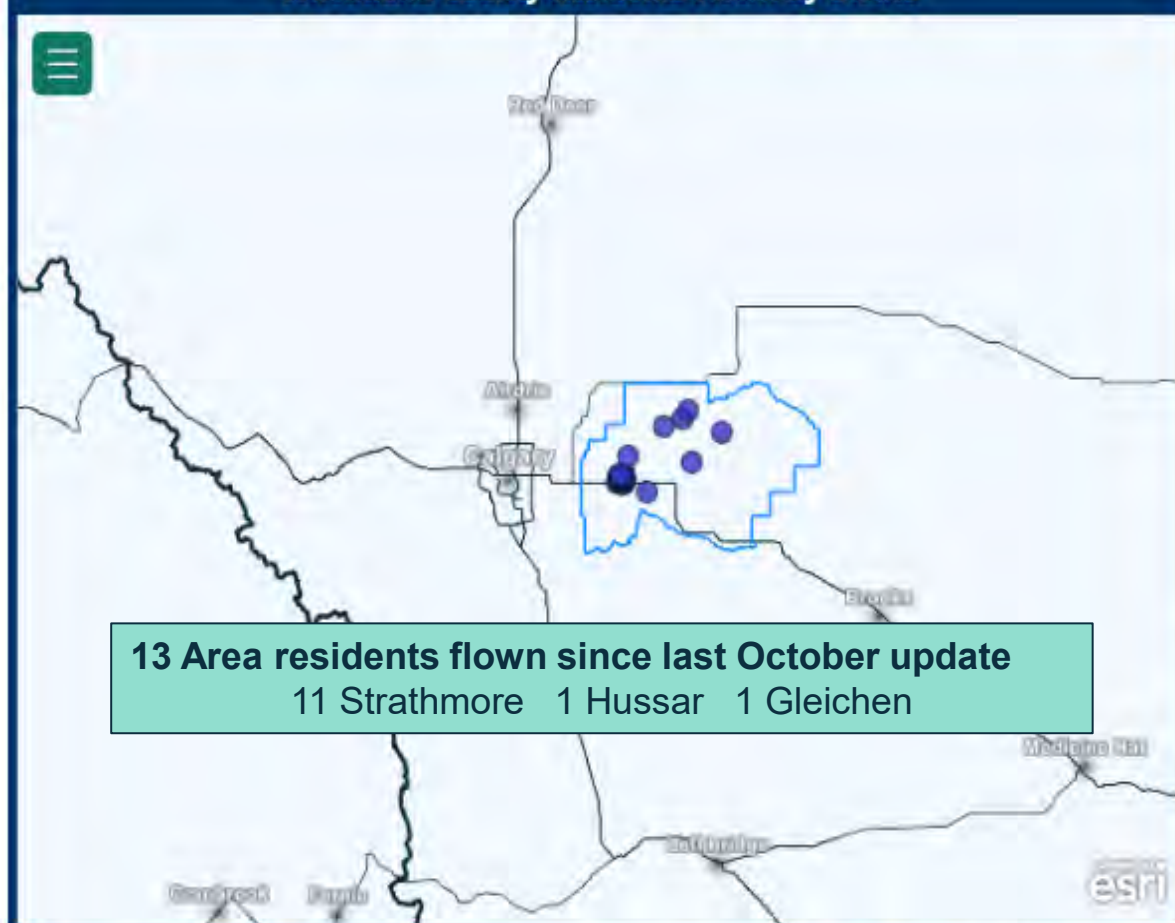
\* Includes fixed-wing missions

TOWN OF STRATHMORE / WHEATLAND COUNTY @ October 02, 2024	2020	2021	2022	2023	2024	TOTAL
Near Carseland	2	2	2	1	3	10
Near Cheadle	3		3			6
Near Gleichen (scene and search & rescue)	11	3	7	5	4	30
Near Hussar	1	2	1		1	5
Near Keoma (within Wheatland County)		1		1	1	3
Near Langdon (within Wheatland County)	1					1
Near Rockyford	2		6	1		9
Siksika Nation	3	1	6	2	2	14
Near Standard	1	1	1	2	1	6
Strathmore Hospital Critical Inter-facility Transfers (IFT)	19	13	15	27	11	85
Strathmore scene calls	6	12	6	6	4	34
<b>TOTAL</b> * Wheatland County avg. 44 missions per year / Strathmore = 60% missions	<b>49</b>	<b>35</b>	<b>47</b>	<b>45</b>	<b>27</b>	<b>203</b>

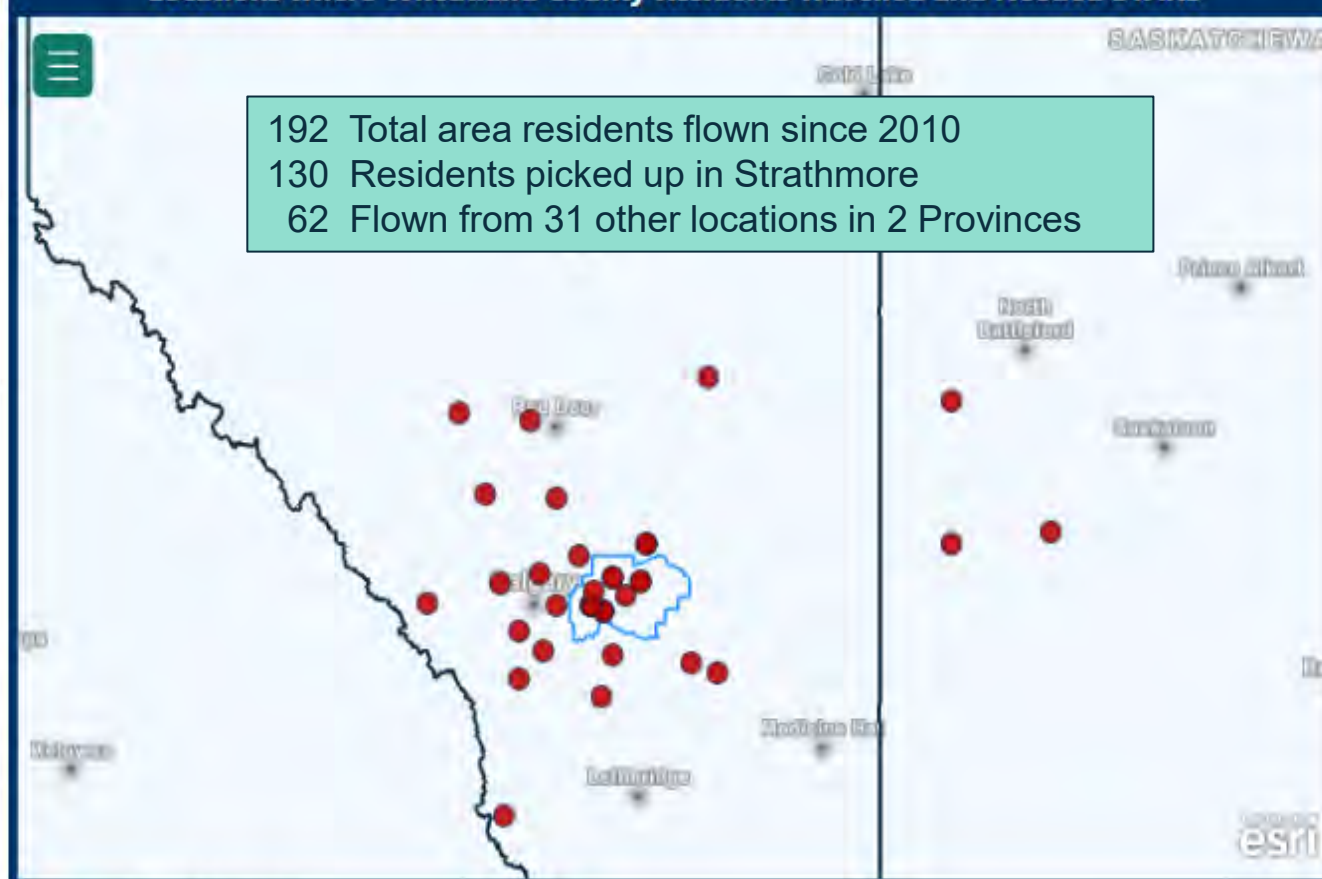


# Within Wheatland County Boundaries - Patients Flown by STARS (2010-Present)

## Wheatland County Residents Flown by STARS

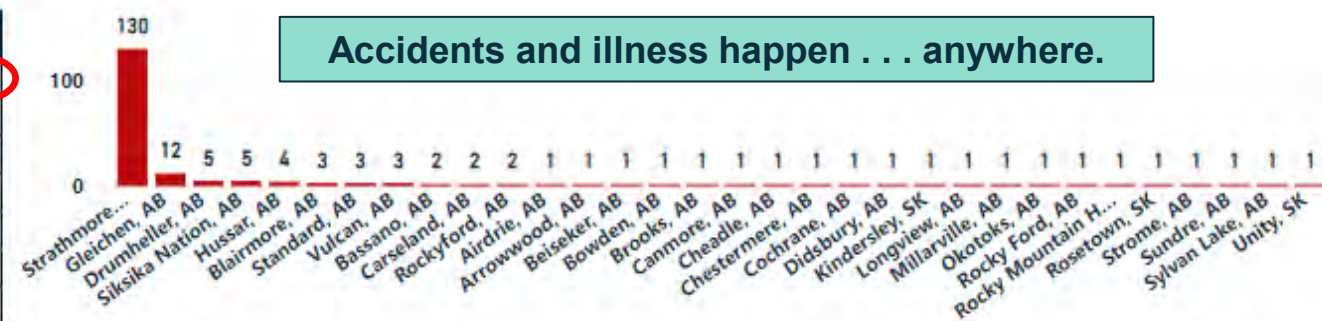


## Locations where Wheatland County Residents Travelled and Needed STARS



Count by Pickup Location

Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Strathmore	8	13	17	9	14	61	126
Hussar	2	2	0	2	1	7	10
Gleichen	3	4	1	1	1	10	29
Rockyford	1	0	1	1	0	3	12
Carseland	0	0	0	0	0	0	7
Standard	0	1	0	0	2	3	8
Total	14	20	19	13	18	84	192





## STARS IS BORDERLESS

6 BASES ACROSS WESTERN CANADA

- Average 11 MISSIONS PER DAY
- MORE THAN 60,000 (+) MISSIONS FLOWN
- AIR MEDICAL CREW (AMC) CROSS-TRAINED
- ALL CREW AND ASSETS CROSS BORDERS

Mission Count	STARS Base	Mission Type	Description	Disposition
1	Calgary	IFT	Medical	PT TRANSPORTED - STARS
2	Calgary	Scene	Near Drowning / Trauma	PT TRANSPORTED - STARS
3	Calgary	IFT	NICU	PT TRANSPORTED BY GROUND WITH SPECIALTY TEAM
4	Calgary	IFT	COPD / Respiratory	PT TRANSPORTED - STARS
5	Edmonton	Scene	Cardiac	PT TRANSPORTED - STARS
6	Edmonton	Scene	Rollover	MISSION CANCELLED – NO TRANSPORT
7	Edmonton	Scene	Workshop Explosion	MISSION CANCELLED – ALTERNATE TRANSPORT
8	Edmonton	Scene	GSW	PT TRANSPORTED - STARS
9	Grande Prairie	Scene	Stroke	PT TRANSPORTED - STARS
10	Grande Prairie	IFT	MVC	PT TRANSPORTED BY GROUND WITH STARS AMC
11	Grande Prairie	IFT	Motorcycle vs Deer	PT TRANSPORTED - STARS
12	Regina	IFT	Decreased LOC	PT TRANSPORTED - STARS
13	Regina	IFT	Pneumonia	PT TRANSPORTED - STARS
14	Saskatoon	Scene	Motocross Accident	PT TRANSPORTED - STARS
15	Saskatoon	IFT	Sepsis	PT TRANSPORTED - STARS
16	Winnipeg	Scene	MVC Polytrauma	PT TRANSPORTED - STARS
17	Winnipeg	IFT	Perforated Bowel	PT TRANSPORTED - STARS
18	Winnipeg	Scene	Seizures	PT TRANSPORTED - STARS

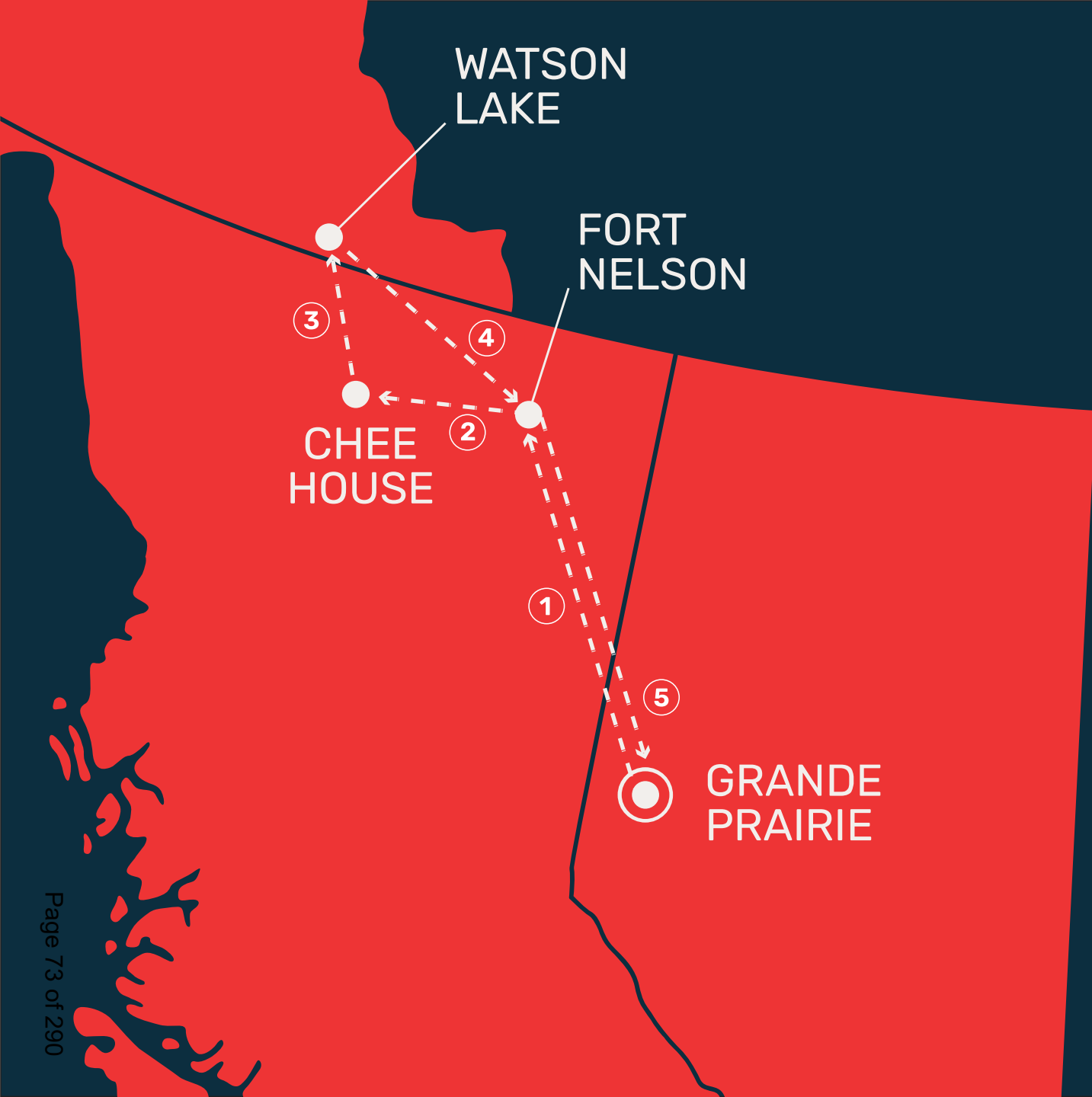


## Massive Hemorrhage Protocol (MHP)

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STARS has bolstered its medical toolkit with an innovative new blood protocol. Now, in addition to carrying blood, our medical crews have access to two other products that help stop bleeding.

- Utilized in severe trauma cases
- Patients requiring more than two units of blood
- Blood product #1 Octaplex - - reverses anticoagulation
- Blood product #2 Fibryga – - helps blood clots to form



# OUR LONGEST MISSION

While hunting in the rugged mountains of northern B.C., Doug MacTavish suffered a major heart attack. Providing critical care to this patient in need resulted in our longest mission to date.

2,408 LITRES OF FUEL

1,763 KILOMETRES

8.2 HOURS OF FLIGHT

5.3 HOURS WITH PATIENT

---

1 LIFE SAVED



# TOWN OF STRATHMORE

## CURRENT SUPPORT

\$10,000 FIXED RATE  
2024

## OUR REQUEST

\$1 PER CAPITA  
2025

## BENEFITS

- Town of Strathmore avg. 26 missions per year / 60% mission rate
- 2/3 Strathmore residents flown since 2010
- STARS assists local hospital staff with physical and virtual response
- Together, we enhance rural healthcare
- 24/7 access to STARS across Western Canada
- No cost to the patient

**A LIFE IS SAVED EVERY DAY. YOUR PARTNERSHIP MAKES IT POSSIBLE.**

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** October 9, 2024 3:52:30 PM

---

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Wednesday October 9th 2024 3:49 PM with reference number 2024-10-09-007.

- **Applicants Name**  
Wesley Grout
- **Organization Name (If Applicable)**  
Badlands Search and Rescue Association
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
[REDACTED] **FOIP, Sec. 17**
- **Applicant's email address**  
[REDACTED] **FOIP, Sec. 17**
- **Applicant's Address**  
114 Park Lane Drive, Strathmore, Alberta
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
WEsley Grout
- **Please select the purpose of your presentation.**  
Request for Funding
- **Please provide a brief summary regarding your delegation in the space provided.**  
Application for funding.



- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>	Badlands Search and Rescue Association (BSAR)		
<b>CONTACT PERSON:</b>	Wesley Grout		
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
	Street	FOIP, Sec. 17	
<b>MAILING ADDRESS:</b>	City	Rockyford, AB	
	Postal Code	FOIP, Sec. 17	
<b>EMAIL ADDRESS:</b>	FOIP, Sec. 17		
<b>WEBSITE:</b>	https://www.badlandsearchandrescue.com/		

**TOTAL FUNDING REQUEST:**                      \$      65,000

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

We are a volunteer organization that readily responds when called upon by Law Enforcement, Governmental Groups, other Search and Rescue Teams and Tasking agencies to provide assistance when people are reported as Missing Persons. We search for hikers, campers, hunters, children, skiers and people with cognitive impairments, as well as any others that may be deemed to be lost, overdue and/or injured. We can also assist in Evidence for Law Enforcement issues, and Human Remains recovery. In times of disasters, natural or otherwise, we can provide emergency assistance. These are only a few examples of the critical tasks we regularly train our members to be prepared to respond at any given time for Ground Search and Rescue operations.

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

Currently our 2005 Ford truck used to carry necessary emergency equipment and Command Post trailer to locations needed for Search and Rescue Operations will soon be in need of replacement. Our association needs to accumulate funds in excess of \$100,000 in order to purchase a new primary vehicle and other equipment. Since its inception in 2011 Badlands Search and Rescue Association has been gifted with an initial donation of 2 Command Posts, pull vehicles, and 1 of each has been retired, leaving only 1 set in operation. Volunteer members provide their own personal gear during searches which costs approximately \$1000 or more. Our annual fundraising efforts through grants and activities provide some of the necessary small equipment needs for the Association to utilize.

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

Incident Preparedness Ongoing	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**

Throughout the Calendar Year	

**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street	Strathmore, Wheatland County and most of the Badlands classified areas of Alberta		
City		Postal Code	

**NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:**

Our territory ranges east of Chestermere to west of Bassano and north of the Bow River Valley to Three Hills, Trochu, Drumheller, Hanna, and Cluny communities. It is stationed mainly out of Strathmore but covers most of the Badlands classified areas of Alberta.

**EXPLAIN WHY THE GROUP'S PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:**

BSAR is able to provide a timely response to lost person searches in the area. Being able to locate lost or missing or overdue people in a prompt manner and provide relief for family and friends has a massive impact, not only on the small group, but on the community at large.

**DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY** (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

Assisting Law Enforcement provides trained resources to Police in locating evidence of potential crimes thereby assisting with public safety. BSAR is able to provide rapid response for disasters that will provide additional resources to what will most likely be taxing on first responders.



Budget for the funding application is attached



Previous Year's Financial Statement is attached



Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

**PRINT FULL NAME**  
**PRINT TITLE OF APPLICANT**  
**SIGNATURE OF APPLICANT**

Wesley R. Grout

Treasurer

FOIP, Sec. 17

Badlands Search and Rescue Association, (BSAR)  
P.O. Box 408,  
Rockyford, Alberta  
T0J 2R0

October 8, 2024

Town of Strathmore,  
Budget for Funding Application

PROJECT: Purchase new truck to pull our Command Post Trailer.

Approximate cost of new truck	\$100,000
GST 5%	5,000
Add-on equipment	<u>5,000</u>
Estimated total costs	\$110,000

Funding:	
Town of Strathmore Funding	\$65,000
BSAR Funds on hand, or to be raised	<u>45,000</u>
Total funding	\$110,000

FOIP, Sec. 17

Wesley Grout,  
Treasurer, BSAR

Build & Price: 2025 Sierra 3500HD

**CREW CAB, LONG BED, SLT, 4WD**

SAVED (0)



U.S. model shown throughout. Due to current supply-chain shortages, certain features shown have limited or late availability, or are no longer available. See the window label or dealer regarding the features on an individual vehicle.



## YOUR 2025 SIERRA 3500HD SLT 4WD

Net Price

**\$99,713<sup>†</sup>**

FINANCE DETAILS

LEASE DETAILS

**Estimated Finance Payment**

**\$649** bi-weekly for 84 months

**4.99% (5.01% APR)** for Well-Qualified Buyers. Amount Financed \$99,795. \$0 Down Payment.

[Finance Details](#)



**Adjust Payments**



**BADLANDS SEARCH AND RESCUE ASSOCIATION**  
**Income and Expense Statements for the Year 2023**

Year Ending  
2023-12-31

**Income**

	Uniform Sales	243.8
Grants	County	7534
	East Strathmore Solar Project LB	1200
	Donated /Returned items	
	Firehouse Fundraiser	3337
	Fund Raising	578.38
	Donations - Drum. Fish & Game	500
	- Misc	
	Event Gran Fondo	1500
	Training Grant-Gov't Ab.	
	- SAR Ab.	
	Refund of Damage Deposit – Langdon Recruiting	
	Memberships	1150
	Sale of Radios/Equipment	61
	Misc.	
<b>Total Income</b>		<b>16104.18</b>

**Expenses**

	Vehicle License	
	Equipment – Radios/Phone	1251.6
	Transportation/Gas/Supplies	251.19
	Repairs	
	Training	
	Refund Excess Training funds to Gov't	
	Insurance-General	1000
	Insurance-Trucks & Trailer	3605
	SAR Alberta Membership	150
	Website License	21.14
	Radio License	518.1
	Uniforms	
	Raffle/Fundraising Expense	212.7
	Cell Phone	417.3
	Projector/Room Rent	
	Litter Equipment & Supplies	
	Casino Run Deposit	2350.95
	Misc.	99.67
<b>Total Expenses</b>		<b>9877.65</b>

**Net Income** 6226.53

**Balance Sheet:**

ASSETS:	Bank Balance	7155.68
	Inventory (Clothes)	1801.39

Equipment at cost	44558.79
<b>Total Assets</b>	<b>53515.86</b>

Net Worth	53515.86
-----------	----------

I, Morgan Tory confirm that I have audited the  
Financial Statement for Badlands Search and Rescue Association for  
the Year ending December 31, 2023

Date: Feb 5, 2024

Name: Morgan Tory

Signature: FOIP, Sec. 17

I, Cam Monteith confirm that I have audited the  
Financial Statement for Badlands Search and Rescue Association for  
the Year ending December 31, 2023

Name: Cam Monteith

Signature: FOIP, Sec. 17

Feb 5, 2024

## ABOUT US

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### HOW BADLAND SEARCH AND RESCUE STARTED

#### Message From Our Founder

Badlands Search and Rescue started in the spring of 2010 when I found a significant gap in SAR coverage east of Calgary. I spoke to people with Search and Rescue Alberta and found there was a definite need to fill this hole. I started to reach out to the communities at large and within short order (January 2011) we had a board developed and shortly after that a team. This core group of people was indispensable in the early years of our formation. Without them BSAR would not exist. We developed, trained and worked hard. In the spring of 2012 we became associate members of SARAB and the following year we became full members. We continued to train regularly and even were called out a couple of times to assist other SAR teams.

In 2015, we began to go through a downshift in members as several people moved away and had significant changes in their life. Through the dedication of those that stayed with the team and through their encouragement we persevered and recruited a new group of over 15 people who are now fully trained to provide Ground Search & Rescue.

We have developed strong relationships with local SAR teams, especially Cochrane SAR (many thanks to Andy Potton) and with Foothills SAR. We have enjoyed the strong support of Calgary SAR with their generous gift of a Suburban early in our formation as well as receiving a command post from South Eastern Alberta SAR (Medicine Hat). Recently we acquired another Suburban from Didsbury SAR that we plan on utilizing as a Rapid Response Vehicle.

Through the dedication and commitment of our current team, I anticipate seeing BSAR continue to grow and expand in people, abilities, partnerships and resources.

*Thank you  
Scott Campbell.*

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>	Kakato'si Kristian Ayoungman Foundation
<b>CONTACT PERSON:</b>	Melodie Ayoungman - Hunt
<b>PHONE NUMBER:</b>	FOIP, Sec. 17
<b>MAILING ADDRESS:</b>	Street
	City
	Postal Code
<b>EMAIL ADDRESS:</b>	FOIP, Sec. 17
<b>WEBSITE:</b>	leadbyexamplepowwow.ca

**TOTAL FUNDING REQUEST:**                      \$      15,000.00

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

Lead by Example Powwow 2025  
 Lead by Example Cultural Sharing Day  
 June 6-8, 2025

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

All services and expenses will be used towards the Lead by Example Powwow 2025 and Lead by Example Cultural Sharing Day.

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

June 2, 2025	to	June 9th, 2025
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**

12:00pm June 2, 2025	June 10th, 2025

**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street	Town of Strathmore, Strathmore & District AG Grounds		
City	Strathmore, Alberta	Postal Code	T1P 1K1

**NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:**

2500 estimate people

Structured Charge is based on the Lead by Example Powwow 2024

**EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:**

The Kakato'si Kristian Ayoungman Foundation aims to build bridges and bring community together in a positive light due to the tragic loss of Kristian Ayoungman in 2019. The Foundations goal is to end racism and bring awareness to First Nations History as First Nations History is not taught in our mainstream schools. The Town would be taking action on the Truth and Reconciliation Commission of Canada: Calls to Action #43, 44, 57, 64(i), 66.

**DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY** (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

This event will build relationships and showcase the Towns commitments to the Call to Actions and the Memorandum of Understanding signed with Siksika Nation. The event has been building relationships and showcase First Nations Culture, talent, history, songs, dances, crafts and much more. This would bring more understanding to the town of First Nations and learning about their cultures first hand in a positive light. The event also benefits the Towns economy, bridges the learning gap, and brings to light to learn from something so tragic and turn it into something positive, so that we can create a better future for all.



Budget for the funding application is attached



Previous Year's Financial Statement is attached



Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

**PRINT FULL NAME**

Melodie Ayougman-Hunt

**PRINT TITLE OF APPLICANT**

CEO Kakato'si Kristian Ayoungman Foundation

**SIGNATURE OF APPLICANT**

FOIP, Sec. 17





**Kakato'si Kristian Ayoungman Foundation**  
**Statement of Financial Position**  
*January 3- July 31, 2024*

**REVENUE**

Alberta Government Grants	-
Federal Government Grants	60,000
Donations	1,049
Sponsorships	134,963
Ticket Sales	22,983
Vendor Fees	20,150
Other	13,674
<b>Total Revenue</b>	<b>252,819</b>

**EXPENSES**

Advertising & Promotion	1,866
Catering & Meals	6,878
Donations	690
Facilitator Fees	800
General & Administrative Costs	2,901
Gifts/Protocol	1,247
Honorariums	8,094
Indian Relay	31,671
Insurance	2,860
Interest & Banking	239
Pow Wow	124,745
Professional Services	27,835
Purchases	12,013
Rental	21,289
Travel	4,720
<b>Total expenses</b>	<b>247,847</b>

**NET INCOME**

**4,972**

To whom it may concern,

**RE: Letter of Support for *Lead by Example Powwow***

The Town of Strathmore is happy to support the Kakato'si Kristian Ayoungman Foundation's Lead by Example Initiative and its powwow. Through collaboration and partnerships with various organizations, they have successfully created a cultural connection within the community. These initiatives aim to foster a sense of connection to the Indigenous heritage, by promoting cross-cultural understanding and appreciation.

Strathmore Town Council has prioritized building a stronger relationship with the Siksika Nation and pursuing the calls to action in the Truth and Reconciliation Commission's Report. This past year, the Town was proud to co-host the inaugural *Lead by Example Powwow* in honour of Kristian Ayoungman with the Siksika Nation. This two-day event showcased several styles of dancing, drumming, and culture with over 645 participants from across North America, 52 vendors, 40 sponsors, and over 3,000 spectators.

The Lead by Example Initiative is an important next step for the Town's reconciliation efforts, and a step we are pleased to take with Siksika Nation. Together our efforts will contribute to a more inclusive and informed community.

Sincerely,

FOIP, Sec. 17

Pat Fule  
Mayor, Town of Strathmore



December 12, 2023

To whom it may concern,

Our Siksika community had a great loss back in 2019, as our boy Kakato'si Kristian Ayoungman was chased at gunpoint out of the town of Strathmore south on Highway 817, he was shot and killed. This affected everyone who knew him and others who learned what had happened, especially his family, friends, teammates, coaches of Strathmore and our people of Siksika Nation. Our sister Melodie Ayoungman – Hunt and her family, have worked long and hard on the reconciliation efforts with our communities; The Town of Strathmore and Siksika Nation. It takes great strength for someone to do so, especially with a loss as such.

Reconciliation does not happen overnight, and there's lots of changes that need to be done between our two communities. The 'Lead by Example Powwow 2023' brought many nationalities together at Strathmore in a positive light. We understand our sister's loss and know she is looking out for the betterment of our future generations, not wanting acts as such that happened to Kristian, to ever happen again to anyone. We look toward building positive relationships and definitely want to build a better future for our upcoming generations. Siksika Nation humbly supports our sister in taking a stand for her son with the 'Kakato'si Kristian Ayoungman Foundation' and the projects towards reconciliation.

Sincerely,

X

FOIP, Sec. 17

Siksika Chief Ouray Crowfoot

- We support your creation of a society to bring awareness & brighter futures.



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Martin Shields*

Member of Parliament  
Bow River

September 4, 2024

Community Initiatives Program  
Project-Based funding Stream

To whom it may concern,

As the Member of Parliament for Bow River, I support Kakatos'i Kristian Ayoungman Foundation's proposed funding application for their Lead by Example Powwow, understanding that this proposal meets all regulatory requirements and fulfills the needs of the constituents of Bow River.

I trust that funding for this project will be granted on the project's merits.

Sincerely,

FOIP, Sec. 17

Martin Shields, MP  
Bow River

*Brooks Office*

403 2nd Avenue W, Suite 2  
Brooks, AB T1R 0S3  
Tel. 403-793-6775  
Fax: 403-793-6778

*Ottawa Office*

Room 565, Wellington Building  
Ottawa, ON K1A 0A6  
Tel.: 613-992-0761  
Fax: 613-992-0768

*Strathmore Office*

205A 3 Ave, Box 2070,  
Strathmore, AB T1P 1K1  
Main: 1-844-241-0020  
Tel. 403-361-2980; Fax: 403-361-2989



**SIKSIKA HEALTH SERVICES**  
**Office of Melvin (Tyler) White Corporate Executive Officer**  
Post Office Box 1130 Siksika, Alberta T0J 3W0  
Telephone Office Direct: (403)734-5601 Cell (403)901-5078 Fax (403) 734-3916

September 12, 2024

Community Initiatives Grant

**Re: Support Letter for Melodie Ayoungman.**

To whom it may concern,

On behalf of Siksika Health Services, it is my great pleasure to provide this letter in support of the initiative that Melodie Ayoungman has brought to awareness.

Siksika Health Services' vision is to provide quality and holistic health to all Siksika First Nation members. In this regard, our organization actively promotes healthy lifestyles, including support and skill-building in physical fitness and physical literacy, recreational activities, essential skills, conflict resolution, mental wellness, and community safety. With that being said we holistically support this endeavour towards Melodie's ongoing awareness and bringing the communities together.

We welcome the opportunity to highlight our very own nation members and the positive impacts these events have in our community. Thank you, and please feel free to contact my office directly with any questions or concerns that may arise.

In good health,

**FOIP, Sec. 17**

Dr. Tyler White  
Chief Executive Officer,  
Siksika Health Services

cc. File



## Town of Strathmore Funding Accountability Report

Each of the Community Associations shall be subject to the following conditions relative to their funding request;

1. An Income & Expense Statement for the Project that funds were applied for.
2. A paragraph explaining how the funds were expended.
3. The report is due within 60 days of the completion of the Project.
4. All conditions must be satisfied before any further applications will be considered.
5. This report must be signed by two executive officers of the Community Association.

Project Title:	Lead by Example Powwow & Cultural Sharing Day 2025		
Community Association:	Kakato'si Kristian Ayoungman Foundation		
Contact Information:	Name:	Phone:	Email:
	Melodie Ayoungman-Hunt	FOIP, Sec. 17	FOIP, Sec. 17
			FOIP, Sec. 17
Website (if applicable):	leadbyexamplepowwow.ca		
Mailing Address:	FOIP, Sec. 17		
Amount Requested:	10,000.00	Application Date:	October 2023

### PROJECT INFORMATION:

Total Amount Received:	\$10,000
Date(s) Project Took Place:	June 6-9, 2024
What were the funds used for?	The funds were used for marketing and promotion, venue rental, insurance, and Facilitator fee. NOTE: All costs you will see in our Financial Statement submitted.
Provide an update on the goals and activities of the project. Did the project meet its desired objectives?	<p>The Lead by Example Powwow's goal was to bring our communities together, to honour Kakato'si Kristian Ayoungman and celebrate First Nation culture. The powwow brought together over 3000 attendees throughout the 3 days including 500 students from local schools as they attended the Cultural Sharing Day for Youth. The event also showcase First Nations of Residential school survivors sharing the Blackfoot Culture, Blackfoot Crossing Historical Park representatives talked of what the museum has to offer and invited the schools to attend to learn more about the Blackfoot people. Siksika Teachers showed the Blackfoot Curriculum used in the schools and how it relates to the current subject areas of mainstream schooling such as the traditional use of plants as to the scientific terms, and the use on all core subject areas. First Nations craft booth and food vendors with First Nations cuisine; included was food and craft vendors from the Town; a wonderful way of bringing our communities together. People came from far and wide</p>

	to watch the powwow and Indian relay races and take part in this unique learning experience. Also in support were the Town of Strathmore and Siksika Nations Chief, Mayor and Council representatives; also Members of the Canadian Government. The Lead by Example Cultural Sharinday and Powwow and Indian Relay and Entertainment Stage; all areas of building upon reconciliation.
Was the project successful?	Yes, absolutely the whole event was successful. We have had enormous feedback that many people want the event to continue.
If you received partial funding, how did that impact the project?	N/A
Please indicate the number of Strathmore citizens this project impacted?	Over 3000 plus, the Lead by Example Powwow is becoming known all over North America and knowing Strathmore for their support to reconciliation of the two communities working together in a positive light.
How many individuals participated in the project?	We had 44 organizations and businesses supporting our project, 40 volunteers, 42 vendors, and over 3000 attendees.
How many volunteers participated in the project?	40
Approximately how many total volunteer hours were contributed to the project?	440 hrs

#### PROJECT EXPENSES:

Item:	Expense:
Advertising & Promotion	\$1866.00
Venue Rental	\$4474.00
Facilitator Fees	\$800.00
Insurance	\$2860.00
<b>TOTAL EXPENSES:</b>	<b>\$10,000.00</b>

#### NARRATIVE:

Please provide an anecdotal example of your project success. Attach a photo if available.
---



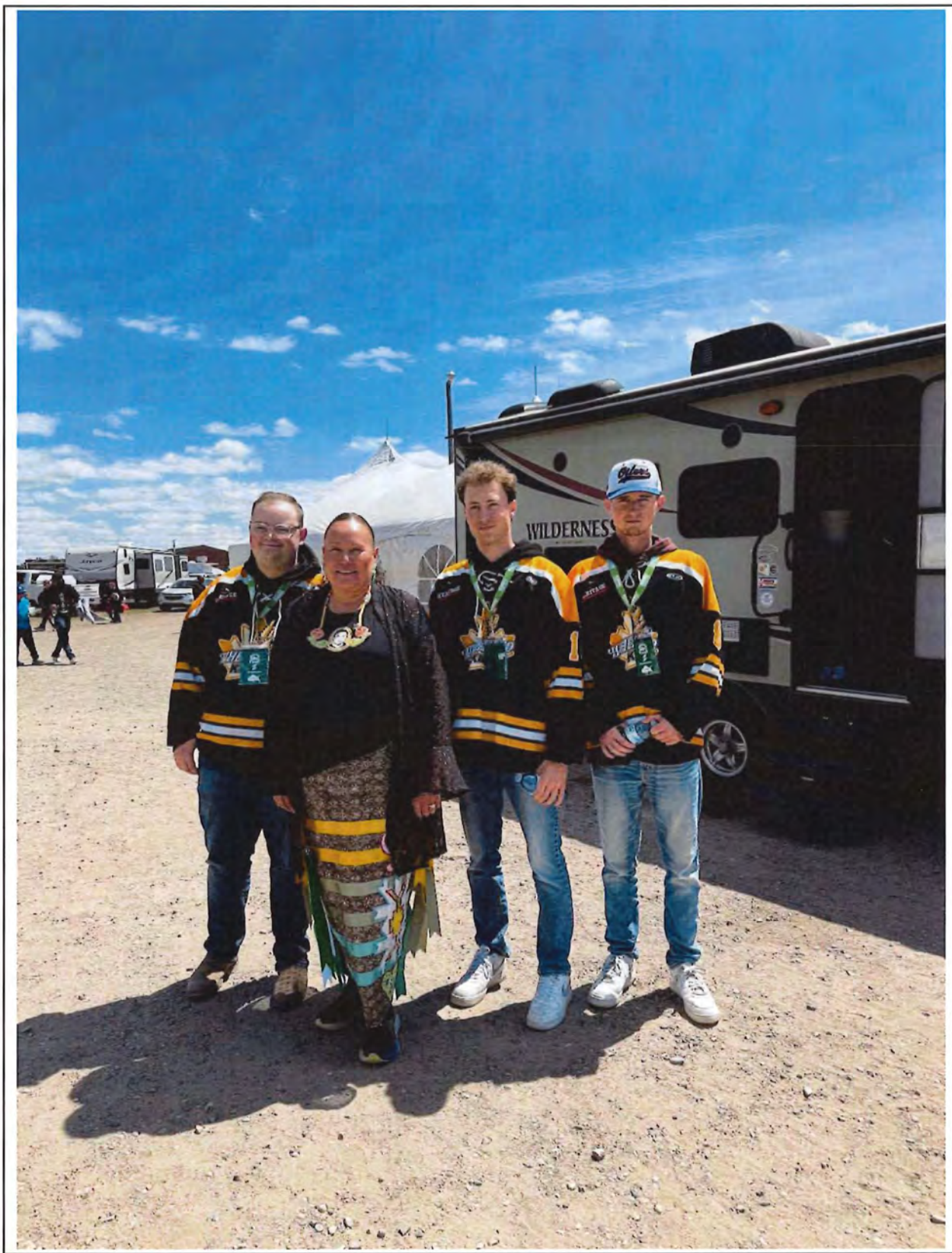
The Lead by Example Powwow, Indian Relay and Cultural Sharing Day brought not only the two communities of Strathmore and Siksika Nation but people from all over North America together in a positive light. The photos show all areas from the Cultural Sharing Day with schools, the Lead by Example Powwow, Indian Relay, Head Staff, Vendors along with the newly crowned Miss Lead by Example Princess who has already been traveling throughout Canada and the United States Representing The Town of Strathmore and Siksika Nation's work in Reconciliation and doing a wonderful job at bringing everyone together learning a bit more about First Nations and bringing more than just that but also bring many people together in a positive light, doing acts of the TRC and showing the commitment to moving forward together all in a good way. The Kakato'si Kristian Ayoungman Foundation has been working hard to establish good relations, build relationships, share First Nations culture and history in a positive way, and bringing people together so we can learn more about one another and First Nations in a good way ending racism.

























Submit one (1) original signed copy of this report (via email or in person) to:

Town of Strathmore  
1 Parkland Drive  
Strathmore, AB  
T1P 1K2

Attn: Riley Brolly  
E-mail: lsadmin@strathmore.ca

**DECLARATION:**

I declare that all of the information in the report is accurate and complete and that the report is made on half of the Community Association names on page one with its full knowledge and consent.

FOIP, Sec. 17

FOIP, Sec. 17

**Report Completed By:**

Melodie Ayounman - Hunt

October 11, 2024

DATE

**Officer Name:**

Steve Hunt

October 11, 2024

DATE

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** October 3, 2024 12:07:57 PM  
**Attachments:** [2024 Council Presentation.pdf](#)

---

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday October 3rd 2024 12:03 PM with reference number 2024-10-03-007.

- **Applicants Name**

Theo Owel

- **Organization Name (If Applicable)**

Strathmore Communities In Bloom Society

- **Meeting date requested (day/month/year)**

23/10/2024

- **Applicant's phone number**

FOIP, Sec. 17

- **Applicant's email address**

FOIP, Sec. 17 and cibstrathmore@gmail.com

- **Applicant's Address**

FOIP, Sec. 17

- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**

Theo Owel, director

Terry Motley, member

Glenda Boc, member

- **Please select the purpose of your presentation.**

Request for Funding

- **Please provide a brief summary regarding your delegation in**

**the space provided.**

We're representing the Strathmore Communities In Bloom Society (CIB). This group of motivated residents has been involved for many years in various beautification projects in Strathmore. The CIB members have been promoting a lot of community involvement. Our presentation to Council will outline an update on the CIB projects, and include a request for continued funding in the amount of \$5,000 for 2025.

- **All supporting documentation must be submitted with the delegation request form. Please attach documentation here or email relevant items to lsadmin@strathmore.ca.**

1. [2024 Council Presentation.pdf \[322.7 KB\]](#)

- **The Town has a computer and screen available for presentations. If you require specific technical requirements for your presentation please specify them in the space provided.**

We intend to have our presentation in Powerpoint format on a USB memory stick.

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
	Street	FOIP, Sec. 17	
<b>MAILING ADDRESS:</b>	City		
	Postal Code		
<b>EMAIL ADDRESS:</b>			
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

<b>Street</b>			
<b>City</b>		<b>Postal Code</b>	



NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:

--

EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:

--

DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

--

- ☐ Budget for the funding application is attached
- ☐ Previous Year's Financial Statement is attached
- ☐ Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

PRINT FULL NAME  
PRINT TITLE OF APPLICANT  
SIGNATURE OF APPLICANT

FOIP, Sec. 17

## Communities in Bloom Financials October 7, 2024

### General Fund

<b>Opening Balance - Dec 31, 2023</b>		<b>\$ 15,080.95</b>
<b>Revenue</b>	interest	\$ 0.31
	2024-09-26 Connect First Donation Birth Forest 24	\$ 1,000.00
	2024-09-30 interest	\$ 0.11
<b>total revenue</b>		<b>\$ 1,000.42</b>
<b>Expenses</b>		
	2024-01-23 Society Registration	\$ 142.72
	2024-04-24 Spring Workshop	\$ 67.96
	2024-04-24 Raised Garden Beds	\$ 1,519.02
	2024-05-07 Eagle Lake Nurseries soil delivery	\$ 130.00
	2024-05-07 Prov CIB registration	\$ 396.00
	2024-07-05 Common Share Credit transfer	\$ 1.00
<b>Total Expenses</b>		<b>\$ 2,256.70</b>
<b>Balance</b>		<b>\$ 13,824.67</b>
pending expenses	Birth Forest work bee refreshments	\$ 46.99
	Provincial Gala regn & hotel	\$ 550.65
	Compost for Birth Forest	\$ 1,000.00
<b>Total pending expenses</b>		<b>\$ 1,597.64</b>

### Community Gardens

<b>Opening Balance - Sept 16, 2024</b>		<b>\$ 171.00</b>
Pending Expenses	Plot returnable deposits (4)	\$ 40.00
<b>cash on hand</b>		<b>\$ 131.00</b>
Actual Balance less pending expenses October 7, 2024		<b>\$ 12,358.03</b>

# Strathmore Communities in Bloom



Presentation to Strathmore Council

October 23, 2024

# AGENDA

- Introduction
- Strathmore CIB Committee becoming a Society
- Community involvement
- Connections with outside agencies/organizations
- Current project update
- Funding request



# Becoming a Society

- Access to additional grant opportunities
- Managing CIB accounts
- Add structure to the local CIB group

# Community involvement

- Volunteer labour
- Local Workshops
- Capital project support
- Facebook
  - 895 residents currently following CIB



# Connections with outside agencies

- ConnectFirst Credit Union (previously known as Chinook Credit Union)
- Eagle Lake Nurseries and Eagle Lake Landscape
- Home Hardware
- Strathmore Lions Club
- The Vault
- Fortis
- Farm Credit Canada
- Ducks Unlimited
- Strathmore High School
- Other

# Current Project Update

- Birth Forest
- Community garden boxes
- Lambert Centre / Library





# Funding Request

- \$5,000
  - Lambert Park / Centre / Library
  - Design considerations underway
  - Low watering requirement
  - Low maintenance
  - \$\$\$ go a lot further with CIB volunteer labour

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
<b>MAILING ADDRESS:</b>	Street		
	City		
	Postal Code		
<b>EMAIL ADDRESS:</b>			
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street			
City		Postal Code	

NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:

--

EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:

--

DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

--

- ☐ Budget for the funding application is attached
- ☐ Previous Year's Financial Statement is attached
- ☐ Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

PRINT FULL NAME  
PRINT TITLE OF APPLICANT  
SIGNATURE OF APPLICANT

<div>FOIP, Sec. 17</div>

**Strathmore Overnight Shelter Society**  
**Statement of Revenues and Expenses**  
**For the Year Ending October 31, 2024**

	YTD 2024 OPERATING	YTD 2024 CASINO	YTD BUDGET
<b>REVENUE</b>			
Revenue - RDN Grant	\$ 92,660.9		\$ 45,500.0
Donations - NTR	4,997.5		-
Donations - Tax Receipted	13,015.4	-	-
Donations - Qualified Donee	36,500.0		63,000.0
Fundraising	2,794.1		-
Fundraising - Amazon Sales	22,156.5		32,200.0
Fundraising - Xmas Dinner	624.0		600.0
Fundraising - Fathers Day	370.0		-
Raffles - 50/50	422.5	-	-
Memberships	50.0		200.0
Grant Funding	20,000.0		20,000.0
<b>TOTAL REVENUE</b>	<b>\$ 193,590.8</b>	<b>\$ -</b>	<b>\$ 161,500.0</b>
<b>EXPENSES</b>			
<b>Shelter Expenses</b>			
Rent	5,500.0	1,500.0	8,750.0
Food	12,060.6		8,400.0
Cleaning Supplies	1,584.1		2,400.0
Community Outreach	-		
Equipment Repairs	787.0		-
Inspections	-		
Utilities	3,904.8		30,000.0
Supplies	763.4		-
Waste Removal	-		-
<b>Total Shelter Expenses</b>	<b>24,599.9</b>	<b>1,500.0</b>	<b>49,550.0</b>
<b>General &amp; Administrative Expenses</b>			
Payroll: Staff Wages	109,238.0		118,000.0
Contract Wages	7,980.0		-
Payroll Deductions EI/CPP	8,359.4		8,260.0
Vacation Pay	5,518.3		-
Office Supplies/Expenses	260.1		840.0
Insurance	3,957.6		3,960.0
Fundraising Expenses	2,808.1		6,000.0
Telephone	412.0		480.0
Raffle Expenses	50.0	6.3	-
GST Unrecoverable	350.1		
Security/Alarm	1,342.5		1,360.0
Bank Charges & Interest	501.1	37.9	570.0
<b>Total General &amp; Admin. Expenses</b>	<b>140,777.1</b>	<b>44.2</b>	<b>139,470.0</b>
<b>TOTAL EXPENSE</b>	<b>165,377.0</b>	<b>1,544.2</b>	<b>189,020.0</b>
<b>NET INCOME</b>	<b>\$ 28,213.9</b>	<b>\$ (1,544.2)</b>	<b>\$ (27,520.0)</b>



Strathmore Overnight Shelter Society  
Statement of Financial Position  
As at October 31, 2023

RESTATED  
UNAUDITED

	2023	YEAR END 2022
<b>CURRENT ASSETS</b>		
Scotia - Operating Account	\$ 8,596	\$ 7,082
Scotia - Casino Account	1,101	1,970
Petty Cash	319	318
Casino - Due from Rafflebox	1,687	-
Prepaid Expenses	895	1,862
Grants Receivable	935	21,702
<b>CURRENT ASSETS</b>	<b>13,533</b>	<b>32,934</b>

<b>CAPITAL ASSETS</b>		
Equipment	\$ 6,059	6,059
Less: Capital Contributions - Equipment	(6,059)	(6,059)
Leasehold Improvements	18,634	13,102
Less: Capital Contributions - LHI	(3,179)	(3,179)
Computer Hardware	3,435	3,435
Less: Capital Contributions - Computer	(2,431)	(2,431)
<b>NET CAPITAL ASSETS</b>	<b>16,459</b>	<b>10,927</b>

<b>ASSETS</b>	<b>\$ 29,992</b>	<b>\$ 43,861</b>
---------------	------------------	------------------

<b>LIABILITIES AND NET ASSETS</b>		
Accounts Payable	126	249
Wages Payable	0	2,653
Vacation Accrual	2,331	1,112
Payroll Due to CRA	2,393	1,710
Due to Harvest Healing Church	99,593	69,908
<b>NET ASSETS</b>	<b>(33,740)</b>	<b>(32,334)</b>
Operating Income (Loss)	(43,372)	(1,406)
Casino Income (Loss)	2,662	1,970
	<b>(74,450)</b>	<b>(31,770)</b>

<b>LIABILITIES AND NET ASSETS</b>	<b>\$ 29,992</b>	<b>\$ 43,861</b>
-----------------------------------	------------------	------------------

Director

DATE:

Director

DATE:

REVIEWED BY

DATE:

REVIEWED BY

DATE:

**Strathmore Overnight Shelter Society**  
**Statement of Revenues and Expenses**  
**For the Year Ending October 31, 2023**

	YTD 2023 OPERATING	YTD 2023 CASINO	YTD BUDGET
<b>REVENUE</b>			
Revenue - RDN Grant	\$ 68,556.1		\$ 77,000.0
Donations - NTR	18,503.3		37,500.0
Donations - Tax Receipted	13,121.1	1,020.0	-
Donations - Qualified Donee	2,500.0		-
Fundraising	18,830.9		20,000.0
Fundraising - Amazon Sales	2,633.0		-
Raffles - 50/50	1,032.3	2,970.0	-
<b>TOTAL REVENUE</b>	<b>\$ 125,176.6</b>	<b>\$ 3,990.0</b>	<b>\$ 135,000.0</b>
<b>EXPENSES</b>			
<b>Shelter Expenses</b>			
Rent	4,500.0	1,500.0	11,000.0
Food	5,771.0		6,300.0
Cleaning Supplies	955.4		2,700.0
Community Outreach	500.0		-
Equipment	787.5		-
Inspections	1,170.8		
Utilities	20,803.9		
Supplies	396.4		-
Waste Removal	1,080.1		-
<b>Total Shelter Expenses</b>	<b>35,964.9</b>	<b>1,500.0</b>	<b>20,000.0</b>
<b>General &amp; Administrative Expenses</b>			
Payroll: Contract Wages	105,702.0		96,000.0
Payroll Deductions EI/CPP	7,584.9		6,720.0
Vacation Pay	4,228.1		
Office Supplies/Expenses	982.1		630.0
IT/Computer	-		
Donations	(1,000.0)		
Insurance	11,342.9		2,460.0
Fundraising Expenses	833.8		-
Travel	-	-	900.0
Telephone	411.4		360.0
Raffle Expenses	714.4	1,760.8	
Security/Alarm	1,541.9		825.0
Bank Charges & Interest	242.6	36.8	360.0
<b>Total General &amp; Admin. Expenses</b>	<b>132,583.9</b>	<b>1,797.6</b>	<b>108,255.0</b>
<b>TOTAL EXPENSE</b>	<b>168,548.8</b>	<b>3,297.6</b>	<b>128,255.0</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (43,372.2)</b>	<b>\$ 692.4</b>	<b>\$ 6,745.0</b>

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** October 10, 2024 2:52:28 PM

---

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday October 10th 2024 2:48 PM with reference number 2024-10-10-010.

- **Applicants Name**  
Meagan Miller
- **Organization Name (If Applicable)**  
Strathmore & District Agricultural Society
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
4039345811
- **Applicant's email address**  
FOIP, Sec. 17
- **Applicant's Address**  
122 brent blvd strathmore ab t1p1k1
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Meagan Miller - Head of Operations Joanne Selgensen - Chair of COL
- **Please select the purpose of your presentation.**  
Request for Funding, Request for Support
- **Please provide a brief summary regarding your delegation in the space provided.**  
Looking to obtain continued support for our Celebration of Lights

community festival. Funding will help to maintain and expand this holiday event and push marketing to surrounding areas, bringing in more visitors to town.

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

Yes

[This is an automated email notification -- please do not respond]



## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>	Strathmore & District Agricultural Society		
<b>CONTACT PERSON:</b>	Meagan Miller		
<b>PHONE NUMBER:</b>	403-934-5811		
<b>MAILING ADDRESS:</b>	Street	122 Brent Blvd	
	City	Strathmore, AB	
	Postal Code	T1P 1K1	
<b>EMAIL ADDRESS:</b>	FOIP, Sec. 17		
<b>WEBSITE:</b>	strathmorestampede.com		

**TOTAL FUNDING REQUEST:**                      \$      10,000

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

Celebration of Lights Display, Carriage rides every Saturday, free hot chocolate and cookies, Santa's Cottage with raffle prizes and Santa visits to the kids, Kids New Years Eve Party.

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

The Funds will be utilized for advertising the event in the community, supplies & maintenance of the Light display and Santa's cottage, Entertainment ( Sleigh rides, Santa, Fireworks), and volunteer appreciation, and free amenities (hot chocolate and cookies).

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

<b>Nov 30</b>	to	Jan 2 - Celebration of Lights Display
<b>Nov 30</b>	to	Dec 23 + NYE - Sleigh Rides

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**

Celebration of Lights	Nightly ( 6 weeks) 6-9pm daily
Sleigh Rides	every Saturday 6-9 pm (Dec 23 and NYE Party)

**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street	33 Wheatland Trail -AG Grounds		
City	Strathmore	Postal Code	T1P 1K1

**NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:**

13,000 PLUS

**EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:**

Celebration of Lights is a community based event that is very important in bringing the community together to celebrate the spirit of the holidays and give the community a chance to meet new and old friends and let the children be involved in a loving event.

**DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY** (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

There is no other event in the community that has a light display for the holidays as the Strathmore Celebration of Lights. We also do not have any other event available for the kids in the community, in particular the Sleigh rides and Santa's Cottage.



Budget for the funding application is attached



Previous Year's Financial Statement is attached



Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

**PRINT FULL NAME**

Ryan Schmidt

**PRINT TITLE OF APPLICANT**

CEO

**SIGNATURE OF APPLICANT**

FOIP, Sec. 17

# Strathmore & District Agricultural Society

## STRATHMORE CELEBRATION OF LIGHTS

### BUDGET

2024-2025

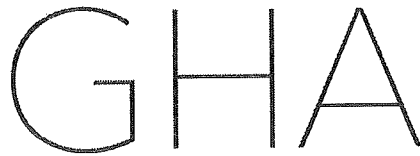
		Revenue	Expense
4060	Raffles	1,000.00	
4040	Grants & Contributions	7,000.00	
4100	Sales - Food		
4400	Sponsorships	18,500.00	
4011	Ticket Sales	900.00	
4404	Donations	6,000.00	
5010	Advertising & Promotion	0.00	1,000.00
5023	Square Fees		100.00
5043	Contract - Entertainment		12,000.00
5200	Office Supplies / Printing		0.00
5500	Purchases - Food		2,600.00
5520	Purchases - Other beverages		500.00
5605	Raffle Prizes		500.00
5610	Rentals - Equipment		0.00
5700	Repairs & Mtce. - Buildings		1,000.00
5710	Repairs & Mtce. - Equip and Furn		10,000.00
5745	Supplies		1,000.00
5760	Utilities - Heat		850.00
5770	Utilities - Power		1,750.00
5782	Volunteer Appreciation		750.00
5900	Waste Removal		1,200.00
		<b>31,400.00</b>	<b>33,250.00</b>
	<b>Net Income</b>		<b>-1,850.00</b>

**STRATHMORE & DISTRICT AGRICULTURAL SOCIETY**

**Financial Statements**

**Year Ended October 31, 2023**

*(Unaudited)*



GREGORY  
HARRIMAN  
& ASSOCIATES LLP  
CHARTERED PROFESSIONAL ACCOUNTANTS

---

## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

---

To the Members of Strathmore & District Agricultural Society

We have reviewed the accompanying financial statements of Strathmore & District Agricultural Society (the organization) that comprise the statement of financial position as at October 31, 2023, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Strathmore & District Agricultural Society as at October 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

FOIP, Sec. 17

Strathmore, Alberta  
December 5, 2023

Gregory, Harriman & Associates LLP  
Chartered Professional Accountants



# STRATHMORE & DISTRICT AGRICULTURAL SOCIETY

## Statement of Revenues and Expenditures

Year Ended October 31, 2023

(Unaudited)

	2023	2022
<b>REVENUE</b> (Schedule 1)	<b>\$ 3,256,246</b>	<b>\$ 2,642,890</b>
<b>EXPENSES</b>		
Wages and benefits	698,115	566,050
Contract services	619,319	526,269
Prizes	354,928	306,973
Utilities	242,597	162,499
Purchases	234,447	164,903
Amortization	145,700	139,581
Rental	137,135	132,433
Supplies	87,927	91,724
Livestock contracts	87,856	80,740
Advertising and promotion	81,612	76,301
Office	76,870	88,708
Bank charges	67,666	60,950
Repairs and maintenance	51,693	51,890
Interest and bank charges	51,636	25,747
Waste removal	48,013	43,445
Insurance	44,096	29,881
Volunteer appreciation	30,106	13,275
Conventions and conferences	21,680	16,338
Other licenses	16,687	16,930
Professional fees	16,216	12,178
Telephone	10,385	9,788
Bad debts	7,588	2,000
Livestock feed and veterinary	7,108	4,271
Donations	3,062	1,000
Property taxes	532	585
Interest on long term debt	285	398
Campground expenses (Note 11)	-	32,400
	<b>3,143,259</b>	<b>2,657,257</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FROM OPERATIONS</b>	<b>112,987</b>	<b>(14,367)</b>
<b>OTHER INCOME</b>		
Gain on disposal of property and equipment	17,788	-
Interest income	5,789	2,738
Dividend income	1,789	58
Miscellaneous	1,629	381
	<b>26,995</b>	<b>3,177</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES</b>	<b>\$ 139,982</b>	<b>\$ (11,190)</b>

**STRATHMORE & DISTRICT AGRICULTURAL SOCIETY**

**Statement of Cash Flows**

**Year Ended October 31, 2023**

*(Unaudited)*

	2023	2022
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenue over expenses	\$ 139,982	\$ (11,190)
Items not affecting cash:		
Amortization of property and equipment	145,700	139,581
Gain on disposal of property and equipment	(17,788)	-
	<u>267,894</u>	<u>128,391</u>
Changes in non-cash working capital:		
Accounts receivable	(28,768)	(13,964)
Accounts payable and accrued liabilities	38,889	8,371
Deferred revenue	125,181	27,993
Prepaid expenses	14,814	1,190
Goods and Services Tax payable	(14,639)	(13,064)
Unamortized capital contributions	(40,062)	(20,233)
Deferred capital contributions	(3,750)	(3,750)
Long term prepaid expenses	(15,833)	-
	<u>75,832</u>	<u>(13,457)</u>
Cash flow from operating activities	<u>343,726</u>	<u>114,934</u>
<b>INVESTING ACTIVITIES</b>		
Purchase of property and equipment	(558,253)	(181,314)
Proceeds on disposal of property and equipment	20,000	-
Cash flow used by investing activities	<u>(538,253)</u>	<u>(181,314)</u>
<b>FINANCING ACTIVITIES</b>		
Proceeds from long term debt financing	417,745	-
Repayment of long term debt financing	(9,300)	(49,187)
Cash flow from (used by) financing activities	<u>408,445</u>	<u>(49,187)</u>
<b>INCREASE (DECREASE) IN CASH FLOW</b>	<u>213,918</u>	<u>(115,567)</u>
Cash - beginning of year	<u>652,907</u>	<u>768,474</u>
<b>CASH - END OF YEAR</b>	<u>\$ 866,825</u>	<u>\$ 652,907</u>
<b>CASH CONSISTS OF:</b>		
Cash	<u>\$ 866,825</u>	<u>\$ 652,907</u>

# STRATHMORE & DISTRICT AGRICULTURAL SOCIETY

## Notes to Financial Statements

Year Ended October 31, 2023

(Unaudited)

### 1. DESCRIPTION OF ORGANIZATION

Strathmore & District Agricultural Society is a registered not-for-profit organization, which was incorporated under the Agricultural Societies Act of the Province of Alberta, and operates community facilities, organizes agricultural activities, including fairs and rodeos, and supports rural development, leadership and training activities. All activities are intended to support agriculture and improve the quality of life in agricultural communities.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for Not-for-Profit Organizations (ASNFPO).

#### Revenue Recognition

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted investment income is recognized as revenue when earned.

#### Property and Equipment

Property and equipment is recorded at cost less accumulated amortization. These assets are amortized over their estimated useful lives at the following rates and methods:

Building and improvements	4%	declining balance method
Roads and fences	8%	declining balance method
Fencing, electrical and plumbing	10%	declining balance method
Outdoor rink	10%	declining balance method
Recreational facilities	10%	declining balance method
Machinery and equipment	20%	declining balance method
Automotive and electronic equipment	30%	declining balance method
Computer equipment	55%	declining balance method
Computer software	100%	declining balance method
Racetrack improvements	2 years	straight-line method
Leasehold improvements	1 year	straight-line method
Horseshoe pits	10%	declining balance method
Western Events Centre	4%	declining balance method
Infield suites	4%	declining balance method

Half the normal amortization is taken in the year of acquisition. No amortization is taken in the year of disposition.

#### Other Assets

The Society follows the cost method of accounting for its investments. Investments in a Co-operative are recorded at cost plus undistributed patronage allocations.

(continues)

**STRATHMORE & DISTRICT AGRICULTURAL SOCIETY**

**Notes to Financial Statements**

**Year Ended October 31, 2023**

(Unaudited)

**3. CASH**

	<u>2023</u>	<u>2022</u>
Savings account	\$ 267,891	\$ 317,420
50/50 and casino accounts	174,449	78,837
Operating account	171,375	149,349
Interest reserve account	83,417	-
Grant revenue account	55,122	55,118
Infield suites account	39,267	-
Celebration of Lights account	29,371	-
Rodeo and program accounts	16,506	43,063
2023 ATV raffle account	15,354	-
ATM and petty cash accounts	14,073	8,476
Debit and credit card operating account	-	637
Energy Efficiency Grant account	-	7
	<u>\$ 866,825</u>	<u>\$ 652,907</u>

The Casino funds (\$60,603 - *Note 6*) are restricted for the purposes outlined in the Casino application.

The Society has received grants and donations that are restricted in their use and are to be utilized for the Lions Regional Outdoor Rink. Since the project has not been completed for which funding totaling \$55,118 (2022 - \$55,118) has been received, \$55,118 of the grant revenue and donations accounts on hand are not available for general use by the Society.

The Society has an authorized overdraft with Connect First Credit Union with a maximum limit of \$200,000 and bears interest at prime plus 1.00% with an effective interest rate at year end of 8.20%. This credit facility is secured by a general security agreement providing interest over all present and after-acquired property and by way of registered mortgages against land and property owned by the Society. \$200,000 remains unused at year end.

The Society has entered into a new credit facility for the construction of new infield suites to be completed in 2024. As a condition of the financing, the Society has entered into an account set-off agreement whereas funds from the initial construction loan advances are to be maintained in a separate bank account and restricted for use to pay interest on the construction loan advances. The interest reserve account balance at year-end is \$83,417 (2022 - \$NIL).

**STRATHMORE & DISTRICT AGRICULTURAL SOCIETY**  
**Notes to Financial Statements**  
**Year Ended October 31, 2023**  
*(Unaudited)*

**6. DEFERRED CONTRIBUTIONS**

				2023
	2022	Increases	Decreases	
<u>Current</u>				
Deferred revenue - casino	\$ 4,910	\$ 55,693	\$ -	\$ 60,603
Prepaid concert tickets	35,526	50,481	35,526	50,481
Deferred revenue - infield suites	-	40,000	-	40,000
Campground income	5,112	16,612	5,112	16,612
Deferred contributions	3,750	-	-	3,750
Deferred revenue - 50th Gala dinner	-	3,033	-	3,033
	<u>49,298</u>	<u>165,819</u>	<u>40,638</u>	<u>174,479</u>
 <u>Long Term</u>				
Lions Regional Outdoor Rink project	55,118	-	-	55,118
Livestock Pavilion and Remuda Building Link - Cadets	40,000	-	2,500	37,500
Livestock Pavilion improvement	36,250	-	1,250	35,000
	<u>131,368</u>	<u>-</u>	<u>3,750</u>	<u>127,618</u>
	<u>\$ 180,666</u>	<u>\$ 165,819</u>	<u>\$ 44,388</u>	<u>\$ 302,097</u>

Prepaid concert tickets represents amounts received in advance for the Clint Black Cowboy Town concert scheduled to take place in June 2024. The concert tickets revenue received has been recorded as deferred revenue as the tickets will be honoured. When the concert takes place, it will be recognized as revenue.

Amounts for the Livestock Pavilion and Lions Regional Outdoor Rink project represent unspent donations, contributions and grants received for capital projects.

In 2019, the Society received a contribution of \$50,000 from the Strathmore Air Cadets for weekly use of the Society's facilities, on Wednesday nights, and up to 12 Mondays a year for a 20 year term for the use of the Livestock Pavilion. The contribution is amortized straight line over 20 years as the project has been completed.

In 2012, the Society received a contribution of \$50,000 from The Strathmore & Wheatland County Christmas Hamper Society for the use of the Livestock Pavilion from November 15 to December 31 each and every year for a 40 year term. This contribution is amortized straight line over 40 years.



**STRATHMORE & DISTRICT AGRICULTURAL SOCIETY**

**Notes to Financial Statements**

**Year Ended October 31, 2023**

(Unaudited)

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**8. LONG TERM DEBT** *(continued)*

Principal repayment terms are approximately:

2024	\$ 4,687
2025	2,803
Thereafter	<u>417,744</u>
	<u>\$ 425,234</u>

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**9. ENVIRONMENTAL CONTINGENCY**

Land owned by the Society includes a reclaimed landfill site, which has the potential to pollute ground water and affect the health of individuals. The Society, as the current owner, may be liable for costs related to cleaning up this property and for other damages in the event of a lawsuit. The risk of this contingency being realized is not determinable, and the related potential costs have not been estimated, but could be material.

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**10. COMMITMENTS**

The Society has entered into an agreement for a photocopier lease, agreement with Outdoor Box Office (Authentigate) to provide ticketing and admission services, and an announcing agreement with Brett Gardiner.

In July 2023, the Society has signed an offer sheet with the intent to enter into an agreement with Invictus Entertainment for a performance by Clint Black at the Cowboy Town concert in June 2024. A formal agreement is being negotiated but not yet completed to this date. The following is a summary of the future aggregate payments, not including GST of these agreements.

2024	\$ 139,012
2025	6,979
2026	<u>5,235</u>
	<u>\$ 151,226</u>

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**11. RELATED PARTIES TRANSACTIONS**

During the 2022 year, the Society received minimal revenue and purchased products and services totaling \$33,483 from members of the Board of Directors. \$32,400 of the expenses were for the purchase of firepits for the campground from a company owned and operated by the spouse of a Board member. These transactions with related parties are all in the normal course of operations at market rates and are measured at the exchange amount.

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## Town of Strathmore Funding Accountability Report

Each of the Community Associations shall be subject to the following conditions relative to their funding request.

1. An Income & Expense Statement for the Project that funds were applied for.
2. A paragraph explaining how the funds were expended.
3. The report is due within 60 days of the completion of the Project.
4. All conditions must be satisfied before any further applications will be considered.
5. This report must be signed by two executive officers of the Community Association.

<b>Project Title:</b>	Celebration of Lights		
<b>Community Association:</b>	Strathmore and District Agricultural Society		
<b>Contact Information:</b>	<b>Name:</b>	<b>Phone:</b>	<b>Email:</b>
	Meagan Miller	403.901.3201	FOIP, Sec. 17
<b>Website (if applicable):</b>	Strathmorestampede.com		
<b>Mailing Address:</b>	PO Box 2085 Strathmore AB T1P 1K1		
<b>Amount Requested:</b>	10,000/year	<b>Application Date:</b>	2024

### PROJECT INFORMATION:

<b>Total Amount Received:</b>	\$10,000.00
<b>Date(s) Project Took Place:</b>	November, December, January
<b>What were the funds used for</b>	LED Lights, electrical cords & cables, Horse & Wagon carriage rides, fireworks, fence panel, hot chocolate machine, volunteer dinner, photo cut-outs, supplies for Santa's cottage
<b>Provide an update on the goals and activities of the project. Did the project meet its desired objectives?</b>	This project meets its expectations each year bringing together thousands of Strathmore residents. As the town grows, the amount we see has increased. The joy of Christmas is exemplified on every child that gets a carriage ride, free hot chocolate and of course the beautiful light display. The goal of the Celebration of Lights is to bring the community together and show encouragement, inspiration, and motivation to build a more connected community, building relationships and a sense of belonging, and of course community spirit for the holiday season.
<b>Was the project successful?</b>	Yes
<b>If you received partial funding, how did that impact the project?</b>	N/A
<b>Please indicate the number of Strathmore citizens this project impacted?</b>	Approximately 13,000 attendees per year attend
<b>How many individuals participated in the project?</b>	50+ volunteers

How many volunteers participated in the project?	50+
Approximately how many total volunteer hours were contributed to the project?	1000

**PROJECT EXPENSES:**

Item:	Expense:
Equipment/Material & supplies	\$8,729.27
Advertising	\$496.12
Utilities	\$3,702.50
Banking Fees	\$226.47
Merchandise/Prizes	\$2,064.73
Volunteer Appreciation	\$1,976.12
Entertainment	\$12,710.20
<b>TOTAL EXPENSES:</b>	<b>\$29,905.41</b>

**NARRATIVE:**

<p>Please provide an anecdotal example of your project success. Attach a photo if available.</p> <p>Opening night for 2023 was amazing.</p> <p>Friends, old and new, along with all our amazing volunteers and staff packed the AG grounds in anticipation of the annual "turn on the lights" celebration of lights. As the festivities began, the kids smiled and were delighted as Santa came roaring. Free hot chocolate and cookies kept the community warm and delighted to stay and participate in the festivities, especially the wagon rides, which of course was a hit with all the kids. The community rejoiced in the holiday spirit, chatted in admiration of how beautiful everything looked, and came together to celebrate our town. Looking at how the community reacted with huge smiles &amp; hugs, the Celebration of Lights event was a huge success for our community.</p>
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Submit one (1) original signed copy of this report (via email or in person) to:

Town of Strathmore  
1 Parkland Drive  
Strathmore, AB  
T1P 1K2

Attn: Riley Brolly  
E-mail: lsadmin@strathmore.ca

**DECLARATION:**

I declare that all of the information in the report is accurate and complete and that the report is made on half of the Community Association names on page one with its full knowledge and consent.

FOIP, Sec. 17

SIGNATURE

Report Completed By:

Officer Name:

RYAN SCHMIDT

OCT 10/24

DATE

DATE



# Strathmore & District AG Society

## Project Income Detail 11/01/2022 to 10/31/2023

Date	Description	Source	JE#	Amount	Cumulative
<b>STRATHMORE CELEBRATION OF LIGHTS</b>					
<b>REVENUE</b>					
4011	Ticket Sales (Promotions)				
11/28/2022	20212393-Cash, CELEBRATION OF...	Cash	J9775	23.81	23.81
11/28/2022	20212392, CELEBRATION OF LIGH...	Cash	J9777	19.05	42.86
12/01/2022	20212402-Visa, CELEBRATION OF ...	Cash	J9779	14.29	57.15
12/01/2022	20212402, CELEBRATION OF LIGH...	Cash	J9781	8.57	65.72
12/09/2022	20212429-Cash, CELEBRATION OF...	Cash	J9783	19.05	84.77
12/10/2022	20212430, CELEBRATION OF LIGH...	Cash	J9793	114.29	199.06
12/15/2022	20212437-Cash, CELEBRATION OF...	Cash	J9795	238.10	437.16
12/15/2022	20212439-M/C, CELEBRATION OF ...	Cash	J9797	23.81	460.97
12/17/2022	20212439-M/C., CELEBRATION OF ...	Cash	J9801	28.57	489.54
12/30/2022	20212458, CELEBRATION OF LIGH...	Cash	J9799	185.71	675.25
12/31/2022	20212482-Cash, CELEBRATION OF...	Cash	J9791	428.57	1,103.82
12/31/2022	20212488, CELEBRATION OF LIGH...	Cash	J9803	23.81	1,127.63
01/17/2023	20212593, CELEBRATION OF LIGH...	Cash	J9785	23.81	1,151.44
01/17/2023	20212591, CELEBRATION OF LIGH...	Cash	J9787	4.76	1,156.20
01/17/2023	20212590, CELEBRATION OF LIGH...	Cash	J9789	14.29	1,170.49
01/17/2023	20212592, CELEBRATION OF LIGH...	Cash	J9805	23.81	1,194.30
09/08/2023	20231060, CELEBRATION OF LIGH...	Cash	J9807	25.00	1,219.30
				1,219.30	
4060	Raffles				
11/26/2022	20212394, CELEBRATION OF LIGH...	Cash	J883	780.00	1,999.30
01/17/2023	20212591, CELEBRATION OF LIGH...	Cash	J9787	200.00	2,199.30
				980.00	
4400	Sponsorships				
11/09/2022	Royal Lepage Benchmark Strathmore	000132	J136	1,000.00	3,199.30
11/14/2022	Remax Calgary Group Advertising C...	20212378	J167	1,000.00	4,199.30
03/20/2023	20212644, Town of Strathmore	72113	J2490	10,000.00	14,199.30
06/01/2023	Wheatland County	20230671	J5140	1,750.00	15,949.30
09/26/2023	Sobey's	20231143	J9207	1,000.00	16,949.30
09/26/2023	Royal Lepage Benchmark (Strathmore)	20231142	J9212	1,000.00	17,949.30
10/05/2023	Kindred Companions	20232682	J10219	500.00	18,449.30
10/14/2023	Formulas For Business Inc.	20232804	J10926	550.00	18,999.30
10/19/2023	Fortis Alberta	20232803	J10924	1,100.00	20,099.30
10/26/2023	Remax Calgary Group Advertising C...	20232801	J10876	1,000.00	21,099.30
10/31/2023	20232835-AMEX, CGC Inc Calgary	Cash	J11264	1,100.00	22,199.30
				20,000.00	
4404	Donations				
11/26/2022	20212393, CELEBRATION OF LIGH...	Cash	J877	1,021.55	23,220.85
11/27/2022	20212393.-Cash, CELEBRATION O...	Cash	J879	158.50	23,379.35
12/03/2022	20212407, CELEBRATION OF LIGH...	Cash	J873	163.80	23,543.15
12/05/2022	Monday, CELEBRATION OF LIGHTS	Cash	J871	104.50	23,647.65
12/08/2022	20212432, CELEBRATION OF LIGH...	Cash	J865	83.85	23,731.50
12/10/2022	20212431, CELEBRATION OF LIGH...	Cash	J867	576.70	24,308.20
12/13/2022	20212436, CELEBRATION OF LIGH...	Cash	J533	160.20	24,468.40
12/15/2022	20212439-CASH, CELEBRATION O...	Cash	J1471	152.60	24,621.00
12/16/2022	20212439.-Cash, CELEBRATION O...	Cash	J1473	424.30	25,045.30
12/17/2022	20212439-CASH., CELEBRATION O...	Cash	J1475	161.50	25,206.80
12/25/2022	20212457, CELEBRATION OF LIGH...	Cash	J724	381.60	25,588.40
12/26/2022	20212555, CELEBRATION OF LIGH...	Cash	J1538	150.75	25,739.15
12/28/2022	20212450, CELEBRATION OF LIGH...	Cash	J713	443.95	26,183.10
12/29/2022	20212489, UFA Co-operative Limited	00184061	J11669	500.00	26,683.10
12/30/2022	20212455, CELEBRATION OF LIGH...	Cash	J723	296.30	26,979.40
12/31/2022	20212453, CELEBRATION OF LIGH...	Cash	J717	591.50	27,570.90
12/31/2022	20212485, CELEBRATION OF LIGH...	Cash	J958	283.40	27,854.30
01/01/2023	20212459, CELEBRATION OF LIGH...	Cash	J728	110.85	27,965.15
01/27/2023	20212541-Cash, CELEBRATION OF...	Cash	J1270	25.00	27,990.15
				5,790.85	
4950	Interest/Investment Income				
06/30/2023	record interest on account	record int...	J7592	0.20	27,990.35
07/31/2023	record interest on account	record int...	J7768	0.22	27,990.57
08/31/2023	record interest on account	record int...	J8419	0.21	27,990.78
09/30/2023	record interest	record int...	J10124	0.21	27,990.99

Printed On: 10/07/2024



# Strathmore & District AG Society

## Project Income Detail 11/01/2022 to 10/31/2023

Date	Description	Source	JE#	Amount	Cumulative
10/31/2023	record interest	record int...	J11378	0.22	27,991.21
				1.06	
<b>TOTAL REVENUE</b>				27,991.21	
<b>EXPENSE</b>					
5010	Advertising & Promotion				
11/07/2022	0711, Magnetsigns Strathmore	Cash	J547	189.00	189.00
12/05/2022	3622, Magnetsigns Strathmore	Cash	J414	214.00	403.00
12/26/2022	1226, Spotify	Cash	J944	9.99	412.99
12/31/2022	Rafflebox Technologies Inc	9664	J1459	59.50	472.49
				472.49	
5013	Travel Expenses				
11/30/2022	Exp. Reimbursement, Kost, Lukas	318	J280	156.86	629.35
5016	Expense Ink				
09/26/2023	Sobey's	20231143	J9207	500.00	1,129.35
5020	Bank interest & charges				
01/05/2023	01/05/23, Connect First Credit Union	Cash	J908	176.31	1,305.66
5023	Square Inc. Service Fees				
11/18/2022	record square fees	record fees	J510	44.53	1,350.19
12/19/2022	record Square Fees	Record S...	J1069	0.80	1,350.99
01/17/2023	record square fees	record sq...	J1809	4.83	1,355.82
				50.16	
5043	Contract - Entertainment				
11/21/2022	Rafferty, James	205	J220	3,750.00	5,105.82
11/25/2022	Hammer Hill Stables	11262022	J528	800.00	5,905.82
12/03/2022	Hammer Hill Stables	12032022	J527	600.00	6,505.82
12/06/2022	Sherry, Richard	463	J492	275.00	6,780.82
12/09/2022	Kruis, Travis	10407	J504	257.14	7,037.96
12/10/2022	Hammer Hill Stables	12102022	J526	600.00	7,637.96
12/12/2022	Rafferty, James	206	J470	3,750.00	11,387.96
12/19/2022	Carriere, Kari	1219	J606	300.00	11,687.96
01/11/2023	Hammer Hill Stables	0123	J989	1,800.00	13,487.96
				12,132.14	
5170	Meetings				
09/29/2023	2479, Roadhouse Restaurant & Salo...	Cash	J10560	98.52	13,586.48
5172	Tips ( Non-GST Applicable)				
09/29/2023	2479, Roadhouse Restaurant & Salo...	Cash	J10560	18.62	13,605.10
10/22/2023	1022, Dominos Pizza	Cash	J11569	25.19	13,630.29
				43.81	
5200	Office Supplies / Printing				
11/09/2022	Uline Canada	78475369	J263	106.64	13,736.93
5500	Purchases - Food				
12/31/2022	1231, Papa Johns Pizza	Cash	J936	646.90	14,383.83
5530	Purchases - Merchandise				
09/08/2023	25787915, 4imprint	Cash	J11571	1,466.65	15,850.48
5605	Raffle Prizes				
01/01/2023	COL Raffle, Cox, Devin	320	J730	425.00	16,275.48
5610	Rentals - Equipment				
01/16/2023	Calgary Golf Car	4359	J1120	1,150.00	17,425.48
5710	Repairs/Mtce. - Equip. & Furn.				
12/06/2022	Toth, Alex	exp. reimb...	J447	47.22	17,472.70
12/28/2022	7003, LED Rope Lights Canada	Cash	J937	809.96	18,282.66
02/02/2023	Strathmore Home Hardware	231677	J1912	47.79	18,330.45
03/14/2023	Rona Inc.	632-0235...	J2334	12.32	18,342.77
03/15/2023	Exp Reimbursement, Dennett, Shane	5	J2343	1,756.85	20,099.62
05/08/2023	Rona Inc.	632-0236...	J3791	43.86	20,143.48
07/19/2023	07/19/23, AMAZON	Cash	J11514	219.94	20,363.42
08/02/2023	701-1306230-1983412, AMAZON	Cash	J10059	90.56	20,453.98
08/02/2023	701-2162406-0347400, AMAZON	Cash	J10060	31.98	20,485.96
08/31/2023	reallocate expenses as per Ryan	reallocate ...	J9810	1,037.71	21,523.67
09/10/2023	7513, LED Rope Lights Canada	Cash	J10784	689.94	22,213.61
09/26/2023	7560, LED Rope Lights Canada	Cash	J10786	289.49	22,503.10
				5,077.62	
5745	Supplies				

# **Strathmore & District AG Society** **Project Income Detail 11/01/2022 to 10/31/2023**

Date	Description	Source	JE#	Amount	Cumulative
11/09/2022	Uline Canada	78467947	J261	201.60	22,704.70
11/22/2022	Sobeys	1122	J238	12.79	22,717.49
11/22/2022	1122, AMAZON	Cash	J241	65.79	22,783.28
11/23/2022	3301, Rona Inc.	Cash	J596	73.34	22,856.62
11/24/2022	1124, Rona Inc.	Cash	J383	91.18	22,947.80
11/24/2022	1124, AMAZON	Cash	J420	103.96	23,051.76
11/24/2022	Uline Canada	78504895	J587	202.61	23,254.37
11/28/2022	1128., Rona Inc.	Cash	J597	74.38	23,328.75
12/06/2022	Geiger, Karri	Exp. Reim...	J391	54.65	23,383.40
12/06/2022	Sobeys	228	J1627	46.04	23,429.44
12/15/2022	Sobeys	5710	J1629	76.74	23,506.18
12/19/2022	Strathmore Home Hardware	230939	J625	50.59	23,556.77
12/26/2022	Sobeys	1623	J1628	51.16	23,607.93
12/29/2022	1229, Strathmore Home Hardware	Cash	J934	51.98	23,659.91
12/29/2022	1229, Dollarama	Cash	J935	156.00	23,815.91
12/31/2022	1231, Dollar Tree	Cash	J910	58.50	23,874.41
12/31/2022	1231, Walmart	Cash	J918	109.42	23,983.83
12/31/2022	1231., Walmart	Cash	J925	45.94	24,029.77
12/31/2022	1231, No Frills	Cash	J943	64.10	24,093.87
01/01/2023	Sobeys	8856	J1630	25.58	24,119.45
01/13/2023	Geiger, Karri	EXp Reim	J1125	58.27	24,177.72
02/15/2023	Strathmore Home Hardware	231915	J1825	27.25	24,204.97
02/17/2023	0217, Canadian Tire - Associate Stor...	Cash	J1830	100.97	24,305.94
03/30/2023	Exp Reimbursement, Risdon, Marlene	6	J2705	37.50	24,343.44
04/27/2023	Toth, Alex	Exp Reim...	J4775	62.83	24,406.27
08/31/2023	reallocate expenses as per Ryan	reallocate ...	J9810	-1,037.71	23,368.56
09/07/2023	Toth, Terry	reimburse...	J8877	119.54	23,488.10
09/20/2023	Uline Canada	12936154	J9085	332.49	23,820.59
10/04/2023	Toth, Terry - Jo	COL EXP...	J10763	102.45	23,923.04
10/06/2023	Damen, Darrel	Reimburs...	J10688	159.92	24,082.96
10/17/2023	Uline Canada	13080820	J10613	236.05	24,319.01
10/17/2023	1017, Staples	Cash	J11269	6.57	24,325.58
				1,822.48	
5760	Utilities - Heat				
01/09/2023	transfer COL utilities to proper accou...	COL Utiliti...	J906	850.00	25,175.58
5770	Utilities - Power				
01/09/2023	transfer COL utilities to proper accou...	COL Utiliti...	J906	1,750.00	26,925.58
5782	Volunteer Appreciation				
11/06/2022	1106, Papa Johns Pizza	Cash	J65	111.94	27,037.52
11/07/2022	1106, Dollar Tree	Cash	J64	3.00	27,040.52
12/05/2022	Etransfer, Mike's Bar & Grill	Cash	J589	108.00	27,148.52
01/30/2023	Baldwin BBQ	20230126	J1607	660.00	27,808.52
10/22/2023	1022, Dominos Pizza	Cash	J11569	159.92	27,968.44
				1,042.86	
5900	Waste removal				
11/23/2022	Waste Management of Canada Corp...	0089426-...	J258	75.00	28,043.44
12/23/2022	Waste Management of Canada Corp...	0090749-...	J11707	375.00	28,418.44
01/25/2023	Waste Management of Canada Corp...	0092060-...	J2229	300.00	28,718.44
06/07/2023	Waste Management of Canada Corp...	0099298-...	J11709	300.00	29,018.44
				1,050.00	
<b>TOTAL EXPENSE</b>				29,018.44	
<b>REVENUE minus EXPENSE</b>				-1,027.23	

1913.60

2600

1174.80

1102.50

\$29,905.41

Strathmore & District AG Society

Box 2085  
Strathmore, AB T1P 1K1  
canada

INVOICE

Invoice No.: 20243185-EFT  
Date: 01/31/2024  
Ship Date:  
Page: 1  
Re: Order No.

Sold to:  
Town of Strathmore  
121 Parklane Drive  
Strathmore, AB T1P 1R2

PAID

Ship to:  
Town of Strathmore

Business No.: 12628 3878

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
			2023 Community Funding Celebration of Lights E - Exempt	E		10,000.00
Shipped By: Tracking Number:					Total Amount	10,000.00
Comment: TERMS: PAYMENT DUE IN 30 DAYS. THANK YOU					Amount Paid	10,000.00
Sold By:					Amount Owng	0.00



# Check Remittance

Page: 1/1

## Town Of Strathmore

1 Parklane Drive  
PO Box 2280  
Strathmore AB T1P 1K2

Vendor ID	Vendor Name	Cheque Name		Payment Number	Cheque Date	Cheque Number	
SDAS	STRATHMORE & DISTRICT AG SOCIETY	STRATHMORE & DISTRICT AG SOCIETY		P0077118	01/31/2024	EFT008524	
Our Voucher Number	Your Voucher Number	Date	Amount	Amount Paid	Discount	Writeoff	Net
V0121324	JAN 1, 2024	01/01/2024	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
V0121437	JAN 2, 2024	01/02/2024	\$25,800.00	\$25,800.00	\$0.00	\$0.00	\$25,800.00
Totals			\$35,800.00	\$35,800.00	\$0.00	\$0.00	\$35,800.00

## Tammy Drake

---

**From:** Ryan Schmidt  
**Sent:** October 18, 2022 3:10 PM  
**To:** Tammy Drake  
**Subject:** Town of Strathmore Invoice

**Importance:** High

Hello Tammy,

The Town of Strathmore will be sending us a cheque for \$10,000 for the 2022 sponsorship of the Celebration of Lights. I want to put it in now because it belongs in this fiscal year. Can you please create an invoice in the system for this? It is COL 4400.

Thanks  
Ryan

Ryan Schmidt  
GM / CEO  
**Strathmore & District Agricultural Society**  
Ph: 403-934-5811

[www.strathmorestampede.com](http://www.strathmorestampede.com)

**STRATHMORE  
STAMPEDE**



# Strathmore & District AG Society

Box 2085  
Strathmore, AB T1P 1K1  
canada

## INVOICE

Invoice No.: STRAT05 2405  
Date: 05/22/2024  
Ship Date:  
Page: 1  
Re: Order No.

PAID

### Sold to:

Wheatland County  
242006 Range Rd 243  
Wheatland County, AB T1P 2C4

### Ship to:

Wheatland County  
Strathmore, AB

Business No.: 12628 3878

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
			2024-25 COL Operating	E		4,500.00
			2024-59 COL expansion	E		2,500.00
			E - Exempt			
Shipped By: Tracking Number:					Total Amount	7,000.00
Comment: Payment to accounting@strathmorestampede.com or cheque upon receipt					Amount Paid	7,000.00
Sold By:					Amount Owng	0.00

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** October 11, 2024 2:23:49 PM  
**Attachments:** [True North - ToS Application for Funding - Complete Application Oct2024.pdf](#)  
[True North - ToS Application for Funding - Extra Information.pdf](#)  
[True North - ToS Application for Funding - Financial Statements.pdf](#)

---

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Friday October 11th 2024 2:21 PM with reference number 2024-10-11-007.

- **Applicants Name**

Amanda Vanderlaan

- **Organization Name (If Applicable)**

True North Society

- **Meeting date requested (day/month/year)**

23/10/2024

- **Applicant's phone number**

- **FOIP, Sec. 17**

- **Applicant's email address**

**FOIP, Sec. 17**

- **Applicant's Address**

PO BOX 2162, Strathmore AB, T1P1K2

- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**

Amanda Vanderlaan, True North Society Admin Assistant & Public Educator

Courtney Helfrich, True North Society Executive Director

- **Please select the purpose of your presentation.**

Request for Funding

- **Please provide a brief summary regarding your delegation in the space provided.**

The True North Society wishes to participate in the Special Council Meeting on Wednesday, Oct. 23, to present and discuss its funding request for True North's Community Early Intervention Programming and Education. True North is a healthy relationship and domestic violence resource in the Strathmore that has served the community - and 15 surrounding communities - for over thirty years. As we continue to grow and innovate, we are focusing on our early intervention and outreach services; preventing violence before it begins through education and empowerment. Community Early Intervention Programming and Education is educative programming is designed to increase awareness and decrease tolerance of violence and abuse by targeting the root risk causes of the later development of violence. This looks like

A. Workshops: Public education sessions are free for schools, clubs, and agencies. Our most popular presentations include the Elements of Healthy Relationships, Recognizing the Signs of Abuse, and the Bystander Effect. These workshops allow us to share reliable information, have important conversations about taboo subjects, and share where individuals can find support if they or a loved one are experiencing an unhealthy relationship.

B. Teamwork: The Public Educator often collaborates with other resource providers with whom we share goals. These collaborations give True North a unique opportunity to connect with youth while supporting safe & healthy programming and allowing for the opportunity to informally share information about healthy relationships and True North's services.

C. Community Events: True North hosts and attends community events where we can connect directly with our community. These events allow us to talk to all demographics of our community, learn their concerns & needs, give us feedback to make our services more effective and provide our community with information and services.

- **All supporting documentation must be submitted with the delegation request form. Please attach documentation here or email relevant items to [lsadmin@strathmore.ca](mailto:lsadmin@strathmore.ca).**

1. [True North - ToS Application for Funding - Complete Application Oct2024.pdf \[409.5 KB\]](#)
2. [True North - ToS Application for Funding - Extra Information.pdf \[1.3 MB\]](#)
3. [True North - ToS Application for Funding - Financial Statements.pdf \[569.3 KB\]](#)

- **The Town has a computer and screen available for**

**presentations. If you require specific technical requirements for your presentation please specify them in the space provided.**

We would love to provide a PowerPoint if available.

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
<b>MAILING ADDRESS:</b>	Street		
	City		
	Postal Code		
<b>EMAIL ADDRESS:</b>	FOIP, Sec. 17		
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street			
City		Postal Code	



NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:

--

EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:

--

DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

--

- ☐ Budget for the funding application is attached
- ☐ Previous Year's Financial Statement is attached
- ☐ Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

PRINT FULL NAME  
PRINT TITLE OF APPLICANT  
SIGNATURE OF APPLICANT

FOIP, Sec. 17

**TRUE NORTH SOCIETY**  
**Financial Statements**  
**Year Ended March 31, 2024**

# **TRUE NORTH SOCIETY**

## **Index to Financial Statements**

**Year Ended March 31, 2024**

<b>INDEPENDENT AUDITOR'S REPORT</b>	1 - 2
<b>FINANCIAL STATEMENTS</b>	
Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Fund Balances	5
Statement of Cash Flows	6
Notes to Financial Statements	7 – 13

## INDEPENDENT AUDITOR'S REPORT

### **To the Members of the Board of True North Society:**

#### *Qualified Opinion*

We have audited the financial statements of True North Society (the Society), which comprise the statement of financial position as at March 31, 2024, and the results of its operations, changes in its fund balances and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the True North Society as at March 31, 2024, the results of its operations, change in its fund balances and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### *Basis for Qualified Opinion*

In common with many non-profit organizations, the Society derives revenue from donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended March 31, 2024, current assets, and net assets as at March 31, 2024.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accountings standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

### *Auditor's Responsibility for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omission, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Strathmore, Alberta  
June 26, 2024

FOIP, Sec. 17

Gregory, Harriman & Associates LLP  
Chartered Professional Accountants



**TRUE NORTH SOCIETY  
STATEMENT OF FINANCIAL POSITION  
AS AT MARCH 31, 2024**

	OPERATING FUND	CAPITAL ASSET FUND	TOTAL	
	2024	2024	2024	2023
<b>CURRENT ASSETS</b>				
Cash (Note 4)	\$ 876,414	\$ 45,947	\$ 922,361	\$ 989,332
Accounts Receivable (Note 5)	941	-	941	20,016
Short Term Investments (Note 6)	166,000	-	166,000	203,000
Goods and Services Tax Receivable	6,180	-	6,180	8,268
Prepaid Expenses	958	-	958	1,626
	<u>1,050,493</u>	<u>45,947</u>	<u>1,096,440</u>	<u>1,222,242</u>
<b>LONG TERM INVESTMENTS (Note 7)</b>	-	-	-	166,000
<b>OTHER ASSETS</b>	2,909	-	2,909	2,619
<b>CAPITAL ASSETS, Net (Note 8)</b>	-	2,124,538	2,124,538	1,792,582
<b>TOTAL ASSETS</b>	<u>\$ 1,053,402</u>	<u>\$ 2,170,485</u>	<u>\$ 3,223,887</u>	<u>\$ 3,183,443</u>
<b>CURRENT LIABILITIES</b>				
Accounts Payable and Accrued Liabilities	\$ 100,439	\$ -	\$ 100,439	\$ 121,289
Deferred Contributions (Note 9)	304,958	-	304,958	267,199
	<u>405,397</u>	<u>-</u>	<u>405,397</u>	<u>388,488</u>
<b>DEFERRED CAPITAL CONTRIBUTIONS (Note 10)</b>	-	-	-	80,686
<b>UNAMORTIZED CAPITAL CONTRIBUTIONS (Note 11)</b>	-	176,631	176,631	71,936
	<u>405,397</u>	<u>176,631</u>	<u>582,028</u>	<u>541,110</u>
<b>FUND BALANCES</b>				
Invested in Capital Assets (Note 12)	-	1,947,908	1,947,908	1,720,648
Internally Restricted Funds (Note 13)	493,763	45,946	539,709	813,478
Unrestricted	154,242	-	154,242	108,207
	<u>648,005</u>	<u>1,993,854</u>	<u>2,641,859</u>	<u>2,642,333</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 1,053,402</u>	<u>\$ 2,170,485</u>	<u>\$ 3,223,887</u>	<u>\$ 3,183,443</u>

**ECONOMIC DEPENDENCE (Note 2)**  
**COMMITMENTS (Note 14)**

**APPROVED ON BEHALF OF THE BOARD**

FOIP, Sec. 17

Director

FOIP, Sec. 17

Director

The accompanying notes form an integral part of these financial statements.

3

**TRUE NORTH SOCIETY  
STATEMENT OF OPERATIONS  
YEAR ENDED MARCH 31, 2024**

	<b>OPERATING FUND</b>	<b>CAPITAL ASSET FUND</b>	<b>TOTAL</b>	
	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2023</b>
<b>REVENUE</b>				
Provincial Funding	\$ 1,535,110	\$ -	\$ 1,535,110	\$ 1,525,281
Other Government Subsidies and Grants	195,189	-	195,189	258,345
Donations	140,092	-	140,092	163,858
Fundraising	51,820	-	51,820	93,886
Interest and Other Income	30,226	-	30,226	55,556
	<u>1,952,437</u>	<u>-</u>	<u>1,952,437</u>	<u>2,096,926</u>
<b>EXPENDITURES</b>				
Staffing Costs	1,419,395	-	1,419,395	1,561,708
Administration	220,137	-	220,137	247,626
Facility Costs	228,058	-	228,058	194,939
Direct Client Costs	67,546	-	67,546	78,078
Amortization	-	17,561	17,561	19,316
Loss on Disposal of Capital Assets	-	215	215	2,780
	<u>1,935,136</u>	<u>17,776</u>	<u>1,952,912</u>	<u>2,104,447</u>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES</b>	<u>\$ 17,301</u>	<u>\$ (17,776)</u>	<u>\$ (475)</u>	<u>\$ (7,521)</u>

**TRUE NORTH SOCIETY**  
**STATEMENT OF CHANGES IN FUND BALANCES**  
**YEAR ENDED MARCH 31, 2024**

	<b>2024</b> Total Invested In Capital Assets	<b>2024</b> Capital Internally Restricted	<b>2024</b> Operating Internally Restricted	<b>2024</b> Surplus Retention Reserve - WCS	<b>2024</b> Operating Unrestricted	<b>2024</b> Total	<i>2023</i> <i>Total</i>
<b>FUND BALANCES</b> , beginning of year	<b>\$ 1,720,648</b>	<b>\$ 317,070</b>	<b>\$ 493,475</b>	<b>\$ 2,933</b>	<b>\$ 108,207</b>	<b>\$ 2,642,333</b>	<b>\$ 2,005,585</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES</b>	<b>(17,776)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,301</b>	<b>(475)</b>	<b>(7,521)</b>
<b>INTERFUND TRANSFERS</b>	<b>245,035</b>	<b>(271,124)</b>	<b>-</b>	<b>(2,645)</b>	<b>28,734</b>	<b>-</b>	<b>-</b>
<b>DIRECT TO FUND BALANCES (Note 10)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>644,269</b>
<b>FUND BALANCES</b> , end of year	<b>\$ 1,947,908</b>	<b>\$ 45,946</b>	<b>\$ 493,475</b>	<b>\$ 288</b>	<b>\$ 154,242</b>	<b>\$ 2,641,859</b>	<b>\$ 2,642,333</b>

The accompanying notes form an integral part of these financial statements.

**TRUE NORTH SOCIETY  
STATEMENT OF CASH FLOWS  
YEAR ENDED MARCH 31, 2024**

	<b>OPERATING ACTIVITIES</b>	<b>FINANCING &amp; INVESTING</b>	<b>TOTAL</b>	
	Operating Fund <b>2024</b>	Capital Asset Fund <b>2024</b>	<b>2024</b>	<b>2023</b>
<b>SOURCES OF CASH</b>				
Provincial Funding	\$ 1,535,110	\$ -	\$ 1,535,110	\$ 1,380,384
Other Government Subsidies and Grants	210,307	-	210,307	446,494
Donations	137,986	-	137,986	168,957
Fundraising	117,360	-	117,360	97,941
Interest and Other Income	33,546	-	33,546	55,515
	<b>2,034,309</b>	<b>-</b>	<b>2,034,309</b>	<b>2,149,291</b>
<b>USES OF CASH</b>				
Purchases and Salaries	(1,952,469)	-	(1,952,469)	(2,087,428)
Purchase of Capital Assets	-	(349,950)	(349,950)	(1,400,821)
Disposal of Investments	159,232	41,907	201,139	351,206
<b>NET CASH INCREASE (DECREASE)</b>	<b>241,072</b>	<b>(308,043)</b>	<b>(66,971)</b>	<b>(987,752)</b>
Cash, Opening	960,574	28,758	989,332	1,977,084
Interfund Adjustments	(325,232)	325,232	-	-
<b>CASH, CLOSING</b>	<b>\$ 876,414</b>	<b>\$ 45,947</b>	<b>\$ 922,361</b>	<b>\$ 989,332</b>

**TRUE NORTH SOCIETY  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2024**

**1) Purpose of the Society**

True North Society ("The Society") is a registered not-for-profit Society, which was incorporated under the Societies Act of the Province of Alberta on September 9, 1992. The Society operates a Shelter, which provides basic emergency services for women or men and their children in crisis situations.

**2) Economic Dependence**

The Society is dependent on contributions from the Province of Alberta in order to continue operations.

**3) Significant Accounting Policies and Reporting Practices**

*Basis of Presentation*

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

*Basis of Accounting*

True North Society follows the deferral method of accounting for contributions and utilizes the following funds:

The Operating Fund accounts for revenue and expenses relating to the Society's program delivery and administrative activities.

The Capital Fund reports the assets, liabilities, revenue and expenses related to the Society's capital assets.

*Revenue Recognition*

Restricted contributions related to general operations are recognized as revenue of the Operating Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the Capital Fund.

Unrestricted contributions are recognized as revenue of the Operating Fund in the year received, or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted non-capital contributions are deferred and recognized as revenue in the year when the related expenses are incurred.

Externally restricted capital contributions are recorded as deferred capital contributions until the amount is invested in capital assets. Amounts invested representing externally funded capital assets are then transferred to unamortized external capital contributions. Unamortized external capital contributions are recognized in the periods in which the related amortization expense of the funded asset is recorded.

*Internally Restricted Assets*

The Internally Restricted balance is not available for other purposes without the approval of the Board of Directors.

*continues...*



**TRUE NORTH SOCIETY  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2024**

**3) Significant Accounting Policies and Reporting Practices** *(continued)*

*Short Term and Long Term Investments*

Bond investments and principal protected notes are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

*Other Assets*

The investments in cooperatives are recorded at cost plus undistributed patronage allocations.

*Capital Assets*

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair market value at the date of contribution.

All capital assets are amortized at fixed rates applied to diminishing balances. The rates can be summarized as follows:

Buildings	4%
Computer hardware	55%
Furniture and equipment	20%

Amortization expense is reported within the Capital Fund.

The half year rule is in effect in the year of acquisition. No amortization is taken in the year of disposition.

*Income Taxes*

As a registered not-for-profit Society, the Society is exempt from paying income taxes under Section 149(1)(f) of the Income Tax Act.

*Capitalized Leases*

A lease that transfers substantially all of the benefits and risks of ownership is classified as a capital lease. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the property's fair market value. All other leases are accounted for as operating leases and rental payments are expensed as incurred.

*Contributed Services and Materials*

Volunteers contribute a significant number of hours each year to assist the Society in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

*continues...*

**TRUE NORTH SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED MARCH 31, 2024**

**3) Significant Accounting Policies and Reporting Practices** *(continued)*

The Society also receives contributed materials. Those of which a fair value can be reasonably estimated, and when the materials and services are used in the normal course of the Society's operations and would otherwise have been purchased, have been recognized in the financial statements. Those of which a fair value cannot be reasonably estimated, or would not have otherwise been purchased, have not been recorded.

Contributed materials that would ordinarily be purchased in the amount of \$19,321 (2023 - \$11,844) are recognized in the financial statements and are measured at their fair value.

*Financial Instruments*

The Society initially measures its financial assets and financial liabilities at fair value. The Society subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

**4) Cash**

	<b>2024</b>	2023
<b><i>Operating</i></b>		
CIBC Wood Gundy Cash Account	454,909	239,269
Bank	264,218	631,940
Casino Bank	74,968	10,544
CIBC High Interest Savings	73,519	70,219
Elite Savings Account - Operating	8,409	8,291
Petty Cash	391	311
	<b>\$ 876,414</b>	<b>\$ 960,574</b>
<b><i>Capital</i></b>		
Capital Investment Account - CIBC Wood Gundy Cash Account	45,947	28,758
	<b>45,947</b>	<b>28,758</b>
	<b>\$ 922,361</b>	<b>\$ 989,332</b>

The Casino funds are restricted for the purposes outlined in the Casino application by the Alberta Gaming and Liquor Commission. The Society holds additional funds that are restricted in use and are to be utilized as funding for specific operating projects. As these projects have not been completed for which the funding has been received, \$304,958 (Note 9) is not available for general use.

**5) Accounts Receivable**

	<b>2024</b>	2023
Accrued Interest	941	4,386
Grants and Donations Receivable	-	15,630
	<b>\$ 941</b>	<b>\$ 20,016</b>

**TRUE NORTH SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED MARCH 31, 2024**

**6) Short Term Investments**

	<b>2024</b>	2023
<b>Operating</b>		
Investments maturing in the next fiscal year ( <i>Note 7</i> )	166,000	-
<b>Capital</b>		
Investments maturing in the next fiscal year ( <i>Note 7</i> )	-	203,000
	<u>\$ 166,000</u>	<u>\$ 203,000</u>

**7) Long Term Investments**

	<b>2024</b>	2023
<b>Operating / Capital</b>		
Bonds	166,000	369,000
Less: Investments maturing in next fiscal year ( <i>Note 6</i> )	(166,000)	(203,000)
	<u>\$ -</u>	<u>\$ 166,000</u>

The bonds above mature in 2024 with interest rate of 3.224%.

The Society holds funds that are restricted in use and are to be utilized as funding for specific operating and capital projects. Since these projects have not been completed for which the funding has been received, \$80,686 (*Note 10*) is not available for general use.

**8) Capital Assets**

	<b>2024</b>	2023
	Cost	Accumulated Amortization
	Net Book Value	Net Book Value
Land	1,354,529	-
Buildings	1,011,047	261,677
Computer Hardware	56,646	55,786
Furniture and Equipment	126,406	106,627
	<u>\$ 2,548,628</u>	<u>\$ 424,090</u>
	\$ 2,124,538	\$ 1,792,582

**TRUE NORTH SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED MARCH 31, 2024**

**9) Deferred Contributions**

Deferred contributions, which are recorded in the Operating Fund, constitute restricted funding to cover the operating expenses relating to program delivery to which funding relates.

	<b>2023</b>	<b>Increases</b>	<b>Decreases</b>	<b>2024</b>
Enhancing Initiatives Grant	-	101,831	-	101,831
Thiessen Bursary	86,445	210	-	86,655
Casino	10,539	67,379	2,956	74,962
Summer Student Grant	-	48,420	15,707	32,713
Accessible Washroom Grant	-	32,865	26,011	6,854
United Way / Town of Strathmore	4,144	-	2,316	1,828
City of Chestermere Public Education & Outreach	4,100	-	3,985	115
Federal COVID Subsidy	155,907	-	155,907	-
Women's Shelter Canada	6,064	-	6,064	-
	<u>\$ 267,199</u>	<u>\$ 250,705</u>	<u>\$ 212,946</u>	<u>\$ 304,958</u>

**10) Deferred Capital Contributions**

Deferred capital contributions, which are recorded in the Capital Fund, constitute restricted funding for the purchase of future capital assets.

	<b>2023</b>	<b>Increases</b>	<b>Decreases</b>	<b>2024</b>
Calgary Herald Christmas Fund	80,686	-	80,686	-
	<u>\$ 80,686</u>	<u>\$ -</u>	<u>\$ 80,686</u>	<u>\$ -</u>

**11) Unamortized Capital Contributions**

	<b>2024</b>	<b>2023</b>
Calgary Herald Fund	80,686	-
Women's Shelter Canada Grant	43,936	43,936
Community Housing Transformation Centre Grant	28,000	28,000
COVID-19 Funded - Washroom	24,009	-
	<u>\$ 176,631</u>	<u>\$ 71,936</u>

**TRUE NORTH SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED MARCH 31, 2024**

**12) Invested in Capital Assets**

This balance represents the Society's net investment in capital assets. It is the original asset cost less accumulated amortization, unamortized capital contributions and debt directly related to the capital assets.

**13) Internally Restricted Funds**

The organization has internally restricted funds for operations and special projects as well as for capital purchases as listed below. The internally restricted funds are not available for unrestricted purposes without approval of the Board of Directors.

	2023	Increases	Decreases	2024
<b><i>Operating</i></b>				
Operating Internally Restricted	493,475	-	-	493,475
Surplus Retention Reserve - WCS	2,933	-	2,645	288
	496,408	-	2,645	493,763
<b><i>Capital</i></b>				
Capital Internally Restricted	317,070	-	271,124	45,946
	317,070	-	271,124	45,946
	<u>\$ 813,478</u>	<u>\$ -</u>	<u>\$ 273,769</u>	<u>\$ 539,709</u>

**14) Commitments**

The Society leases vehicles and equipment under long term operating leases. Future minimum operating lease payments are as follows:

2025	12,182
2026	7,268
2027	1,211

The Society has entered into agreements for design, development and construction of a new building. The future costs outlined in these agreements are \$219,682.



**TRUE NORTH SOCIETY  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2024**

**15) Financial Instruments**

The Society's financial instruments consist of: cash, accounts receivable, short term investments, long term investments and accounts payable and accrued liabilities. The risks attached to these financial instruments are as follows:

Credit Risk

Credit risk arises from the possibility that the entities to which the Society provides services may experience financial difficulty and be unable to fulfill their obligations. The Society is exposed to financial risk that arises from the credit quality of the entities to which it provides services. As the organization provides products and services to a variety of customers, its credit risk is minimized.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risk from interest rate fluctuations, the Society manages exposure through its normal operating and financing activities. The Society is exposed to interest rate risk from the return on its investments. The Society manages its portfolio on the basis of its cash requirements and to optimize its interest income.

Fair Value

The fair values of cash, accounts receivable, short term investments and accounts payable and accrued liabilities correspond closely to their carrying amount because of their short term maturity dates.

Liquidity Risk

Liquidity risk is the risk of being unable to meet cash requirements or fund obligations as they become due. It stems from the possibility of a delay in realizing the fair value of financial instruments.

The Society manages its liquidity risk by constantly monitoring forecasted and actual cash flows and financial liability maturities, and by holding assets that can be readily converted into cash.

Trade accounts payable and accrued liabilities are generally repaid within 30 days.

**16) Comparative Figures**

Some of the comparative figures have been reclassified to conform to the current year's presentation.

**17) Organizational Changes**

On June 21, 2023 Wheatland Crisis Society officially changed its name to True North Society. Future operations will not be impacted by this change.

**18) Approval of Financial Statements**

The Board of Directors approved these financial statements.

Additional Information: Past & Current True North Community Events

A. Resource Awareness & Community Support Events





## B. Partnership Programs with providers whom we share goals





## C. Awareness Campaigns & Events

### RED ROSE CAMPAIGN

TRUE NORTH IS PROUD TO ANNOUNCE OUR PARTICIPATION IN THE **RED ROSE CAMPAIGN** TO END GENDER BASED VIOLENCE WITH STRATHMORE'S THE REPS GROUP!

#### What is the Red Rose Campaign?

The Rose Campaign is a national advocacy campaign to end gender-based violence. The Campaign takes its name from the original Rose button, created to commemorate 14 young women who were murdered at l'Ecole Polytechnique, by calling for action on violence against women and promoting strategies to stop violence in our communities.

#### What is the meaning of a Rose?

We have asked local businesses to display a single red rose in memory of the women, children and men in Alberta who have died as a result of domestic violence. This business has chosen to participate in The Red Rose Campaign and is an advocate for helping to end domestic violence and helps to create awareness of the issue in our community.

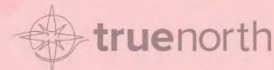


FEBRUARY IS  
TEEN DATING

**VIOLENCE**

**AWARENESS**

**MONTH**

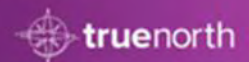


May is National  
*Mental Health Awareness*  
Month

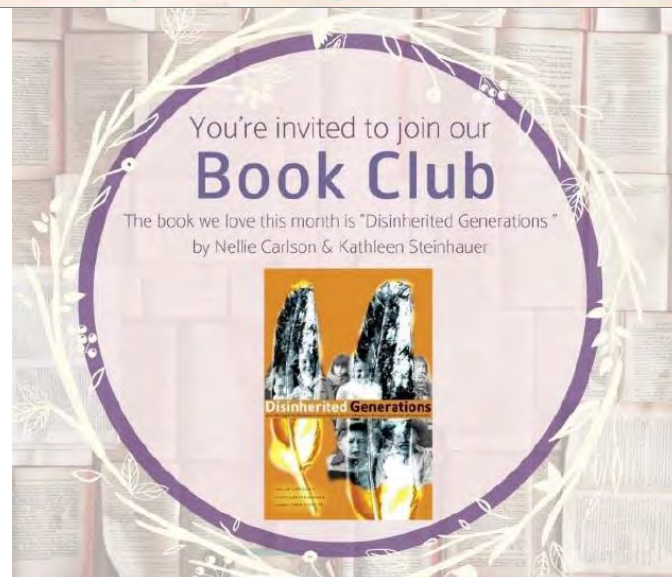
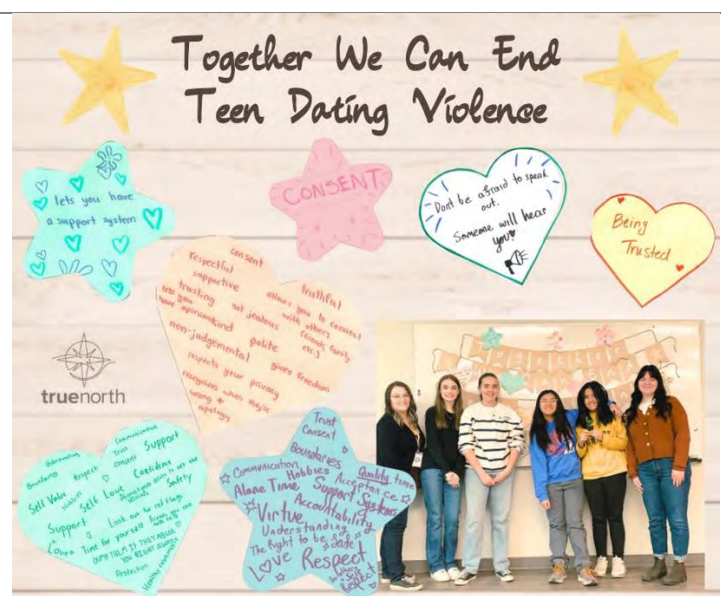


November is  
**FAMILY VIOLENCE  
PREVENTION MONTH**

#Wheretoturn  
LetsEndAbuse  
#GoPurpleAB



#### D. Community Programs Hosted by True North





E. True North In-Class Workshops & Presentations





# Strathmore

## Request to Speak at a Council Meeting

Residents are welcome to speak during the public comments or public hearing portion of Council meetings. In order to speak, please complete the information below. Confirmation of your request with access details for the meeting will be sent to the email address you provide.

Please note that if you are speaking on behalf of another person, the person will need to complete and submit an Authorization on Someone's Behalf Form.

### Speaker's Information

Name: Brandy Hebbes with Wheatland Society of Arts

FOIP, Sec. 17

Email:

FOIP, Sec. 17

Address: c/o Wheatland Society of Arts  
Box 2388 Strathmore, AB T1P 1K3

Speaking on Behalf of a Group? ☒ Yes ☐ No

### Agenda Information

Agenda Topic: Community Organization Night \* Non Profit Funding

☐ Public Comments

☐ Public Hearing

☐ Question Period

Meeting Date: October 23, 2024

### Public Hearing

☐ In Support

☐ In Opposition

### Additional Comments

Please provide a brief summary of the item that you wish to speak about.

We wish to present our Funding Accountability report and request continued funding.

FOIP, Sec. 17

**Applicant Signature**

**Date**

*Sept 30, 2024*

FOIP Disclaimer: Personal information required within the Town of Strathmore application forms are collected under the authority of sections 33(a) and (c) of the *Freedom of Information and Protection of Privacy (FOIP) Act*. This personal information will be used to process your application(s). Should you have any questions related to the collection or disclosure of your personal information, please contact the Legislative Services division for the Town of Strathmore at 403.934.3133.



## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>	Wheatland Society of Arts		
<b>CONTACT PERSON:</b>	Brandy Hebbes (treasurer, programming chair)		
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
	Street	Box 2388	
<b>MAILING ADDRESS:</b>	City	Strathmore	
	Postal Code	T1P 1K3	
<b>EMAIL ADDRESS:</b>	bhebbes@wheatlandarts.ca		
<b>WEBSITE:</b>	www.wheatlandarts.ca		

**TOTAL FUNDING REQUEST:**                      \$      40,000.00

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

We offer expansive visual arts programming spanning all age, ability, and income demographics. Furthermore, we strive to develop intergenerational programs that bridge age groups and social structures in an attempt to do our part to pull our community together.  
In Spring of 2023 we opened the pottery studio and it has been hugely attended as well.

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

The main focus of use of funds from Town of Strathmore is for accessible and low income programming and also family type offerings. Indirectly, the funding also helps with overhead to keep the studios running. This year we are also in desperate need of an industrial sink and clay trap at the pottery studio to protect the integrity of the plumbing. The sheer number of students is welcome but creates more need for safety measures.

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

Jan 1, 2025	to	Dec 31, 2025
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**

multiple programs run daily - please see attach <sup>1</sup>	
please see website or brochure for full programs	

**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street	115 3rd Ave		
City	Strathmore	Postal Code	

**NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:**

hundreds of participants, volunteer board of 9, 15-20 regular volunteers, many sporadic volunteers, 15-20 local instructors, (exact numbers ebb and flow). Fees vary widely - please see attachments

**EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:**

Art enriches lives!!! There are countless documents that support this. We provide this in our community. And not just provide art but provide it on an unprecedented level. Our motto is "Art for All!"

**DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY** (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

We strongly believe the expanse of our programming is truly exceptional and unique. We continually adjust programming to address where there seems to be the most need. We are the exclusive provider of pottery classes in Strathmore as far as we know.  
There are other groups that provide visual art and other forms of art. They are all valuable also! - and we strive to collaborate with other groups as much as possible. Those opportunities come and go and we are always open to working together to figure out how we can offer more to our community.

- ☒ Budget for the funding application is attached
- ☒ Previous Year's Financial Statement is attached
- ☒ Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

PRINT FULL NAME	Brandy Hebbes
PRINT TITLE OF APPLICANT	Treasurer, Programming Committee Chair
SIGNATURE OF APPLICANT	FOIP, Sec. 17

The information collected via this form is being collected by the Town of Strathmore pursuant to legislation governing the information handling practices of the Town of Strathmore, specifically Sections 33 (a) and (c) of the Freedom of Information and Protection of Privacy Act (Alberta), the Municipal Government Act (Alberta), and other legislation or bylaws governing the municipality, as may be applicable. Should you have any questions related to the collection or disclosure of your personal information, please contact the Legislative Services division for the Town of Strathmore at 403.934.3133.



# Town of Strathmore Accountability Report 2024

INCOME	ACTUAL Calendar Year 2023		PROJECTED BUDGET Calendar Year 2024		Budget as at Sept 30, 2024 NOT full calendar year		PROJECTED BUDGET Calendar Year 2025		
	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	
Classes/Programming *	\$ 78,108.00		\$ 92,300.00		\$ 85,840.05		\$ 92,300.00		
Private Party/Event *	\$ 4,589.00		\$ 1,500.00		\$ 3,123.50		\$ 1,500.00		
Summer Camp *	\$ -				\$ -				
Membership *	\$ 1,690.00		\$ 1,200.00		\$ 2,388.00		\$ 1,200.00		
Miscellaneous	\$ 10,305.53		\$ -		\$ 505.51		\$ -		
Grants	\$ 36,000.00		\$ 20,000.00		\$ 24,880.00		\$ 20,000.00		County, United way
Municipal Government	\$ 40,000.00		\$ 40,000.00		\$ 40,000.00		\$ 40,000.00		Town of Strathmore
<b>EXPENSES</b>									
Advertising and Promotions *		\$ 4,519.57		\$ 7,200.00		\$ 5,642.36		\$ 7,200.00	
Awards/Event Sponsorship *		\$ -				\$ -			
Internet/phone *		\$ 1,016.16		\$ 1,100.00		\$ 762.03		\$ 1,100.00	
Outside Services -Other *		\$ 21,599.25		\$ 19,000.00		\$ 13,938.27		\$ 25,000.00	incl. install sink/clay trap
Outside Services -Instructor *		\$ 54,180.75		\$ 71,000.00		\$ 45,465.55		\$ 70,000.00	more paid instructors
Refunds (for classes) *		\$ 282.50				\$ 520.00			
Supplies - Studio *		\$ 28,293.71		\$ 35,000.00		\$ 21,865.27		\$ 35,000.00	
Rent		\$ 19,845.00		\$ 21,120.00		\$ 16,065.00		\$ 21,120.00	
Repairs and Maintenance		\$ 7,968.15		\$ 6,000.00		\$ 1,799.88		\$ 5,000.00	
Utilities		\$ 9,765.00		\$ 19,200.00		\$ 9,527.80		\$ 19,000.00	utilities hike
Professional Services		\$ 1,654.00		\$ 2,600.00		\$ 1,886.00		\$ 2,600.00	insurance increase
Supplies - Office		\$ 2,576.06		\$ 1,000.00		\$ 147.64		\$ 1,000.00	
Miscellaneous		\$ 14,625.00		\$ 2,045.00		\$ 343.24		\$ 2,045.00	incl. volunteer events
	\$ 170,692.53	\$ 166,325.15	\$ 155,000.00	\$ 185,265.00	\$ 156,737.06	\$ 117,963.04	\$ 155,000.00	\$ 189,065.00	
Net Income / Loss	\$ 4,367.38		-\$ 30,265.00		\$ 38,774.02		-\$ 34,065.00		

## DETAILS of combined items

### Classes/Programming Income

Class Income	74335.55	91000	\$ 82,301.05	91000
Donations	3192.35	500	\$ 1,191.00	500
Donations-Studio	580.1	800	\$ 2,348.00	800
Student Fees	0		\$ -	
Sales Commissions	0		\$ -	

### Miscellaneous Income

Casino Income	0		\$ -	
Fun draising Income	0		\$ -	
Miscellaneous Income	10103	move \$ to GIC	\$ -	
Investment Interest Income	202.53		\$ 505.51	
Provincial Gov't Income	0		\$ -	

### Professional Services

Accounting/Bookkeeping	0		\$ -	
Legal Fees	0		\$ -	
Licenses/Permits	0	AGLC 100	\$ -	AGLC 100
Insurance	1654	2500	\$ 1,886.00	2500

### Miscellaneous Expenses

Bank Service Charges	45	45	\$ 33.75	45
Casino Expenses	0		\$ -	
Fun draising Expenses	0		\$ -	
Uncategorized Expenses	move \$ to GIC 14580	2000	\$ 309.49	2000

# Wheatland Society of Arts

## Profit & Loss

October 2023 through September 2024

Oct '23 - Sep 24

▼ Ordinary Income/Expense	
▼ Income	
Class Income	109,394.05
Donations	3,816.00
Donations - Studio Supplies	2,901.00
Grants	24,880.00
Investment Interest Income	505.51
Membership Income	2,598.00
Miscellaneous Income	0.00
Municipal Gov't Income	40,000.00
Private Party Income	4,073.50
<b>Total Income</b>	<b>188,168.06</b>
▼ Expense	
Advertising and Promotion	7,602.06
Bank Service Charges	45.00
Insurance Expense	2,119.00
Internet Expense	1,016.07
▼ Outside Services	
Instructor Fees	62,435.05
Outside Services - Other	20,782.77
<b>Total Outside Services</b>	<b>83,217.82</b>
refund	550.00
Rent Expense	21,420.00
Repairs & Maintenance	2,718.47
Supplies - Office	491.00
Supplies - Studio	29,443.13
Uncategorized Expenses	4,809.49
Utilities Expense	12,362.80
<b>Total Expense</b>	<b>165,794.84</b>
<b>Net Ordinary Income</b>	<b>22,373.22</b>
<b>Net Income</b>	<b>22,373.22</b>



# Accountability Report for Town of Strathmore

## Oct 2023 - Sept 2024

### INCOME

		Revenue	Expense
Classes/Programming	*	\$ 116,111.05	
Private Party/Event	*	\$ 4,073.50	
Summer Camp	*	\$ -	
Membership	*	\$ 2,598.00	
Miscellaneous		\$ 505.51	
Grants		\$ 24,880.00	
Municipal Government		\$ 40,000.00	

### EXPENSES

Advertising and Promotions	*		\$ 7,602.06
Awards/Event Sponsorship	*		\$ -
Internet/phone	*		\$ 1,016.07
Outside Services -Other	*		\$ 20,782.77
Outside Services -Instructor	*		\$ 62,435.05
Refunds (for classes)	*		\$ 550.00
Supplies - Studio	*		\$ 29,443.13
Rent			\$ 21,420.00
Repairs and Maintenance			\$ 2,718.47
Utilities			\$ 12,362.80
Professional Services			\$ 2,119.00
Supplies - Office			\$ 491.00
Miscellaneous			\$ 4,854.49
		\$ 188,168.06	\$ 165,794.84
<b>Net Income / Loss</b>		\$ 22,373.22	

### DETAILS

#### Classes/Programming Income

Class Income	\$ 82,301.05
Donations	\$ 1,191.00
Donations-Studio	\$ 2,348.00
Student Fees	\$ -
Sales Commissions	\$ -

#### Miscellaneous Income

Casino Income	\$ -
Fundraising Income	\$ -
Miscellaneous Income	\$ -
Investment Interest Income	\$ 505.51
Provincial Gov't Income	\$ -

#### Professional Services

Accounting/Bookkeeping	\$ -
Legal Fees	\$ -
Licenses/Permits	\$ -
Insurance	\$ 1,886.00

#### Miscellaneous Expenses

Bank Service Charges	\$ 33.75
Casino Expenses	\$ -
Fundraising Expenses	\$ -
Uncategorized Expenses	\$ 309.49

# Accountability Report for Town of Strathmore

## Oct 2023 - Sept 2024

INCOME			October 2023		November 2023		December 2023		JANUARY	
	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense
Classes/Programming *	\$ 116,111.05		\$ 13,267.00		\$ 6,802.00		\$ 10,202.00		\$ 11,532.00	
Private Party/Event *	\$ 4,073.50		\$ 550.00				\$ 400.00		\$ 1,250.00	
Summer Camp *	\$ -									
Membership *	\$ 2,598.00		\$ 70.00		\$ 60.00		\$ 80.00		\$ 782.00	
Miscellaneous	\$ 505.51		\$ -		\$ -		\$ -		\$ -	
Grants	\$ 24,880.00									
Municipal Government	\$ 40,000.00									
<b>EXPENSES</b>										
Advertising and Promotions *		\$ 7,602.06		\$ 247.89		\$ 1,711.81				\$ 152.39
Awards/Event Sponsorship *		\$ -								
Internet/phone *		\$ 1,016.07		\$ 84.68		\$ 84.68		\$ 84.68		\$ 84.67
Outside Services -Other *		\$ 20,782.77		\$ 1,696.00		\$ 2,404.00		\$ 2,744.50		\$ 572.02
Outside Services -Instructor *		\$ 62,435.05		\$ 5,354.50		\$ 4,190.00		\$ 7,425.00		\$ 2,175.00
Refunds (for classes) *		\$ 550.00						\$ 30.00		\$ 180.00
Supplies - Studio *		\$ 29,443.13		\$ 1,877.40		\$ 2,498.41		\$ 3,202.02		\$ 2,315.33
Rent		\$ 21,420.00		\$ 1,785.00		\$ 1,785.00		\$ 1,785.00		\$ 1,785.00
Repairs and Maintenance		\$ 2,718.47		\$ 332.87				\$ 585.72		\$ 443.68
Utilities		\$ 12,362.80		\$ 945.00		\$ 945.00		\$ 945.00		\$ 1,967.80
Professional Services		\$ 2,119.00		\$ 233.00		\$ -		\$ -		\$ -
Supplies - Office		\$ 491.00		\$ 343.36						\$ 26.02
Miscellaneous		\$ 4,854.49		\$ 4,503.75		\$ 3.75		\$ 3.75		\$ 3.75
	\$ 188,168.06	\$ 165,794.84	\$ 13,887.00	\$ 17,403.45	\$ 6,862.00	\$ 13,622.65	\$ 10,682.00	\$ 16,805.67	\$ 13,564.00	\$ 9,705.66
Net Income / Loss	\$ 22,373.22		-\$ 3,516.45		-\$ 6,760.65		-\$ 6,123.67		\$ 3,858.34	

### DETAILS

#### Classes/Programming Income

Class Income	\$ 82,301.05	11729	6802	8562	11010
Donations	\$ 1,191.00	1523		1427	257
Donations-Studio	\$ 2,348.00	15		213	265
Student Fees	\$ -				
Sales Commissions	\$ -				

#### Miscellaneous Income

Casino Income	\$ -				
Fundraising Income	\$ -				
Miscellaneous Income	\$ -				
Investment Interest Income	\$ 505.51				
Provincial Gov't Income	\$ -				

#### Professional Services

Accounting/Bookkeeping	\$ -				
Legal Fees	\$ -				
Licenses/Permits	\$ -				
Insurance	\$ 1,886.00	233			

#### Miscellaneous Expenses

Bank Service Charges	\$ 33.75	3.75	3.75	3.75	3.75
Casino Expenses	\$ -				
Fundraising Expenses	\$ -				
Uncategorized Expenses	\$ 309.49	4500			



FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY	
Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense
\$ 10,085.00		\$ 12,050.05		\$ 10,566.00		\$ 9,015.00		\$ 5,115.00		\$ 4,955.00	
\$ 158.50		\$ 230.00		\$ 620.00		\$ 75.00		\$ 360.00		\$ 430.00	
\$ 576.00		\$ 200.00		\$ 220.00		\$ 180.00		\$ 140.00		\$ 40.00	
\$ 180.51		\$ 325.00		\$ -		\$ -		\$ -		\$ -	
				\$ 10,000.00		\$ 14,880.00					
\$ 40,000.00											
	\$ 771.01		\$ 1,396.71		\$ 189.97		\$ 1,029.31				
	\$ 84.67		\$ 84.67		\$ 84.67		\$ 84.67		\$ 84.67		\$ 84.67
	\$ 1,681.00		\$ 1,843.55		\$ 2,104.25		\$ 1,693.05		\$ 1,731.05		\$ 1,727.35
	\$ 8,088.00		\$ 8,162.69		\$ 5,198.61		\$ 5,663.75		\$ 5,280.00		\$ 5,167.50
									\$ 260.00		
	\$ 2,355.95		\$ 1,480.58		\$ 3,125.83		\$ 4,466.32		\$ 2,563.85		\$ 3,512.44
	\$ 1,785.00		\$ 1,785.00		\$ 1,785.00		\$ 1,785.00		\$ 1,785.00		\$ 1,785.00
	\$ 625.65		\$ 262.50		\$ 378.85		\$ 89.20				
	\$ 945.00		\$ 945.00		\$ 945.00		\$ 945.00		\$ 945.00		\$ 945.00
	\$ -		\$ -		\$ 1,886.00		\$ -		\$ -		\$ -
	\$ 17.83				\$ 48.30				\$ 55.49		
	\$ 3.75		\$ 53.26		\$ 3.75		\$ 3.75		\$ 3.75		\$ 263.73
\$ 51,000.01	\$ 16,357.86	\$ 12,805.05	\$ 16,013.96	\$ 21,406.00	\$ 15,750.23	\$ 24,150.00	\$ 15,760.05	\$ 5,615.00	\$ 12,708.81	\$ 5,425.00	\$ 13,485.69
\$ 34,642.15		\$ 3,208.91		\$ 5,655.77		\$ 8,389.95		\$ 7,093.81		\$ 8,060.69	

T of S funding

County CERB grants

9920	11770.05	9984	8697	4715	4630
65	25	277	13	35	325
100	255	305	305	365	
180.51	325				

		1886			
3.75	3.75	3.75	3.75	3.75	3.75
	49.51				259.98



AUGUST		SEPTEMBER		OCTOBER	
Revenue	Expense	Revenue	Expense	Revenue	Expense
\$ 10,664.00		\$ 11,858.00		\$ -	
\$ 130.00		\$ 120.00			
\$ -		\$ -		\$ -	

	\$ 1,892.97		\$ 210.00		
	\$ 84.67		\$ 84.67		
	\$ 2,586.00				
	\$ 4,200.00		\$ 1,530.00		
	\$ 80.00				
	\$ 290.73		\$ 1,754.27		
	\$ 1,785.00		\$ 1,785.00		
	\$ 945.00		\$ 945.00		
	\$ -		\$ -		\$ -
	\$ 3.75		\$ 3.75		\$ -
\$ 10,794.00	\$ 11,868.12	\$ 11,978.00	\$ 6,312.69	\$ -	\$ -
-\$ 1,074.12		\$ 5,665.31		\$ -	

[illegible]

3.75	3.75	

### Summary of stats to measure participation

yearly at:	Oct 2022	Oct 2023	Oct 2024
Lifetime Memberships	20	49	49
Adult Memberships	65	112	162
running totals as at:	Oct 2022	Oct 2023	Oct 2024
Youth Memberships	236	418	526
Adult participants	245	481	873
Youth participants	210	419	589
Pottery participants		331	405
Facebook Followers	930	1223	1417
Instagram Followers	163	388	454
MailChimp Adult list	246	331	274
MailChimp Youth list	232	332	272

## Fall 2024 General Information on Fees and Programming

Membership year: Jan 1 to Dec 31

Adult membership: \$20/year; drops to \$10 at July 1

Adaptive membership: no charge

Youth membership: no charge (lasts until 18<sup>th</sup> birthday)

Membership is required for youth but optional for adults

For most of our programming supplies are included in the cost of the class so people do not need to purchase items just to participate.

### Art Studio

Weekly low cost Programming

- Young at Heart: \$3 members, \$5 non-members \*designed for seniors but all are welcomed
- Open Studio Thursdays: \$3 members, \$5 non-members \*open to anyone
- Adaptive Art (for handicapped): \$0 >2 classes per week
- Youth Programs: \$25 per month
  - Preschool Club (age 3-5)
  - After School (age 5-9)
  - Pre-Teen (age 9-12)
  - Homeschool (age 5-9, age 10+)
  - Pop-up youth art classes: \$10
  - Teen Nights (age 13-17) \$5-10
- Teens are also welcome at many adult classes

Family Paint Day: \$5/person (to max of \$15 per family group)

Holiday "Events" are free or a \$5 drop in fee

Artist Demos vary in cost from \$0 to \$20

Art shows are free admission

Adult Classes (Adult and 16+, adult and 9+) vary from \$25/class to \$50/class

Workshops vary from \$50 - \$185

Wine and Paint nights: \$35 members/\$40 non-members

> 2 per month (18+ only, members and invited guests only)

Private events and birthday parties > cost varies

'Out of Studio' Events >cost varies

### Pottery Studio (cost of all classes includes supplies and firing)

Handbuild Classes – Adult and 9+ >\$40 member, \$50 non-member

Homeschool handbuild - \$27/class

Youth handbuild - \$27/class

Wheel Throwing Session – 7 nights > \$260 (adult and 16+, adult and 9+)

\*6 different session per week offered

Open Studio >\$50/12 hours and \$50 for bag of clay \*all tool use, glazing and firing included

Private Events and birthday parties >cost varies \*all tool use, glazing and firing included

## Youth Art Programming

All art supplies are included in our programs unless otherwise noted.

All YOUTH are required to have a membership on file. There is NO CHARGE for a Youth Membership.

### After School Art

(age 6 to 9) with Megan Fachini  
Mondays 4 to 5:30 PM

\$25/month

Join Megan to make a fresh and unique piece of art every week.

- September 9, 16, 23, 30
- October 7, 14, 21, 28
- November 4, 11, 18, 25

### Preteen Art

(age 9 to 12) with Amber Scarlett  
Mondays 6:30 to 8 PM

\$25/month

Join Amber every Monday as she creates and demonstrates a variety of fun projects! You will get the opportunity to play and create with mediums such as acrylic, watercolour, graphite, paper, pastels and more.

### Homeschool Art Classes with Emmeline Keeling

Tuesdays

age 5-9 10 to 11 AM

\$27

age 10+ 11:15 AM to 12:30 PM

\$30

age 5-9 12:45 to 1:45 PM

\$27

} for all 6 classes

#### Session 1 (6 classes total)

- September 17, 24, October 1, 8, 15 and 22

#### Session 2 (6 classes total)

- November 5, 12, 19, 26, December 3 and 10

Join Emmeline, a former homeschooler, for a fun and creative art class every Tuesday! You will explore different art mediums and techniques to create your own unique and captivating artwork.

### Preschool Art

(age 3 to 5) with Emmeline Keeling  
Wednesdays 10 to 11 AM

\$20/month

- September 11, 18, 25
- October 2, 9, 16, 23, 30
- November 6, 13, 20, 27

Bring your preschooler to this fun, hands-on arts and crafts club. Each week we will make two fun projects for your child to take home. Make sure you wear some old clothes because we are going to get messy! Younger and older siblings are welcome to join in too! Each child who would like to participate in the crafts must be registered.

### Teen Art (age 13 to 15)

We have combined 'teens and adults' and 'preteens and teens' in many of our classes for teen artists to choose from, to develop art skills and styles with different materials and mediums.

The combination age groups allow a larger selection of options 'FOR ALL'



## Regular Programs in the Art Studio

These classes run every week.  
Art supplies are available at the studio at minimal cost.

### Adaptive Art

**Mondays** 10 to 11:30 AM

**Fridays** 12:30 to 2:30 PM

No charge

This program allows people with intellectual and physical disabilities to explore their creative side while socializing with their peers. The artistic opportunity can boost self-esteem and give a sense of achievement. This is facilitated by an instructor with a disability, who values the diversity of the students' artistic accomplishments.

This program is made possible by the caring generosity of  
**Town of Strathmore** funding.

Please register to [mnfsmore@gmail.com](mailto:mnfsmore@gmail.com)



### Young at Heart Art - Drop-In

**Mondays** 12:30 to 3:30 PM

Members \$3 / Non-members \$5

Join seniors and other art enthusiasts in the studio to socialize while being creative as you work on your own project. Members are on-site to assist and inspire as you create your masterpiece.

### Instructor Studio with Nancy-lynn Hughes Mentorship Program

**Wednesdays** - 2 sessions each day - Choose from 2 to 5 PM or 6 to 9 PM  
Register for 4 classes at a time.

Members \$120 / Non-members \$135 (4 classes)

Artists of all skill levels are invited. Work on your own project in any medium you choose.

Nancy will provide one-on-one attention to artists of every level from the beginner wanting to become serious to guiding the experienced artist to new levels. She can also offer advice on many other art related topics such as 'art as a business'.

### Open Art Studio - Drop-In

**Thursdays** 10 AM to 3 PM

Members \$3 / Non-members \$5

Come to the studio to work on your projects in a space that inspires creativity, self-expression, and sharing of ideas with other artists. A volunteer will be on site to assist in finding supplies. Cost of studio supplies used will be determined each time. There will be no formal instruction in this studio time, only friendly sharing of ideas and experience.



### Wood Carving - Open Studio - Drop-In (adults and 16+)

**Fridays** 9 AM to noon

Members \$3 / Non-members \$5

Join other carvers to reconnect with this lost art form as you carve, paint, and finish beautiful wooden creations.

Please bring your own carving tools and supplies.  
Studio tools may be available upon request.



### Wine & Paint Night

**2nd and last Friday of all months (almost!)** 7:00 to 9:30 PM

\$35 Members / \$40 Non-members

Includes wine, beverages, snacks and all art supplies

A relaxing evening of art, laughter, and fun.

Projects are designed to ensure individuals of all levels of artistic ability will create fun and thematic pieces of art. No art experience required!

Wine & Paint classes  
are for  
Members and  
invited guests.  
Register for your  
invitation.



### Family Events

Occasionally we will offer creative events to give family groups the opportunity to enjoy art together.

Watch for advertising by email, Facebook, Instagram, and our website.

These events invite family groups to create art with other families together. Participants can work on the same art piece or each can create their own. All supplies included.

Families must register to allow us to manage studio space.  
Made possible by funding from community sources.



Art is something that  
makes you breath with a  
different kind of happiness  
~ Anni Albers



# Pottery Studio

## Open Pottery Studio for \*ages 9+

(\*ages 9-15 MUST be accompanied by an adult)

A volunteer studio attendant will be on site to assist with questions and locating supplies – however, there is no instructor. Work on your own project alongside others in our creative studio space.



## Regular Weekly Pottery Open Studio\* - Drop In

- Mondays 5 to 8:30 PM with Elya Ewing
- Tuesdays 6 to 9 PM with Katherine Smith
- Thursdays\* 6 to 9 PM with Katherine Smith
- Fridays 6 to 8:30 PM with Katherine Smith
- Saturdays 9 AM to 3 PM with Denise Peterson and Stacey Grabham

\*Excluding October 31<sup>st</sup> and November 14<sup>th</sup>\*

## Costs:

**Studio Time:** 12 hours for \$50.00 or 25 hours for \$100.00

**Supplies:** \$50.00 for 22 lb bag of clay as well as use of studio tools and glazes and firing of your pieces.

In-house supplies only - NO outside supplies will be permitted (clay, glazes, etc.)

Purchased clay for each user will be labelled and stored at the studio.

Participants will purchase both hours and supplies;

all of which will be kept track of on a handy Art Pass!

*To take part in Hand-Build at Open Studio, we require participants to have taken at least one hand-build class with Wheatland Society of Arts.*

*To take part in Wheel Throwing at Open Studio, we require participants to have taken at least one wheel throwing session with Wheatland Society of Arts.*

We look forward to having you join us at The WSA Pottery Studio for this great opportunity to unleash your creativity. Don't miss out!

Find the list of Pottery Classes starting on Page 18

Seize the clay

# POTTERY STUDIO WHEEL THROWING

## Pottery Wheel Throwing Classes Level 1

- geared towards beginner potters, but anyone wishing to hone their basic skills will benefit!
- 7 weekly classes per session
- 5 sessions to choose from in EARLY AUTUMN
- 5 sessions to choose from in LATE AUTUMN

\*(age 9-15 MUST be accompanied by an adult)\*



### Session 1 • Level 1 • EARLY AUTUMN

DAY	TIME	AGE GROUP	DATES	INSTRUCTOR
MONDAY	1 to 3:30 PM	* Ages 9+	Sept. 9, 16, 23, 30, Oct. 7, 21, 28	Elya Ewing
MONDAY	6 to 8:30 PM	* Ages 9+	Sept. 9, 16, 23, 30, Oct. 7, 21, 28	Elya Ewing
WEDNESDAY	6 to 8:30 PM	* Ages 9+	Sept. 11, 18, 25, Oct. 2, 9, 16, 23	Stacey Grabham
THURSDAY	6 to 8:30 PM	* Ages 9+	Sept. 12, 19, 26, Oct. 3, 10, 17, 24	Stacey Grabham
FRIDAY	6 to 8:30 PM	* Ages 9+	Sept. 13, 20, 27, Oct. 4, 11, 18, 25	Katherine Smith

### Session 2 • Level 1 • LATE AUTUMN

DAY	TIME	AGE GROUP	DATES	INSTRUCTOR
MONDAY	1 to 3:30 PM	* Ages 9+	Nov. 4, 11, 18, 25, Dec. 2, 9, 16	Elya Ewing
MONDAY	6 to 8:30 PM	* Ages 9+	Nov. 4, 11, 18, 25, Dec. 2, 9, 16	Elya Ewing
WEDNESDAY	6 to 8:30 PM	* Ages 9+	Nov. 6, 13, 20, 27, Dec. 4, 11, 18	Stacey Grabham
THURSDAY	6 to 8:30 PM	* Ages 9+	Nov. 7, 14, 21, 28, Dec. 5, 12, 19	Stacey Grabham
FRIDAY	6 to 8:30 PM	* Ages 9+	Nov. 1, 8, 22, 29, Dec. 6, 13, 20	Katherine Smith

\*(age 9-15 MUST be accompanied by an adult)\*

**Cost:** \$260.00 per session All supplies and firing are included!

The leaves are falling, which can only mean one thing... Autumn has arrived! Enjoy the vibrant colours of fall while playing with clay at the pottery studio! Choose the day of the week that suits you best and learn the exciting skill of wheel throwing!

Join Elya, Stacey, or Katherine for 7 classes where you will learn how to use the potters wheel to create your own ceramic pieces. You will be amazed by what you can do with clay!

Following the instructor, participants will learn through demonstrations and by practicing their throwing techniques. Students will do their own setup and clean up. Part of each class time will focus on proper setup and clean up as these are crucial aspects of working with clay.

Those who take introductory classes will be eligible to participate in "Open Studio" time, where you can purchase studio time, wheel time, and supplies to work on your own projects under minimal supervision.



## Volunteer with us

The Wheatland Society of Arts could not survive without the tireless efforts of our volunteers.

- We are always eager to have new volunteers join our team.

If you are interested, please contact us. [info@wheatlandarts.ca](mailto:info@wheatlandarts.ca)

- Studies show that volunteers live longer and are healthier
- Working alongside people who feel as strongly as you do about supporting a particular cause creates a path to developing strong relationships with others.
- Monthly Board meetings are open to everyone, the second Friday of each month.
- Learn more about getting involved by contacting [info@wheatlandarts.ca](mailto:info@wheatlandarts.ca)

## Want to get informed by email?

- Get on our mailing list.
- Contact us at [pc@wheatlandarts.ca](mailto:pc@wheatlandarts.ca) to receive email notifications of all programs.

## Art Studio Regular Hours

Monday	noon to 4 PM
Tuesday	1 to 4 PM
Wednesday	10 AM to 2 PM
Thursday	10 AM to 3 PM
Friday	9 AM to 2 PM

## Pottery Studio Hours

Monday	5 to 8:30 PM
Tuesday	6 to 9 PM
Thursday	6 to 9 PM
Friday	6 to 8:30 PM
Saturday	9 AM to 3 PM

*Both studios are open whenever a class is scheduled.  
Refer to the website calendar for all information.*

## How to register for a class?

- Our classes and workshops require registration, as space is determined by the nature of the class and the type of medium being used.
  - To book your space and prepay, register through our website, or contact [programming@wheatlandarts.ca](mailto:programming@wheatlandarts.ca).  
Please state the name, cost and date of the class, your name and phone number.
  - Prepaid registration will take priority.
  - Prepay via cash at the studio or e-transfer to [treasurer@wheatlandarts.ca](mailto:treasurer@wheatlandarts.ca)  
State your name and the name and date of the class with e-transfer.
- Register for any program in this brochure at any time.

## Want to teach an art class?

- We are always seeking local art instructors.
- If interested, please contact our program coordinator at [pc@wheatlandarts.ca](mailto:pc@wheatlandarts.ca)

## Membership

Purchase your membership now!

Membership benefits include...

- Priority information on all programs
- Reduced pricing on most programs
- Exhibit your artwork on the website (1-3 pieces)
- Be a part of a vibrant ART community in Strathmore and area

### Adult Membership fees

\$20.00/year (January 1 through December 31)

\$10.00/half year (July 1 through December 31)

**Youth Membership fees – No Charge**

## Out of Studio Art programs

- We can bring Art to you and your community!
- 'Out of Studio' ART programs can be arranged for communities in Wheatland County.
- For more details contact [programming@wheatlandarts.ca](mailto:programming@wheatlandarts.ca)

## Special Events / Rent the Art Studio

### BOOK OUR FACILITY

For more information contact [programming@wheatlandarts.ca](mailto:programming@wheatlandarts.ca)

**ART EVENTS** Our facility is available to rent for birthday parties, private or corporate functions, team building activity, fund raisers, wine and cheese paint nights and more. Each participant will create an art piece that is customized to what your group will be interested in.

We will provide all the art supplies and our instructor will assist your group to complete their own personal masterpiece.

Art groups are welcome to use our studio for their activities.

Art Event fees are minimal and vary depending on the art supplies required.

Ask for information for supply intensive mediums. (clay, encaustic, paint pour, etc.)

### BIRTHDAY PARTY

Enjoy a fun and original event with all the trimmings!

\$140 for 2 hour basic paint event for up to 8 guests. (\$10 for each additional guest)

### PRIVATE ART EVENT

Plan your own Art experience

\$200 for a 2-hour basic paint event for up to 10 participants.

(\$10 for each additional participant and \$30 for each additional hour)

### SPACE RENTAL

We have the perfect environment for your 'not-for-profit' and 'for profit' event.

Rent our space for minimum fees. (tables and chairs provided)

Supplies are not included.

## Not everything is in this brochure!

- Additional programming may be planned after printing of this brochure, so please check our website, Facebook and Instagram.



**WHEATLAND**

*Society of Arts*

ART FOR ALL



# So Many Options !!

Between the art studio and pottery studio there is something for everyone!



We have many options  
for all price points, all  
ages, and all abilities.





Our programming is weighted heavily towards youth programs and classes, adaptive art programs, options for seniors, and options that span age demographics.



Much of our programming is extremely low cost to ensure inclusivity.

Without support, we would be unable to run these type of classes at low cost.





# Pottery Studio

Since opening, the pottery studio has flourished - with participants enjoying classes in wheel throwing, hand-building, and glazing.



We also offer open studio.

\*Because of the high volume of use, we are in desperate need of an industrial sink and clay trap to protect the plumbing.



# General Ongoing Programming



- \*PreSchool
- \*After-School Program (ages 6 to 9)
- \*Pre-Teen Program (ages 9 to 12)
- \*Preteen and Teen(ages 9 to 15)
- \*HomeSchool (age 5-9, age 10+)
- \*Adaptive Art
- \*Young at Heart Senior Open Studio
- \*Open Studio Thursdays
- \*Family Paint days
- Collaborations with other groups

- Teen and Adult
- Adult and 16+ classes
- Adult and 16+ Workshops
- Wine and Paint (age18+ by invitation)
- Carving Open Studio
- Private events and Birthday Parties
- Pottery Handbuild classes (age 9+)
- Pottery Wheel Throwing sessions
- Pottery Open Studio



# We are Growing!

Our predominant means of advertising are seasonal brochures (3 per year), FaceBook, mailChimp, Website and word of mouth.

January to end of:	Oct /22	Oct /23	Oct /24
Adult Memberships	65	112	162
<hr/>			
Running Totals at end:	Oct /22	Oct /23	Oct /24
Lifetime Memberships	20	49	49
Youth Memberships	236	418	526 
Adult participants	245	481	873 
Youth participants	210	419	589
Pottery participants		331	405
Facebook Followers	930	1223	1417
Instagram Followers	163	388	454
MailChimp Adult list	246	331	274
MailChimp Youth list	232	332	272

Though we owe our success to our volunteers and supporters, we owe our continued ability to operate to the funding we receive.

You keep us going!

We work hard to spend every dollar wisely and keep it in our community as much as possible.

We are beyond grateful for the funding and support we receive from the Town of Strathmore; and it is with utmost respect that we humbly ask for continued funding.

We ask once again for \$40,000.

Our Sincere Thanks



**WHEATLAND**

*Society of Arts*

ART FOR ALL

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** September 18, 2024 8:07:29 AM

---

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Wednesday September 18th 2024 8:07 AM with reference number 2024-09-18-005.

- **Applicants Name**  
Marsha Ekelund
- **Organization Name (If Applicable)**  
Strathmore Youth Theater Company
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
: C=DŽ'GYW' %+
- **Applicant's email address**  
: C=DŽ'GYW' %+
- **Applicant's Address**  
108 Second Street, Strathmore AB T1P 1A3
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Marsha Ekelund - Volunteer  
Lynn Elkin - President  
Chelsea Hall - VP
- **Please select the purpose of your presentation.**  
Request for Funding
- **Please provide a brief summary regarding your delegation in**



**the space provided.**

The Youth Theatre Company is dedicated to providing a creative and inclusive space for young individuals to explore and express their passion for performing arts. We believe in nurturing talent and empowering performers of all ages to shine on stage.

We offer an immersive theatre experience. We use a 'learning by doing' approach where youth and adults are involved as performers or in other roles in one or two productions a year.

Our primary focus is on involving youth in the show production so they learn by experiencing the whole process. We select shows that include opportunities for those from Grade 3 to 12 to join adult performers onstage. Participants will have two chances to be involved: in the fall show (Sept to Dec), the spring show (Jan – Apr) or both.

Our secondary focus is expanding opportunities for folks to experience all-ages shows locally. It is a great way to enjoy live theatre. As a new group and focusing on community and children, we require funding for the shows. Renting venues, advertising, costumes can be expensive and as a new group our funds are limited. We do not charge or collect any fees from the participants, we want to encourage participation put on amazing shows for the community.

- **The Town has a computer and screen available for presentations. If you require specific technical requirements for your presentation please specify them in the space provided.**

Computer and screen is all that is required.

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>			
	FOIP, Sec. 17		
	Street	FOIP, Sec. 17	
<b>MAILING ADDRESS:</b>	City		
	Postal Code		
<b>EMAIL ADDRESS:</b>			
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

<b>Street</b>			
<b>City</b>		<b>Postal Code</b>	

NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:

--

EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:

--

DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

--

- ☐ Budget for the funding application is attached
- ☐ Previous Year's Financial Statement is attached
- ☐ Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

PRINT FULL NAME  
PRINT TITLE OF APPLICANT  
SIGNATURE OF APPLICANT

FOIP, Sec. 17

Youth Theatre Company  
Financial Statement 2023/24

Note

We did not operate as a non-profit in our first two years.

We offered classes at a low fee rate (\$200 per year per student for 28 weeks of class)

**Income**

Class fees	6923.3
Donations	723.85
	<b>7647.15</b>

**Expenses**

Space rental	611.5
Costumes/Props	3849.79
	<b>4461.29</b>

Net income	3185.86
------------	---------



Youth Theatre Society Strathmore  
Operating as Youth Theatre Company Strathmore

budget

	Spring Show	Fall show
<b>Revenues</b>		
Ticket sales	8720	8720
Donations	500	500
	<b>9220</b>	<b>9220</b>
<b>Expenses</b>		
School rental	60	60
Insurance	455	455
Venue rental	3500	3500
Printing		
Scripts/posters	500	500
Music	250	250
Script	1000	1000
Set creation	2500	2500
Sound system	1000	1000
Lighting	700	700
Advertising	1500	1500
Costumes	2500	2500
Props	500	500
Cast party	200	200
	<b>14665</b>	<b>14665</b>





**Youth  
Theatre  
Company**  
STRATHMORE





# Youth Theatre Company

STRATHMORE



**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** September 16, 2024 2:27:31 PM

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CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Monday September 16th 2024 2:22 PM with reference number 2024-09-16-008.

- **Applicants Name**  
Loralee Laycock
- **Organization Name (If Applicable)**  
Strathmore Performing Arts Festival
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
FOIP, Sec. 17
- **Applicant's email address**  
strathmorepaf@gmail.com
- **Applicant's Address**  
FOIP, Sec. 17
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Loralee Laycock, Sarah Haughey
- **Please select the purpose of your presentation.**  
Request for Funding
- **Please provide a brief summary regarding your delegation in the space provided.**  
The Strathmore Performing Arts Festival (SPAF) has been providing



opportunities for music and fine arts education in Strathmore and surrounding areas since 2019. We provide opportunities for amateur performers to share their craft with professionals in their field, receiving constructive feedback and recommendations to compete annually at the Alberta Provincial Music Festival. Since its inception, the festival has continued to grow, with entries last year totalling 425 with over 600 participants from Strathmore and surrounding areas. The festival runs for 10 days, with participants performing at several local venues in Strathmore, including Holy Cross Collegiate, Strathmore High School, Strathmore United Church, Strathmore Alliance Church, and our final concert at Hope Community Covenant Church. Our festival committee consists of volunteers from the community, including teachers, parents, and patrons of the arts. Additionally, over 50 volunteers are required to assist in the daily operations of the festival. SPAF has been fortunate to receive donations from many businesses and organizations in the community, all of which goes directly back to the running of the festival and to monetary awards given to participants at our final concert. Last year we awarded 119 awards totalling \$9600, and sent 40 entrants to compete at the Alberta Provincial Music Festival. Our SPAF participants were well represented, with several receiving placements in their respective classes and all receiving high quality instruction from world-class adjudicators.

Our festival mission statement is "Encouraging the Arts in Strathmore," and we truly do strive to meet this mission statement each year. We look forward to our upcoming 2025 festival, running from March 26-April 9. As we move forward with our festival, we are hoping to continue to receive support from local community and government, as we know that encouraging our young people to pursue their passion and dreams in the arts will enrich not only their experience in music, but in all areas of their lives.

- **The Town has a computer and screen available for presentations. If you require specific technical requirements for your presentation please specify them in the space provided.**

Presentation in Google Slides - can be accessed with internet. As long as there is a computer with internet access, we should be able to present without difficulty.

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before**

**Council as a delegation. As a result, please indicate if you have  
you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
<b>MAILING ADDRESS:</b>	Street		
	City	FOIP, Sec. 17	
	Postal Code		
<b>EMAIL ADDRESS:</b>			
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street			
City		Postal Code	

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PRINT FULL NAME  
PRINT TITLE OF APPLICANT  
SIGNATURE OF APPLICANT

FOIP, Sec. 17



# SPAF Accounting 2023-2024

## Transactions 2023-2024

Category	Date	Description	Ck#/Rec't	Rec'v		Amount	Balance
Starting Balance	day, July 01, 20	Starting balance from as ATB Bank			Credit	Debit	\$ 12,536.54
Interest	July 31,23	Interest	sc		\$ 0.11		\$ 12,536.65
Interest	Aug 31,23	Interest	sc		\$ 0.11		\$ 12,536.76
Square Dep/Fees	Sep 2,23	Annual Square fees	AD			\$ 69.30	\$ 12,467.46
Equipment Rental/	Sep 5,23	Windy Music software	EFT			\$ 630.00	\$ 11,837.46
Honorium	Sep 7,23	Loralee (Lisa) pd twice	EFT			\$ 25.00	\$ 11,812.46
AMFA Exp	Sep 22,23	AMFA General meeting	EFT			\$ 210.00	\$ 11,602.46
Interest	Sep 30,23	Interest	sc		\$ 0.08		\$ 11,602.54
Buisness Exp	Oct 26,23	Loralee hotel))	Eft			\$ 179.46	\$ 11,423.08
Interest	Oct 31,23	interest	sc		\$ 0.07	\$ -	\$ 11,423.15
AMFA Exp	Nov 3,23	AMFA fees	EFT			\$ 765.80	\$ 10,657.35
Donations	Nov 17,23	Karen Harris	EFT		\$ 200.00	\$ -	\$ 10,857.35
AMFA Exp	Nov 21,23	Carol Bartel Milerage	EFT			\$ 357.60	\$ 10,499.75
AMFA Exp	Nov 21,23	Loralee (mileage)	EFT			\$ 357.60	\$ 10,142.15
Donations	Nov 22,23	Carol Bartel Milerage	EFT		\$ 150.00	\$ -	\$ 10,292.15
Donations	Nov 29,23	Bruce Steeves	EFT		\$ 500.00	\$ -	\$ 10,792.15
Interest	Nov 30,23	Interest	SC		\$ 0.03	\$ -	\$ 10,792.18
Donations	Dec 1,23	James Baxter	EFT		\$ 50.00	\$ -	\$ 10,842.18
Donations	Dec 4,23	Joan Mcneely(250.00)	Paypal		\$ 242.45	\$ -	\$ 11,084.63
Honorium	Dec 8,23	Loralee( donna)	EFT			\$ 75.00	\$ 11,009.63
Donations	Dec 12,23	Pam Scott	ck		\$ 100.00		\$ 11,109.63
Donations	Dec 13,23	ARMTA	EFT		\$ 100.00		\$ 11,209.63
Buisness Exp	Dec 15,23	Gloria Russell (ink cartridge	EFT			\$ 56.66	\$ 11,152.97
Donations	Dec 18,23	WC Bolinger	ck		\$ 250.00		\$ 11,402.97
Buisness Exp	Dec 21,23	Postage stamps	deb			\$ 96.60	\$ 11,306.37
Donations	Dec 24,23	Greg John	EFT		\$ 2,000.00		\$ 13,306.37
Interest	Dec 31,23	Interest	SC		\$ 0.07		\$ 13,306.44

Donations	Jan 3,24	Marriann Pinchbeck	EFT		\$ 100.00		\$ 13,406.44
Donations	Jan 13,24	Lions Club strathmore	Ck		\$ 3,500.00		\$ 16,906.44
Buisness Exp	Jan 16,24	The Vault membership	ETF			\$ 25.00	\$ 16,881.44
Donations	Jan 19,24	Magnetic Signs	EFT		\$ 200.00		\$ 17,081.44
Donations	Jan 23,24	SMP	ck		\$ 1,000.00		\$ 18,081.44
Donations	Jan 23,24	MuLler	ck		\$ 500.00		\$ 18,581.44
Donations	Jan30,24	Lisa Kieran	etf		\$ 100.00		\$ 18,681.44
Registration Fees	jan 30,24	Kreisberg refung reg	eft			\$ 80.00	\$ 18,601.44
Donations	Jan 31,24	Carey Rose	EFT		\$ 2,500.00		\$ 21,101.44
Interest	Jan 31,24	Interest	sc		\$ 0.26		\$ 21,101.70
Registration Fees	Feb 5,24	P Nottveit reg	EFT		\$ 96.00		\$ 21,197.70
Registration Fees	Feb 05,24	W Garrioch refund reg	EFT			\$ 36.00	\$ 21,161.70
Registration Fees	Fev 05,24	Paypal	EFT		\$ 9,254.04		\$ 30,415.74
Registration Fees	Feb 06,24	Paypal	EFT		\$ 57.96		\$ 30,473.70
Registration Fees	Feb 05,24	Paypal Fees	EFT			\$ 301.15	\$ 30,172.55
Donations	Feb 08,24	Back to Health	EFT		\$ 500.00		\$ 30,672.55
Registration Fees	Feb11,24	Hubbard	EFT		\$ 120.00		\$ 30,792.55
Registration Fees	Feb 12,24	Done (bursary)	EFT			\$ 40.00	\$ 30,752.55
Registration Fees	Feb 12,24	Steeves (bursary)	eft			\$ 18.00	\$ 30,734.55
Registration Fees	Feb 12,24	Wiley (bursary)	Eft			\$ 36.00	\$ 30,698.55
Registration Fees	Feb 12,24	Lewis	ck		\$ 56.00		
Donations	Feb 12,24	Fair	Ck		\$ 1,500.00		\$ 32,254.55
Donations	Feb 29,24	Puttick	EFT		\$ 500.00		\$ 32,754.55
Interest	Feb 29,24	interest	sc		\$ 0.81		\$ 32,755.36
Donations	Mar 1,24	Mckinnon	EFT		\$ 100.00		\$ 32,855.36
Donations	Mar 1,24	Corbeil	EFT		\$ 2,100.00		\$ 34,955.36
Donations	Mar 7,24	Loralee( Bev Merkley)	EFT		\$ 500.00		\$ 35,455.36
Donations	Mar 7,24	Konschuh	EFT		\$ 400.00		\$ 35,855.30
Donations	Mar 11,24	Donation to RJ Chambers AMFA	EFT			\$ 250.00	\$ 35,605.36
Registration Fees	Mar 14,24	L Maccinnis registration	EFT		\$ 36.00		\$ 35,641.36
Registration Fees	Mar 14,24	PayPal	EFT		\$ 20.00		\$ 35,661.36
Square Dep/Fees	Mar 14,24	Paypal Fees	EFT			\$ 0.88	\$ 35,660.48
Buisness Exp	Mar 18,24	Post Office box	Ck 210			\$ 197.10	\$ 35,463.38
Registration Fees	Mar 21,24	HCC Bands registration	Ck		\$ 750.00		\$ 36,213.38
Registration Fees	Mar 21,24	Bursary fund	n/a		\$ 392.00		

Honorium	Mar 21,24	allowance for bursary	n/a			\$ 392.00	\$ 36,213.38
Registration Fees	Mar 26,24	Brook Pries registration	eft		\$ 20.00		\$ 36,233.38
Interest	Mar 31,24	interest	eft		\$ 1.09		\$ 36,234.47
Square Dep/Fees	Apr 5,24	square	AW			\$ 63.00	\$ 36,171.47
Adjudicators Exp	Apr 11,24	Thompson	EFT			\$ 313.70	\$ 35,857.77
Adjudicators Exp	Apr 12,24	Mikuliak	EFT			\$ 780.20	\$ 35,077.57
Printing	APR 12,24	Assist Business inv 7366	EFT			\$ 1,803.67	\$ 33,273.90
Donations	Apr 13,24	Cheadle Lions	ck		\$ 500.00		\$ 33,773.90
Adjudicators Exp	apr 14,24	Buck	EFT			\$ 997.50	\$ 32,776.40
Equipment Rental/	Apr15,24	Zakresky tuning	EFT			\$ 150.00	\$ 32,626.40
Adjudicators Exp	Apr 18,24	Freeman	Eft			\$ 996.00	\$ 31,630.40
Adjudicators Exp	Apr 18,24	Sastok	EFT			\$ 1,308.00	\$ 30,322.40
Registration Fees	Apr 21,24	Vulcan band reg	ck		\$ 210.00		\$ 30,532.40
Adjudicators Exp	Apr 21,24	Kundert	EFT			\$ 1,303.60	\$ 29,228.80
Honorium	Apr 21,24	Russell( GC for Alice lecerf	EFT			\$ 100.00	\$ 29,128.80
Buisness Exp	Apr 22,24	Sarah H (stamps)	EFT			\$ 96.60	\$ 29,032.20
Venue Rentals	Apr 22,24	Strathmore United church	CK214			\$ 500.00	\$ 28,532.20
Venue Rentals	Apr 23,24	Strathmore alliance church	ck 212			\$ 120.00	\$ 28,412.20
Venue Rentals	Apr 23,24	Strathmore alliance church	ck213			\$ 360.00	\$ 28,052.20
Printing	Apr 25,24	Assist Business inv 7373	EFT			\$ 817.17	\$ 27,235.03
Scholarships	Apr 25,24	See Attached sheet	EFT			\$ 6,024.00	\$ 21,211.03
Ticket Sales	Apr 25,24	festival week sales	Cash		\$ 1,287.00		\$ 22,498.03
Ticket Sales	Apr 25,24	festival week sales	us cash		\$ 13.37		\$ 22,511.40
Buisness Exp	Apr 25,24	Stop payment ck 211	AW			\$ 12.00	\$ 22,499.40
Adjudicators Exp	Apr 25,24	travel Lodge	Debit			\$ 1,169.36	\$ 21,330.04
Interest	Apr 30 ,24	interest	Ad		\$ 0.04		\$ 21,330.08
Buisness Exp	Apr 30 ,24	Fee for EFT	AW			\$ 73.00	\$ 21,257.08
Venue Rentals	May 2,24	Holy Cross school	ck215			\$ 250.00	\$ 21,007.08
Equipment Rental/	May 10,24	Steinway Piano	ck 217			\$ 1,995.00	\$ 19,012.08
Venue Rentals	May 10,24	Strathmore High School	ck216			\$ 250.00	\$ 18,762.08
Scholarships	May 14,24	Provincial registrations	ck218			\$ 3,575.00	\$ 15,187.08
Venue Rentals	May 15,24	Hope Community Church	ck219			\$ 577.50	\$ 14,609.58
Registration Fees	May 20,24	Francis of Assisi band	ck		\$ 150.00		\$ 14,759.58
Interest	May 31,24	Interest	AD		\$ 0.20		\$ 14,759.78
Donations	Jun 10,24	Wheatland county	ck		\$ 3,100.00		\$ 17,859.78

Buisness Exp	Jun 10,24	AGM dinner	Debit		\$ 90.88	\$	17,768.90
Honorium	Jun28,24	Samantha Tishauser (audit)	EFT		\$ 50.00	\$	17,718.90
Interest	Jun 30,24	Interest	AD	\$ 0.27		\$	17,719.17
				\$ 33,157.96	\$ 27,975.33		
				<u>\$ 12,536.54</u>			
				\$ 45,694.50			



# Community Improvement Program (CIP)

## Recreation & Events - Budget



Revenue Source(s)		
Description:	Details	Total
Other Grants		
Sponsorship		
Registration Fees		
Donations		
Other: (enter below)		
Total Revenue (A)		

Expenses Source(s)		
Description:	Details	Total
Honorariums/Fees		
Entertainment		
Event Supplies		
Equipment Rentals		
Facility Rental		
Advertising/Promotions		
Volunteer Recognition		
Food		
Other: (enter below)		
Total Expenses (B)		

Total Project Costs		
Total Revenue (A)		
Total Expenses (B)		
Total Project Costs (C)	(B- A)	
Funding Shortfall (D)		

Requested Grant Amount	
Requested Grant Amount (may not exceed Funding Shortfall Amount (D) or \$5,000.00)	

SPAF Board 2024-2025				
Board positions	Name	Address	Phone #	Date of Birth
Past President	Carolyn Steeves	FOIP, Sec. 17	FOIP, Sec. 17	
President	Loralee Laycock			
Vice President	Melissa Wiley			
Secretary	Melissa Wiley			
Registrar	Jessica Salmon			
Website	Carolyn Steeves			
Treasurer	Robert Dixon			
Sponsorship Chairperson	Carolyn Steeves			
Print Media Coordinator	Sarah Haughey			
Awards Chairperson	Melissa Wiley			
Nomination Chairperson	Melissa Wiley			
Adjudicators Chairperson	Rose Schmaltz			
Provincial Coordinator	Loralee Laycock			
The Vault Cultural Collective Liaison	Carolyn Steeves			
Volunteer Coordinator	Ally Brigley			
Member at Large	Carol Bartel Nickel			
Member at Large	Heather Russell			
Member at Large	Lisa Kiernan			

	Number	Amount				
Musical Theatre Awards	6	\$ 475.00				
Voice Awards	8	\$ 550.00				
Speech Awards	4	\$ 275.00				
Strings Awards	3	\$ 300.00				
Composition Awards	2	\$ 200.00				
Piano - Junior Awards	25	\$ 1,150.00				
Piano - Senior Awards	20	\$ 1,450.00				
Piano Ensemble - Junior & Senior Awards	12	\$ 775.00				
Chamber Music Awards	1	\$ 100.00				
Family & Community Groups Awards	1	\$ 100.00				
Instrumental Awards	3	\$ 225.00				
Multi-Disciplinary Awards	4	\$ 400.00				
	89	\$ 6,000.00				
Note: Template Awards vs Registration-based Awards						
For the longevity of this festival we need to transition from registration based to template based. Which is what Gloria and I were trying to do here.						

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** October 10, 2024 9:32:47 AM  
**Attachments:** [Injoy Invoice.pdf](#)  
[ToS - Application for Funding - Mainsprings.pdf](#)  
[Strathmore Budget.xlsx](#)

---

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday October 10th 2024 9:29 AM with reference number 2024-10-10-008.

- **Applicants Name**  
Mainsprings Pregnancy and Family Support Association
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
FOIP, Sec. 17
- **Applicant's email address**  
FOIP, Sec. 17
- **Applicant's Address**  
106B 304 3 Avenue
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Drinda Hyde - Mainsprings Strathmore Manager
- **Please select the purpose of your presentation.**  
Request for Funding
- **Please provide a brief summary regarding your delegation in the space provided.**  
Drinda Hyde is the manager of Mainsprings Pregnancy and Family Support - Strathmore location - and will be presenting our request for funding from the Town of Strathmore.



- **All supporting documentation must be submitted with the delegation request form. Please attach documentation here or email relevant items to lsadmin@strathmore.ca.**

1. [Injoy Invoice.pdf \[1.1 MB\]](#)
2. [ToS - Application for Funding - Mainsprings.pdf \[469.9 KB\]](#)
3. [Strathmore Budget.xlsx \[10.3 KB\]](#)

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
<b>MAILING ADDRESS:</b>	Street		
	City	FOIP, Sec. 17	
<b>EMAIL ADDRESS:</b>	FOIP, Sec. 17		
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


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Street			
City		Postal Code	

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PRINT FULL NAME  
PRINT TITLE OF APPLICANT  
SIGNATURE OF APPLICANT

FOIP, Sec. 17

Project	Item
Updating Curriculum	Injoy (prenatal and postpartum educational material)

Facility Improvements	Installing a kitchenette unit
-----------------------	-------------------------------

	Office "refresh"
--	------------------

Updated Technology	New desktop computer New laptop
--------------------	------------------------------------

Volunteer Development	Workshops
-----------------------	-----------

Community Outreach	Marketing Spring Event
--------------------	---------------------------



<b>Breakdown</b>	<b>Cost</b>	<b>Conversion</b>
Understanding Pregnancy: A Comprehensive Guide Video Program	300.00	
Understanding Birth 4th Edition	425.00	
Understanding Your Newborn	300.00	
Understanding Breastfeeding 3rd Edition	300.00	
Understanding Postpartum Health & Baby Care	300.00	
Understanding Fatherhood	250.00	
Understanding Infant & Child Safety	250.00	
Estimated Tax & Custom Fees	148.60	
Estimated Shipping	41.47	
<b>Total (USD)</b>	<b>2315.07</b>	<b>3139.12</b>
Kitchenette Unit with stainless steel sink/dishwasher/fridge	4500.00	
Plumbing materials	400.00	
Labor	1500.00	
Permit (estimate)	300.00	
Contingency (10-15%)	1000.00	
Paint/Décor/Furniture/Lighting	3000.00	
<b>Total</b>	<b>10700.00</b>	<b>10700.00</b>
Mac Mini M2/Monitor	1000.00	
Macbook Pro	1500.00	
<b>Total</b>	<b>2500.00</b>	<b>2500.00</b>
<b>Total</b>	<b>500.00</b>	<b>500.00</b>
Print materials for clients/volunteers/community awareness	750.00	
Hall Rental/Event Supplies	2500.00	
<b>Total</b>	<b>3250.00</b>	<b>3250.00</b>

## Need

Current water supply is from the restroom sink  
No Existing kitchen facilities

Have been in current space for 6 years

for volunteer and employee use  
for volunteer and employee use



PO Box 21207  
Waco TX 76702  
United States  
254-776-6461  
Tax ID # 74-2339637

VAT Registration#:GB 723 7000 71

## Quote / Proforma Invoice

Acct. No.	Date	Estimate #
CU95433	03/06/2024	QUO14259

Bill To
Calagary Pregnancy Care Centre 205-925 7 Ave SW Calgary AB T2P 1A5 Canada

Ship To
Calagary Pregnancy Care Centre 205-925 7 Ave SW Calgary AB T2P 1A5 Canada

Expires	Exp. Close	Sales Rep	PO #	Terms	Shipping Met...
04/05/2024	04/08/2024	Terri Dawson	QUOTE	prepay	ShipHawk Shipping

Description	WRS Item	Quantity	Units	Rate	Amount
Understanding Your Newborn 2nd Edition: The 1st 6 Weeks & Beyond USB ©2023 (260D-USB)	71408	1	EA	300.00	300.00
Understanding Breastfeeding 3rd Edition: Your Guide to a Healthy Start USB ©2023	71558	1	EA	300.00	300.00
Understanding Postpartum Health & Baby Care USB ©2023	71402	1	EA	300.00	300.00
Understanding Birth 4th Edition USB ©2021	71550	1	EA	425.00	425.00
Understanding Pregnancy: A Comprehensive Guide USB. ©2020	71419	1	EA	300.00	300.00
Understanding Fatherhood USB ©2020	71452	1	EA	250.00	250.00
Understanding Infant & Child Safety Video Program USB ©2019	71456	1	EA	250.00	250.00
				Subtotal	2,125.00
				Shipping Cost (ShipHawk Shipping)	190.07
				Total	\$2,315.07

Please note that this quote IS NOT VALID UNTIL SHIPPING CHARGES HAVE BEEN ADDED. Your Quote will become a valid order when we receive payment by check, credit card, or approved purchase order. You may contact our Customer Service department at 800/299-3366, or email us at sales@wrsgroup.com. Please reference the Quote number beginning with QUO when you place your order. Thank you for allowing us the opportunity to provide you with this quote.



QUO14259

**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Financial Statements**

**Year Ended June 30, 2024**



**Index to Financial Statements**  
**Year Ended June 30, 2024**

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Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Net Assets	5
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Dart Bryant LLP  
Chartered Professional Accountants  
250, 1319 Edmonton Trail NE  
Calgary, Alberta - T2E 4Y8  
www.dartbryant.com  
P. 403-230-3764  
F. 403-230-3766

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## INDEPENDENT AUDITOR'S REPORT

---

To the Members of Mainsprings Pregnancy and Family Support Association (Formerly Calgary Pregnancy Care Centre Association)

### *Qualified Opinion*

We have audited the financial statements of Mainsprings Pregnancy and Family Support Association (Formerly Calgary Pregnancy Care Centre Association) (the "organization"), which comprise the statement of financial position as at June 30, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at June 30, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

### *Basis for Qualified Opinion*

In common with many charitable organizations, the organization derives revenue from donations and fundraising activities the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization, therefore we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenses and cashflows from operations for the year ended June 30, 2024, current assets as at June 30, 2024 and net assets as at July 1, 2024 and June 30, 2024. Our audit opinion on the financial statements for the year ended June 30, 2023 was modified accordingly because of the possible effects of this limitation of scope. Consequently we were unable to determine whether any adjustments to these amounts were necessary.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

(continues)

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

FOIP, Sec. 17

Calgary, Alberta  
September 16, 2024

**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Statement of Financial Position**

**June 30, 2024**

	2024	2023
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash and cash equivalent	\$ 432,414	\$ 558,553
Investments (Note 3)	25,445	64,361
Accounts receivable	7,813	15,923
Inventory	1,388	1,261
Goods and services tax recoverable	3,799	3,235
Prepaid expenses	9,156	9,451
	<b>480,015</b>	652,784
INVESTMENTS (Note 3)	482,928	380,788
PROPERTY AND EQUIPMENT (Note 4)	13,368	8,456
	<b>\$ 976,311</b>	<b>\$ 1,042,028</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 53,316	\$ 42,314
Deferred contributions - Operations (Note 5)	31,615	91,453
	<b>84,931</b>	133,767
DEFERRED CAPITAL CONTRIBUTIONS (Note 6)	506	4,570
	<b>85,437</b>	138,337
<b>NET ASSETS</b>		
Unrestricted net assets	228,012	229,814
Internally restricted (Note 7)	650,000	669,991
Internally restricted - property and equipment	12,862	3,886
	<b>890,874</b>	903,691
	<b>\$ 976,311</b>	<b>\$ 1,042,028</b>

LEASE COMMITMENTS (Note 10)

**ON BEHALF OF THE BOARD**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director



**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Statement of Operations  
Year Ended June 30, 2024**

	2024	2023
<b>REVENUES</b>		
Donations	\$ 1,223,449	\$ 1,016,623
Fundraising	235,274	417,307
Investment income	23,515	12,019
Deferred capital contribution	-	312
Other deferred contributions	86,680	35,153
Other income	1,258	206
	<u>1,570,176</u>	<u>1,481,620</u>
<b>EXPENSES</b>		
Salaries & benefits	1,187,153	1,063,980
Administrative	87,118	87,471
Client services	80,169	60,639
Promotion & fundraising	81,744	65,507
Volunteer support	3,549	4,026
Facility	135,379	135,385
Amortization	7,881	25,371
	<u>1,582,993</u>	<u>1,442,379</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<u>\$ (12,817)</u>	<u>\$ 39,241</u>

**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Statement of Changes in Net Assets**

**Year Ended June 30, 2024**

	Unrestricted Net Assets	Internally Restricted	2024	2023
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 229,814	\$ 673,877	<b>\$ 903,691</b>	\$ 864,450
Deficiency of revenues over expenses	(12,817)	-	<b>(12,817)</b>	39,241
Amortization	7,881	(7,881)	-	-
Purchase of equipment	(12,793)	12,793	-	-
Rebranding	19,991	(19,991)	-	-
Interfund transfer	(4,064)	4,064	-	-
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 228,012</b>	<b>\$ 662,862</b>	<b>\$ 890,874</b>	<b>\$ 903,691</b>

**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Statement of Cash Flows  
Year Ended June 30, 2024**

	2024	2023
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenues over expenses	\$ (12,817)	\$ 39,241
Item not affecting cash:		
Amortization	7,881	25,371
	<u>(4,936)</u>	<u>64,612</u>
Changes in non-cash working capital:		
Accounts receivable	8,110	(15,923)
Inventory	(127)	44
Accounts payable and accrued liabilities	11,003	(30,248)
Deferred Capital Contributions	(4,064)	4,258
Prepaid expenses	295	202
Goods and services tax payable	(564)	166
Employee deductions payable	-	(20,160)
Deferred contributions - Operations	(59,838)	62,669
	<u>(45,185)</u>	<u>1,008</u>
Cash flow from (used by) operating activities	<u>(50,121)</u>	<u>65,620</u>
<b>INVESTING ACTIVITIES</b>		
Purchase of property and equipment	(12,793)	-
Net Investment purchases	(63,225)	(63,923)
Cash flow used by investing activities	<u>(76,018)</u>	<u>(63,923)</u>
<b>INCREASE (DECREASE) IN CASH FLOW</b>	<b>(126,139)</b>	<b>1,697</b>
Cash and cash equivalents - beginning of year	<u>558,553</u>	<u>556,856</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>\$ 432,414</b>	<b>\$ 558,553</b>
<b>CASH AND CASH EQUIVALENTS CONSIST OF:</b>		
Cash in operating accounts	\$ 363,107	\$ 490,676
Savings accounts	69,307	67,877
	<u>\$ 432,414</u>	<u>\$ 558,553</u>

**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Notes to Financial Statements**

**Year Ended June 30, 2024**

---

**1. PURPOSE OF THE ORGANIZATION**

Mainsprings Pregnancy and Family Support Association (Formerly Calgary Pregnancy Care Centre Association) (the "Association") is a not-for-profit organization incorporated under the Societies Act of Alberta on July 24, 1984. The Association operates to provide on-going practical, emotional and educational support for people facing obstacles related to pregnancy and parenting, achieving positive outcomes for individuals and families. As a registered charity the Association is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The continued operations of the Association are dependent upon the ongoing support of concerned individuals and organizations.

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**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and, in management's opinion, with consideration of materiality and within the framework of the following accounting policies:

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost include cash and cash equivalents, current and long-term investments (see Note 3, certain other long-term investments are measured at fair value) and accounts receivable.

Mutual funds are measured at fair value.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Cash and cash equivalents

Cash includes cash and cash equivalents which consist of deposits in Canadian financial institutions and investments with original maturities of less than ninety days.

Inventory

Inventory, which consists of book inventory, is measured at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis.

Property and equipment

Property and equipment purchases greater than \$2,500 are recorded at cost. Contributed property and equipment are recorded at fair value at the date of contribution. Property and equipment is amortized over its estimated useful life at the following rates and methods:

Equipment	5 years	straight-line method
Computer equipment	3 years	straight-line method
Leasehold improvements	5-10 years	straight-line method

The organization regularly reviews its property and equipment to eliminate obsolete items.

Property and equipment acquired during the year but not placed into use are not amortized until they are placed into use.

*(continues)*

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**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Notes to Financial Statements**

**Year Ended June 30, 2024**

---

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Impairment of long lived assets

The organization tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

Internally generated intangible assets

Costs related to internally generated intangible assets are expensed as incurred.

Revenue recognition

Mainsprings Pregnancy & Family Support Association (formerly Calgary Pregnancy Care Centre Association) follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Donations in-kind are recorded in the accounts at fair market values where such value can be reasonably estimated.

Contributed services and materials

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

Contributions of materials are recognized in the financial statements at fair value at the date of contribution, when fair value can be reasonably estimated and when the materials are used in the normal course of operations, and would otherwise have been purchased (Note 8).

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Estimates include the valuation of inventory including management's estimate of obsolete inventory, amortization and impairment of property and equipment, accrued liabilities, and gifts in-kind.

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**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Notes to Financial Statements**

**Year Ended June 30, 2024**

**3. INVESTMENTS**

	<b>2024</b>	2023
Mutual funds, measured at fair market value	\$ 337,775	\$ 277,920
Guaranteed Investment certificates (GIC), measured at amortized cost	<b>170,598</b>	167,229
Less current portion of GIC investments	<b>(25,445)</b>	(64,361)
	<b>\$ 482,928</b>	\$ 380,788

Guaranteed investment certificates have interest rates from 4.55%-4.95% (2023 - 2.0%-4.85%) and will mature between fiscal 2025 and 2026 (2023 and 2024).

**4. PROPERTY AND EQUIPMENT**

	Cost	Accumulated amortization	<b>2024 Net book value</b>	2023 Net book value
Equipment	\$ 130,110	\$ 118,493	\$ 11,617	\$ 805
Computer equipment	89,660	88,464	<b>1,196</b>	2,562
Leasehold improvements	65,625	65,070	<b>555</b>	5,089
	<b>\$ 285,395</b>	\$ 272,027	<b>\$ 13,368</b>	\$ 8,456

**5. DEFERRED CONTRIBUTIONS RELATED TO OPERATIONS**

Deferred contributions related to operations represent unspent resources received which have been restricted by the contributors to be used to fund specific programs to be conducted in future years. Changes in the deferred contributions balance are as follows:

	Opening balance	Additions	Utilizations	<b>Closing balance</b>
Gamma Leading Training	\$ 20,161	\$ -	\$ 20,161	\$ -
Living in Colour	7,700	-	7,700	-
Summer Student program	-	20,881	20,881	-
Red Cross	63,592	-	31,977	<b>31,615</b>
	<b>\$ 91,453</b>	\$ 20,881	\$ 80,719	<b>\$ 31,615</b>

During the year, the Association received \$28,991 (2023 - \$Nil) from the Government of Canada as part of the summer jobs program.

**6. DEFERRED CAPITAL CONTRIBUTIONS**

Deferred capital contributions represent the unamortized portion of restricted contributions received for the purchase of capital assets.

	Opening balance	Additions	Utilizations	Closing balance
Rotary Club	\$ 4,570	\$ -	\$ 4,064	\$ 506

**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Notes to Financial Statements**

**Year Ended June 30, 2024**

**7. INTERNALLY RESTRICTED FUNDS**

	2022	Contributions (utilization)	Transfer in (out)	2023
Operating Reserve (1)	\$ 650,000	\$ -	\$ -	\$ 650,000
Rebranding Reserve	19,991	(19,991)	-	-
	<u>\$ 669,991</u>	<u>\$ (19,991)</u>	<u>\$ -</u>	<u>\$ 650,000</u>

(1) The Board of Directors has established a policy to have an operating reserve of approximately six month of annual expenses.

**8. CONTRIBUTED MATERIALS**

During the year the Association received contributed materials valued at \$87,994 (2023 - \$20,415) which were recognized in revenues and expenses. Included in this are share securities that were valued at \$29,364 (2023 - \$15,142). Other contributed materials include baby and new mothers clothing items, gift cards and other household supplies.

**9. FUNDRAISING EXPENSES**

In accordance with the requirement of the Charitable Fund-raising Act and Regulation, the Association is required to disclose the following information:

Total expenses incurred on fundraising activities during the year was \$60,116 (2023 - \$46,078). Of this amount, remuneration paid to employees during the year whose principal duties involved fundraising was \$nil (2022 - \$nil).

**10. LEASE COMMITMENTS**

The organization has a long term lease with respect to its premises. The lease terms requires that the Association makes the following minimum lease payments.

2025	<u>\$ 37,089</u>
------	------------------

**MAINSPRINGS PREGNANCY AND FAMILY SUPPORT ASSOCIATION  
(FORMERLY CALGARY PREGNANCY CARE CENTRE ASSOCIATION)**

**Notes to Financial Statements**

**Year Ended June 30, 2024**

---

**11. FINANCIAL INSTRUMENTS**

The organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the organization's risk exposure and concentration as of June 30, 2024.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its accounts payable and accrued liabilities. The Centre has sufficient cash to discharge its liabilities.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the organization manages exposure through its normal operating and financing activities. The organization is exposed to interest rate risk primarily through its long term investments

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

---



**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** October 10, 2024 4:27:30 PM

---

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday October 10th 2024 4:26 PM with reference number 2024-10-10-013.

- **Applicants Name**  
Brandy Hebbes
- **Organization Name (If Applicable)**  
Strathmore Wheatland County Christmas Society
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
FOIP, Sec. 17
- **Applicant's email address**  
christmashampersociety@gmail.com
- **Applicant's Address**  
FOIP, Sec. 17
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Brandy Hebbe
- **Please select the purpose of your presentation.**  
Request for Funding
- **Please provide a brief summary regarding your delegation in the space provided.**  
Request for funding

- **Is/has this matter gone before an appeal board?**  
No

[This is an automated email notification -- please do not respond]

## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
<b>MAILING ADDRESS:</b>	Street		
	City	FOIP, Sec. 17	
	Postal Code		
<b>EMAIL ADDRESS:</b>			
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street			
City		Postal Code	

**NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:**

--

**EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:**

--

**DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY** (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

--

- ☐ Budget for the funding application is attached
- ☐ Previous Year's Financial Statement is attached
- ☐ Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

**PRINT FULL NAME**  
**PRINT TITLE OF APPLICANT**  
**SIGNATURE OF APPLICANT**




## THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY

PO Box 2492 Strathmore, AB T1P 0H3

Email: [christmashampersociety@gmail.com](mailto:christmashampersociety@gmail.com)

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This program began in 1981 when the Strathmore Seniors Happy Gang identified one family in need. They approached Wheatland Family & Community Support Services (WFCSS), who accepted the Christmas Hamper challenge.

Incorporated in Alberta, and previously called The Strathmore & District Christmas Hamper, we are now known as Strathmore & Wheatland County Christmas Hamper Society. Supporting residents of Strathmore, Hussar, Rockyford, Standard and Wheatland County. We became a charitable society in 1985 and is currently run by an Executive Committee. Annual General Meetings are held every October.

People assume but The Wheatland County Food Bank is a completely different organization and is not associated with the Christmas Hamper

The Christmas Hamper is solely operated and run on volunteer help and community donations. Businesses, churches, schools, and service organizations are instrumental in the success of the program. In recent years we have seen donations come in from people and businesses outside of our area, which we graciously accept.

We are incredibly grateful for this.

Each year since covid we have seen a change in our numbers growth the need for help has risen and we expect it to continue,

Last year due to the decline in food donations the food bank was getting we gave our yearly pickups at our local grocery stores to the Strathmore Food Bank. So, they could continue a daily intake for the many residents they provide for all year.

This put a strain on the Christmas hamper, but our volunteers stepped up and we are finding ways to help the many Individuals and businesses that support us dearly. Currently we have a small group of volunteers that take every opportunity to fundraise to help with ensuring any family that requires that extra help at Christmas is looked after. We try extremely hard to ensure every child gets at least one item on their wish list.

We want to **Thank you all at the Town of Strathmore for your continued support** not only with this donation, but our golf tournament. We do hope your able to continue with the **toys for tickets** as toys will be a main purchase this year.

Last year we supplied Christmas food hampers with grocery gift cards to 246 families, out of the 246 families we also made a Christmas toy bag for 332 children ranging from 0-18 years.

Our mission is to ensure No Family or Child goes with out Food or Toys at Christmas Time.





## THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY

P.O. Box 2492, Strathmore, Alberta T1P 0H3

Phone: 403-934-9090

Charity No. 890699549RR0001

### 2024 Campaign Budget

#### Surplus brought forward

Cash in bank: T-Bill 1:

(as of July 1, 2024) T-Bill 2:

Chequing:

Total Cash

Food inventory

Toy/Clothing Inventory

**Total Cash and Inventory**

**Will be approve at AGM Oct 21**

\$32,186.48

\$10,000.00

\$87,185.12

\$129,371.60

\$0.00

\$14,506.25

**\$143,877.85**

<u>Donations</u>	<u>Actual 2022</u>	<u>Actual 2023</u>	<u>Change Yr to Yr</u>	<u>Budget Change</u>	<u>Budget 2024</u>	
Food Products	\$43,000.00	\$52,472.29	22.03%)	4.00%)	\$55,000.00	
Toys/Cloths	\$28,000.00	\$36,815.00	31.48%)	1.00%)	\$37,000.00	
Cash & Gift Card	\$89,000.00	\$78,000.00	(12.36%)	(3.25%)	\$75,000.00	
Fund Raising _Golf Tournament)	\$14,000.00	\$6,900.00	(50.71%)	0.00%)	\$7,000.00	
<b>Total Donations</b>	<b>\$174,000.00</b>	<b>\$174,187.29</b>	0.11%)	(0.11%)		<b>\$174,000.00</b>

**Total Cash, Inventory & Donations:**

**\$317,877.85**

#### Program Distribution Costs

#### Budget Change

<b>2023</b>	<b>Total Cost 2023</b>	<b># Hampers 2024</b>	<b>Cost Ea. 2024</b>	<b>% (# Hampers)</b>	<b>% (Unit Cost \$)</b>	<b>Budget 2024</b>
246 Food Hampers at \$400.00 each.	\$98,400.00	266	\$450.00	7.52%	12.50%	\$119,700.00
332 Toy/Cloths Hampers at \$150.00 each.	\$49,800.00	359	\$150.00	7.52%	0.00%	\$53,850.00
Media, Website, Telephone, Accounting, Insurance & Rent:	21,500.00					\$23,530.00
Other Administrative Expenses:	2,352.60					\$1,000.00 (estimate 2024)
Wire bins, property upgrades, computers						\$1,700.00 (estimate 2024)
<b>Total Expenditures</b>	<b>\$172,052.60</b>				16.12%	<b>\$199,780.00</b>

**\$199,780.00**

**Closing Cash/Inventory at year-end:**

**\$118,097.85**

June 30, 2024 Actual Expense Line Item Amounts (Pre GHA Review)

	<b>Total per Trial Balance</b>	Telephone Etc.	General
549 Interest and Bank Charges	123.00		123.00
551 Insurance	2,523.88	2,523.88	
557 Legal and Accounting	2,725.00	2,725.00	
563 Office Supplies	813.11		813.11
572 Advertising and Promotion	485.15	485.15	
577 Rent/Storage	14,773.00	14,773.00	
578 PO Box Rental	182.00	182.00	
586 Volunteer Appreciation	534.03		534.03
587 Miscellaneous Expense	81.50		81.50
593 Telephone	810.97	810.97	
594 Equipment and Supplies	604.37		604.37
596 Donation Expenses	196.59		196.59
	23,852.60	21,500.00	2,352.60

Note that current rent is \$1400/month

Note that current phone is \$91/month

**THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY**  
**Financial Statements**

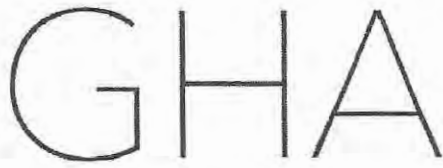
**Year Ended June 30, 2023**

*(Unaudited)*

**THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY**  
**Index to Financial Statements**  
**Year Ended June 30, 2023**  
*(Unaudited)*

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Statement of Financial Position	2
Statement of Revenue and Expenditures	3
Statement of Changes in Net Assets	4
Statement of Cash Flows	5
Donations and Program Spending ( <i>Schedule 1</i> )	6
Notes to Financial Statements	7 - 10



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## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

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To the Members of The Strathmore & Wheatland County Christmas Hamper Society

We have reviewed the accompanying financial statements of The Strathmore & Wheatland County Christmas Hamper Society (the organization) that comprise the statement of financial position as at June 30, 2023, and the statements of revenue and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Basis for Qualified Conclusion*

In common with many charitable organizations, the Society derives revenue from cash, food and toy donations, the valuation and completeness of which is not susceptible to satisfactory review verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society and we were not able to determine whether any adjustments might be necessary to donations, deficiency of donations over expenses, current assets and net assets.

### *Qualified Conclusion*

Based on our review, except for the possible effects of the matter described in the *Basis for Qualified Conclusion* paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of The Strathmore & Wheatland County Christmas Hamper Society as at June 30, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

FOIP, Sec. 17

Strathmore, Alberta  
October 16, 2023

Gregory, Harriman & Associates LLP  
Chartered Professional Accountants



**THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY**

**Statement of Financial Position**

**June 30, 2023**

*(Unaudited)*

	2023	2022
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 102,801	\$ 89,060
Short term investments (Note 3)	10,035	10,000
Accounts receivable	8,169	100
Inventory (Note 4)	13,591	21,249
Goods and Services Tax receivable	381	607
Prepaid expense - current (Note 5)	2,505	2,678
	<u>137,482</u>	<u>123,694</u>
<b>LONG TERM PREPAID EXPENSE (Note 6)</b>	<u>35,004</u>	<u>36,254</u>
	<u><b>\$ 172,486</b></u>	<u><b>\$ 159,948</b></u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 2,130	\$ 1,787
<b>NET ASSETS</b>		
General fund (Note 2)	139,038	127,600
Internally restricted fund (Notes 2, 7)	31,318	30,561
	<u>170,356</u>	<u>158,161</u>
	<u><b>\$ 172,486</b></u>	<u><b>\$ 159,948</b></u>

**APPROVED ON BEHALF OF THE BOARD**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

The accompanying notes form an integral part of these financial statements.

**THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY**

**Statement of Revenue and Expenditures**

**Year Ended June 30, 2023**

*(Unaudited)*

	2023	2022
<b>DONATIONS</b> <i>(Schedule 1)</i>	\$ 175,085	\$ 169,835
<b>PROGRAM SPENDING</b> <i>(Schedule 1)</i>	<u>150,810</u>	<u>146,047</u>
<b>GROSS PROFIT</b>	<u>24,275</u>	<u>23,788</u>
<b>EXPENSES</b>		
Rental	3,835	6,597
Insurance	2,498	2,431
Office	2,155	3,628
Professional fees	1,946	1,946
Advertising and promotion	1,127	2,029
Volunteer appreciation	991	616
Telephone	190	145
Interest and bank charges	135	113
Repairs and maintenance	27	1,268
Supplies	-	1,273
	<u>12,904</u>	<u>20,046</u>
<b>EXCESS OF DONATIONS OVER EXPENSES FROM OPERATIONS</b>	11,371	3,742
<b>OTHER INCOME</b>	<u>824</u>	<u>114</u>
<b>EXCESS OF DONATIONS OVER EXPENSES</b>	<u>\$ 12,195</u>	<u>\$ 3,856</u>

**THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY**

**Statement of Changes in Net Assets**

**Year Ended June 30, 2023**

*(Unaudited)*

	General Fund	Restricted Fund	2023	2022
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 127,600	\$ 30,561	\$ 158,161	\$ 154,305
<b>EXCESS OF REVENUE OVER EXPENSES</b>	12,195	-	<b>12,195</b>	3,856
<b>Interfund transfer</b>	(757)	757	-	-
<b>NET ASSETS - END OF YEAR</b>	\$ 139,038	\$ 31,318	\$ 170,356	\$ 158,161

**THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY**

**Statement of Cash Flows**

**Year Ended June 30, 2023**

*(Unaudited)*

	2023	2022
<b>OPERATING ACTIVITIES</b>		
Excess of revenue over expenses	\$ 12,195	\$ 3,856
Changes in non-cash working capital:		
Accounts receivable	(8,069)	(100)
Inventory	7,660	4,070
Accounts payable and accrued liabilities	341	(1)
Prepaid expenses - current	173	(241)
Goods and Services Tax receivable	226	(253)
Long term prepaid expense	1,250	1,250
	1,581	4,725
Cash flow from operating activities	13,776	8,581
<b>INVESTING ACTIVITY</b>		
Short term investments	(35)	(5,958)
<b>INCREASE IN CASH FLOW</b>	13,741	2,623
Cash - beginning of year	89,060	86,437
<b>CASH - END OF YEAR</b>	\$ 102,801	\$ 89,060

**THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY**

**Donations and Program Spending**

**(Schedule 1)**

**Year Ended June 30, 2023**

*(Unaudited)*

	<b>2023</b>	<b>2022</b>
<b>DONATIONS</b>		
Cash donations	\$ 86,637	\$ 75,948
Donations in kind	71,512	84,464
Fundraising	14,441	6,928
Donations - gift cards	<u>2,495</u>	<u>2,495</u>
	<u>175,085</u>	<u>169,835</u>
<b>PROGRAM SPENDING</b>		
Purchases - food	115,040	95,805
Purchases - toys and clothing	<u>35,770</u>	<u>50,242</u>
	<u>150,810</u>	<u>146,047</u>
<b>EXCESS OF DONATIONS OVER PROGRAM SPENDING</b>	<u><b>\$ 24,275</b></u>	<u><b>\$ 23,788</b></u>



# THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY

## Notes to Financial Statements

Year Ended June 30, 2023

(Unaudited)

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### 1. DESCRIPTION OF OPERATIONS

The Strathmore & Wheatland County Christmas Hamper Society is a registered charity and was incorporated under the Societies Act of the Province of Alberta. Its purpose is to receive donations and use them to purchase food and other necessities for the underprivileged and distribute them during the Christmas season.

---

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO).

#### Revenue Recognition

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### Short Term Investment

Short term investments are investments in GICs and are valued at cost plus accrued interest. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than one year.

#### Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis.

#### Capital Assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair market value at the date of contribution. Additions to the Society's capital assets are recognized for expenditures in excess of \$1,000 with a useful life beyond two years. To date, no such purchases have been made.

#### Income Taxes

The Society is a registered charity and is exempt from income taxes under paragraph 149(1)(f) of the Income Tax Act (Canada).

#### Donations in Kind

Donations in kind represent food or other items contributed to the Society that would otherwise have been purchased. They are valued at the price the Society would otherwise have had to pay to acquire them.

(continues)

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# THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY

## Notes to Financial Statements

Year Ended June 30, 2023

(Unaudited)

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Contributed Services

Volunteers contribute a significant amount of their time each year. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

#### General Fund

These amounts are not restricted and are available for any purpose approved by the Members of the Board.

#### Internally Restricted Fund

The Society has internally restricted funds for future operations. These funds are not available for unrestricted purposes without the approval of the Board of Directors.

#### Financial Instruments

The Society initially measures its financial assets and financial liabilities at fair value.

The Society subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

#### Measurement Uncertainty

The precise value of many assets and liabilities is dependent on future events. As a result, the preparation of financial statements for a period involves the use of approximations, which have been made using careful judgment by management. Actual results could differ from those approximations.

A significant area requiring the use of management's estimates was the inventory valuation. The value of the inventory was determined using the net realizable value/estimated market value at June 30, 2023. Significant changes in the market value of the inventory could result in impairment of the inventory.

### 3. SHORT TERM INVESTMENTS

	2023	2022
Guaranteed Investment Certificate, bearing interest at a rate of 4.30%, maturing November 10, 2023	\$ 10,035	\$ -
Guaranteed Investment Certificate, bearing interest at a rate of 0.35%, matured November 10, 2022	-	10,000
	<u>\$ 10,035</u>	<u>\$ 10,000</u>

Investment held as security for credit card liability. As of June 30, 2023 the credit card liability is \$0.

**THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY**

**Notes to Financial Statements**

**Year Ended June 30, 2023**

*(Unaudited)*

**4. INVENTORY**

	<b>2023</b>	<b>2022</b>
Toy and clothing inventory	\$ 13,479	\$ 13,977
Food inventory	112	7,272
	<u>\$ 13,591</u>	<u>\$ 21,249</u>

**5. PREPAID EXPENSES - CURRENT**

	<b>2023</b>	<b>2022</b>
Prepaid insurance	\$ 1,255	\$ 1,250
Current portion of prepaid building rent (Note 6)	1,250	1,250
Prepaid gift card	-	178
	<u>\$ 2,505</u>	<u>\$ 2,678</u>

**6. LONG TERM PREPAID EXPENSE**

	<b>2023</b>	<b>2022</b>
Prepaid building rent	\$ 36,254	\$ 37,504
Less: current portion of prepaid building rent (Note 5)	(1,250)	(1,250)
	<u>\$ 35,004</u>	<u>\$ 36,254</u>

On April 30, 2012 the Society entered into an agreement whereby building rent was prepaid up to April 30, 2052.

**7. INTERNALLY RESTRICTED FUND**

The Society has internally restricted funds for future operations. These funds are not available for unrestricted purposes without the approval of the Board of Directors.

	<b>2022</b>	<b>Increases</b>	<b>Decreases</b>	<b>2023</b>
Operating internally restricted	\$ 30,561	\$ 757	\$ -	\$ 31,318

# THE STRATHMORE & WHEATLAND COUNTY CHRISTMAS HAMPER SOCIETY

## Notes to Financial Statements

Year Ended June 30, 2023

(Unaudited)

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### 8. FINANCIAL INSTRUMENTS

The Society's financial instruments consist of: cash, accounts receivable, short term investments and accounts payable and accrued liabilities. The risks attached to these financial instruments are as follows:

#### Credit Risk

Credit risk arises from the possibility that the entities to which the Society provides services may experience financial difficulty and be unable to fulfill their obligations. The Society is exposed to financial risk that arises from the credit quality of the entities to which it provides services. As the Society receives contributions from a large number of contributors, credit risk is minimized.

#### Interest Rate Risk

Interest rate risk arises from the possibility that the value of, or cash flows related to, a financial instrument will fluctuate as a result of changes in market interest rates. The Society is exposed to financial risk that arises from the interest rate differentials between the market interest rate and the rates used on the financial instruments.

#### Fair Value

The fair value of cash, accounts receivable, short term investments and accounts payable and accrued liabilities, corresponds approximately to their carrying amount because of their short term maturity dates.

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### 9. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

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**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** October 10, 2024 1:02:52 PM  
**Attachments:** [2024 Jan-Aug Infographic.pdf](#)  
[2025 Budgeted Expenses - DRAFT.pdf](#)  
[2025 Budgeted Revenue - DRAFT.pdf](#)  
[2025 Budget Support Document.pdf](#)

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CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday October 10th 2024 1:00 PM with reference number 2024-10-10-009.

- **Applicants Name**  
Ann Horn & Rachel Dick Hughes
- **Organization Name (If Applicable)**  
Town of Strathmore Library Board
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
403-934-5440
- **Applicant's email address**  
director@strathmorelibrary.ca
- **Applicant's Address**  
85 Lakeside Blvd
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Ann Horn, Library Board Chair  
Rachel Dick Hughes, Director of Library Service
- **Please select the purpose of your presentation.**  
Request for Funding



- **Please provide a brief summary regarding your delegation in the space provided.**

We were invited to present our request for 2025 funding as part of Community Delegation Night October 23rd. Please note that the budget submitted here is a draft and is subject to Library Board approval on October 15th, 2024.

- **All supporting documentation must be submitted with the delegation request form. Please attach documentation here or email relevant items to [lsadmin@strathmore.ca](mailto:lsadmin@strathmore.ca).**

1. [2024 Jan-Aug Infographic.pdf \[651.4 KB\]](#)
2. [2025 Budgeted Expenses - DRAFT.pdf \[441.6 KB\]](#)
3. [2025 Budgeted Revenue - DRAFT.pdf \[432.0 KB\]](#)
4. [2025 Budget Support Document.pdf \[144.0 KB\]](#)

- **The Town has a computer and screen available for presentations. If you require specific technical requirements for your presentation please specify them in the space provided.**

We would like to include a powerpoint presentation.

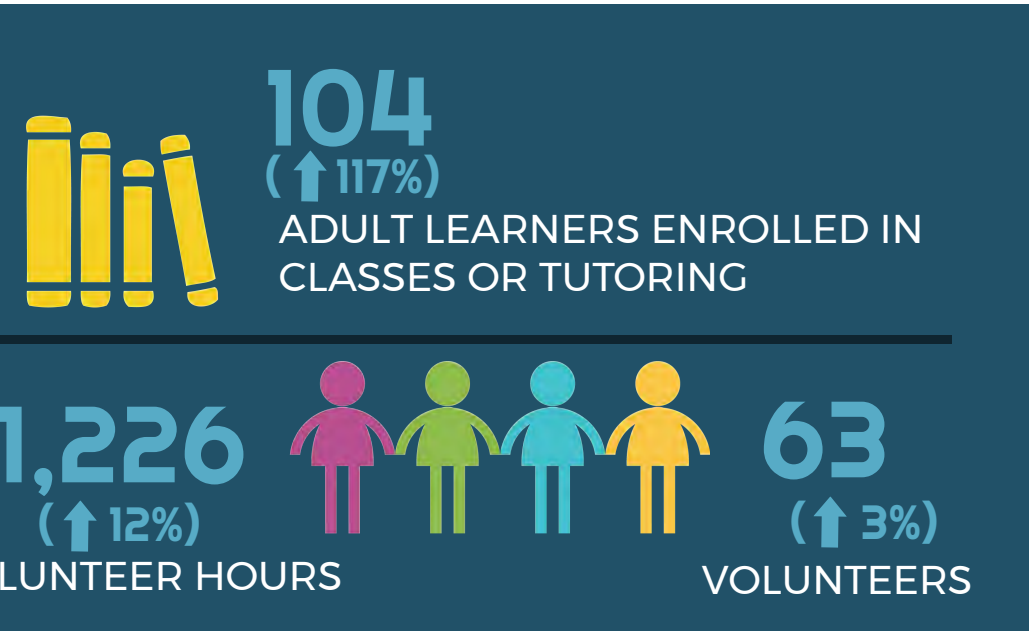
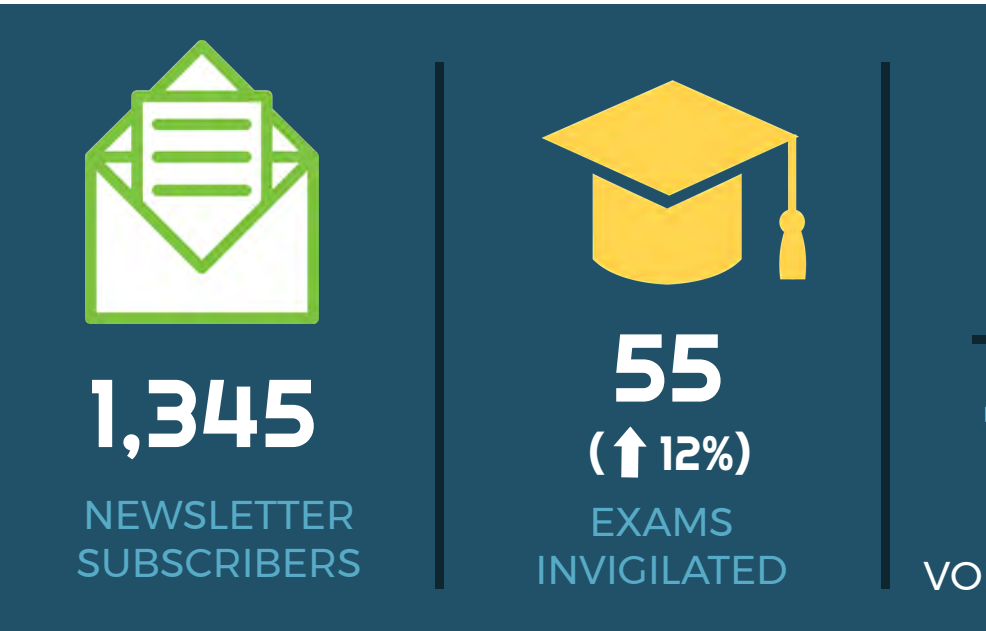
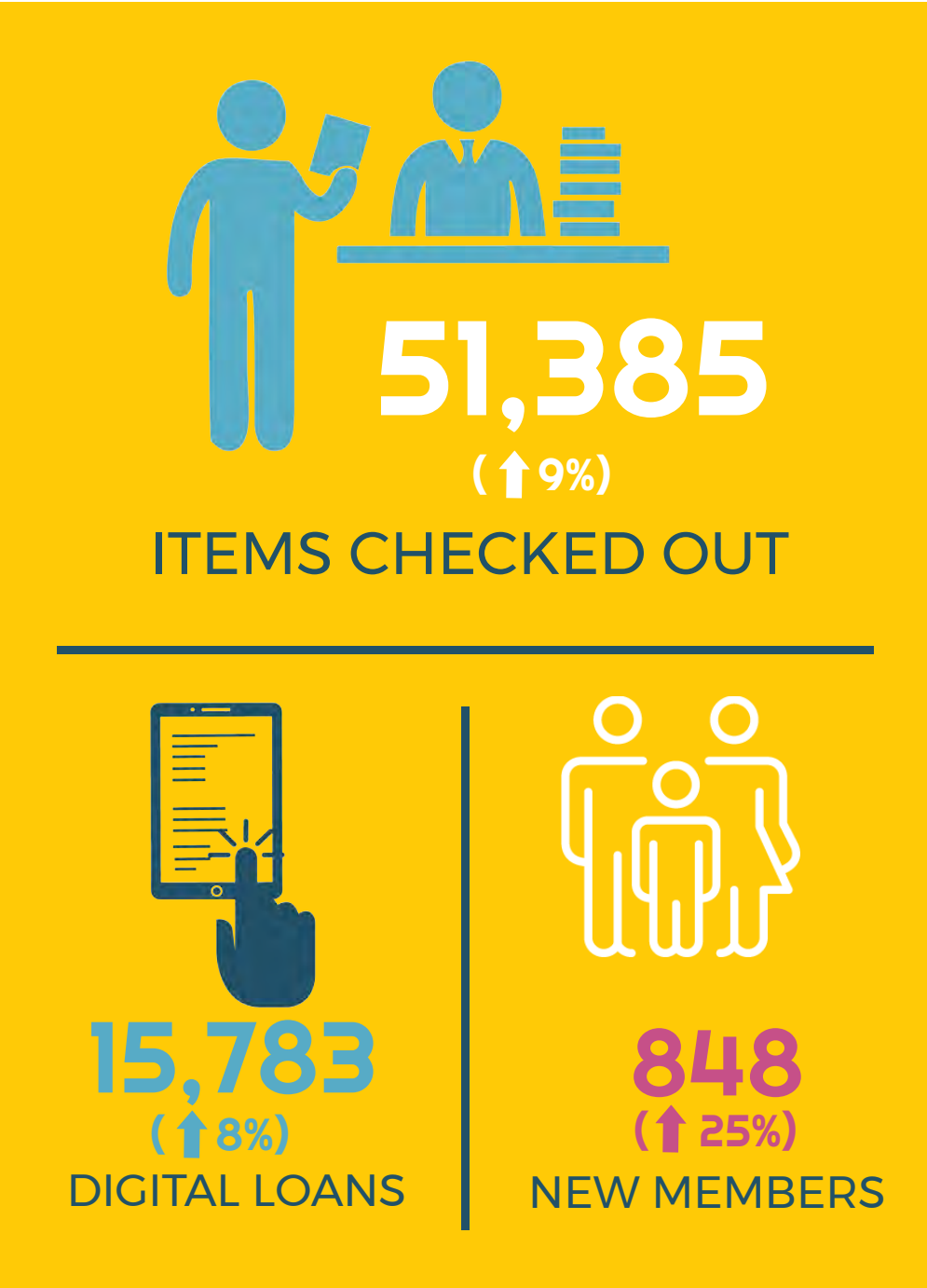
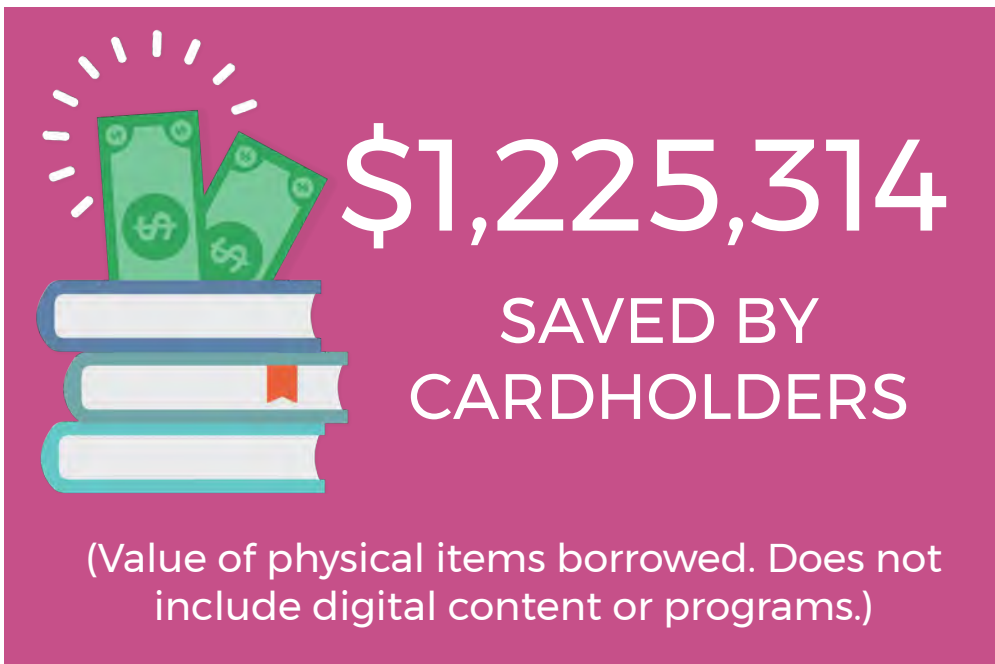
- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

Yes

[This is an automated email notification -- please do not respond]



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# TOWN OF STRATHMORE LIBRARY BOARD

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## Funding Request 2025

### 2024 Investment in your library

With the increase in funding we were granted in 2024 we were able to accomplish:

- 1) Replacing 6 public workstations, ensuring faster, more reliable computer access for the public. The impact has been reflected in a 38% increase in public computer logins when compared with last year. The average computer session is 48 minutes long.
- 2) Increasing staff wages to approach average wages for 2022 among comparable Marigold Libraries. While the increase has had a positive impact on staff retention, it still falls short of bringing all staff up to a cost of living wage for 2023.
- 3) Funding an audit of the library's financials for 2023 to meet the Town's requirements.
- 4) Extending our opening hours one hour later Monday-Thursday (effective November 2024)
- 5) Increasing our program offerings and program participants by 13% (444 programs offered and 5,712 participants from January to August 2024 compared with 394 programs offered and 5,061 participants during the same period last year).

## Opportunities and Challenges for 2025

### Staffing

Our library is currently staffed at just under 6 FTE. The Alberta Government's Best Practices for Public Libraries indicate that an essential level of service for our municipality would be 7.2 FTE (based on a population of 14,388). We miss out on opportunities to have a greater presence in the community (attending outreach events, partnering with schools and businesses, collaborating on larger grant opportunities) because our staff need to devote their time to daily operations. We also have consistent waitlists for popular programs like Twinkle Babies. Access to early literacy programs is a key part of our mandate, and we would like to ensure that there is a space for every parent and child who want to attend by offering more sessions of in-demand programs.

The cost of benefits has increased significantly and is putting a strain on our budget. The Board would like to expand those benefits to provide the Employee Family Assistance Program for access to mental health support for all staff, regardless of whether or not they qualify for the benefit program as a whole.

The Board plans to continue the phased wage increase for staff that the Town supported in 2024 into 2025. This includes a 5% increase to the pay grid for front-line staff to bring our wages closer to the average for library staff in Alberta.

## Technology

This budget includes \$2,500 for a self-checkout station. This would allow patrons who feel comfortable checking out their own items to do so while freeing up staff time for answering questions, helping visitors find what they need, orienting new members to the library, planning and delivering programs, and providing digital literacy instruction. In addition, as Strathmore has welcomed more and more newcomers over the last year, staff are spending more time helping people to access applicable resources and to learn about the community, particularly as we are the point of welcome for English Language Learning through the SAIL program. A self-checkout unit will allow staff to devote more time for these in-depth interactions while ensuring quick service for those whose needs are more straightforward.

## Rising Expenses

Inflation has had an impact on our budget, and so has an increase in visitors to the library. In 2023 we saw an 11% increase in traffic through the library compared with 2022. From January to August of this year, our visits have increased another 9% year over year. This results in increased wear and tear on furniture and the building, additional cleaning costs, and an increase to materials needed such as washroom supplies. These are areas that require continued investment to ensure the public can use the facility comfortably and safely.

## Planning for the Future

In 2025, the Library Board will be working on developing a new Strategic Plan to guide the next 3-5 years. The Board would like the plan to reflect the needs and priorities of both the municipal government and the community. We are budgeting \$1,000 to support a meaningful and impactful community engagement and plan development process.

## Continuing Free Access

In 2022, Council provided \$15,000 in funding to make library memberships free for everyone. This change has been deeply appreciated, and we have had many new members join us who have lived in Strathmore for years yet never had a library card. Research has shown that “[t]he most successful way to improve the reading achievement of low-income children is to increase their access to print.”<sup>1</sup> Reading achievement has been widely found to be predictive of not only academic but also personal success. Consequently, we appreciate your continued support to ensure that a family’s financial position does not limit their ability to

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<sup>1</sup> Neuman, S. and Celano, D. (2012). “Worlds Apart: One City, Two Libraries and Ten Years of Watching Inequality Grow.” *American Educator*.

provide their children with opportunities for literacy development and access to books. With free memberships, the library can help to tip the scales in favour of those who need our support the most.

## Conclusion

With your commitment to invest in early childhood development, welcoming newcomers, supporting students, and providing opportunities for lifelong learning to all Strathmore residents of any age, we can work together to make Strathmore a more inclusive, supportive, community where everyone can thrive.



Town of Strathmore Library Board  
Budget 2025

Expenses

G/L	Description	2024 Budgeted	Actual to Aug 30	Proposed 2025	% Change	\$ Change	Notes
5030	Salaries paid by Town	\$ 378,331		\$ 448,145	18%	\$ 69,814	5% increase to pay grid, increase of 1.2 FTE
5035	Employer contributions	\$ 43,083		\$ 42,313	-2%	-\$ 770	
5040	Employee benefits paid by library	\$ 6,540	\$ 7,166	\$ 15,968	144%	\$ 9,428	More staff enrolled, additional to extend EAP to all staff
5045	Workers compensation	\$ 1,324	\$ 785	\$ 1,569	18%	\$ 244	\$0.35/\$100
5050	Honoraria					\$ -	
5060	Staff course & conference fees	\$ 1,000	\$ 1,882	\$ 2,000	100%	\$ 1,000	
5105	Lost items - paid out	\$ 500	\$ 279	\$ 450	-10%	-\$ 50	
5120	Books purchased	\$ 150	\$ 81	\$ 500	233%	\$ 350	Replace items missing from literacy kits
5130	Periodicals & newspapers	\$ 900		\$ 900	0%	\$ -	
5210	AV materials	\$ 50		\$ 50	0%	\$ -	
5220	Artist commission	\$ 480	\$ 916	\$ 800	67%	\$ 320	Corresponds to 4240
5320	Audit, accounting, & legal	\$ 17,000	\$ 678	\$ 4,000	-76%	-\$ 13,000	Includes funds to set aside for next audit
5330	Board members expense	\$ 500	\$ 356	\$ 750	50%	\$ 250	
5350	Fax/copier lease	\$ 3,500	\$ 2,630	\$ 4,000	14%	\$ 500	
5355	Credit card processing fee		\$ 29			\$ -	
5360	Bank charges/int & bank adjustments	\$ 1,200	\$ 167	\$ 600	-50%	-\$ 600	
5370	General office supplies	\$ 900	\$ 850	\$ 2,000	122%	\$ 1,100	Moving some expenses from 5495 to this line
5375	Grant expenses	\$ 4,000			-100%	-\$ 4,000	Corresponds to 4090
5380	Memberships	\$ 350	\$ 185	\$ 300	-14%	-\$ 50	
5390	Postage	\$ 450	\$ 284	\$ 425	-6%	-\$ 25	
5400	Program expenses	\$ 2,500	\$ 1,383	\$ 3,000	20%	\$ 500	
5401	United Way expenses					\$ -	Corresponds to 4095 (VL - costs included in 5030)
5410	Summer reading materials	\$ 1,000	\$ 240	\$ 1,000	0%	\$ -	
5430	Fundraising expenses	\$ 1,500	\$ 330	\$ 1,000	-33%	-\$ 500	
5431	Fundraising expenses - merchandise			\$ 500		\$ 500	Corresponds to 4530
5435	Advertising	\$ 500	\$ 110	\$ 800	60%	\$ 300	
5460	Telephone	\$ 1,032	\$ 699	\$ 1,308	27%	\$ 276	
5490	Travel & Hospitality	\$ 900	\$ 261	\$ 750	-17%	-\$ 150	
5492	Volunteer appreciation	\$ 1,000		\$ 2,000	100%	\$ 1,000	

G/L	Description	2024 Budgeted	Actual to Aug 30	Proposed 2025	% Change	\$ Change	Notes
5495	Other materials, supplies	\$ 2,500	\$ 1,878	\$ 500	-80%	-\$ 2,000	Most expenses moved to 5370 and 5495)
5510	Insurance - liability	\$ 1,600	\$ 1,919	\$ 2,000	25%	\$ 400	
	Insurance - contents	\$ 2,750	\$ 3,252	\$ 3,500	27%	\$ 750	
5530	Janitorial service & foyer rugs	\$ 1,200	\$ 899	\$ 4,600	283%	\$ 3,400	Add washrm supplies from 5495, \$1,000 for carpet cleaning
5535	Janitorial supplies	\$ 1,000	\$ 727	\$ 1,000	0%	\$ -	
5540	Maintenance & building repair	\$ 300		\$ 300	0%	\$ -	
5570	Security monitoring	\$ 850	\$ 414	\$ 850	0%	\$ -	
5610	Transfer payments to Marigold	\$ 68,351	\$ 64,526	\$ 64,526	-6%	-\$ 3,826	
5810	Transfer to capital reserves	\$ 9,824			-100%	-\$ 9,824	
5820	Furniture and equipment	\$ 20,000	\$ 9,912	\$ 10,000	-50%	-\$ 10,000	2 shelving carts, 2 printers, monitors, self-checkout station
5910	Library Development			\$ 1,000		\$ 1,000	Plan of service development
	Contingency			\$ 1,000		\$ 1,000	
						\$0	
	Total	\$ 577,065	\$ 102,838	\$ 624,403	7%	\$37,315	

Town of Strathmore Library Board  
Budget 2025

Revenue

G/L	Description	Budgeted 2024	Actual to Aug 30	Proposed 2025	% Change	\$ Change	
4020	Local appropriations grant	\$ 377,000		\$ 425,698	13%	\$ 48,698	
4040	Provincial annual operating grant	\$ 84,757	\$ 84,757	\$ 84,757	0%	\$ -	
4060	Marigold service grant	\$ 37,973	\$ 12,658	\$ 35,848	-6%	-\$ 2,125	
4065	Wheatland County Grant	\$ 16,000	\$ 15,825	\$ 16,000	0%	\$ -	
4070	Summer career placement grant	\$ 18,000	\$ 4,395	\$ 18,000	0%	\$ -	
4080	Other funds received					\$ -	
4090	Special grant	\$ 4,000	\$ -		-100%	-\$ 4,000	AB Culture Days
4095	United Way Grant	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -	
4100	Donations - General	\$ 1,500	\$ 510	\$ 1,000	-33%	-\$ 500	
4110	Donations - Donor wall					\$ -	
4130	Donations - Visiting Library	\$ 600	\$ 500	\$ 600	0%	\$ -	
4150	Donations - Summer Reading Program	\$ 750	\$ 1,250	\$ 800	7%	\$ 50	
4200	Sales - books	\$ 2,000	\$ 3,139	\$ 4,000	100%	\$ 2,000	
4220	Sales - lost books	\$ 1,000	\$ 1,264	\$ 1,500	50%	\$ 500	Corresponds to 5105
4240	Sales - artwork	\$ 600	\$ 1,090	\$ 1,000	67%	\$ 400	Corresponds to 5220
4250	Sales - merchandise	\$ 10		\$ -	-100%	-\$ 10	
4500	Fundraising - General	\$ 10,000	\$ 2,037	\$ 8,000	-20%	-\$ 2,000	
4530	Fundraising - Merchandise	\$ 500	\$ 1,330	\$ 2,000	300%	\$ 1,500	
4605	Service revenue - photocopying	\$ 450	\$ 410	\$ -	-100%	-\$ 450	Combine with G/L 4620 for 2025
4610	Service revenue - fax	\$ 250	\$ 247	\$ 350	40%	\$ 100	
4620	Service revenue - printing	\$ 2,500	\$ 2,685	\$ 4,650	86%	\$ 2,150	
4625	Service revenue - disc repair & laminating	\$ 75	\$ 179	\$ 250	233%	\$ 175	
4630	Service revenue - room rental	\$ 6,000	\$ 3,965	\$ 6,000	0%	\$ -	
4650	Exam proctoring	\$ 2,500	\$ 1,480	\$ 2,200	-12%	-\$ 300	
4700	Program and workshop fees		\$ 784	\$ 750		\$ 750	
4800	Interest income	\$ 600	\$ 199	\$ 1,000	67%	\$ 400	
	TRANSFER FROM RESERVE					\$ -	
	Total	\$ 577,065	\$ 148,705	\$ 624,403	8%	\$ 47,338	

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** October 10, 2024 4:02:39 PM

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CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday October 10th 2024 3:58 PM with reference number 2024-10-10-012.

- **Applicants Name**

Jackie Shawcross

- **Organization Name (If Applicable)**

Community Mediation Calgary Society

- **Meeting date requested (day/month/year)**

23/10/2024

- **Applicant's phone number**

FOIP, Sec 17

- **Applicant's email address**

president@communitymediation.ca

- **Applicant's Address**

FOIP, Sec. 17

- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**

Jackie Shawcross, President

- **Please select the purpose of your presentation.**

Request for Funding, Request for Support

- **Please provide a brief summary regarding your delegation in the space provided.**

2025 Community Organization Funding Requests - 45,000

+ Awareness and possible interaction with Bi-Law

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]



## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
	Street	FOIP, Sec. 17	
<b>MAILING ADDRESS:</b>	City		
	Postal Code		
<b>EMAIL ADDRESS:</b>			
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

<b>Street</b>			
<b>City</b>		<b>Postal Code</b>	

**NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:**

--

**EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:**

--

**DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY** (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

--

- ☐ Budget for the funding application is attached
- ☐ Previous Year's Financial Statement is attached
- ☐ Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

**PRINT FULL NAME**  
**PRINT TITLE OF APPLICANT**  
**SIGNATURE OF APPLICANT**


Community Mediation Calgary Society  
Summary of 2023 Actuals versus Budget  
All Accounts  
To December 31  
As of December 31, 2023

	2023 Month Actual	2021 Month Actual	Year Projected	2023 Year Budget Comments	2024 Year Budget
Revenue					
City of Calgary - FCSS	0.00	-136.00	0.00	0.00	0.00
Memberships	3,950.00	2,700.00	3,950.00	3,500.00	4000.00
Office Rentals	0.00	0.00	0.00	0.00	0.00
Donations	975.00	2,720.00	975.00	2,500.00	1000.00
GST Rebate	0.00	0.00	0.00	0.00	0.00
Other	41.03	0.00	41.03	0.00	0.00
Casino Event Cheque	2,309.92	0.00	2,309.92	2,400.00	0.00
Casino Net Proceeds	82,277.79	0.00	82,277.79	65,000.00	0.00
Community Spirit Grant	0.00	0.00	0.00	0.00	0.00
FCM Revenue	0.00	0.00	0.00	0.00	0.00
Member Workshop	0.00	0.00	0.00	0.00	0.00
Client Workshops	0.00	0.00	0.00	0.00	0.00
Interest	1,699.82	2,327.18	1,699.82	1,500.00	1500.00
Total	91,253.56	7,611.18	91,253.56	74,900.00	6,500.00
Excluding FCM Revenue			91,253.56		
Expenses					
Audit and Bookkeeping	210.00	210.00	210.00	210.00	210.00
Operational Liaison	3,075.70	1,642.17	3,075.70	9,700.00	7500.00
Service Coordinators	16,549.31	18,561.80	16,549.31	22,400.00	22400.00
General & Office	224.05	490.41	224.05	660.00	500.00
Member Meetings, etc	1,106.67	0.00	1,106.67	5,000.00	6500.00
Neon	3,645.42	2,759.82	3,645.42	3,000.00	2000.00
Promotional Activities	8,461.50	21,527.72	8,461.50	9,000.00	9000.00
Insurance	2,084.00	1,662.33	2,084.00	2,000.00	2500.00
Rent	0.00	0.00	0.00	0.00	0.00
Telephone/Fax/Internet	1,137.77	1,479.57	1,137.77	1,680.00	1500.00
Website	422.46	328.63	422.46	700.00	700.00
Casino Event Costs	2,350.95	0.00	2,350.95	2,400.00	0.00
FCM Expenses	0.00	0.00	0.00	0.00	0.00
Member Workshop	0.00	0.00	0.00	400.00	400.00
Recognition	0.00	0.00	0.00	0.00	1000.00
Other	3,816.67	14,172.53	3,816.67	0.00	3000.00
Service Charges	312.60	269.14	312.60	300.00	250.00
Total	43,397.10	63,104.12	43,397.10	57,450.00	57,460.00
Excluding FCM Exepenses		63,104.12	43,397.10		
Net	47,856.46	-55,492.94	47,856.46	17,450.00	-50,960.00
Balances at Jan 1	189,839.37	209,174.14		189,839.37	
Balance at December 31	237,695.83	153,681.20			
Account Balances					
General Chequing	21,987.69				
General Cashable GICs	94,588.45				
Casino Chequing	98,864.36				
Casino Cashable GICs & T-Bill	22,255.33				
	237,695.83				
	0.00				

Community Mediation Calgary Society

Proposed Spending \$ 45,000

ITEM 1 -> Program Coordinator Funding \$ 25,000

i) April 1, 2025 to March 31, 2026

CMCS contracts two program coordinators to manage volunteers whose duties include managing volunteers, members, and all programs. This funding would supplement current sources and allow for special project expansion, like new service offerings.

ITEM 2 -> Update Training Materials \$ 20,000

i) Jun 1, 2025 to December 31, 2025 \$ 5,000

CMCS would like to update onboarding processes and materials to ensure a more supportive environment for new volunteers and members. Changes from Zoom to Teams, and our management software are not accurately reflected in our pre-Covid

ii) Jun 1, 2025 to December 31, 2025 \$ 5,000

CMCS would like to update materials and processes to better prepare participants in advance of the mediation or CAM session.

iii) Jun 1, 2025 to December 31, 2025 \$ 10,000

CMCS would like to update workshop materials to better reflect post-covid realities, and to update for best practices and lessons from our existing, dated, materials.

All training items would be developed with local talent. We do not anticipate any live action examples, and have experience with programs like PowToons.

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** September 12, 2024 1:58:48 PM  
**Attachments:** [NRG Concrete deck and ramp quote.pdf](#)

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CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday September 12th 2024 1:56 PM with reference number 2024-09-12-010.

- **Applicants Name**  
Virginia (Jenny) Schumann
- **Organization Name (If Applicable)**  
Royal Canadian Legion Strathmore Branch #10
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
403-934-5119
- **Applicant's email address**  
legion10@shaw.ca
- **Applicant's Address**  
230 2nd Ave (Veterans Ave.)
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Dave Haines - 1st Vice President  
MartinRavesloot - Building & Grounds Chairman
- **Please select the purpose of your presentation.**  
Request for Funding
- **Please provide a brief summary regarding your delegation in the space provided.**



The Royal Canadian Legion in Strathmore has been an integral part of the community, opening it's doors in 1924.

As our community keeps growing, we are finding ourselves, like most business's, having to adapt to changes.

Our front deck is wearing with age. When built over 25 years ago, we did not need a ramp at the time.

We felt that our existing ramp in the back would be enough.

However with the aging resident's of our town, and county, we are realizing the need for a wheelchair/handicap ramp at the front of the building where the existing deck is.

We have undergone a number of projects this year benefitting both the Legion, and the community as a whole.

Thank you for your consideration.

- **All supporting documentation must be submitted with the delegation request form. Please attach documentation here or email relevant items to [lsadmin@strathmore.ca](mailto:lsadmin@strathmore.ca).**

1. [NRG Concrete deck and ramp quote.pdf \[327.7 KB\]](#)

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]

FOIP, Sec. 16

FOIP, Sec. 16

**Project: Royal Canadian Legion Branch 10, Strathmore AB**

**Date:** September 12<sup>th</sup>, 2024

**Company:** Royal Canadian Legion

**Attention:** FOIP, Sec. 16

**Quote No:** 3682

**Ph**

**Email:**

FOIP, Sec. 16

FOIP, Sec. 16

FOIP, Sec. 16 SECTION A: FORMWORK, PLACING AND FINISHING.

**Supply and Install:**

- **Two Wheelchair Ramps and two 8'x8' Pads.**
- **Includes, all Material for Prep, Rebar, Concrete Supply, Pumping, Place and Finish.**

**Total: \$27,250.00 + GST**

**QUALIFICATIONS:**

- Minimum rate of delivery by concrete supplier requested by NRG to the back of the pump for SOG = 30 m3 per hour. SUSPENDED SLABS = 45 m3 per hour. Transfer Slabs AND RAFT SLABS will require additional concrete over and above 45 m3 per hour based on depth and access for additional pumps + ADDITIONAL CREW MEMBERS TO PLACE
- Smaller pours required but not noted on our quote below are subject to hourly rates for labour and equipment.
- Pricing will be based on Pumping slabs to the highest level achievable. **Crane & Bucket RATES WILL BE PROVIDED FOR TYPICAL TOWER FLOORS**
- **NRG WILL PROVIDE PRICING FOR USE OF TOWER PLACING BOOM – SEPARATE QUOTE FOR REVIEW.**
- Floor Tolerances will be based on Class A & B Finish – according to (Table 21 – CSA 2014. ELEVATED SLABS CAN ONLY RECEIVE FF MEASUREMENTS (FF-25). IMPROVED FLOOR LEVELNESS WILL REQUIRE THE USE OF A DEFERRED BONDED TOPPING TO ACHIEVE HIGHER FLOOR TOLERANCES requested by the OWNER. This scope of work is not included in this quote. Floors to be measured within 6 hours of pour finishing completion
- Mixes containing air entrainment cannot receive a steel trowel finish to eliminate any opportunity of delamination to the finished surface
- Slabs with cambers are to be marked out as required prior to starting concrete pour
- NRG WILL ABIDE BY ALL HEALTH & SAFETY GUIDELINES INCLUDING COVID 19 PROCEDURES & ACTION PLANS WHILE WORKING ONSITE.

**Additional Services and Charges:**

- Crane & Bucket used to pour slabs will be additional Charges to the above unit rates \$0.09 per s/f
- Supply and apply confilm or evapre to slabs when windy conditions are present – aid in finishing of slabs \$ 0.08 per s/f
- Supply and apply Cure and Seal Compound / WR Meadows 1100 \$ 0.18 per s/f
- Supply and apply Lithium Silicate Curing Agent and Densifier / WR Meadows Sil-Crete \$ 0.24 per s/f
- Risers / Cast in Place / Pan Unit Rate Applies when poured with Slabs (Max 4' Width) \$45.00 per Riser
- Landings / Cast in Place / Unit Rate Applies when poured with Slabs (Max 4' Width) \$65.00 per Landing
- Tactile Insert / Hand Troweled Grooved Safety Edge to Stair Nosing ADD TO ABOVE RATE \$35.00 per Strip
- Foremen and Finishers hourly rate at \$ 85.00 per hour per man-min (4) hr. charge out. O.T. rate after (8) hours \$105.00 / hr. / man
- Placers / Skilled labour hourly rate at \$ 75.00 per hour per man-min (4) hr. charge out. O.T. rate after (8) hours \$95.00 / hr. / man
- Stand-by Rate for Crew – Slow Concrete delivery / More than (1) balance ordered. \$875.00 per hour
- Finishing hours exceeding 10 hrs due to inadequate heating/hording - charged out at hourly rates.
- All hourly work is subject to tool sur-charge. Vibrators, trowels, craftsman tools supply ADD to hourly pours \$ 250.00 + GST
- Class C Finishing (Laser Screed) or noted in pre-pour, Requires Plumbing Cans to be 1/8" lower than Slab Height
- Minimum Charge for all slab pours including, SOG, Q Deck, and Suspended Slab. Herring bone Ramps are quoted Separately \$ 3,950.00 + GST
- Finishing Hours exceeding 10 Hours due to Inadequate Heating/Hoarding Mix Design/additives are Subject to Hourly Charges beyond Square foot Rate
- Projects that require site Protection (poly) or Tarping for slabs for winter conditions is subject to Hourly Charges beyond Square Foot rates.
- NRG Concrete Charges 25% Premium for Saturday, Sunday, and Holidays, for Pours and/or Hourly Work or Minimum Charges

FOIP, Sec. 16

FOIP, Sec. 16

FOIP, Sec. 16

**CONDITIONS & TERMS: (Placing and Finishing Concrete Flatwork)**

- A safe work environment must be provided for all NRG Concrete Specialists employees. NRG has maintained its COR with A.C.S.A. by meeting the Standards for Partnerships in Injury Reduction, through an independent evaluation of our OH&S program.
- NRG requires pre-pour meetings prior to booking concrete flatwork pours. General Contractor, Owner's Representative, Ready Mix Supplier, and sub trades associated with these pours should be in attendance. Mix design, concrete additives, delivery rates (m3 per hour), slump requirements for placing, pump set-up location, access and staging for concrete delivery trucks, testing, and confirmation of pour date to be discussed and agreed upon.
- The customer is responsible to install protection on all adjacent surfaces to protect from damage caused by concrete dripping, spraying, splashing and spillage. This includes areas directly related to concrete pumping, placing and finishing. NRG will not assume any responsibility for cost incurred for cleanup or removal of concrete materials.
- Customer must supply all required concrete additives to approved mix design (plasticizers, N.C.A, etc.) to allow NRG Concrete the ability to work efficiently and provide the necessary quality of finish specified for Owner. NRG may require 130 mm slump at the point of delivery on slab pours.
- Pour rates specified in this quote (m3 per hour) and acknowledged at the pre-pour meeting must be maintained on a consistent and regular basis by the ready-mix supplier and by NRG for all pours, to avoid any delay / stand-by charges. The Customer will be responsible for any stand-by / delay charges absorbed by NRG.
- NRG budgets 8 hours of finishing time per finisher (commencing 4 hours after start of pour) on all slabs. Extra finishing hours over this allotment will be invoiced out at the hourly rates provided in this quote (Labour and Equipment) This includes multiple pour balances which exceeds finishing hours.
- Unit rate pricing provided in this quote is based on NRG Concrete providing all pumping services (vertical & horizontal) to complete this project
- Square footage of each pour to be verified with Contractor and billed out accordingly with 5% GST added to the invoice
- Any deficiencies must be reported within (2) days of pour completion. NRG personnel will meet with client to assess any deficiency.
- Quote is valid for 30 days. Acceptance of this quote must be signed, dated and returned to NRG acknowledging the rates and conditions. Rates are subject to change after 30 days if this quote is not signed or made part of a Purchase Order Agreement.
- Payment Terms - net 30 days from receipt of invoice at Payees Main Office. Additional time to pay must be discussed prior to start of scheduled work onsite

Best Regards,

***Signature, Name and Date for Acceptance of Quote***

FOIP, Sec. 16

\_\_\_\_\_  
(Signature of Company Representative)

\_\_\_\_\_  
(Print Name-Company Representative / Date)

FOIP, Sec. 16

FOIP, Sec. 16

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [LegServ Admin](#)  
**Subject:** New Response Completed for Delegation Request Form  
**Date:** October 11, 2024 4:02:29 PM

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Hello,

Please note the following response to Delegation Request Form has been submitted at Friday October 11th 2024 3:57 PM with reference number 2024-10-11-008.

- **Applicants Name**  
Michele Shave
- **Organization Name (If Applicable)**  
Happy Cat Sanctuary
- **Meeting date requested (day/month/year)**  
23/10/2024
- **Applicant's phone number**  
FOIP, Sec. 17
- **Applicant's email address**  
happycatsanctuary@gmail.com
- **Applicant's Address**  
FOIP, Sec. 17
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Barb Stefanich, Treasurer and co-founder.  
Michele Shave, director of operations and co-founder
- **Please select the purpose of your presentation.**  
Request for Funding
- **Please provide a brief summary regarding your delegation in the space provided.**

As our M.O.U ends December 31,2024 Happy Cat Sanctuary would like to present Council with our updated numbers to reflect the work we've done. And to request continued funding and support from the town.

Documents (PowerPoint)will be emailed to the address listed below. We are just finalizing a couple of the charts so they are fully up to date!

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

Yes

- **If you have appeared before Council on the same topic within the past six months, your request may not be granted. If yes, please explain the reason for a request to appear before Council again regarding the same topic.**

N/A

[This is an automated email notification -- please do not respond]



## TOWN OF STRATHMORE APPLICATION FOR FUNDING

<b>GROUP NAME:</b>			
<b>CONTACT PERSON:</b>			
<b>PHONE NUMBER:</b>	FOIP, Sec. 17		
<b>MAILING ADDRESS:</b>	Street		
	City		
	Postal Code		
<b>EMAIL ADDRESS:</b>			
<b>WEBSITE:</b>			

**TOTAL FUNDING REQUEST:**                      \$     

**TYPE OF PROGRAM OR SERVICE(S) DELIVERED BY THE GROUP:**

**PROGRAM OR SERVICE(S) THE FUNDS WILL BE UTILIZED FOR:**

**DATE(S) OF PROGRAM OR SERVICE(S) DELIVERY:**

	to	
	to	

**APPROXIMATE TIMES OF PROGRAM OR SERVICE(S) DELIVERY:**


**PREMISES FROM WHICH THE PROGRAM OR SERVICE(S) DELIVERY WILL BE MADE:**

Street			
City		Postal Code	

**NUMBER OF PERSONS PARTICIPATING IN THE PROGRAM OR RECEIVING SERVICES, INCLUDING THE FEE STRUCTURE CHARGED:**

--

**EXPLAIN WHY THE GROUPS PROGRAMS OR SERVICE(S) ARE IMPORTANT AND OF A BENEFIT TO THE COMMUNITY:**

--

**DESCRIBE HOW THE GROUP'S PROGRAMS OR SERVICES ARE DISTINCT OR UNIQUE FROM ANY OTHER SIMILAR PROGRAMS OR SERVICES ALREADY PROVIDED IN THE COMMUNITY** (Collaboration is also a significant factor as unique and creative partnerships which combine resources to provide services may be a more effective use of funding):

--

- ☐ Budget for the funding application is attached
- ☐ Previous Year's Financial Statement is attached
- ☐ Additional information that would be beneficial to this application is attached

**AUTHORIZATION FOR APPLICATION**

**WE CERTIFY THAT:** all information and documents supplied are correct, and the group has authorized us to make this application. Examination and copies of all records pertaining to this application may be made to facilitate the processing of this application. Financial Statements will be provided no later than two months after completion of the project or two months after the Group's year end, whichever comes first. All unused funds must be returned to the Town of Strathmore. All conditions must be satisfied before any further applications will be considered.

**PRINT FULL NAME**  
**PRINT TITLE OF APPLICANT**  
**SIGNATURE OF APPLICANT**




# HAPPY CAT SANCTUARY

## 2024

### PROPOSAL

## TO THE TOWN OF STRATHMORE

# 2023 YEAR IN REVIEW

- FINANCIALS
- In 2023 we used \$34,000 from our investment account to run the Sanctuary. We also received a \$33,000 Stock Donation leaving our year end balance at \$17,827.00 in our Investment Account.
- Other donations from individuals & misc. funding totaled \$49,502
- Town of Strathmore Funding \$50,000
- Our adoption sales were \$26,702
- Veterinary Expenses were \$86,138
- 
- ACCOMPLISHMENTS
- Total Rescued – 201
  - In Strathmore – 96
  - In the County of Wheatland – 55
  - In Other Areas – 50
- Owner Surrenders – 17
- Rescued by HCS and returned to their owner – 9
- Trap Neuter/Spay Return – 5
- Veterinary Help only to individuals – 3
- Cats that died or were found dead – 46
- Total ADOPTED into new homes – 182
  - In Strathmore – 60
  - Cats adopted into Calgary and elsewhere - 122
- Cats still left in our care that are adoptable – 61
- Sanctuary Cats that we will keep and care for – 26
- We have over 10 Foster Homes.
- We have 8 cats on display for adoption at PetSmart, Sunridge.
- We have 1 cat on display at PetValu, Strathmore.
- 
- We were renting space at 219 3<sup>rd</sup> Ave in Strathmore, with an average open time of 5 days a week, partial days, 7 adhoc pens capable of housing up to 15 cats, and limited retail space, we had a team of 30 volunteers.

# 2022 YEAR IN REVIEW

- FINANCIALS

- In 2022 we used \$15,000 from our investment account to run the Sanctuary. We also received Investment Profit of \$3,760.000 leaving our year end balance at \$19,347.00 in our Investment Account.
- Other donations from individuals & misc. funding totaled \$40,407
- Town of Strathmore Funding \$50,000
- Our adoption sales were \$22,534
- Veterinary Expenses were \$94,378

- ACCOMPLISHMENTS

- Total Rescued – 223
  - In Strathmore – 120
  - In the County of Wheatland - 60
  - In Other Areas – 43
- Owner Surrenders – 10
- Rescued by HCS and returned to their owner – 11
- Trap Neuter/Spay Return – 17
- Veterinary Help only to individuals – 14
- Cats that died or were found dead – 18
- Total ADOPTED into new homes – 149
  - In Strathmore – 53
  - In Calgary & Elsewhere - 96
- Cats still left in our care that are adoptable – 101
- Sanctuary Cats that we will keep and care for – 30
- We have 10 Foster Homes.
- We have 8 cats on display for adoption at PetSmart, Sunridge.
- We have 1 cat on display at Pet Valu, Strathmore.
- We were renting space at 219 3<sup>rd</sup> Ave in Strathmore, with an average open time of 5 days a week, partial days, 7 adhoc pens capable of housing up to 15 cats, and limited retail space, we had a team of 30 volunteers.



# 2021 YEAR IN REVIEW

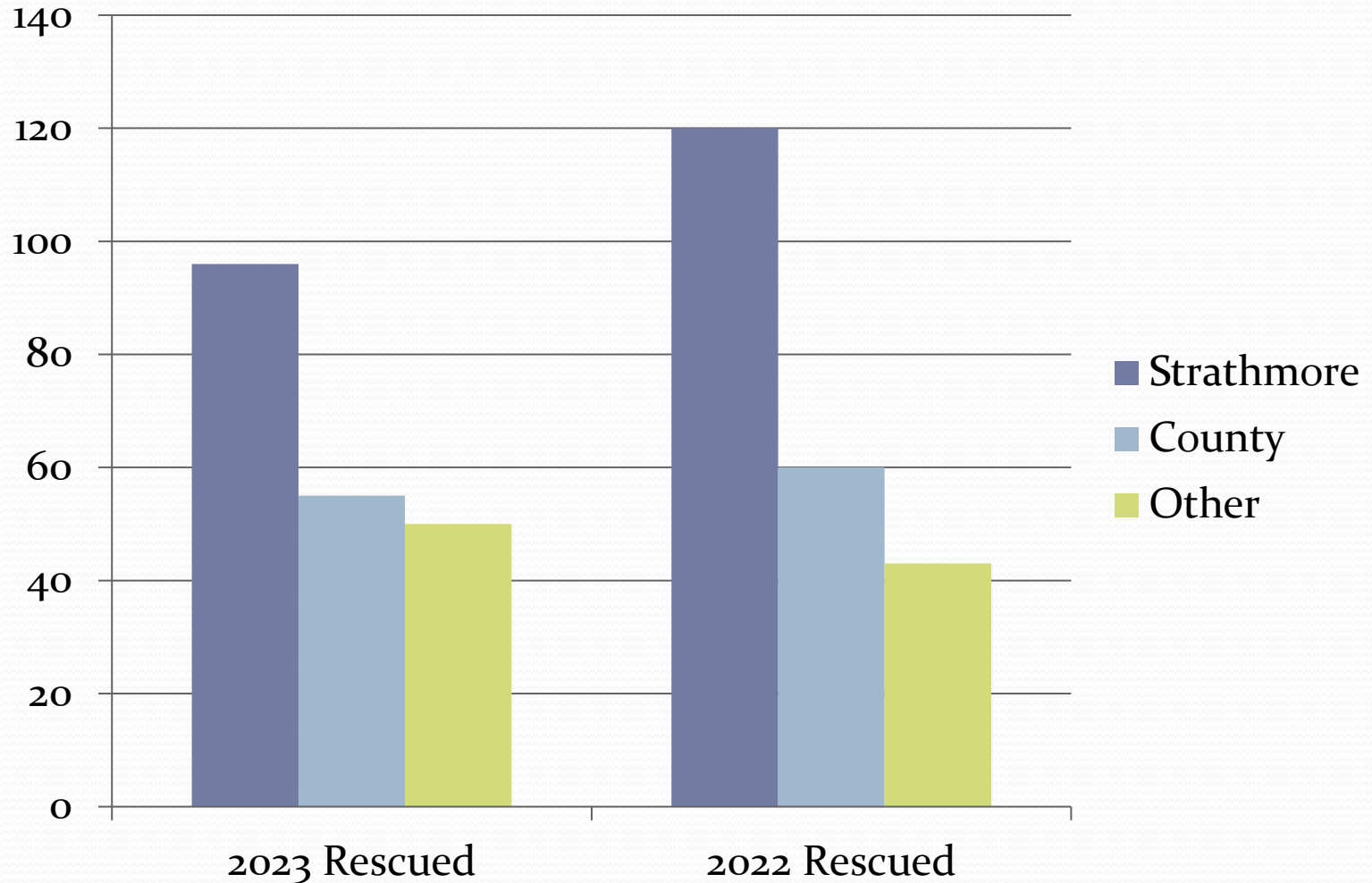
- FINANCIALS

- Our investment account did very well, with a profit of \$13,446.00. We took \$20,00.00 out of our investment account for operating Capital. Our end of year investment account balance is \$30,587.00
- Other donations from individuals & misc. funding totaled \$39,720
- Town of Strathmore Funding \$36,500
- Our adoption sales were \$16,075
- Veterinary Expenses were \$71,666

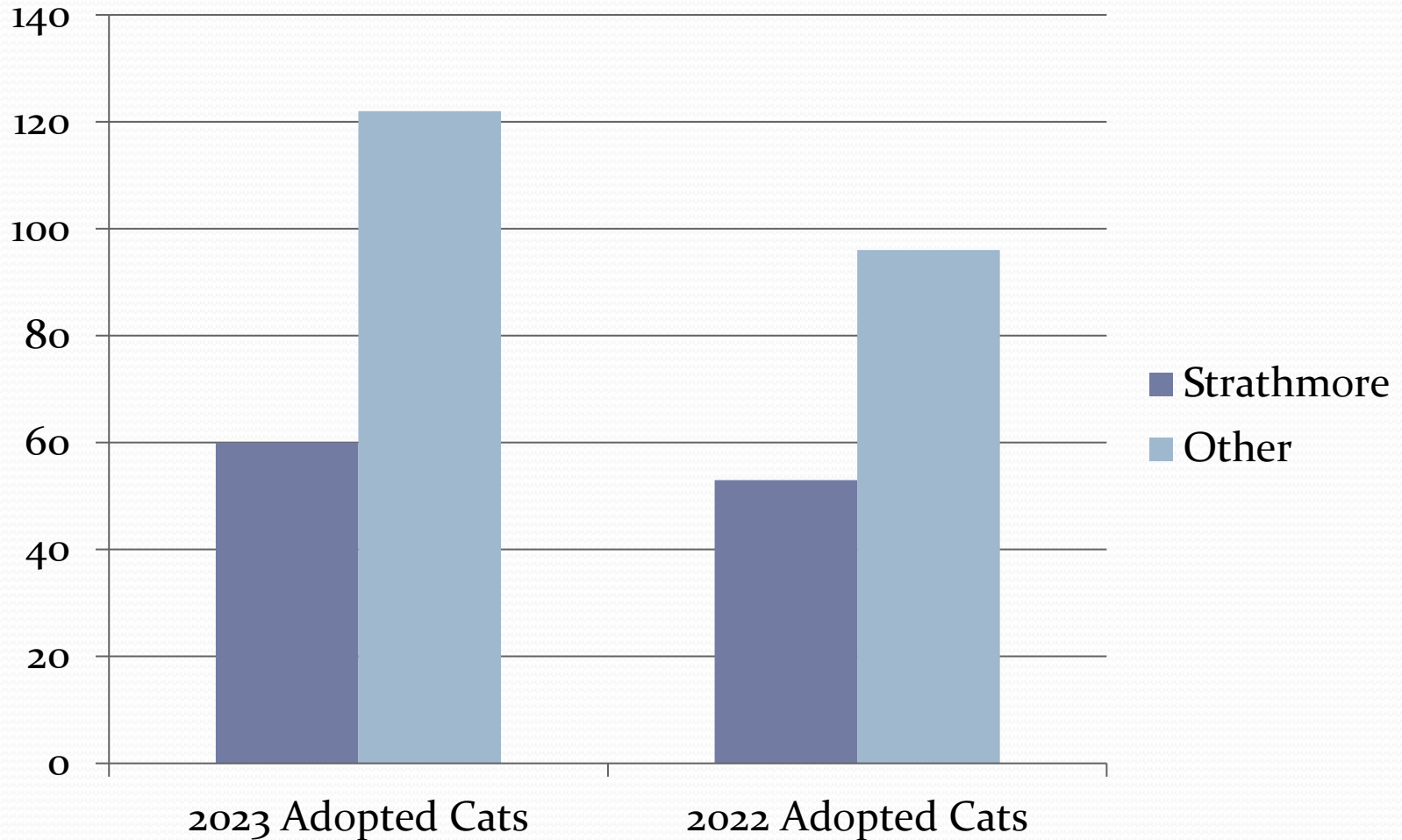
- ACCOMPLISHMENTS

- Rescued – 236
  - In Town – 117
  - Out of Town – 119
- Owner Surrenders – 20
- Rescued by HCS and returned to their owner – 6
- Trap Neuter/Spay Return – 34
- Trapped and then adopted into new homes – 5
- Veterinary Help only to individuals – 9
- Cats that died or were found dead – 18
- ADOPTED into new homes – 116
- Cats still left in our care that are adoptable – 87
- Sanctuary Cats that we will keep and care for – 26
- We have over 10 Foster Homes.
- We have 6 cats on display for adoption at PetSmart, Sunridge.
- We have 1 cat on display at PetValu, Strathmore.
- We were renting space at 219 3<sup>rd</sup> Ave in Strathmore, with an average open time of 5 days a week, partial days, 7 adhoc pens capable of housing up to 15 cats, and limited retail space, we had a team of 30 volunteers.

# Graph of Rescued Cats



# Graph of Adopted Cats





It was once asked of us “if Happy Cat was importing cats into the Town by rescuing cats outside of town limits?”

- The above graphs show that in fact we are exporting cats OUT of the town.
- In 2022 - 2023 we rescued 216 cats inside town limits
- In 2022 and 2023 we adopted into town 113 cats
- This means that we removed 103 cats from the town in just two years time.

# What if ?

**What would happen if Happy Cat was gone?**

**What could it cost?**

According to the Association of Alberta Municipal Governments,  
Circa 2020, the proposed annual cost of a single Community Peace  
Officer is around

**~\$165,000**

Happy cat is providing a service that frees up valuable emergency  
response and law enforcement officials for a fraction of the cost of  
one officer and their car, and allows a priceless partnership to  
flourish amplifying the service to dollar value up to **3.3** times!



# OVER THE LAST 3 YEARS

- Happy Cat is proud to have rescued 660 cats
- In The Town of Strathmore we rescued 333 – 50.5%
- Out of Town limits we rescued 327 – 49.5%
- We had 47 Owner Surrenders
- We did 56 Trap Neuter/Spay Returns within the Town
- We have Adopted 447 cats into new homes
- In 2022 & 2023 we adopted a total of 331 cats,  
Adopted In Town – 113 – 34% \* Out of Town – 218 – 66%

# BUDGETED REVENUES for 2024

- Bank Account Balance - \$6,400
- Donations - \$45,000
- Adoption Sales - \$25,000
- Town of Strathmore MOU Funding - \$50,000
- Casino Done in February, 2024 - \$50,000/3 yrs - \$17,000
- Total Budgeted Revenues for 2024 - \$143,400
- This leaves us with our Investment Account of \$17,827 for emergencies. We would like to re-invest \$20,000 into our investment account for future use.

# BUDGETED EXPENSES for 2024

- Re-Invest into our Investment Account - \$20,000
- Veterinary expenses - \$80,000
- Salary Expense of - \$26,400
- Other Expenses \$20,000
- The majority of our food & litter is donated
- Volunteer Hours approximately 5000 hrs
- Total Budgeted Expenses for 2024- \$146,400

When we first started Happy Cat Sanctuary in 2003 there were cats and kittens roaming the streets in large numbers. The work that we have done over the last 17 years has made the town almost free of feral cats. We have rescued over 2300 cats/kittens in our over 20 years.

When we got the original funding from the town we were ecstatic. Strathmore is one of the few towns that has actually taken the initiative to help a cat rescue take care of the cat problem within their town. We have done what we said we would do. In 2022 we took in 223 cats and in 2023 we took in 201. With a total of 51% coming from the Town.

Going forward we want to continue to be of service to the residents of The Town of Strathmore. A few of the areas that we help and serve the residents are #1 – we take cats that they can no longer keep due to numerous family problems. #2 – we adopt fully fixed, vaccinated & micro chipped cats from \$150 to \$200. We are helping families that could not afford a cat, a pet, to be able to get one. #3 – we are helping with feral cats by helping the residents catch them and spay or neuter them so they do not cause as much trouble in a town setting and they will also no longer reproduce.

We have just moved to a new adoption centre that is located at 118 – 2<sup>nd</sup> Avenue. A very kind family has purchased this beautiful building for our use free of charge, except for Natural Gas, Power & Water. We were busting out the seams at our old location and needed more space. We have 4 main adoption rooms to showcase the cats that are ready for adoption; with room to grow. We have 4 intake rooms for quarantine of new cats and treatment of any sick cats. We have our own laundry with plenty of storage for blankets, food, litter, etc. We also have a large storefront to sell products donated to us for further funding. This will allow us to have our entire operation under one roof. This will be so much better for the cats and the volunteers. We will still have lots of foster homes to take the cats after they clear the quarantine status.

We have volunteers who clean the facility daily and some volunteers that open the facility to show the cats to residents of the town and help adopt them into new homes, we are hoping to have the adoption centre open daily 12-3.

It is vital for Happy Cat Sanctuary that we continue to receive funding from The Town of Strathmore for us to continue operating as we have over the last 6 years.

It would be devastating for us, all of our volunteers, the residents of Strathmore, and of course the Town of Strathmore if we had to close. I know all the vet clinics would become overrun with stray cats. The Town and bylaw services would also become overrun with cats.

# 2024 AND BEYOND

Michele Shave, co-founder, will be continuing to run the day-to-day requirements of Happy Cat. This is an important part of running a rescue as it is run just like a business, with reporting due to the Government at year end. We are so excited and grateful that Michele Shave will be staying in her position to carry on our great standards of care.

We were very lucky to have had a Casino this year and will be trying to spend the money equally over the next three years, as that is when we will get our next Casino.

We have really enjoyed our relationship with Municipal Enforcement over the last three years and are hoping this continues to grow.

In order for us to continue to do this very needed work, we are asking The Town of Strathmore for the following funding per year:

**We are asking for \$50,000 per year from the Town of Strathmore for 2025 - 2027 Funding.**

48% of the cats that we rescued in 2023 came directly from the Town of Strathmore.

The Revenues that we are budgeting for next year have Happy Cat raising \$93,400, which is 65% of the Revenues.

Volunteer hours are approx. 5000 hrs per year. At minimum wage this would be \$79,500 per year.

Happy Cat has a special agreement with 4 vet clinics as we are a Registered Canadian Charity and this saves us about 40% in Veterinary Charges.

We are not only saving The Town of Strathmore thousands of dollars each year for all the work we do, but the town residents love us and what we do and they love the Town for what they are doing to help us.

We have many Volunteer possibilities, with fostering, working at the Adoption Centre, working with presentations, etc. This is really important to get children involved with volunteering at a young age, as this leads to adults volunteering. And it keeps the community involved, which is good for the Town.



# The Towns Contribution

- Over the past three years we have rescued 333 cats directly from the Town of Strathmore. An average of 111 cats per year.
- In 2023 Veterinary expenses were \$86,138.00 divided by total cats in 2023 of 201 equals to \$428.55 per cat.
- Which then totals 111 cats X \$428.55 = **\$47,569.05**
- Veterinary expenses much like everything else are going up in price monthly.
- This is why we need the funding from the Town to continue to do the best job we can for the Town and our community.
- If Happy Cat was not here for the Town, the Town would have to deal with about 111 cats per year. What would this do to Municipal Enforcement? Would they have to hire another officer? What would the cost of this be? It would definitely be well over the \$50,000 Happy Cat is asking for.

## DECEMBER 31, 2023 BALANCE SHEET

ASSET		
Current Assets		
Chequing Bank Account		6,424.46
Casino Bank Account		2,427.01
Investment Account Scotia McLeod		17,827.00
Total Current Assets		26,678.47
Capital Assets		
Leasehold Improvements	8,151.06	
Accum. Amort. Leasehold Improvments	-4,162.76	
Net - Leasehold Improvements		3,988.30
Furniture & Equipment	16,459.79	
Accum. Amort. -Furn. & Equip.	-13,813.10	
Net - Furniture & Equipment		2,646.69
Total Capital Assets		6,634.99
TOTAL ASSET		33,313.46
TOTAL LIABILITY		0.00
EQUITY		
Retained Earnings - Previous Years		29,485.63
Current Earnings		3,827.83
Total Partners' Equity		33,313.46
TOTAL EQUITY		33,313.46
LIABILITIES AND EQUITY		33,313.46

# DECEMBER 31 ,2023 INCOME STATEMENT

REVENUE		EXPENSE	
Sales Revenue		General & Administrative Expenses	
CashDonations TR Individuals	10,660.00	Ammortization Expense	473.56
Cash Donations - No Treceipt	2,576.30	Administrative Expenses	28,600.00
CashDonations TR Businesses	2,110.79	Advertising & Promo	581.67
Investment Donations	33,358.38	Purchase fundraising items	120.00
Gift In Kind - Receipts	8,475.76	Vet Exp CASINO	0.00
Encana,UnitedWay,CanadaHelps	20,508.05	Vet Exp REGULAR	86,138.09
Misc Items Sales	3,651.00	Cat Food Litter Equip	13,147.76
Surrender Cat Income	415.00	Taxes & License	75.00
Tow n of Strathmore MOU Funding	50,000.00	Insurance Auto	0.00
Can Money	365.00	Insurance - Liability	1,078.00
Revenue from Gov't GST	2,703.15	Interest & Bank Charges	22.77
CASINO Revenue	1,318.03	Office Supplies	1,204.84
Adoption Sales	26,761.75	Repair & Maint Auto	0.00
Investment Income/Loss	-578.38	Repair & Maint Cattery	0.00
Net Sales	162,324.83	Telephone	3,103.42
		Casino Expenses	209.84
Other Revenue		Travel Expense	4,531.99
Membership Revenue	19.00	Utilities & Rent	19,229.06
Total Other Revenue	19.00	Total General & Admin. Expenses	158,516.00
TOTAL REVENUE	162,343.83	TOTAL EXPENSE	158,516.00
		NET INCOME	3,827.83