

AGENDA
REGULAR COUNCIL MEETING
Wednesday, January 21, 2026 @ 6:00 PM
Council Chambers, 1 Parklane Drive, Strathmore AB

Page

1. CALL TO ORDER

- 1.1. Traditional Land Acknowledgement for the First Meeting in January (Monstoyii)

2. CONFIRMATION OF AGENDA

3. CLOSED MEETING

- 3.1. Legal Opinion – Area Structure Plans – Advice from officials – ATIA S. 29(1)(a)
 3.2. Council CAO Dialogue – Advice from officials – ATIA S. 29(1)(b)(iii)
 3.3. Board and Committee Appointments (Public) – Disclosure harmful to personal privacy – ATIA S. 20(1)

4. PUBLIC HEARING

5. PUBLIC COMMENTS

Members of the public are welcome to provide comments regarding items on the agenda in person during the Council meeting, virtually, or in writing. Should you wish to provide public comments virtually or in writing, please fill out the Request to Speak at a Council Meeting form that can be located on the Town's website and submit it to: LSAdmin@strathmore.ca by the end of the day on the Sunday before the Council meeting. In order to ensure procedural fairness, Council requests that the public refrain from speaking on items that have been or will be heard through a public hearing process.

6. DELEGATIONS

Members of the public and community organizations are welcome to attend a Regular Council Meeting as a delegation to present an item to Town Council for consideration. If you are interested in attending as a delegation please fill out the Delegation Request form that can be located on the Town's website and submit it to: LSAdmin@strathmore.ca by noon, seven (7) days before a Regular Council Meeting.

7. CONSENT AGENDA

- 8.1 Regular Council Meeting Minutes – December 10, 2025
 9.4 2026 FCSS Advisory Board – Family & Community Support Services Grant Program
 11.2.1 FCSS Advisory Board Meeting Minutes – April 8, 2025
 11.2.2 FCSS Advisory Board Meeting Minutes – December 11, 2025
 11.2.3 FCSS Advisory Board Meeting Minutes – January 7, 2026
 12.1 Town of Strathmore Letter of Collaboration – ASB Summer AG Tour 2026
 12.2 Wear Red Canada Day Proclamation Request
 12.3 Village of Hussar – Organizational Meeting Letter

8. CONFIRMATION OF MINUTES

- 8.1. Regular Council Meeting Minutes – December 10, 2025
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9.3.	Wheatland Housing Management Body (WHMB) – Letter of Support	
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10.1.	2026 Operating Expenditures Line of Credit Borrowing Bylaw No. 26-01 Agenda Item - AIR-25-283 - Pdf	39 - 47
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10.3.	2026 Central Trunk Sewer Borrowing Bylaw No. 26-02 Agenda Item - AIR-25-282 - Pdf	55 - 61
11.	COUNCILLOR INFORMATION & INQUIRIES	
11.1.	QUESTIONS BETWEEN COUNCILLORS AND COUNCIL STATEMENTS	
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11.2.1.	FCSS Advisory Board Meeting Minutes – April 8, 2025 FCSS Advisory Board Meeting Minutes – April 8, 2025	62 - 63
11.2.2.	FCSS Advisory Board Meeting Minutes – December 11, 2025 FCSS Advisory Board Minutes – Decemeber 11 2025	64 - 65
11.2.3.	FCSS Advisory Board Meeting Minutes – January 7, 2026 FCSS Advisory Board Meeting Minutes – January 7, 2026	66 - 67
11.3.	QUESTION AND ANSWER PERIOD	
11.4.	ADMINISTRATIVE INQUIRIES	
11.5.	NOTICES OF MOTION	
12.	CORRESPONDENCE	
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13.	ADJOURNMENT	



Request for Decision

To: Council

Staff Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: December 8, 2025

Meeting Date: January 21, 2026

SUBJECT: Regular Council Meeting Minutes – December 10, 2025

RECOMMENDATION: THAT Council adopt the December 10, 2025 Regular Council Meeting Minutes as presented in Attachment I.

STRATEGIC PRIORITIES:



Affordable
Living



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

N/A

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

Pursuant to Section 208(1)(iii) of the *Municipal Government Act*, the minutes of the December 10, 2025 Regular Council Meeting are given to Council for adoption.

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

N/A

POLICY:

N/A

IMPLEMENTATION:

N/A

BACKGROUND:

N/A

KEY ISSUE(S)/CONCEPT(S):

N/A

DESIRED OUTCOMES:

N/A

COMMUNICATIONS:

Once signed, the December 10, 2025 Regular Council Meeting Minutes will be posted on the Town's website.

ALTERNATIVE ACTIONS/MOTIONS:

1. Council may adopt the recommended motion.
2. Council may provide further direction regarding the Regular Council Meeting Minutes.

ATTACHMENTS:

[Attachment I: REGULAR COUNCIL - 10 Dec 2025 - Meeting Minutes](#)

Claudette Thorhaug, Legislative Services Officer

Approved
- 15 Dec
2025

Johnathan Strathdee, Manager of Legislative Services

Approved
- 14 Jan
2026



MINUTES

REGULAR COUNCIL MEETING

6:00 PM - Wednesday, December 10, 2025

Council Chambers, 1 Parklane Drive, Strathmore AB

COUNCIL PRESENT:

Mayor Pat Fule, Councillor Claude Brown, Councillor Jim Chisholm, Councillor Matt Hyde, Councillor Melissa Langmaid, Councillor Richard Wegener, and Deputy Mayor Brent Wiley

STAFF PRESENT:

Kevin Scoble (Chief Administrative Officer), Jamie Dugdale (Director of Infrastructure, Operations, and Development Services), Mark Pretzlaff (Director of Community and Protective Services), Kara Rusk (Director of Strategic, Administrative, and Financial Services), and Claudette Thorhaug (Legislative Services Officer)

1. CALL TO ORDER

Mayor Fule called the December 10, 2025 Regular Council Meeting to order at 6:00 p.m.

2. CONFIRMATION OF AGENDA

Mayor Fule relinquished the Chair to Deputy Mayor Wiley at 6:00 p.m.

Resolution No. 336.12.25

Moved by Mayor Fule

THAT Council waive the requirement for a notice under section 30.1 of Council Procedure Bylaw No. 23-17 to hear Mayor Fule's motion regarding the *Development of Soft Levies* tonight.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

Mayor Fule regained the chair at 6:07 p.m.

Resolution No. 337.12.25

Moved by Councillor Wiley

THAT Council adopt the December 10, 2025 Regular Council Meeting Agenda as amended:

ADDITION:

9.6 *2025-2026 Policing Support Grant Funding Agreement*

9.7 *New Business – Notice of Motion – Development of Soft Levies*

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Council Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

3. CLOSED MEETING

Resolution No. 338.12.25

Moved by Councillor Langmaid

THAT Council move In Camera to discuss items related to section 29(1)(b)(iii) and 29(1)(a) of the *Access to Information Act* at 6:09 p.m.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Council Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

3.1. Council CAO Dialogue – Advice from officials – ATIA S. 29(1)(b)(iii)

3.2. Legal Update – Advice from officials – ATIA S. 29(1)(a)

Resolution No. 339.12.25

Moved by Councillor Langmaid

THAT Council move out of Camera at 7:00 p.m.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Council Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

Resolution No. 340.12.25

Moved by Councillor Langmaid

THAT Council take a 5-minute recess.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Council Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

4. PUBLIC HEARING

None.

5. PUBLIC COMMENTS

None.

6. DELEGATIONS

None.

7. CONSENT AGENDA

Resolution No. 341.12.25

Moved by Councillor Wiley

THAT Council adopt the recommendations of the following agenda reports by an omnibus motion:

- 8.1 Regular Council Meeting Minutes – December 3, 2025
- 9.1 Amenity Opportunity Resolution No. 234.07.25 Amendment
- 9.2 2026 and 2027 United Way Funding Memorandum of Understanding
- 9.3 RCMP Watch Clerks Multi-Year Funding Memorandum of Agreement
- 9.4 Land Use Agreement Extension (3 Parklane Drive)
- 11.2.1 Strathmore Municipal Library Board Minutes – October 21, 2025
- 11.2.2 WADEMSA CAO Report on Call Volumes to October 2025
- 12.1 Letter from Minister of Public Safety and Emergency Services

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Council Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

8. CONFIRMATION OF MINUTES

8.1. Regular Council Meeting Minutes – December 3, 2025

The following motion was adopted by the consent agenda:

THAT Council adopt the December 3, 2025 Regular Council Meeting Minutes as presented in Attachment I.

9. BUSINESS

9.1. Amenity Opportunity Resolution No. 234.07.25 Amendment

The following motion was adopted by the consent agenda:

THAT Council amend Resolution No. 234.07.25 to remove:

"AND THAT Council direct Administration to undertake community engagement around the potential of Option 2;

AND THAT Council direct Administration to authorize an operating budget amendment for the community engagement in the amount of \$25,000 from the financial stabilization reserve."

9.2. 2026 and 2027 United Way Funding Memorandum of Understanding

The following motion was adopted by the consent agenda:

THAT Council adopt the 2026 and 2027 United Way Funding Memorandum of Understanding, as presented in Attachment I.

9.3. RCMP Watch Clerks Multi-Year Funding Memorandum of Agreement

The following motion was adopted by the consent agenda:

THAT Council approve the Memorandum of Agreement between the Town of Strathmore, Rocky View County, and Wheatland County for the RCMP Watch Clerk Program, as presented in Attachment I.

9.4. Land Use Agreement Extension (3 Parklane Drive)

The following motion was adopted by the consent agenda:

THAT Council authorize the Chief Administrative Officer (CAO) to sign the extension of the Land Use Agreement between the Town of Strathmore and 101288037 Saskatchewan Ltd., as presented in Attachment I.

9.5. Water Source and Storage

9.6 2025-2026 Policing Support Grant Funding Agreement

Resolution No. 342.12.25

Moved by Councillor Wiley

THAT Council authorize the Mayor to sign the 2025-2026 Policing Support Grant Funding Agreement as presented in Attachment I.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Council Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

9.7 New Business – Notice of Motion – Development of Soft Levies

Mayor Fule relinquished the Chair to Deputy Mayor Wiley at 8:00 p.m.

Resolution No. 343.12.25

Moved by Mayor Fule

WHEREAS the Municipal Government Act grants authority to municipalities to charge offsite levies for new or expanded community recreation, fire hall, police station and library facilities, hereinafter referred to as "Soft Levies";

AND WHEREAS the Town of Strathmore has not previously charged Soft Levies for development within the Town;

AND WHEREAS Council recognizes that growth will have a significant financial impact to the Town;

AND WHEREAS the Town is looking for opportunities to mitigate the financial impact of growth on existing residents and businesses;

AND WHEREAS "Soft Levies" will mitigate the capital costs associated with growth on existing residents and businesses;

Notice is hereby given that the following motion will be brought forward for consideration at the Regular Council Meeting on December 10, 2025.

THAT Council direct Administration to return to the January 14, 2026 Committee of the Whole with a report relating to the potential development of bylaw amendments relating Soft Levies and their application;

AND THAT Administration return with a proposed implementation plan relating to the incorporation of Soft Levies.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Council Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

Mayor Fule regained the chair at 8:09 p.m.

10. BYLAWS

None.

11. COUNCILLOR INFORMATION & INQUIRIES

11.1. QUESTIONS BETWEEN COUNCILLORS AND COUNCIL STATEMENTS

11.1.1. Seasons Greetings

Deputy Mayor Wiley wished the residents of Strathmore a happy Christmas and New Years.

11.2. BOARD AND COMMITTEE REPORTS

11.2.1. Strathmore Municipal Library Board Minutes – October 21, 2025

11.2.2. WADEMSA CAO Report on Call Volumes to October 2025

11.3. QUESTION AND ANSWER PERIOD

None.

11.4. ADMINISTRATIVE INQUIRIES

None.

11.5. NOTICES OF MOTION

None.

12. CORRESPONDENCE

12.1. Letter from Minister of Public Safety and Emergency Services

13. ADJOURNMENT

Mayor Fule adjourned the December 10, 2025 Regular Council Meeting at 8:12 p.m.

Mayor

Director of Strategic, Administrative,
and Financial Services



Report for Council

To: Mayor & Council

Staff Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: January 6, 2026

Meeting Date: January 21, 2026

SUBJECT: Naturalized Areas Boardwalk

RECOMMENDATION: THAT Council accepts the report as information.

STRATEGIC PRIORITIES:



Affordable
Living



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Parks & Pathways as well as the Environment are all direct contributors to Community Wellbeing and overall Development.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

This project will have to comply with all environmental regulations and obtain any necessary approvals before proceeding.

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

This would be a new project in which staff resources and capital expenditures would be necessary. Not proceeding with the project has zero impact.

ORGANIZATIONAL:

Staff time to deliver the project would be required however it is anticipated that this can be accommodated within current workloads and the assistance of hired consultants.

OPERATIONAL:

Maintenance efforts would be required, should the project proceed, however they are anticipated to be within the current abilities of the operations department.

FINANCIAL:

The cost of the project would have to be funded, the source of the funding would depend on council's desire to spend reserves, borrow funds, or search for a grant.

POLICY:

None

IMPLEMENTATION:

Implementation is further discussed through the Key Issues/Concepts below.

BACKGROUND:

At the September 17, 2025 Regular Meeting of Council, the following motion was carried:

Councillor Peterson – Boardwalk Through the Wetlands**Resolution No. 267.09.25**

Moved by Councillor Peterson

THAT Council direct Administration, to investigate the following:

1. Feasibility Study: assess the feasibility of constructing a sustainable pathway in the Town of Strathmore owned wetland south of Gray's Park, including an assessment of the scope of ecological assessment required and environmental regulatory compliance requirements to be met, and ensuring compliance with Parks and Pathways Bylaw No. 14-07.
2. Cost Estimation: Provide a preliminary cost estimate for, the preliminary assessments and any 3rd party studies required, construction, maintenance, and potential funding sources (partnerships) for the pathway project.

3. Community Engagement: Outline a plan for engaging with the local community and stakeholders to gather input and feedback regarding the sustainable pathway.
 4. Implementation Timeline: Develop a projected timeline for the investigative process, from initial study through to potential construction phases, if approved.
- AND THAT the findings and recommendations resulting from this investigation be reported back to Council by January 21, 2026.

The items noted through this motion, and all other relevant topics, will be detailed further below.

KEY ISSUE(S)/CONCEPT(S):

Environmentally Sensitive Areas

Pond 2, as it is known from an operational standpoint, is the water body located south of Gray's Park, adjacent Lambert Village and residences along Lakeside Views. This naturalized location is integral to the Town's stormwater conveyance and storage while also providing a location for wildlife and residents to enjoy an undisturbed parcel within the Town's boundaries.

Construction adjacent has, and will, required approvals through Alberta Environment and Protected Areas (AEPA) in order to ensure that disturbances, small or large, do not have an adverse impact to the environmentally sensitive areas. Disturbances which are permitted require compensation to allow for future environmental areas to be created or enhanced, following the guidelines set out by AEPA.

As this location has previously had development adjacent it is known that an environmental study will be required. A desktop study as well as site visits will occur to review the lands and the wildlife which may be impacted.

Land Ownership

This parcel is currently under ownership of West Strathmore Developments Ltd., the owner of the Westcreek ASP. This land is intended to be dedicated to the Town through the development of the ASP however delays to development has meant this parcel has not yet been transferred to the Town.

Any work will require the consent of the current landowner, or for the land to be transferred to the Town (tentatively planned for 2026 or 2027)

Routing & Construction

The routing for such a path is something which can be discussed with council and also as part of any public consultation. At minimum, however, a pathway of approximately 340m will be required to connect Parklane Way with the WID canal (circuiting 4 Parklane Way parcel). Further routes and alternative terminus can be reviewed however this may require additional infrastructure such as culverts or bridges.

The most economical pathway would be asphalt. This is a proven pathway material with a long lifespan. A survey of the routing would be required to confirm the amount of cut/fill required however general observation is that this would not be significant. Alternative materials can be explored, such as wood, gravel, concrete, etc. however each has there advantages and disadvantages as well as varying price points.

Project Costs

Costs for this project are unknown at this time however estimates based on available information can be provided:

- Environmental Assessment - \$20,000
- AEPA Applications (if required) - \$30,000
- Public Consultation - \$10,000
- 340m Asphalt Pathway - \$150,000
- Additional Improvements - Unknown

Community Engagement

Engagement on such a project could take many varying forms. It would be suggested that an online survey be implemented to gauge public interest in items such as the routing, materials, and general appetite for such a project. Additional engagement could occur however it may come with additional costs.

Timeline

This project would likely take 18 months to implement. Environmental assessments would be the first step, to outline any areas of concern or locations which must be avoided. This typically requires multiple visits to ensure varying forms of wildlife can be identified during their respective mating or migration seasons. Following this Environmental portion, a route determination as well as public engagement would occur, with modifications to be made following the public input. This would allow for budgeting, council approvals, tendering, and construction to occur, likely in 2027 although that is dependent on many factors and when the project is officially started.

DESIRED OUTCOMES:

The outcome of this project is at the discretion of council. This project is being initiated through a council motion and is not currently proposed through any Capital Plans.

The details of this report are intended to provide the necessary background to allow council to decide if and how to proceed.

COMMUNICATIONS:

Communications on this project will occur when and as necessary based on the direction provided by council.

ALTERNATIVE ACTIONS/MOTIONS:

THAT Council direct administration to return to a future Council meeting with a budget amendment to request funds to move forward.

ATTACHMENTS:

[Attachment I: Pond 2 Boardwalk](#)

Ethan Wilson, Manager of Infrastructure

Approved
- 16 Jan
2026

Jamie Dugdale, Director of Infrastructure, Operations, and Development Services

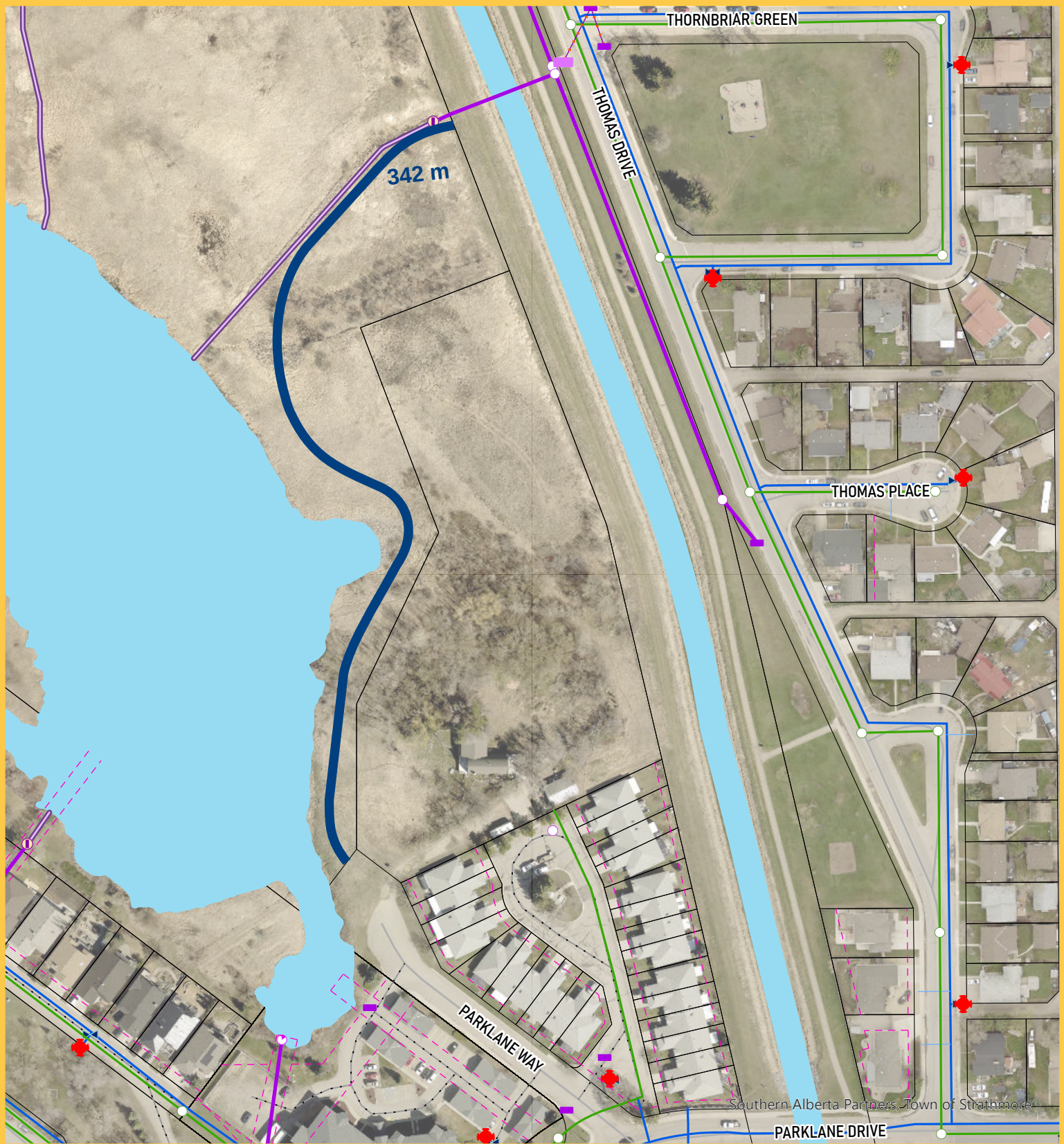
Approved
- 16 Jan
2026

Kevin Scoble, Chief Administrative Officer

Approved
- 16 Jan
2026

Veronica Anderson, Legislative Services Officer

Approved
- 16 Jan
2026



Legend

Utility Easements
Water

Distribution Main
ECRWL Lines

Sanitary

Collection Main
Pressure Lines

Storm

Gravity Main
Pressure Main



Strathmore
RURAL REIMAGINED

113°23'32"W
51°2'49"N

Scale: 1:2,000

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Request for Decision

To: Council

Staff Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: January 6, 2026

Meeting Date: January 21, 2026

SUBJECT: **2026 FCSS Advisory Board - Family & Community Support Services Grant Program**

RECOMMENDATION: THAT Council approve the following funding recommendations of the FCSS Advisory Board for the Family & Community Support Services and Calgary United Way grant programs:

- 5 for Life Early Childhood - \$15,392.00
- Accredited Supports to the Community - \$4,500.00
- Growing Families - Bridging the Gap - \$24,884.00
- Hope Bridges Society - \$7,560.00
- S.T.A.N.D. ASA - \$5,100.00
- Strathmore Library - \$15,000.00
- Golden Hills School Division - \$22,753.00
- Christ the Redeemer - \$9,101.00.

STRATEGIC PRIORITIES:



Affordable
Living



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

The Family & Community Support Services and Calgary United Way grant programs are designed to provide financial assistance to community organizations that improve and strengthen Strathmore's preventive social services outcomes and programs for residents. The recommendation of the Family & Community Support Services Advisory Board is to support the selected grant applications.

SUSTAINABILITY**ECONOMIC SUSTAINABILITY:**

N/A

SOCIAL SUSTAINABILITY:

The Family & Community Support Services and Calgary United Way grant programs exist to establish a grant funding program for Strathmore community organizations to offer social outcome based programs and preventative initiatives to enhance Strathmore residents overall well-being and quality of life.

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

Should funding recommendations not be approved, some programs may not operate as organizations may need to shift funding to account for decreased financial support. The impact of funding shortfalls on organizations could result in scaled-down program(s) or even the cancellation of others.

ORGANIZATIONAL:

A call for applications for the grant program was advertised, and once applications were received, they were circulated to the Family & Community Support Services Advisory Board for review and financial allocations.

OPERATIONAL:

Staff time associated with the following:

- A call for applications for the grant program was advertised.
- Collected the applications.
- Circulated all applications to the FCSS Grant Funding Advisory Board.
- Coordinated meetings for the FCSS Grant Funding Advisory Board to review and provide recommendations to Council.

The Advisory Board reviewed all grant applications; however, a quorum for the Board was not met due to the resignation of a member. Should Council decide not to approve the recommendation of the FCSS Grant Funding Advisory Board, the funding request for eight (8)

applications may be delayed until a new board member is approved by Council and quorum is met.

FINANCIAL:

The Family & Community Support Services Advisory Board recommends funding of \$104,290.00, with two (2) applications not receiving the full requested funding of \$25,000.00 and \$10,000, instead, the Advisory Board recommends funds in the amount of \$22,753.00 and \$9,101.00.

Should Council approve these funding recommendations, there would be zero funds remaining for the 2026 Family & Community Support Services Grant Funding year.

POLICY:

Family & Community Support Services Grant Program applications are reviewed and determined based on Policy No. 5102.

As per Policy No. 5102, Council is responsible for "approving by resolution grant distributions as recommended."

IMPLEMENTATION:

If approved, Administration would prepare agreements and cheques for each of the successful organizations.

BACKGROUND:

The Family Community Support Services Advisory Board was established by Council in September 2023 to support the Family & Community Support Services Grant Funding Program (Policy No. 5102).

For 2026, applications were received throughout November 2025. The Family & Community Support Services Advisory Board met on December 11, 2025, to review a total of eight (8) total applications. The Advisory Board reviewed all grant applications; however, a quorum for the Board was not met due to the resignation of a member.

The Advisory Board met again on January 7, 2026 to review the grant applications. The Advisory Board reviewed and scored all grant applications; however, a quorum for the Board was not met.

As part of the January 7, 2026 meeting, the Advisory Board requested additional information from the Calgary United Way regarding the funding eligibility for local schools. Administration received clarification from the Calgary United Way that local schools are eligible for funding for their grant program and circulated this information to the Advisory Board.

Two Advisory Board members abstained from scoring the Strathmore Library application due to a conflict of interest. The remaining member recommended funding to the Strathmore Library in the amount of \$15,000, with a portion (\$7,336.00) from the Calgary United Way and \$7,644.00 from the Family & Community Support Services Grant Funding Program.

KEY ISSUE(S)/CONCEPT(S):

The Family & Community Grant Funding Advisory Board are recommending to Council eight (8) grant applications for funding.

Should Council approve these funding recommendations, there will be no additional funds remaining for the 2026 Grant Funding Program year.

DESIRED OUTCOMES:

That the recommendations of the Family & Community Support Services Advisory Board be supported.

COMMUNICATIONS:

If approved, Administration would advise the organizations that their Family & Community Support Services Grant Program application was approved for the requested funding.

ALTERNATIVE ACTIONS/MOTIONS:

1. Council may defeat the motion.
2. Council may provide further direction.

ATTACHMENTS:

[Attachment I: FCSS Grant Funding Scoring 2026](#)

Mark Pretzlaff, Director of Community and Protective Services

Approved
- 16 Jan
2026

Kevin Scoble, Chief Administrative Officer

Approved
- 16 Jan
2026

Veronica Anderson, Legislative Services Officer

Approved
- 16 Jan
2026

Review Criteria

The FCSS Advisory Board will review each application and score using the following criteria and a 50 point scoring system.

Applicant Name: 5 For Life **Request:** \$15,392.00

Instructions for scoring:

Enter score from 0 – 5 in appropriate box (blue shaded area). The total points will automatically be calculated according to the weight for each criteria.

Approval Criteria:	Funding Amount Criteria:
Score 0 - 25 not approved	Score 35 - 45 as determined by the committee
Score 26 - 34 requires more info	Score 46 - 50 full amount requested
Score 35 - 50 approved	

1. Program/ Project Objectives & Alignment to Provincial Prevention: (Weight 10)			Section 1.0-1.5
The project's and alignment are either unclear or inappropriate, and there is a lack of specified objectives.	The project has well-defined goals. However, it's alignment to FCSS priorities and prevention strategies has not been indicated.	The project goals are well-formulated and sufficient. The project while aligned to the FCSS priorities and prevention strategies could be strengthened.	Project goals present exceptional detail and are highly organized. FCSS priorities and prevention strategies are clearly measured and defined to allow for program/project success.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

2. Community Connection (Weight 15)			Section 1.6 - 1.7
Partnership and volunteer activities are not indicated to increase community connection or strengthening relationships, improving trust, and expanding collaborative networks.	Proposed outline appears misguided and/or could benefit significantly from improvement with additional details on growth in participants through partnerships strength.	Proposed collaboration and volunteerism is adequate. Outlined new partnerships formed through agencies and volunteer support. Frequency and quality of partner collaboration, joint events, shared resources, and communications has been indicated.	Collaboration has been refined and meticulously planned through expanded partnerships, the project initiative will enhance community patriation. New relationships and agencies collaborate more frequently, and shared resources increased. As a result, the project participation will increase and engagement for the project will be high.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 12

3. Program/ Project Outcomes/ Implementation Plan (Weight 10)			Section 2.0 - 2.2
Relevant community impact/ partners are either not engaged or not identified in the proposal.	Relevant community impact/ partners appear to be absent or lacking involvement.	Relevant community impact/ partners are identified and their intentions are clearly stated.	Relevant community impact/ partners have been identified and will enhance the project's success, bringing diverse expertise, resources, and committed support. A letter of support is provided, clearly outlining the partner's role.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

4. Program/ Project Target Group & Tracking (Weight 5)			Section 2.3-3.0
Target group does not align to the project implementation plan or include people who benefit from early intervention.	Target groups are presented but lack anticipated totals	Target groups are selected with specific details, however volunteer numbers and hours are lacking to build volunteerism.	Target groups and volunteer number of hours clearly outlined.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

5. Project Budget (Weight 5)

Section 4 - 4.2

The budget is inadequately constructed or lacks essential details.	The budget is marginally constructed and somewhat connected to the program/ project.	The budget aligns well with program/ project scope is appropriate to the work	The budget is meticulously crafted, listing all details and aligning perfectly with the program/project plan.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	0	5
			Total Score 5

6. Overall Project (Weight 5):

All sections

The program/project is insufficiently outlined, lacking essential details, and there would be limited community support for its implementation.	The program/project is partially described, but insufficient detail is provided to gauge its impact, or the anticipated impact is considered low.	The program/project is well-described, offering accurate details and showcasing effective community collaboration.	The program/project is highly developed, featuring specific outcomes that demonstrate a robust and well-defined initiative. It is well-structured, set to achieve significant, measurable results through careful planning and commitment to specific objectives.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

Approval Criteria:	
Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

Funding Amount Criteria:	
Score 26 - 45	as determined by the committee
Score 46 - 50	full amount requested

Total Overall Score: 41

Approval Status	Approved
Funding Amount	\$15,392

Additional Comments/Feedback

Program/ Project Plan:

Program/ Project Evaluation:

Recommendations:

Review Criteria

The FCSS Advisory Board will review each application and score using the following criteria and a 50 point scoring system.

Applicant Name: Accredited Supports to the Commur **Request:** \$4,500.00

Instructions for scoring:

Enter score from 0 – 5 in appropriate box (blue shaded area). The total points will automatically be calculated according to the weight for each criteria.

Approval Criteria:	Funding Amount Criteria:
Score 0 - 25 not approved	Score 35 - 45 as determined by the committee
Score 26 - 34 requires more info	Score 46 - 50 full amount requested
Score 35 - 50 approved	

1. Program/ Project Objectives & Alignment to Provincial Prevention: (Weight 10)			Section 1.0-1.5
The project's and alignment are either unclear or inappropriate, and there is a lack of specified objectives.	The project has well-defined goals. However, it's alignment to FCSS priorities and prevention strategies has not been indicated.	The project goals are well-formulated and sufficient. The project while aligned to the FCSS priorities and prevention strategies could be strengthened.	Project goals present exceptional detail and are highly organized. FCSS priorities and prevention strategies are clearly measured and defined to allow for program/project success.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

2. Community Connection (Weight 15)			Section 1.6 - 1.7
Partnership and volunteer activities are not indicated to increase community connection or strengthening relationships, improving trust, and expanding collaborative networks.	Proposed outline appears misguided and/or could benefit significantly from improvement with additional details on growth in participants through partnerships strength.	Proposed collaboration and volunteerism is adequate. Outlined new partnerships formed through agencies and volunteer support. Frequency and quality of partner collaboration, joint events, shared resources, and communications has been indicated.	Collaboration has been refined and meticulously planned through expanded partnerships, the project initiative will enhance community patriation. New relationships and agencies collaborate more frequently, and shared resources increased. As a result, the project participation will increase and engagement for the project will be high.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 12

3. Program/ Project Outcomes/ Implementation Plan (Weight 10)			Section 2.0 - 2.2
Relevant community impact/ partners are either not engaged or not identified in the proposal.	Relevant community impact/ partners appear to be absent or lacking involvement.	Relevant community impact/ partners are identified and their intentions are clearly stated.	Relevant community impact/ partners have been identified and will enhance the project's success, bringing diverse expertise, resources, and committed support. A letter of support is provided, clearly outlining the partner's role.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

4. Program/ Project Target Group & Tracking (Weight 5)			Section 2.3-3.0
Target group does not align to the project implementation plan or include people who benefit from early intervention.	Target groups are presented but lack anticipated totals	Target groups are selected with specific details, however volunteer numbers and hours are lacking to build volunteerism.	Target groups and volunteer number of hours clearly outlined.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	3.5	0
			Total Score 3.5

5. Project Budget (Weight 5)

Section 4 - 4.2

The budget is inadequately constructed or lacks essential details.	The budget is marginally constructed and somewhat connected to the program/ project.	The budget aligns well with program/ project scope is appropriate to the work	The budget is meticulously crafted, listing all details and aligning perfectly with the program/project plan.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

6. Overall Project (Weight 5):

All sections

The program/project is insufficiently outlined, lacking essential details, and there would be limited community support for its implementation.	The program/project is partially described, but insufficient detail is provided to gauge its impact, or the anticipated impact is considered low.	The program/project is well-described, offering accurate details and showcasing effective community collaboration.	The program/project is highly developed, featuring specific outcomes that demonstrate a robust and well-defined initiative. It is well-structured, set to achieve significant, measurable results through careful planning and commitment to specific objectives.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

Approval Criteria:	
Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

Funding Amount Criteria:	
Score 26 - 45	as determined by the committee
Score 46 - 50	full amount requested

Total Overall Score: 39.5

Approval Status	Approved
Funding Amount	\$4,500

Additional Comments/Feedback

Program/ Project Plan:

Program/ Project Evaluation:

Recommendations:

Review Criteria

The FCSS Advisory Board will review each application and score using the following criteria and a 50 point scoring system.

Applicant Name: Bridging the Gap **Request:** \$24,884.00

Instructions for scoring:

Enter score from 0 – 5 in appropriate box (blue shaded area). The total points will automatically be calculated according to the weight for each criteria.

Approval Criteria:	Funding Amount Criteria:
Score 0 - 25 not approved	Score 35 - 45 as determined by the committee
Score 26 - 34 requires more info	Score 46 - 50 full amount requested
Score 35 - 50 approved	

1. Program/ Project Objectives & Alignment to Provincial Prevention: (Weight 10)			Section 1.0-1.5
The project's and alignment are either unclear or inappropriate, and there is a lack of specified objectives.	The project has well-defined goals. However, it's alignment to FCSS priorities and prevention strategies has not been indicated.	The project goals are well-formulated and sufficient. The project while aligned to the FCSS priorities and prevention strategies could be strengthened.	Project goals present exceptional detail and are highly organized. FCSS priorities and prevention strategies are clearly measured and defined to allow for program/project success.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

2. Community Connection (Weight 15)			Section 1.6 - 1.7
Partnership and volunteer activities are not indicated to increase community connection or strengthening relationships, improving trust, and expanding collaborative networks.	Proposed outline appears misguided and/or could benefit significantly from improvement with additional details on growth in participants through partnerships strength.	Proposed collaboration and volunteerism is adequate. Outlined new partnerships formed through agencies and volunteer support. Frequency and quality of partner collaboration, joint events, shared resources, and communications has been indicated.	Collaboration has been refined and meticulously planned through expanded partnerships, the project initiative will enhance community patriation. New relationships and agencies collaborate more frequently, and shared resources increased. As a result, the project participation will increase and engagement for the project will be high.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 12

3. Program/ Project Outcomes/ Implementation Plan (Weight 10)			Section 2.0 - 2.2
Relevant community impact/ partners are either not engaged or not identified in the proposal.	Relevant community impact/ partners appear to be absent or lacking involvement.	Relevant community impact/ partners are identified and their intentions are clearly stated.	Relevant community impact/ partners have been identified and will enhance the project's success, bringing diverse expertise, resources, and committed support. A letter of support is provided, clearly outlining the partner's role.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

4. Program/ Project Target Group & Tracking (Weight 5)			Section 2.3-3.0
Target group does not align to the project implementation plan or include people who benefit from early intervention.	Target groups are presented but lack anticipated totals	Target groups are selected with specific details, however volunteer numbers and hours are lacking to build volunteerism.	Target groups and volunteer number of hours clearly outlined.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	0	5
			Total Score 5

5. Project Budget (Weight 5)

Section 4 - 4.2

The budget is inadequately constructed or lacks essential details.	The budget is marginally constructed and somewhat connected to the program/ project.	The budget aligns well with program/ project scope is appropriate to the work	The budget is meticulously crafted, listing all details and aligning perfectly with the program/project plan.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

6. Overall Project (Weight 5):

All sections

The program/project is insufficiently outlined, lacking essential details, and there would be limited community support for its implementation.	The program/project is partially described, but insufficient detail is provided to gauge its impact, or the anticipated impact is considered low.	The program/project is well-described, offering accurate details and showcasing effective community collaboration.	The program/project is highly developed, featuring specific outcomes that demonstrate a robust and well-defined initiative. It is well-structured, set to achieve significant, measurable results through careful planning and commitment to specific objectives.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

Approval Criteria:	
Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

Funding Amount Criteria:	
Score 26 - 45	as determined by the committee
Score 46 - 50	full amount requested

Total Overall Score: 41

Approval Status	Approved
Funding Amount	\$24,884

Additional Comments/Feedback

Program/ Project Plan:

Program/ Project Evaluation:

Recommendations:

Review Criteria

The FCSS Advisory Board will review each application and score using the following criteria and a 50 point scoring system.

Applicant Name: Christ the Redeemer School **Request:** \$10,000.00

Instructions for scoring:

Enter score from 0 – 5 in appropriate box (blue shaded area). The total points will automatically be calculated according to the weight for each criteria.

Approval Criteria:	Funding Amount Criteria:
Score 0 - 25 not approved	Score 35 - 45 as determined by the committee
Score 26 - 34 requires more info	Score 46 - 50 full amount requested
Score 35 - 50 approved	

1. Program/ Project Objectives & Alignment to Provincial Prevention: (Weight 10)			Section 1.0-1.5
The project's and alignment are either unclear or inappropriate, and there is a lack of specified objectives.	The project has well-defined goals. However, it's alignment to FCSS priorities and prevention strategies has not been indicated.	The project goals are well-formulated and sufficient. The project while aligned to the FCSS priorities and prevention strategies could be strengthened.	Project goals present exceptional detail and are highly organized. FCSS priorities and prevention strategies are clearly measured and defined to allow for program/project success.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4.5	0
			Total Score 9

2. Community Connection (Weight 15)			Section 1.6 - 1.7
Partnership and volunteer activities are not indicated to increase community connection or strengthening relationships, improving trust, and expanding collaborative networks.	Proposed outline appears misguided and/or could benefit significantly from improvement with additional details on growth in participants through partnerships strength.	Proposed collaboration and volunteerism is adequate. Outlined new partnerships formed through agencies and volunteer support. Frequency and quality of partner collaboration, joint events, shared resources, and communications has been indicated.	Collaboration has been refined and meticulously planned through expanded partnerships, the project initiative will enhance community patriation. New relationships and agencies collaborate more frequently, and shared resources increased. As a result, the project participation will increase and engagement for the project will be high.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 12

3. Program/ Project Outcomes/ Implementation Plan (Weight 10)			Section 2.0 - 2.2
Relevant community impact/ partners are either not engaged or not identified in the proposal.	Relevant community impact/ partners appear to be absent or lacking involvement.	Relevant community impact/ partners are identified and their intentions are clearly stated.	Relevant community impact/ partners have been identified and will enhance the project's success, bringing diverse expertise, resources, and committed support. A letter of support is provided, clearly outlining the partner's role.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

4. Program/ Project Target Group & Tracking (Weight 5)			Section 2.3-3.0
Target group does not align to the project implementation plan or include people who benefit from early intervention.	Target groups are presented but lack anticipated totals	Target groups are selected with specific details, however volunteer numbers and hours are lacking to build volunteerism.	Target groups and volunteer number of hours clearly outlined.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

5. Project Budget (Weight 5)

Section 4 - 4.2

The budget is inadequately constructed or lacks essential details.	The budget is marginally constructed and somewhat connected to the program/ project.	The budget aligns well with program/ project scope is appropriate to the work	The budget is meticulously crafted, listing all details and aligning perfectly with the program/project plan.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

6. Overall Project (Weight 5):

All sections

The program/project is insufficiently outlined, lacking essential details, and there would be limited community support for its implementation.	The program/project is partially described, but insufficient detail is provided to gauge its impact, or the anticipated impact is considered low.	The program/project is well-described, offering accurate details and showcasing effective community collaboration.	The program/project is highly developed, featuring specific outcomes that demonstrate a robust and well-defined initiative. It is well-structured, set to achieve significant, measurable results through careful planning and commitment to specific objectives.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

Approval Criteria:	
Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

Funding Amount Criteria:	
Score 26 - 45	as determined by the committee
Score 46 - 50	full amount requested

Total Overall Score: 41

Approval Status	Approved
Funding Amount	\$9,101

Additional Comments/Feedback

Program/ Project Plan:

Program/ Project Evaluation:

Recommendations:
Application does not align to the FCSS guidelines, however the program does meet the United Way funding creteria. The result is to recommend funding under the United Way.

Review Criteria

The FCSS Advisory Board will review each application and score using the following criteria and a 50 point scoring system.

Applicant Name: Golden Hills School Division **Request:** \$25,000.00

Instructions for scoring:

Enter score from 0 – 5 in appropriate box (blue shaded area). The total points will automatically be calculated according to the weight for each criteria.

Approval Criteria:	Funding Amount Criteria:
Score 0 - 25 not approved	Score 35 - 45 as determined by the committee
Score 26 - 34 requires more info	Score 46 - 50 full amount requested
Score 35 - 50 approved	

1. Program/ Project Objectives & Alignment to Provincial Prevention: (Weight 10)			Section 1.0-1.5
The project's and alignment are either unclear or inappropriate, and there is a lack of specified objectives.	The project has well-defined goals. However, it's alignment to FCSS priorities and prevention strategies has not been indicated.	The project goals are well-formulated and sufficient. The project while aligned to the FCSS priorities and prevention strategies could be strengthened.	Project goals present exceptional detail and are highly organized. FCSS priorities and prevention strategies are clearly measured and defined to allow for program/project success.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

2. Community Connection (Weight 15)			Section 1.6 - 1.7
Partnership and volunteer activities are not indicated to increase community connection or strengthening relationships, improving trust, and expanding collaborative networks.	Proposed outline appears misguided and/or could benefit significantly from improvement with additional details on growth in participants through partnerships strength.	Proposed collaboration and volunteerism is adequate. Outlined new partnerships formed through agencies and volunteer support. Frequency and quality of partner collaboration, joint events, shared resources, and communications has been indicated.	Collaboration has been refined and meticulously planned through expanded partnerships, the project initiative will enhance community patriation. New relationships and agencies collaborate more frequently, and shared resources increased. As a result, the project participation will increase and engagement for the project will be high.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 12

3. Program/ Project Outcomes/ Implementation Plan (Weight 10)			Section 2.0 - 2.2
Relevant community impact/ partners are either not engaged or not identified in the proposal.	Relevant community impact/ partners appear to be absent or lacking involvement.	Relevant community impact/ partners are identified and their intentions are clearly stated.	Relevant community impact/ partners have been identified and will enhance the project's success, bringing diverse expertise, resources, and committed support. A letter of support is provided, clearly outlining the partner's role.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

4. Program/ Project Target Group & Tracking (Weight 5)			Section 2.3-3.0
Target group does not align to the project implementation plan or include people who benefit from early intervention.	Target groups are presented but lack anticipated totals	Target groups are selected with specific details, however volunteer numbers and hours are lacking to build volunteerism.	Target groups and volunteer number of hours clearly outlined.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

5. Project Budget (Weight 5)

Section 4 - 4.2

The budget is inadequately constructed or lacks essential details.	The budget is marginally constructed and somewhat connected to the program/ project.	The budget aligns well with program/ project scope is appropriate to the work	The budget is meticulously crafted, listing all details and aligning perfectly with the program/project plan.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

6. Overall Project (Weight 5):

All sections

The program/project is insufficiently outlined, lacking essential details, and there would be limited community support for its implementation.	The program/project is partially described, but insufficient detail is provided to gauge its impact, or the anticipated impact is considered low.	The program/project is well-described, offering accurate details and showcasing effective community collaboration.	The program/project is highly developed, featuring specific outcomes that demonstrate a robust and well-defined initiative. It is well-structured, set to achieve significant, measurable results through careful planning and commitment to specific objectives.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4.5	0
			Total Score 4.5

Approval Criteria:	
Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

Funding Amount Criteria:	
Score 26 - 45	as determined by the committee
Score 46 - 50	full amount requested

Total Overall Score: 40.5

Approval Status	Approved
Funding Amount	\$22,753

Additional Comments/Feedback

Program/ Project Plan:

Program/ Project Evaluation:

Recommendations:
Application does not align to the FCSS guidelines, however the program does meet the United Way funding creteria. The result is to recommend funding under the United Way.

Review Criteria

The FCSS Advisory Board will review each application and score using the following criteria and a 50 point scoring system.

Applicant Name: Hope Bridges Society **Request:** \$7,560.00

Instructions for scoring:

Enter score from 0 – 5 in appropriate box (blue shaded area). The total points will automatically be calculated according to the weight for each criteria.

Approval Criteria:	Funding Amount Criteria:
Score 0 - 25 not approved	Score 35 - 45 as determined by the committee
Score 26 - 34 requires more info	Score 46 - 50 full amount requested
Score 35 - 50 approved	

1. Program/ Project Objectives & Alignment to Provincial Prevention: (Weight 10)			Section 1.0-1.5
The project's and alignment are either unclear or inappropriate, and there is a lack of specified objectives.	The project has well-defined goals. However, it's alignment to FCSS priorities and prevention strategies has not been indicated.	The project goals are well-formulated and sufficient. The project while aligned to the FCSS priorities and prevention strategies could be strengthened.	Project goals present exceptional detail and are highly organized. FCSS priorities and prevention strategies are clearly measured and defined to allow for program/project success.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

2. Community Connection (Weight 15)			Section 1.6 - 1.7
Partnership and volunteer activities are not indicated to increase community connection or strengthening relationships, improving trust, and expanding collaborative networks.	Proposed outline appears misguided and/or could benefit significantly from improvement with additional details on growth in participants through partnerships strength.	Proposed collaboration and volunteerism is adequate. Outlined new partnerships formed through agencies and volunteer support. Frequency and quality of partner collaboration, joint events, shared resources, and communications has been indicated.	Collaboration has been refined and meticulously planned through expanded partnerships, the project initiative will enhance community patriation. New relationships and agencies collaborate more frequently, and shared resources increased. As a result, the project participation will increase and engagement for the project will be high.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 12

3. Program/ Project Outcomes/ Implementation Plan (Weight 10)			Section 2.0 - 2.2
Relevant community impact/ partners are either not engaged or not identified in the proposal.	Relevant community impact/ partners appear to be absent or lacking involvement.	Relevant community impact/ partners are identified and their intentions are clearly stated.	Relevant community impact/ partners have been identified and will enhance the project's success, bringing diverse expertise, resources, and committed support. A letter of support is provided, clearly outlining the partner's role.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

4. Program/ Project Target Group & Tracking (Weight 5)			Section 2.3-3.0
Target group does not align to the project implementation plan or include people who benefit from early intervention.	Target groups are presented but lack anticipated totals	Target groups are selected with specific details, however volunteer numbers and hours are lacking to build volunteerism.	Target groups and volunteer number of hours clearly outlined.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

5. Project Budget (Weight 5)

Section 4 - 4.2

The budget is inadequately constructed or lacks essential details.	The budget is marginally constructed and somewhat connected to the program/ project.	The budget aligns well with program/ project scope is appropriate to the work	The budget is meticulously crafted, listing all details and aligning perfectly with the program/project plan.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

6. Overall Project (Weight 5):

All sections

The program/project is insufficiently outlined, lacking essential details, and there would be limited community support for its implementation.	The program/project is partially described, but insufficient detail is provided to gauge its impact, or the anticipated impact is considered low.	The program/project is well-described, offering accurate details and showcasing effective community collaboration.	The program/project is highly developed, featuring specific outcomes that demonstrate a robust and well-defined initiative. It is well-structured, set to achieve significant, measurable results through careful planning and commitment to specific objectives.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

Approval Criteria:	
Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

Funding Amount Criteria:	
Score 26 - 45	as determined by the committee
Score 46 - 50	full amount requested

Total Overall Score: 40

Approval Status	Approved
Funding Amount	\$7,560

Additional Comments/Feedback

Program/ Project Plan:

Program/ Project Evaluation:

Recommendations:

Review Criteria

The FCSS Advisory Board will review each application and score using the following criteria and a 50 point scoring system.

Applicant Name: S.T.A.N.D. **Request:** \$5,100.00

Instructions for scoring:

Enter score from 0 – 5 in appropriate box (blue shaded area). The total points will automatically be calculated according to the weight for each criteria.

Approval Criteria:	Funding Amount Criteria:
Score 0 - 25 not approved	Score 35 - 45 as determined by the committee
Score 26 - 34 requires more info	Score 46 - 50 full amount requested
Score 35 - 50 approved	

1. Program/ Project Objectives & Alignment to Provincial Prevention: (Weight 10)			Section 1.0-1.5
The project's and alignment are either unclear or inappropriate, and there is a lack of specified objectives.	The project has well-defined goals. However, it's alignment to FCSS priorities and prevention strategies has not been indicated.	The project goals are well-formulated and sufficient. The project while aligned to the FCSS priorities and prevention strategies could be strengthened.	Project goals present exceptional detail and are highly organized. FCSS priorities and prevention strategies are clearly measured and defined to allow for program/project success.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

2. Community Connection (Weight 15)			Section 1.6 - 1.7
Partnership and volunteer activities are not indicated to increase community connection or strengthening relationships, improving trust, and expanding collaborative networks.	Proposed outline appears misguided and/or could benefit significantly from improvement with additional details on growth in participants through partnerships strength.	Proposed collaboration and volunteerism is adequate. Outlined new partnerships formed through agencies and volunteer support. Frequency and quality of partner collaboration, joint events, shared resources, and communications has been indicated.	Collaboration has been refined and meticulously planned through expanded partnerships, the project initiative will enhance community patriation. New relationships and agencies collaborate more frequently, and shared resources increased. As a result, the project participation will increase and engagement for the project will be high.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	3	0
			Total Score 9

3. Program/ Project Outcomes/ Implementation Plan (Weight 10)			Section 2.0 - 2.2
Relevant community impact/ partners are either not engaged or not identified in the proposal.	Relevant community impact/ partners appear to be absent or lacking involvement.	Relevant community impact/ partners are identified and their intentions are clearly stated.	Relevant community impact/ partners have been identified and will enhance the project's success, bringing diverse expertise, resources, and committed support. A letter of support is provided, clearly outlining the partner's role.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

4. Program/ Project Target Group & Tracking (Weight 5)			Section 2.3-3.0
Target group does not align to the project implementation plan or include people who benefit from early intervention.	Target groups are presented but lack anticipated totals	Target groups are selected with specific details, however volunteer numbers and hours are lacking to build volunteerism.	Target groups and volunteer number of hours clearly outlined.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	3.5	0
			Total Score 3.5

5. Project Budget (Weight 5)

Section 4 - 4.2

The budget is inadequately constructed or lacks essential details.	The budget is marginally constructed and somewhat connected to the program/ project.	The budget aligns well with program/ project scope is appropriate to the work	The budget is meticulously crafted, listing all details and aligning perfectly with the program/project plan.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

6. Overall Project (Weight 5):

All sections

The program/project is insufficiently outlined, lacking essential details, and there would be limited community support for its implementation.	The program/project is partially described, but insufficient detail is provided to gauge its impact, or the anticipated impact is considered low.	The program/project is well-described, offering accurate details and showcasing effective community collaboration.	The program/project is highly developed, featuring specific outcomes that demonstrate a robust and well-defined initiative. It is well-structured, set to achieve significant, measurable results through careful planning and commitment to specific objectives.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

Approval Criteria:	
Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

Funding Amount Criteria:	
Score 26 - 45	as determined by the committee
Score 46 - 50	full amount requested

Total Overall Score: 36.5

Approval Status	Approved
Funding Amount	\$5,100

Additional Comments/Feedback

Program/ Project Plan:

Program/ Project Evaluation:

Recommendations:

Fund through the United Way

Review Criteria

The FCSS Advisory Board will review each application and score using the following criteria and a 50 point scoring system.

Applicant Name: **Strathmore Library** **Request: \$15,000.00**

Instructions for scoring:

Enter score from 0 – 5 in appropriate box (blue shaded area). The total points will automatically be calculated according to the weight for each criteria.

Approval Criteria:	Funding Amount Criteria:
Score 0 - 25 not approved	Score 35 - 45 as determined by the committee
Score 26 - 34 requires more info	Score 46 - 50 full amount requested
Score 35 - 50 approved	

1. Program/ Project Objectives & Alignment to Provincial Prevention: (Weight 10)			Section 1.0-1.5
The project's and alignment are either unclear or inappropriate, and there is a lack of specified objectives.	The project has well-defined goals. However, it's alignment to FCSS priorities and prevention strategies has not been indicated.	The project goals are well-formulated and sufficient. The project while aligned to the FCSS priorities and prevention strategies could be strengthened.	Project goals present exceptional detail and are highly organized. FCSS priorities and prevention strategies are clearly measured and defined to allow for program/project success.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

2. Community Connection (Weight 15)			Section 1.6 - 1.7
Partnership and volunteer activities are not indicated to increase community connection or strengthening relationships, improving trust, and expanding collaborative networks.	Proposed outline appears misguided and/or could benefit significantly from improvement with additional details on growth in participants through partnerships strength.	Proposed collaboration and volunteerism is adequate. Outlined new partnerships formed through agencies and volunteer support. Frequency and quality of partner collaboration, joint events, shared resources, and communications has been indicated.	Collaboration has been refined and meticulously planned through expanded partnerships, the project initiative will enhance community patriation. New relationships and agencies collaborate more frequently, and shared resources increased. As a result, the project participation will increase and engagement for the project will be high.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 12

3. Program/ Project Outcomes/ Implementation Plan (Weight 10)			Section 2.0 - 2.2
Relevant community impact/ partners are either not engaged or not identified in the proposal.	Relevant community impact/ partners appear to be absent or lacking involvement.	Relevant community impact/ partners are identified and their intentions are clearly stated.	Relevant community impact/ partners have been identified and will enhance the project's success, bringing diverse expertise, resources, and committed support. A letter of support is provided, clearly outlining the partner's role.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 8

4. Program/ Project Target Group & Tracking (Weight 5)			Section 2.3-3.0
Target group does not align to the project implementation plan or include people who benefit from early intervention.	Target groups are presented but lack anticipated totals	Target groups are selected with specific details, however volunteer numbers and hours are lacking to build volunteerism.	Target groups and volunteer number of hours clearly outlined.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	0	5
			Total Score 5

5. Project Budget (Weight 5)

Section 4 - 4.2

The budget is inadequately constructed or lacks essential details.	The budget is marginally constructed and somewhat connected to the program/ project.	The budget aligns well with program/ project scope is appropriate to the work	The budget is meticulously crafted, listing all details and aligning perfectly with the program/project plan.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

6. Overall Project (Weight 5):

All sections

The program/project is insufficiently outlined, lacking essential details, and there would be limited community support for its implementation.	The program/project is partially described, but insufficient detail is provided to gauge its impact, or the anticipated impact is considered low.	The program/project is well-described, offering accurate details and showcasing effective community collaboration.	The program/project is highly developed, featuring specific outcomes that demonstrate a robust and well-defined initiative. It is well-structured, set to achieve significant, measurable results through careful planning and commitment to specific objectives.
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			Total Score 4

Approval Criteria:	
Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

Funding Amount Criteria:	
Score 26 - 45	as determined by the committee
Score 46 - 50	full amount requested

Total Overall Score: 41

Approval Status	Approved
Funding Amount	\$15,000

Additional Comments/Feedback

Program/ Project Plan:

Program/ Project Evaluation:
The Library funding will consist of \$7336.00 from the United Way and \$7664.00 from FCSS funding.

Recommendations:



Request for Decision

To: Council

Staff Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: December 7, 2025

Meeting Date: January 21, 2026

SUBJECT: **2026 Operating Expenditures Line of Credit Borrowing Bylaw No. 26-01**

RECOMMENDATION: THAT Council give First Reading to Bylaw No. 26-01, being the 2026 Operating Expenditures Line of Credit Borrowing Bylaw.

THAT Council give Second Reading to Bylaw No. 26-01, being the 2026 Operating Expenditures Line of Credit Borrowing Bylaw.

THAT Council give unanimous consent to proceed with Third and Final Reading of Bylaw No. 26-01, being the 2026 Operating Expenditures Line of Credit Borrowing Bylaw.

THAT Council give Third and Final Reading to Bylaw No. 26-01, being the 2026 Operating Expenditures Line of Credit Borrowing Bylaw.

THAT Council authorizes Administration to sign and provide the Municipalities and School Boards Security Agreement in Attachment II to the Bank of Nova Scotia.

STRATEGIC PRIORITIES:



Affordable
Living



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Council has identified Financial Sustainability as one of its Strategic Priorities. This recommendation is a contingency approach to support the Town's existing line of credit but does require a bylaw to comply with the *Municipal Government Act*.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:

GENERAL:

Administration recommends passing this Bylaw as proposed. It is not anticipated that use of the line of credit will be utilized or needed in 2026.

If the recommendation is adopted it will allow the Town to continue delivering the programs and services to residents, businesses and key stakeholders while taxes are being collected up until July 1, 2026. Once taxes are collected, any use of the line of credit will be paid back immediately.

ORGANIZATIONAL:

The proposed recommendation is intended to ensure that the Town will have the financial means to pay for our offering the programs, paying contracts and delivering services to residents. If the recommendation is adopted, no change in operations is anticipated.

OPERATIONAL:

The staff time is limited to preparing and presenting this report.

FINANCIAL:

The maximum line of credit available for the Town to drawn on is \$770,000, with interest of Prime minus 0.75% per annum (i.e. 3.70% effective rate at January 8, 2026). The Town has

not drawn on its line of credit in more than five years. There is no financial impact to the Town until such time as the line of credit is required to be drawn on.

The Town also maintains a revolving credit on its US Bank Visa purchasing cards up to \$230,000.

The total operating credit combined is \$1,000,000.

POLICY:

Under Section 251(1) of the *Municipal Government Act*, a municipality may only borrow if the borrowing is authorized by a borrowing bylaw.

Section 251(1) of the *Municipal Government Act* applies to operating expenditures.

Section 256(2) of the *Municipal Government Act* states that the amount borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates in taxes in the year that the borrowing is made.

Under Section 256(3) a borrowing bylaw that authorizes the borrowing does not have to advertised if the term of the borrowing does not exceed 3 years.

IMPLEMENTATION:

If Council approves the bylaw, Administration will arrange for the bylaw and signed Municipalities and School Boards Security Agreement to be provided to Scotiabank.

BACKGROUND:

The proposed bylaw is intended to allow the Town to gain access to a line of credit in the event that additional funds are needed prior to all property taxes being paid on July 1 of each year. The Town needs to ensure operations can continue and that staff, contractors and supplies are continued to be paid on time as per all of our agreements.

This is an annual process that each municipality must pass a bylaw to authorizing the use of borrowings if they have a line of credit available to them. In simple terms it is a safety net to allow operations for the first six (6) months of the year while tax rates are finalized and property taxes are collected.

Passing this bylaw ensures that the Town meets its regulatory obligations in accordance with the *Municipal Government Act* regarding its existing line of credit moving forward.

The Municipalities and School Boards Security Agreement in Attachment II is an administrative component of the Line of Credit with Bank of Nova Scotia. Administration recommends Council

authorizes the Mayor and CAO to process and sign this document to provide to Bank of Nova Scotia as part of the Line of Credit Borrowing Bylaw.

The Bylaw was presented to Council as information at the January 14, 2026 Committee of the Whole Meeting.

KEY ISSUE(S)/CONCEPT(S):

Administration recommends the approval of the 2026 Operating Line of Credit Bylaw and the authorization of the Municipalities and School Boards Security Agreement.

DESIRED OUTCOMES:

The desired outcome is for Council to approve the 2026 Operating Expenditures Line of Credit Borrowing Bylaw and to the authorize the Mayor and CAO to sign the Municipalities and School Boards Security Agreement.

COMMUNICATIONS:

If Council approves the proposed 2026 operating line of credit bylaw, Administration will provide the Bank of Nova Scotia with a copy of the current bylaw and signed Municipalities and School Boards Security Agreement .

ALTERNATIVE ACTIONS/MOTIONS:

N/A

ATTACHMENTS:

[Attachment I: Bylaw No. 26-01 2026 Operating Expenditures Line of Credit Borrowing Bylaw](#)
[Attachment II: Town of Strathmore MUSH Security Agreement](#)

Riley Brolly, Manager of Financial Planning, Budgeting & Reporting

Approved
- 16 Jan
2026

Leana Ashbacher, Senior Manager of Financial Services

Approved
- 16 Jan
2026

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 16 Jan
2026

Kevin Scoble, Chief Administrative Officer

Approved
- 16 Jan

2026
Approved
- 16 Jan
2026

Veronica Anderson, Legislative Services Officer

**BYLAW NO. 26-01
THE TOWN OF STRATHMORE
IN THE PROVINCE OF ALBERTA****BEING A BYLAW OF THE TOWN OF STRATHMORE IN THE PROVINCE OF ALBERTA TO AUTHORIZE A BORROWING AND ESTABLISH A LINE OF CREDIT FOR THE PURPOSE OF FINANCING OPERATING EXPENDITURES.**

WHEREAS, the Council of the Municipality has decided to issue a bylaw pursuant to Section 256 of the *Municipal Government Act* to authorize the financing of operating expenditures of the municipality provided that the amount to be borrowed, together with the unpaid principal of other borrowings for this purpose, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made;

AND WHEREAS the Council of the Town of Strathmore deems it advisable to borrow to meet the operating expenditures of the Town until such time as the current taxes levied or to be levied are collected;

AND WHEREAS the total amount of taxes to be levied in 2026 by the Town of Strathmore is estimated not less than the sum of Twenty-Seven Million Eight Hundred Forty-Seven Thousand Dollars (\$27,847,000);

AND WHEREAS the amount of the existing debt of the Town of Strathmore as at December 31, 2025 was \$17,170,355, no part of which is in arrears, and the borrowing of the amount authorized to be borrowed by this Bylaw will not cause The Town of Strathmore to exceed its debt limit;

NOW THEREFORE the Council of the Town of Strathmore, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. SHORT TITLE

- 1.1. This Bylaw may be referred to as the "2026 Operating Expenditures Line of Credit Borrowing Bylaw".

2. PURPOSE

- 2.1. The purpose of this Bylaw is to establish a bylaw to authorize the Town of Strathmore to borrow from the Bank of Nova Scotia sums of money from time to time to meet the current operating expenditures of the Town, until taxes are collected, provided that the total principal sum owed to

Bank of Nova Scotia at any one time shall not exceed the sum of SEVEN HUNDRED SEVENTY THOUSAND DOLLARS (\$770,000). This Bylaw also authorizes the Town of Strathmore to borrow on corporate purchasing cards, provided that the total principal sum owed at any one time shall not exceed the sum of TWO HUNDRED THIRTY THOUSAND DOLLARS (\$230,000).

3. DEFINITIONS

- 3.1. In this Bylaw, words have the meanings set out in the Municipal Government Act, except that:
- a) "Bylaw" means Bylaw 26-01, also known as the 2026 Operating Expenditures Line of Credit Borrowing Bylaw; and
 - b) "Chief Administrative Officer" means the individual appointed to the position of the Chief Administrative Officer or his or her designate for the Town.

4. INTERPRETATION

- 4.1. Headings and sub-headings in this Bylaw are included for convenience only and shall not be considered in interpreting the substantive content of this Bylaw.
- 4.2. The preamble paragraphs that precede the numbered paragraphs of this Bylaw are an integral and necessary part of this Bylaw and not a mere recital.
- 4.3. Every provision of this Bylaw is independent of all provisions and it is the intention of the Council that if any provision of this Bylaw is declared invalid by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
- 4.4. Nothing in this Bylaw relieves a Person from complying with any Federal or Provincial law or regulation, any other Town Bylaw, or any requirement of any lawful permit, order, or license.
- 4.5. References in this Bylaw to an act, statute, regulation, or other Bylaw refer to the current laws and legislation, as amended or replaced from time to time, including successor legislation.
- 4.6. This Bylaw is gender-neutral and, accordingly, any reference to one gender includes the other.
- 4.7. The word "shall" is mandatory and not merely directory.

5. LINE OF CREDIT

- 5.1 This The Town of Strathmore may borrow from the Bank of Nova Scotia sums of money from time to time to meet the current operating need of the Town.

6. INTEREST RATE, TERM, AND TERMS OF REPAYMENT

- 6.1 All sums borrowed under this Bylaw shall bear interest at a prevailing rate per annum at the time of borrowing and not to exceed Bank of Nova Scotia Prime and such interest will be calculated daily, due and payable monthly on the last day of each and every month.
- 6.2 All sums borrowed under this Bylaw, including principal and interest, shall be for a period of 3 years due and payable in full by December 31, 2029.

7. REPAYMENT SOURCE

- 7.1 Revenue derived from the collection of municipal taxes levied will be used to repay the principal borrowed and interest owing under this Bylaw.

8. SEVERABILITY

- 8.1. If any provision of this Bylaw is found to be illegal or beyond the power of Council to enact, or otherwise invalid, such section shall be deemed to be severable from all other sections of this bylaw.

9. EFFECTIVE DATE

- 9.1 This Bylaw shall come into force and effect upon receiving third and final reading and being signed.

READ A FIRST TIME this 21st day of January, 2026.

READ A SECOND TIME this 21st day of January, 2026.

READ A THIRD AND FINAL TIME this 21st day of January, 2026.

Mayor

Director of Strategic,
Administrative and Financial Services

**SECURITY AGREEMENT
MUNICIPALITIES AND SCHOOL BOARDS**

To: THE BANK OF NOVA SCOTIA, (the "Bank")

*(DELETE
WHICHEVER IS
INAPPLICABLE)

WHEREAS by a *By-law or Resolution passed by the _____
(COUNCILOR SCHOOLBOARD, ETC.)

of Town of Strathmore _____
(NAME OF MUNICIPALITY, SCHOOLDISTRICT, ETC.)

on the _____ day of _____, _____ authority was given to the

** _____ to borrow from
the Bank the sum or sums therein mentioned and this Agreement was authorized.

** (INSERT TITLES
RATHER THAN
NAMES OF
AUTHORIZED
OFFICIALS AS
SET OUT IN THE
BORROWING
BY-LAW OR
RESOLUTION)

AND WHEREAS the Corporation desires to borrow the said sum or sums from the Bank.

NOW IT IS HEREBY AGREED by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the moneys so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said *By-law or Resolution created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

IN WITNESS WHEREOF the Corporation has caused *** its corporate seal to be hereunto affixed under the hands of its proper officers as required by law this _____ day of _____, _____.

*** (FOR MUNICIPALITIES
IN ONTARIO
DELETE THE
PHRASE "ITS
CORPORATE SEAL
TO BE HEREUNTO
AFFIXED UNDER THE
HANDS OF" AND
INSERT INSTEAD
"THIS AGREEMENT TO
BE EXECUTED BY")

WITNESS: _____) By: Sign _____
_____) Title _____
_____) Sign _____ c/s
_____) Title _____
_____)

DATE RECEIVED _____
RECORDED _____
APPROVED _____
E.O. _____
AUDITOR _____



Request for Decision

To: Council

Staff Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: December 7, 2025

Meeting Date: January 21, 2026

SUBJECT: 2026 Supplementary Assessment Bylaw No. 26-03

RECOMMENDATION: THAT Council give First Reading to Bylaw No. 26-03 being the 2026 Supplementary Assessment Bylaw.

THAT Council give Second Reading to Bylaw No. 26-03 being the 2026 Supplementary Assessment Bylaw.

THAT Council give unanimous consent to proceed with Third and Final Reading of Bylaw No. 26-03, being the 2026 Supplementary Assessment Bylaw.

THAT Council give Third and Final Reading to Bylaw No. 26-03 being the 2026 Supplementary Assessment Bylaw.

STRATEGIC PRIORITIES:



Affordable
Living



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Council has identified Financial Sustainability as one of its Strategic Priorities. This recommendation is to allow the Town to impose taxes on all partially or additional buildings constructed throughout the year.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

The bylaw provides clear parameters to ensure that taxes are levied fairly, and Town revenue is stable.

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

The proposed intent of the recommendation is to allow the Town to impose taxes on all partially or additional buildings constructed throughout the year.

ORGANIZATIONAL:

The organizational implications of the recommendation ensure that the Town will have the financial means to pay for offering the programs and services to new taxpayers. In addition, there has been staff time required in order to prepare this bylaw and associated report.

OPERATIONAL:

The proposed recommendation is intended to ensure that the Town will have the financial means to pay for our offering the programs, paying contracts and delivering services to residents. If the recommendation is adopted, no change in operations is anticipated.

FINANCIAL:

That the implication is to see increased tax revenue due to new construction completed through the 2025 calendar year. Depending upon the volume of new construction it is difficult to estimate the amount of additional taxes to be received.

POLICY:

Under Section 313(1) of the Municipal Government Act (the "Act") allows a Council to pass a bylaw authorizing supplementary assessments to be prepared for the purpose of imposing a tax under Part 10 of the Act in the same year.

A municipality may pass a bylaw that allows it to assess improvements added to land after the December 31 condition date and collect property taxes on them for a portion of the current tax year.

In the Act, Section 313 speaks to preparation of supplementary assessments, this Bylaw, and it also makes reference to all improvements, all manufactured homes in the municipality. This Bylaw only applies if it is passed before May 1st of the current tax year. This Bylaw does not apply to linear property.

IMPLEMENTATION:

If Council proceeds with First, Second and Third Reading of Bylaw 26-03 being the 2026 Supplementary Assessment Bylaw, Administration will ensure that the supplementary assessments are taxed within the 2026 year.

BACKGROUND:

Section 313(1) of the Municipal Government Act (the "Act") allows a Council to pass a bylaw authorizing supplementary assessments to be prepared for the purpose of imposing a tax under Part 10 of the Act in the same year.

A municipality may pass a bylaw that allows it to assess improvements added to land after the December 31 condition date and collect property taxes on them for a portion of the current tax year. The Assessor for the municipality must determine the value of the new improvements added since December 31 of the previous year based on Section 314 of the Act.

In the Act, Section 313 speaks to preparation of supplementary assessments, and it also makes reference to all improvements, all manufactured homes in the municipality. This Bylaw only applies if it is passed before May 1st of the current tax year. This Bylaw does not apply to linear property (electrical power systems, street lighting systems, telecommunications, pipelines and well equipment).

The Town of Strathmore has been assessing improvements for more than a decade.

Each year when a new supplementary assessment bylaw is passed we are required to repeal the previous year's supplementary assessment bylaw.

Without passing the bylaw, the Town is unable to prepare supplementary assessments during the taxation year for improvements that are:

1. Completed or begin to operate in the year in which they are to be taxed;
 2. Occupied during all or any part of the year, in which they are to be taxed;
 3. Moved into the Town of Strathmore during the year in which they are to be taxed and they will not be taxed in that year by another municipality; or
 4. For designated manufactured homes that are moved in during the year, despite that the designated manufactured home will be taxed in that year by another municipality.
-

KEY ISSUE(S)/CONCEPT(S):

Council consideration to give First, Second and Third Reading to Bylaw 26-03 being the 2026 Supplementary Assessment Bylaw.

DESIRED OUTCOMES:

Council consideration to give First, Second and Third Reading to Bylaw 26-03 being the 2026 Supplementary Assessment Bylaw.

COMMUNICATIONS:

Administration will update the Town's website and replace the 2025 Supplementary Assessment Bylaw

ALTERNATIVE ACTIONS/MOTIONS:

Recommend to a Committee of the Whole meeting for further discussion.

ATTACHMENTS:

[Attachment I: 26-03 Bylaw 2026 Supplementary Assessment](#)

Leana Ashbacher, Senior Manager of Financial Services

Approved
- 16 Jan
2026

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 16 Jan
2026

Kevin Scoble, Chief Administrative Officer

Approved
- 16 Jan
2026

Veronica Anderson, Legislative Services Officer

Approved
- 16 Jan
2026

BYLAW NO. 26-03
OF THE TOWN OF STRATHMORE
IN THE PROVINCE OF ALBERTA

THIS BYLAW AUTHORIZES THE COUNCIL OF THE TOWN OF STRATHMORE TO AUTHORIZE THE 2026 SUPPLEMENTARY ASSESSMENT OF IMPROVEMENTS.

WHEREAS pursuant to Section 313 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 and amendments thereto, Town Council may pass a bylaw authorizing the preparation of supplementary assessments for all improvements for the purposes of imposing a tax in the same year under Part 10 of the *Municipal Government Act*;

AND WHEREAS Section 313 of the *Municipal Government Act* provides further that a supplementary assessment bylaw or any amendments to it applies to the year in which it was passed, only if it is passed before May 1 of the year, and must not authorize assessments to be prepared for linear property;

AND WHEREAS Section 325.1 of the *Municipal Government Act* allows for a bylaw enacted under Section 313 of the *Municipal Government Act* to remain in force and apply in respect of subsequent years, until repealed;

NOW, THEREFORE, the council of the Municipality duly assembled, **ENACTS AS FOLLOWS:**

1. PURPOSE AND TITLE

- 1.1. This Bylaw may be cited as the "Town of Strathmore Supplementary Assessment Bylaw."
- 1.2. The purpose of this Bylaw is to provide for the supplementary tax assessments for all improvements until rescinded.

2. DEFINITIONS

- 2.1. In this Bylaw, unless the context otherwise requires:
 - a. "Act" means the Municipal Government Act, R.S.A. 2000 Chapter M-26, and amendments thereto;

- b. "Assessed Person" means a person who is named on the Town's assessment roll in accordance with Section 304 of the Act;
- c. "Assessor" has the same meaning as in Section 284(1)(d) of the Act;
- d. "Council" means the municipal Council of the Town of Strathmore;
- e. "Designated Manufactured Home" means a manufactured home, mobile home, modular home or travel trailer;
- f. "Improvement" means:
 - i. A structure;
 - ii. Anything attached or secured to a structure, that would be transferred without special mention by a transfer or sale of the structure;
 - iii. A Designated Manufactured Home; and
 - iv. Machinery and equipment.
- g. "Part 10" means Part 10 of the Act;
- h. "Town" means the Town of Strathmore and all lands within its jurisdictional boundaries, as the context requires.

3. SUPPLEMENTARY ASSESSMENT

- 3.1. Subject to the provisions of Section 314 of the Act, the Assessor shall prepare a supplementary assessment for all Improvements.
- 3.2. Subject to the provisions of Section 314 of the Act, the Assessor shall prepare supplementary assessments:
 - a. for Improvements if they are completed, or if they are occupied, or if they are moved into the Town in the year in which they are to be taxed under Part 10.
 - b. reflecting the value of an Improvement that has not been previously assessed or the increase in the value of an Improvement since it was last assessed;
 - c. in the same manner as the assessments are prepared under Part 9, Division I of the Act, prorated to reflect only the number of months during which the Improvement is complete, occupied, located in the Town or in operation, including the whole of the first month in which the improvement was completed, was occupied, was moved into the

Town or began to operate.

- 3.3. A supplementary assessment roll must be prepared in accordance with Section 315 of the Act.

4. SEVERABILITY

- 4.1. If any section or part of this Bylaw is found to be illegal, or beyond the power of Council to enact, such section or parts shall be deemed to be severable from all other sections or parts of this Bylaw.

5. REPEAL AND EFFECTIVE DATE

- 5.1. Bylaw 25-02 is hereby repealed.
- 5.2. This Bylaw shall come into full force and effect upon receiving third and final reading and being signed.

READ A FIRST TIME this ____day of _____, 2026.

READ A SECOND TIME this ____day of _____, 2026.

READ A THIRD AND FINAL TIME this ____day of _____, 2026.

MAYOR

DIRECTOR OF STRATEGIC,
ADMINISTRATIVE, AND FINANCIAL SERVICES



Request for Decision

To: Council

Staff Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: December 7, 2025

Meeting Date: January 21, 2026

SUBJECT: 2026 Central Trunk Sewer Borrowing Bylaw No. 26-02

RECOMMENDATION: THAT Council approves the 2027 and 2028 Capital Budget for the Central Trunk Sewer Project as follows:

- For 2027, the Budget of \$1,860,000 to be funded as follows:
Waste Water Offsite Levies: \$275,000; Waste Water Reserve: \$372,000; and Debt: \$1,213,000.

- For 2028: the Budget of \$1,815,000 to be funded as follows:
Waste Water Offsite Levies: \$60,000; Waste Water Reserve: \$363,000; and Debt: \$1,392,000.

THAT Council give First Reading to Bylaw No. 26-02, being the Central Trunk Sewer Borrowing Bylaw.

AND THAT Council direct Administration to advertise Bylaw No. 26-02 in accordance with the *Municipal Government Act* prior to Second Reading.

STRATEGIC PRIORITIES:



Affordable
Living



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Wastewater management is an essential service for residents and business of the Town of Strathmore. Funding this project appropriately is critical to ensure that it can proceed but also to ensure that the finances are managed in a financially sustainable manner.

SUSTAINABILITY**ECONOMIC SUSTAINABILITY:**

The project contains the upsizing of existing sewer line in Strathmore, which has the potential to enhance Economic Development in the Town.

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

Waste Water management is a key component of environmental sustainability for the Town of Strathmore.

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

The Town's Central Trunk Sewer collects sewage from approximately 80% of the current Town. Additional development in the North and West also connect to this trunk and its capacity is becoming limited. Upgrading of the trunk before development is requiring it will ensure that future development occurs when the market allows it and an opportunity is not missed due to insufficient servicing.

Lakewood, Westcreek, Wildflower, and the Proposed Strathmore West will all contribute to this system.

ORGANIZATIONAL:

N/A

OPERATIONAL:

Approximately 5-10 hours of staff time is estimated to produce this report, advertise the borrowing, and complete required debt application documentation to secure the financing. The upgrades to the Central Trunk Sewer are not anticipated to have a material operational impact once completed - i.e. the amount of maintenance required will not change from current.

FINANCIAL:

The Central Trunk Sewer project is scheduled for for three years, from 2026-2028. Administration recommends taking three separate draws on this debt: in 2026, 2027, and 2028.

The loan borrowing drawings on the project will match the debt-financed budgets for those years:

\$2,322,000 - 2026 Debt Budgeted Loan Drawing
 \$1,213,000 - 2027 Debt Budgeted Loan Drawing
\$1,392,000 - 2028 Debt Budgeted Loan Drawing
 \$4,927,000 - Total Debenture authorized by the Bylaw

The interest rate on a 25-year loan from the Government of Alberta is 4.37% as at December 16, 2025. This represents an annual debt servicing cost of approximately \$154,000 to the Town on a first drawing of \$2,322,000 loan, of which the funds to repay the loan must be levied on taxpayers of the municipality. The total amount authorized by this Bylaw, \$4,927,000 over three years of drawing, represents a \$327,840 annual debt servicing to the Town.

The total budget for the project is:

Funding Source:	2026	2027	2028	Total
Waste Water Offsite Levies:	850,000	275,000	60,000	1,185,000
Waste Water Reserve:	793,000	372,000	363,000	1,528,000
Debt:	2,322,000	1,213,000	1,392,000	4,927,000
Total:	3,965,000	1,860,000	1,815,000	7,640,000

The Budget amounts not financed by debt are financed by Waste Water Offsite Levies and Waste Water Reserves.

Administration is recommending Council formally approves the entire 2027 and 2028 Components of the Capital Budget to align with the above. To date, only the 2026 Budget has been approved, as part of the 2026 Approved Capital Budget in November 2025.

POLICY:

Long-Term Debt borrowing is described in Section 251(1) of the *Municipal Government Act*. Under Section 606(2) of the *Municipal Government Act*, the Borrowing Bylaw must be published at least once a week for 2 consecutive weeks in at least one newspaper in Strathmore. The Town utilizes the Strathmore Times for these advertisements.

IMPLEMENTATION:

Once the Bylaw is approved, it is anticipated that the funds will be received by the Town in approximately September 2026 (i.e. to coincide with the majority of vendor payment obligations).

BACKGROUND:

Council approved the Town's 2026-2035 Capital Budget on November 5, 2025. Project #5337 Central Trunk Sewer Upgrade in the amount of \$7,640,000 (2026: \$3,965,000; 2027: \$1,860,000; 2028: \$1,815,000) financed by debt, offsite levy, and reserve sources was approved as part of this budget. This Bylaw is the official approval required by Council to direct Administration to take the steps required to obtain the financing for the debt component of the 2026 Capital Budget.

KEY ISSUE(S)/CONCEPT(S):

The cost of the upgrades exceed what is available to draw from Reserves, or to fund with incoming/expected grants. Borrowing funds for the construction allows for all taxpayers, both current and future, to contribute to the cost.

DESIRED OUTCOMES:

The intent of the Borrowing Bylaw is to provide MGA-required approval from Council to Administration to obtain debt financing required for all three phases of construction of the Central Trunk Sewer Upgrades.

COMMUNICATIONS:

Advertisement, as required under the MGA, will be completed following First Reading and any comments received will be presented to Council prior to Second Reading.

ALTERNATIVE ACTIONS/MOTIONS:

N/A

ATTACHMENTS:

[Attachment I: Bylaw No. 26-02 2026 Central Trunk Sewer Borrowing Bylaw](#)

Riley Brolly, Manager of Financial Planning, Budgeting & Reporting

Approved
- 16 Jan
2026
Approved

Leana Ashbacher, Senior Manager of Financial Services

Kara Rusk, Director of Strategic, Administrative, and Financial Services

- 16 Jan
2026
Approved

Kevin Scoble, Chief Administrative Officer

- 16 Jan
2026
Approved

Veronica Anderson, Legislative Services Officer

- 16 Jan
2026
Approved
- 16 Jan
2026

BYLAW NO. 26-02
THE TOWN OF STRATHMORE
IN THE PROVINCE OF ALBERTA

THIS BYLAW AUTHORIZES THE COUNCIL OF THE TOWN OF STRATHMORE TO INCUR INDEBTEDNESS BY BORROWING IN THE AMOUNT OF \$4,927,000 FOR THE PURPOSE OF CONSTRUCTION OF UPGRADES TO THE CENTRAL TRUNK SEWER.

WHEREAS, the Council of the Municipality has decided to issue a bylaw pursuant to Section 251 of the *Municipal Government Act* to authorize the financing of construction of upgrades to the Central Trunk Sewer and the total cost of the construction financed by debt is estimated at \$4,927,000.

AND WHEREAS, in order to complete the construction, it will be necessary for the Municipality to borrow the sum of \$4,927,000 for a period not exceeding twenty-five (25) years, from a Canadian Chartered Bank or the Government of Alberta, by borrowing on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifespan of the construction financed under this bylaw is equal to, or more than, twenty-five years;

AND WHEREAS, the principal amount of the outstanding debt of the Municipality as of December 31, 2025 was \$17,170,355 and no part of the principal or interest is in arrears, and the borrowing of the amount authorized to be borrowed by this Bylaw will not cause The Town of Strathmore to exceed its debt limit;

NOW THEREFORE, The Council of the Town of Strathmore, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. SHORT TITLE

- 1.1. This Bylaw may be cited as the "2026 Central Trunk Sewer Borrowing Bylaw."

2. APPLICATION

- 2.1. That for the purpose of Construction of Upgrades to the Central Trunk Sewer, the sum of **four million nine hundred twenty seven thousand (\$4,927,000)** to be borrowed from a Canadian Chartered Bank or The Government of Alberta on the credit and security of the

Municipality at large, of which the full sum of **four million nine hundred twenty seven thousand (\$4,927,000)** is to be paid by the Municipality at large.

- 2.2. The Chief Administrative Officer or Designate of the Municipality is hereby authorized to borrow on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely 26-02 2026 CENTRAL TRUNK SEWER BORROWING BYLAW.
- 2.3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely monthly, semi-annual, or annual equal payments of combined principal and interest installments not to exceed twenty-five (25) years calculated at a rate not exceeding the interest rate fixed by the Government of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed six (6.0%) percent.
- 2.4. The Municipality shall levy and raise taxes in each year municipal taxes sufficient to pay the indebtedness.
- 2.5. The indebtedness shall be contracted on the credit and security of the Municipality.
- 2.6. The net amount borrowed under this bylaw shall be applied only to the purchase specified in this bylaw.

3. EFFECTIVE DATE

- 3.1 This Bylaw shall come into full force and effect upon the date of third and final reading

READ A FIRST TIME this 21ST day of January, 2026

READ A SECOND TIME this ____ day of _____, 2026

READ A THIRD AND FINAL TIME this ____ day of _____, 2026

Mayor

Director of Strategic,
Administrative and Financial Services

FCSS Advisory Board

Family & Community Support Services Grant Program

April 8th, 2025 – Meeting Minutes

In Attendance

Chantale Sangster - Public	Patrica Romanchuk - Public
Jennifer Chiasson - Public	Sunday Adeola – Public, regrets
Melissa Langmaid - Council Representative	Cheri Royal – Public, regrets
Budd Brazier - FCSS Staff	Sandy Freeland - FCSS Administrative Support
Pat Fule – Mayor, regrets	

Call To Order

12:03 pm – meeting started.

New Business

1. Call meeting to order – Budd Brazier, seconded by Melissa Langmaid
2. Review and advise on the 2024 Grantees final funding reports. The Board would like to provide feedback on the following:
 - Project Hope – Missing financials and will need to submit and outline outcomes related to the grant application.
 - True North – Specific details on the outcomes, related back to the grant application, would like to see more community focus and accountability back to the community.
 - Communicate with the Calgary United Way and inform them that Roots of Empathy has a financial surplus.
 - Communicate with the Calgary United Way and inform them that Junior Achievement – Strathmore has a financial surplus.
 - Communicate with the Wheatland Society of Arts and inform them that they show a surplus and get clarity on how much of this surplus is due to the FCSS grant. The Board would also like to see better details on what was funded through the FCSS grant.
 - Provide feedback to WFCSS and indicate that budget for the Women’s Conference needs to be sustainable for the future of this conference and that the Board would like to see younger females in attendance.

3. FCSS administration provided an update to the Board on the new 2026 Provincial Outcomes/ Measures Bank and how FCSS will now need to base the programming on the new thirteen (13) indicators. Along with these new initiatives, the FCSSAA has also launched the new Community Impact Tool as an enhanced tool for FCSS's across Alberta to enter their programming data into a central location with real-time data available to government and Albertans.
 - FCSS Administration will provide a revised Funding Model document to the Board for their review before the next funding cycle.
 - FCSS will be conducting a Grant Funding Workshop (July 2025) for the community social agencies to review and update the groups on new Provincial Outcomes/ Measures. Within the framework of the Workshop there are suggestions to incorporate the United Way's grant and provide specific examples on the application process. The Growing Families Society – 5 for Life United Way application can be used as an example. The Board's recommendation is to inform all community agencies that attendance at this Workshop is mandatory.
 - The Board also advised on a secondary Workshop for local community social agencies on how to prepare and submit the Final Grant Funding Report.
 - The Board also recommended Strathmore FCSS work with Wheatland County FCSS on this workshop initiative and create consistency in the application process within the region.
4. FCSS administration brought to the Boards attention that after 2025 funding requests were issued, there was a 9k surplus and made the recommendation to the Board that this money be assigned to FCSS and align this to FCSS direct programming. The Board agreed and was provided with an overview of what the FCSS programming details will be for this request.
5. An additional discussion took place for future FCSS Advisory Board meetings and requested agenda items and potential months to meet. The Board suggested the months of June (Grant Funding Workshop review and 2026 Provincial Outcomes review), October (2026 Grant Application review) and December (Policy and Governance.)

Adjournment

1:31pm meeting finished.

FCSS Advisory Board

Family & Community Support Services Grant Program

December 11, 2025 – Meeting Minutes

In Attendance

Jen Chassion – Public	Sunday Adelo – Public – (regrets)
Cheri Royal (regrets)	Jim Chisholm - Council Representative
Budd Brazier - FCSS Staff	Sandy Freeland - FCSS Administrative Support (Regrets)
Pat Fule – Mayor, standing member	

Call To Order

12:05pm – meeting started.

New Business

1. Introduction of the newest member to the Board, Councilor Jim Chisholm
2. Discussed not meeting the Board quorum of four (4) with the absence of Board members, Sunday Adeola and Cheri Royal. Board agreed that with today's meeting structure being about introductions, review of FCSS outcomes, related FCSS funding criteria and the 2026 grant applications distributed to the Board.
3. Distributed the revised 2026 FCSS/ Calgary United Board member binders with new 2026 Provincial outcomes and measures resources, 2026 Grant funding applications and the new FCSS 101 information presentation. Lots of questions and discussions around the new outcome and measures related to Key Performance Measures (KPM).

Grant Applications received and distributed to Board:

- Growing Families, 5 for Life - \$15,392.00
 - Accredited Supports to the Community - \$4500.00
 - Christ the Redeemer - \$10,000.00
 - Golden Hills School Division - \$25,000.00
 - Bridging the Gap - \$24,884.00
 - Hope Bridges Society - \$7500.00
 - STAND - \$5100.00
 - Strathmore Library - \$15,000.00
4. Informed Board members of the new Calgary United Way agreement has been approved by Council, December 10, 2025. The town will receive \$44,290.00 for 2026 and 2027.

5. Discussed the Grant Funding Program scoring matrix has changed slightly to reflect the new 2026 Provincial FCSS outcomes. Administration will send a revised scoring matrix to the Board member for review.
6. A motion was brought forward to elect a new Board Chair. Board nominated and elected Jen Chaisson as the new 2026 FCSS Grant Funding Advisory Board Chair. Due to no quorum for this selection of Jen Chaisson is not officially the new Board chair. There was discussion on engaging Legislative Services to promote and recruit additional committee members to build the current committee size. Once the Board recruitment is completed, nomination will be brought forward to Council for approval.
7. The Board agreed to review all funding applications and reconvenes January 7, 2026, to make recommendations to the Council. The Board's recommendation will be brought forward to the January 21, 2026, meeting for decision.

Adjournment

1:16pm meeting finished.

FCSS Advisory Board

Family & Community Support Services Grant Program

January 7, 2026 – Meeting Minutes

In Attendance

Jen Chassion – Public	Sunday Adelo – Public
Jim Chisholm - Council Representative	Vacant Position
Budd Brazier - FCSS Staff	Sandy Freeland - FCSS Administrative Support (Regrets)
Pat Fule – Mayor, standing member	

Call To Order

12:01pm – meeting started.

New Business

1. Review and approve December 11, 2025, minutes, motioned by Councilor Jim Chisholm and second by Board member Sunday Adelo.

2. Questions and discussion on the FCSS scoring matrix and how the United Way criteria can be weighed and scored on the existing scoring matrix. Administration will review, adjust, and align a revised scoring matrix to include enhanced volunteerism, family-based programs, better finance details and building capacity for the community for the next round of funding. Additional conversation revolved around program redundancy from some of the funded agencies and a “forward” looking approach to discretionary spending to relieve the pressure on the tax base. The Board is requesting Administration requests to review and revise the funding policy and present it to Council in 2026.

3. Further discussion revolved around the funding of the two school applications and whether this could be funded through the FCSS budget. Administration referred to the FCSS Act and Regulations:

Items	Advice/Comments	Eligible	Ineligible*
Safe and Caring Schools	Core services are not eligible. Alberta Education is responsible for this initiative. The <i>Alberta School Act</i> was amended in June 1999 to include a section on safe and caring schools.		✓

Before a decision could be made on funding schools, the Board requested Administration reach out to the Calgary United Way and confirm their criteria would allow funding for schools. Administration received a written email confirmation from the Calgary United Way that they allow schools to be funded. The Board reviewed and approved funding for the two school applications.

4. During the scoring process, the Board requested Administration provide feedback and clarification to applicants on matters such as:
 - Eligibility of expense
5. The Board reviewed and scored all applications for the 2026 FCSS/ Calgary United Way funding year.

Grant Applications reviewed and approved funding are as follows:

- 5 for Life Early Childhood - \$15,392.00 – FCSS Funding
- Accredited Supports to the Community - \$4,500.00 – FCSS Funding
- Growing Families - Bridging the Gap - \$24,884.00 – FCSS Funding
- Hope Bridges Society - \$7,560.00 – FCSS Funding
- S.T.A.N.D. ASA - \$5,100.00 – Calgary United Way Funding
- Strathmore Library - \$7664.00 – FCSS Funding/ \$7336.00 – Calgary United Way
- Golden Hills School Division - \$22,753.00 – Calgary United Way Funding
- Christ the Redeemer - \$9,101.00. – Calgary United Way Funding

Adjournment

2:47pm meeting finished.



July 21, 2025

Town of Strathmore Mayor and Council

Sent Via Email To: lisa.montgomery@strathmore.ca

RE: Wheatland County Hosting the Provincial Agricultural Service Board Tour in July of 2026

Dear Town Mayor and Council,

Wheatland County is proud to host the 2026 Provincial Agricultural Service Board (ASB) Summer Tour from July 14 to 16, 2026, under the theme "Where Innovation Meets Tradition." This event will welcome over 400 delegates and their families from across Alberta to celebrate agricultural innovation and rural community spirit. ASB Summer Tours are designed to educate participants about advancements in agriculture, showcase municipalities and local producers, and foster collaboration within the agricultural community.

The tour will use the Strathmore Family Centre as its home base, with events including a welcome golf tournament, two full days of guided tours throughout Wheatland County, and youth-specific programming.

We invite your organization to partner with us to make this event a success. Your involvement would not only enrich the experience for attendees but also highlight your vital role in our region's agricultural and economic landscape. As a token of our appreciation, we are pleased to offer your organization two complimentary registrations and the opportunity to host a tradeshow booth at no cost.

Hosting an event of this scale requires significant resources, and we would be grateful for any financial or in-kind support your organization may be able to provide to help ensure the success of this regional initiative.

Thank you for considering this partnership opportunity. We look forward to the possibility of working together to make the 2026 ASB Summer Tour a memorable and impactful event for all involved.

Sincerely,

Amber Link, Reeve
Wheatland County

Shannon Laprise, ASB Chair
Wheatland County

Jason Wilson, ASB Tour Committee Chair
Wheatland County



From: [Khaleeya Gulamhusein](#)
To: [LegServ Admin](#)
Subject: Wear Red Canada Day Proclamation Request
Date: December 30, 2025 6:06:11 PM
Attachments: [Wear Red Canada Day Letter.docx.pdf](#)
[Proclamation Draft.docx-2.pdf](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

I hope this email finds you well. I am writing with a request to submit a proclamation for Wear Red Canada Day on February 13th 2026, an initiative run by the Canadian Women's Heart Health Alliance---a volunteer and non-profit based group of healthcare professionals, patients, and advocates for women's heart health.

Wear Red Canada Day is aimed towards spreading awareness about female heart health, which is an overlooked and undertreated issue affecting 32,000 Canadian women each year. This initiative will involve many events across the country, with all proceeds going towards the Canadian Women's Heart Health Alliance, which provides research, funding, and healthcare for women with heart disease.

In this email I have attached a letter with more information, as well as a drafted proclamation letter.

Please let me know if you have any questions and I look forward to hearing back!

Thank you for supporting women's heart health.

Best,
Khaleeya Gulamhusein
Director of Proclamations,
Wear Red Canada Club,
University of Calgary



December 30, 2025

To whom it may concern,

Heart disease is the number one killer of women worldwide and the leading cause of premature death in women in Canada. Globally, cardiovascular diseases affect 1 out of 3 women, yet women everywhere are under-studied, under-diagnosed, under-treated, and under-aware when it comes to their cardiovascular health. Worse, considering that 80% of a woman's risk factors are within her control, heart disease is largely preventable.

Wear Red Canada is celebrated annually across Canada on February 13th to raise awareness about women's cardiovascular health. Organized events held across the country serve as a reminder for everyone, especially women, to be mindful, curious and proactive in the management of their heart health and wellness.

Powered by the Canadian Women's Heart Health Centre (CWHHC), the **Canadian Women's Heart Health Alliance** (CWHHA) is composed of over 140 women's heart health professionals, patients and scientists from across Canada. Our mission is to share evidence-based strategies that will transform clinical practice and enhance collaborative action concerning women's heart health in Canada. Each year, the CWHHA develops a national Wear Red Canada awareness campaign with the ultimate goal of improving the heart health of women in Canada of all ages. We invite you to learn more about Wear Red Canada Day at WearRedCanada.ca.

I write to you today, as our elected Director of Proclamations of Wear Red Canada Club at University of Calgary and an advocate for improving health outcomes for women in Canada, to request your assistance in proclaiming February 13th as Wear Red Canada day in Strathmore.

We would also like to request a 2-3 minute pre-recorded video message to all of Canada on behalf of the city of Strathmore. We will provide you with all the needed briefing documents and remain at your disposal to answer any questions.

We want to see improved awareness of the greatest health risk to women in our communities, and, most importantly, fewer women dying prematurely from heart disease—and we believe we can achieve this with your help.

Thank you for your time, and for your consideration. Do not hesitate to contact me if I can provide further information.

Yours sincerely,

Khaleeya Gulamhusein

Bachelor of Health Sciences, Undergraduate Student

Director of Proclamations, Wear Red Canada Club, University of Calgary

WEAR RED CANADA DAY

February 13, 2026

WHEREAS, Heart disease is the number one killer of women worldwide and the leading cause of premature death for Canadian women, a fact unknown to many women and their healthcare providers; and

WHEREAS, The Canadian Women's Heart Health Alliance is an organization of volunteer health professionals and patients working hard to improve women's heart health; and

WHEREAS, **Wear Red Canada Day** is celebrated annually to raise awareness for all Canadians, but especially Canadian women, to be mindful, curious, and proactive in the management of their heart health and wellness; and

WHEREAS, We want to see better prevention, diagnosis, and care and fewer women dying prematurely from heart disease;

THEREFORE, I, Rod Frank, mayor of Strathmore do hereby proclaim **February, 13, 2026 Wear Red Canada Day** in Strathmore, Alberta, Canada.

JOURNÉE TOUT LE MONDE EN ROUGE

13 février 2026

ATTENDU QUE la maladie du cœur est la première cause de décès chez les femmes dans le monde et la première cause de décès prématuré chez les Canadiennes, ce dont beaucoup de femmes et de soignants n'ont pas conscience; et

ATTENDU QUE l'Alliance canadienne de santé cardiaque pour les femmes est un groupe de spécialistes de la santé et de patientes qui travaillent bénévolement à améliorer la santé cardiaque des femmes; et

ATTENDU QUE la **Journée Tout le monde en rouge** est célébrée chaque année pour encourager les Canadiens — et tout particulièrement les Canadiennes — à se renseigner sur leur santé cardiaque et à en prendre soin; et

ATTENDU QUE nous souhaitons mieux prévenir, diagnostiquer et traiter la maladie du cœur, et réduire le nombre de femmes qui en décèdent prématurément;

PAR CONSÉQUENT, je, Rod Frank, maire de Strathmore, proclame par la présente le **13 février 2026 la Journée Tout le monde en rouge** à, Strathmore, Alberta, Canada.

[Insert signature]
Title

Village of Hussar

109 1st Avenue East, PO Box 100

Hussar AB T0J 1S0

www.villageofhussar.ca



November 15, 2025

Town of Strathmore

Box 2280 1 Parklane Drive

Strathmore, AB T1P 1K2

RE: Village of Hussar Organizational Meeting

Please be advised that at the Village of Hussar Organizational Meeting, held on October 23, 2025, Mr. Les Schultz was appointed as the Mayor, and Mrs. Coralee Schindel as the Deputy Mayor.

Council Contact information:

NAME	EMAIL	PHONE
Deputy Mayor, Coralee Schindel	Councillor1@villageofhussar.ca	403-389-2983
Mayor, Les Schultz	Councillor2@villageofhussar.ca	403.934.1288
Councillor, Michelle Plante	Councillor3@villageofhussar.ca	403.934.0740

2025/26 Committee / Board Appointments:

Committee/Board	Primary Member	Alternate Member
Cemetery Committee	Councillor Michelle Plante	
Drumheller & District Solid Waste Management (DDSWM)	Councillor Michelle Plante	Mayor Les Schultz
Hussar Municipal Library Board	Deputy Mayor Coralee Schindel	
Hussar Rural Fire Association	Deputy Mayor Coralee Schindel	Deputy Mayor Les Schultz
Intermunicipal Development Plan Committee (IDP)	Mayor Les Schultz & Deputy Mayor Coralee Schindel	Councillor Michelle Plante
Palliser Regional Municipal Services (PRMS)	Deputy Mayor Coralee Schindel	Mayor Les Schultz
Wheatland Family & Community Support Services (WFCSS)	Deputy Mayor Coralee Schindel	Mayor Les Schultz
Wheatland Regional Emergency Advisory Committee	Mayor Les Schultz	Councillor Michelle Plante
Wheatland Regional Corporation	Mayor Les Schultz	Councillor Michelle Plante
Wheatland & District Emergency Medical Services Association (WADEMSA)	Mayor Les Schultz	Deputy Mayor Coralee Schindel
Wildrose Community Futures	Councillor Michelle Plante	Deputy Mayor Coralee Schindel

Village of Hussar

109 1st Avenue East, PO Box 100

Hussar AB T0J 1S0

www.villageofhussar.ca



Southern Alberta Energy from Waste Association (SAEWA)	Mayor Les Schultz	Deputy Mayor Coralee Schindel
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If you require any further information, please contact the Village Office.

Regards,

VILLAGE OF HUSSAR

Liz Santerre

Chief Administrative Officer