



TEMPORARY ROAD AND PARKING CLOSURE APPLICATION

Closure Duration = Number of days before the proposed closure date that the application must be submitted for review.

- Closure of 12 hours or less = 5 days prior
- Closure of 12 hours to 72 hours = 7 days prior
- Closure of 72 hours or more = 10 to 30 days prior (project/event dependent)

FOR COMPLETION BY THE APPLICANT	<input type="checkbox"/> External <input type="checkbox"/> Internal, Dept:	
Name:	Event Name and/or Project Location: (IE. address/park/facility)	
Contact No.:		
Email:		
Closure Start Date and Time:		
Closure End Date and Time:		
Affected Roadways: (IE. 2 nd Street from 3 rd Avenue to 4 th Avenue)		
A Traffic Accommodation Strategy (TAS) map is required. The map must clearly show the proposed detour routes and the locations of all signs and barricades.		
	Yes	No
Is this Downtown? (between Wheatland Trail & Lakeside Blvd and 2 nd and 4 th Avenue)	<input type="checkbox"/>	<input type="checkbox"/>
Will a road be closed to all vehicular traffic, excluding event traffic?	<input type="checkbox"/>	<input type="checkbox"/>
Will a lane or parking lane be closed to vehicular traffic, one lane remains open?	<input type="checkbox"/>	<input type="checkbox"/>
Will a road be closed to public parking?	<input type="checkbox"/>	<input type="checkbox"/>
Will a road be closed to pedestrians?	<input type="checkbox"/>	<input type="checkbox"/>
Are any parking lots or back lanes affected by this closure? If yes, state which ones	<input type="checkbox"/>	<input type="checkbox"/>
For community events involving a road or lane closure, affected businesses must be notified, and approval from the majority of those businesses must be obtained.		
Submit completed application, including map of TAS to; infrastructure@strathmore.ca Incomplete applications will be rejected, and resubmission with the required information will be necessary.		

FOR COMPLETION BY THE TOWN OF STRATHMORE INFRASTRUCTURE DIRECTOR		
	Yes	No
Is this a Private Highway?	<input type="checkbox"/>	<input type="checkbox"/>
Is this a Scheduled Special Event?	<input type="checkbox"/>	<input type="checkbox"/>
Additional Comments:		
REQUIREMENTS – refer to Schedule “A” of Policy 3202		
<input type="checkbox"/> CORA for 12 hours or less	<input type="checkbox"/> CORA exceeding 12 hours and not exceeding 72 hours	
<input type="checkbox"/> CORA exceeding 72 hours	<input type="checkbox"/> Parking closure exceeding 72 hours	
Reviewed by:	Recommendations: <input type="checkbox"/> Reject; reason(s) <input type="checkbox"/> Approve <input type="checkbox"/> Approved with Conditions	
Approved by Director:	Date:	Conditions Attached: Yes <input type="checkbox"/> No <input type="checkbox"/>