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Request for Decision

To: Council

Staff Contact: Veronica Anderson, Legislative Services Officer

Date Prepared: September 12, 2024

Meeting Date: October 9, 2024

SUBJECT: Committee of the Whole Meeting Minutes - September 11, 2024

RECOMMENDATION: THAT Council adopt the September 11, 2024 Committee of the Whole Meeting Minutes as presented in Attachment I.

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

N/A

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

Pursuant to Section 208(1)(iii) of the *Municipal Government Act*, the minutes of the September 11, 2024 Committee of the Whole Meeting are given to Council for adoption.

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

N/A

POLICY:

N/A

IMPLEMENTATION:

N/A

BACKGROUND:

N/A

KEY ISSUE(S)/CONCEPT(S):

N/A

DESIRED OUTCOMES:

N/A

COMMUNICATIONS:

Once signed, the September 11, 2024 Committee of the Whole Meeting Minutes will be posted on the Town's website.

ALTERNATIVE ACTIONS/MOTIONS:

1. Council may adopt the recommended motion.
2. Council may provide further direction regarding the Committee of the Whole Meeting Minutes.

ATTACHMENTS:

[Attachment I: COMMITTEE OF THE WHOLE - 11 Sep 2024 - Minutes](#)

Claudette Thorhaug, Legislative Services Officer

Approved
- 26 Sep
2024

Johnathan Strathdee, Manager of Legislative Services

Approved
- 02 Oct
2024



MINUTES COMMITTEE OF THE WHOLE MEETING

6:00 PM - Wednesday, September 11, 2024
Council Chambers, 1 Parklane Drive, Strathmore AB

COUNCIL PRESENT: Councillor Melissa Langmaid, Councillor Debbie Mitzner, Councillor Jason Montgomery (virtual), Councillor Denise Peterson, Councillor Richard Wegener, and Deputy Mayor Brent Wiley

COUNCIL ABSENT: Mayor Pat Fule

STAFF PRESENT: Kevin Scoble (Chief Administrative Officer), Jamie Dugdale (Director of Infrastructure, Operations, and Development Services), Mark Pretzlaff (Director of Community and Protective Services), Kara Rusk (Director of Strategic, Administrative, and Financial Services), and Claudette Thorhaug (Legislative Services Officer)

1. **CALL TO ORDER**

Deputy Mayor Wiley called the September 11, 2024 Committee of the Whole Meeting to order at 6:03 p.m.

2. **CONFIRMATION OF AGENDA**

Resolution No. 039.09.24A

Moved by Councillor Wegener

THAT Council adopt the September 11, 2024 Committee of the Whole Meeting Agenda as presented.

FOR: Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Deputy Mayor Wiley

AGAINST: None.

CARRIED

3. **DELEGATIONS**

None.

4. CONFIRMATION OF MINUTES

4.1. Committee of the Whole Meeting Minutes – July 10, 2024

Resolution No. 040.09.24A

Moved by Councillor Mitzner

THAT Council adopt the July 10, 2024 Committee of the Whole Meeting Minutes as presented in Attachment I.

FOR: Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Deputy Mayor Wiley

AGAINST: None.

CARRIED

5. PUBLIC COMMENTS

None.

6. BUSINESS

6.1. Offsite Levy Bylaw No. 24-17

6.2. Municipal Election Bylaw No. 24-18

6.3. Election Sign Bylaw No. 24-19

6.4. Council Procedure Bylaw Amending Bylaw No. 24-20

7. QUESTION AND ANSWER PERIOD

None.

8. CLOSED MEETING

Resolution No. 041.09.24A

Moved by Councillor Wegener

THAT Council move In Camera to discuss items related to section 24(1)(b)(i) of the *Freedom of Information and Protection of Privacy Act* at 7:23 p.m.

FOR: Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Deputy Mayor Wiley

AGAINST: None.

CARRIED

8.1. Council/CAO Dialogue – Advice from officials – FOIP S. 24(1)(b)(i)

Resolution No. 042.09.24A

Moved by Councillor Peterson

THAT Council move out of Camera at 7:43 p.m.

FOR: Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Deputy Mayor Wiley

AGAINST: None.

CARRIED

9. ADJOURNMENT

Deputy Mayor Wiley adjourned the September 11, 2024 Committee of the Whole Meeting at 7:43 p.m.

Mayor

Director of Strategic, Administrative,
and Financial Services



Request for Further Direction

To: Council

Staff Contact: Leana Ashbacher, Senior Manager of Financial Services

Date Prepared: October 1, 2024

Meeting Date: October 9, 2024

SUBJECT: 2025 Proposed Fees and Charges Schedule

RECOMMENDATION: Administration is seeking feedback from Council on the proposed 2025 Fees and Charges Schedule. Any changes recommended will be consolidated and brought back at the October 16, 2025 Regular Council Meeting as part of the First, Second, and Third Reading of the 2025 Fees and Charges Bylaw.

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

A rate bylaw gives Council a framework to ensure fair and equitable charges to residents. By reviewing it on an annual basis, it also ensures financial sustainability of the Town. Administration is recommending that Council review and set the rates for the 2025 fees in advance of budget deliberations. This will provide clarity and direction to Administration in terms of the revenue that should be projected in the budget.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

The Town uses income from Fees and Charges to provide services and economic development opportunities to residents and businesses. Businesses operating in Strathmore must pay statutory business licenses outlined in the Fees Bylaw.

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

The proposed Fees and Charges schedule contains rates, fees and fines for a range of services and bylaws adopted by Council.

ORGANIZATIONAL:

Council feedback on the draft Schedule will create direction for staff to implement and inform user groups and ratepayers. Integration of the new fees into operations is not expected to impact the overall organization substantially.

OPERATIONAL:

The operational implications are limited to the preparation of the Schedule, Bylaw and Report, updating systems and the website.

FINANCIAL:

Approximately 30% of the Town's revenues are derived from fees and charges authorized in the annual rate bylaw. Fees and charges are reviewed annually and adjusted to reflect changes in level of services, increased contribution to reserves or the recover costs of delivering program as well as inflation. The proposed recommendation contains 4% increase to all Water, Waste Water, and Storm rates for property and business owners within the community. Administration is also recommending a new charge to users who choose to pay Town bills/user fees on credit card, of 1.5% charged to the payer, which aligns with best practice.

POLICY:

In accordance with the *Municipal Government Act*, Council may, by bylaw, set rates, fees and fines.

IMPLEMENTATION:

Administration will consolidate recommended changes into the Fees Schedule to be presented as part of the 2025 Fees and Charges Bylaw at Council at the next Regular Council Meeting (October 16th). If the bylaw is given first, second and third reading, Administration will

implement for January 1, 2025 and the revenue calculations from that bylaw will be included as part of the 2025 budget.

BACKGROUND:

Annually, Administration reviews the Fees and Charges Schedule to make recommended changes to Council for the next fiscal year.

For 2025, most rates are recommended to have inflationary increases or, recommended to stay as is for the proceeding year.

A summary of the suggested changes are:

Overall:

- New charge to users who choose to pay Town bills/user fees on credit card, of 1.5% charged to the payer.

GIS

- Various increases of approximately 20% intended to recover cost from GIC infrastructure lifecycle maintenance.

Business License

- Increase adjusted for inflation, several items left as is from 2024.

Planning & Development:

- Inflationary increases to Development Permits,

Utilities

- Most Utility fees reflect an approximate 4% increase (i.e. inflationary)

Family Centre

- Most charges are recommended to stay as is (4% increase occurred in 2024)

Aquatic

- Most charges are recommended to stay as is (4% increase occurred in 2024), although several pool rental items are showing minor 2% increases.

Strathmore Motor Products Sports Centre

- Most charges are recommended to stay as is (4% increase occurred in 2024), although several pool rental items are showing minor 2% increases.

Strathmore Civic Centre

- Most changes recommend a 2% inflationary increase.
-

KEY ISSUE(S)/CONCEPT(S):

Approximately 30% of the Town's revenues are derived from fees and charges authorized in the bylaw. Fees and charges are reviewed annually and adjusted to reflect changes in level of services, increased contribution to reserves or the recover costs of delivering program as well as inflation. Administration is also recommending a new charge to users who choose to pay

Town bills/user fees on credit card, of 1.5% charged to the payer. Currently, the entire Town of Strathmore tax base pays when a payer uses a credit card. Payment merchants (i.e. Moneris and Global Pay) charge vendors when paid via credit card. This 1.5% recommended fee will alleviate the Town-wide cost burden of these charges, instead moving to a user-fee based system where those choosing to pay with credit card cover the cost.

DESIRED OUTCOMES:

Administration is seeking feedback from Council on the 2025 Fees and Charges Schedule. Any changes recommended will be consolidated and brought back at the October 16, 2025 Regular Council Meeting as part of the First, Second, and Third Reading of the 2025 Fees Bylaw.

COMMUNICATIONS:

The 2025 Fees Bylaw will be posted on the Town of Strathmore website once enacted.

ALTERNATIVE ACTIONS/MOTIONS:

N/A

ATTACHMENTS:

[Attachment I: 2025 Fees Bylaw](#)

Leana Ashbacher, Senior Manager of Financial Services

Approved
- 02 Oct
2024

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 03 Oct
2024

Johnathan Strathdee, Manager of Legislative Services

Approved
- 04 Oct
2024

Kevin Scoble, Chief Administrative Officer

Approved
- 04 Oct
2024

Town of Strathmore - Fees Bylaw Schedules

Schedule A - FOIP Fee

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
For searching for, locating and retrieving a record	\$6.75	\$6.75	per 1/4 hr.	T	0.00%
For producing a record from an electronic record:					
(a) Computer processing and related charges	Actual cost to public body	Actual cost to public body	-	T	
(b) Computer programming	up to \$20.00	up to \$20.00	Actual cost to public body per 1/4 hr.	T	
For producing a paper copy of a record:					
(a) photocopies and computer printouts:					
i) black and white up to 8 1/2" x 14"	\$0.25	\$0.25	per page	T	0.00%
(ii) other formats	\$0.50	\$0.50	per page	T	0.00%
(b) from microfiche or microfilm	\$0.50	\$0.50	per page	T	0.00%
(c) plans and blueprints	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
For producing a copy of a record by duplication of the following media:					
(a) microfiche and microfilm	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
(b) computer disks	\$5.00	\$5.00	per disk	T	0.00%
(c) computer tapes	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
(d) slides	\$2.00	\$2.00	per slide	T	0.00%
(e) audio and video tapes	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
For producing a photographic copy (colour or black and white) oriented on photographic paper from a negative, slide or digital image:					
(a) 4" x 6"	\$3.00	\$3.00	per page	T	0.00%
(b) 5" x 7"	\$6.00	\$6.00	per page	T	0.00%
(c) 8" x 10"	\$10.00	\$10.00	per page	T	0.00%
(d) 11" x 14"	\$20.00	\$20.00	per page	T	0.00%
(e) 16" x 20"	\$30.00	\$30.00	per page	T	0.00%
For producing a copy of a record by any process or in any medium or format not listed in sections 3 to 5 above	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
For preparing and handling a record for disclosure	\$6.75	\$6.75	per 1/4 hr.	T	0.00%
For supervising the examination of a record	\$6.75	\$6.75	per 1/4 hr.	T	0.00%
For shipping a record or a copy of a record	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	

Town of Strathmore - Fees Bylaw Schedules

Schedule B - Taxation and Assessment

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Assessment Review Board Filing Fees				
Category of complaint				
Residential 3 or fewer dwellings and farm land	\$50	\$50	per appeal	E
Residential 4 or more dwellings	\$650	\$650	per appeal	E
Non - Residential	\$650	\$650	per appeal	E
Tax Notices (other than business tax)	\$30	\$30	per appeal	E
Equalized Assessment	\$650	\$650	per appeal	E
Linear property - Power Generation (per facility)	\$650	\$650	per appeal	E
Linear property- other (per LPAUID)	\$50	\$50	per appeal	E
Service Product				
Tax Certificate (generated on-line through Virtual Town Hall)	\$25	\$25	per property	E
Tax Certificate (generated by Tax Clerk)	\$40	\$40	per property	E
Rejected Item Charge (NSF, Frozen Accounts, etc.)	\$30	\$30	per property	E
Tax Notification on Properties That Have Fallen into Tax Arrears				
Registration Fee	\$50	\$50	per property	E
Tax notification to third parties	\$20	\$20	per property	E
Advertising (Alberta Gazette listing & local Media advertising)	cost recovery + 10% admin	cost recovery + 10% admin	per property	E

**Annual
Increase**

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule C - G.I.S.

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Mapping Fees				
Address - AutoCAD	\$210	\$250	per map	T
Buildings Footprint - Shapefile	\$100	\$120	per map	T
Contours - AutoCAD	\$210	\$250	per map	T
Contours - Shapefile	\$210	\$250	per map	T
Water Network - Shapefile	\$110	\$130	per map	T
Sanitary Network - Shapefile	\$110	\$130	per map	T
Storm Network - Shapefile	\$110	\$130	per map	T
Water, Sanitary & Storm Bundle - Shapefile	\$290	\$350	per map	T
Roadways - Shapefile	\$210	\$250	per map	T
Pathways - Shapefile	\$130	\$160	per map	T
Water Bodies - Shapefile	\$100	\$150	per map	T
Orthophoto - Shapefile	\$470	\$550	per map	T
Processing Fee (per hour) - TIF	\$30	\$45	per hour	T
Hard Copy				
Address 8 1/2" x 11" or 11" x 17"	\$32	\$40	per sheet	T
Land Use 8 1/2" x 11" or 11" x 17"	\$10	\$12	per sheet	T
Legal 8 1/2" x 11" or 11" x 17"	\$32	\$35	per sheet	T
Custom 8 1/2" x 11" or 11" x 17"	\$10	\$45	per sheet	T
Address 24"	\$13	\$20	per sheet	T
Sanitary Sewer System 24"	\$13	\$20	per sheet	T
Water System 24"	\$13	\$20	per sheet	T
Storm Sewer System 24"	\$13	\$20	per sheet	T
Land Use 24"	\$27	\$30	per sheet	T
Legal 24"	\$13	\$20	per sheet	T
Aerial Photo 24"	\$79	\$100	per sheet	T
Custom 24"	\$27	\$60	per sheet	T
Address 36"	\$16	\$40	per sheet	T
Sanitary Sewer System 36"	\$16	\$40	per sheet	T
Water System 36"	\$16	\$40	per sheet	T
Storm Sewer System 36"	\$16	\$40	per sheet	T
Land Use 36"	\$32	\$40	per sheet	T
Legal 36"	\$16	\$40	per sheet	T

Annual Increase

19.05%
20.00%
19.05%
19.05%
18.18%
18.18%
18.18%
20.69%
19.05%
23.08%
50.00%
17.02%
50.00%

25.00%
20.00%
9.38%
350.00%
53.85%
53.85%
53.85%
53.85%
11.11%
53.85%
26.58%
122.22%
150.00%
150.00%
150.00%
150.00%
25.00%
150.00%

Town of Strathmore - Fees Bylaw Schedules

Schedule C - G.I.S.

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Aerial Photo 36"	\$84	\$0	per sheet	T
Custom 36"	\$32	\$40	per sheet	T
Address 42"	\$22	\$50	per sheet	T
Sanitary Sewer System 42"	\$22	\$50	per sheet	T
Water System 42"	\$22	\$50	per sheet	T
Storm Sewer System 42"	\$22	\$50	per sheet	T
Land Use 42"	\$37	\$50	per sheet	T
Legal 42"	\$22	\$50	per sheet	T
Aerial Photo 42"	\$100	\$150	per sheet	T
Custom 42"	\$37	\$80	per sheet	T

Annual Increase
-100.00%
25.00%
127.27%
127.27%
127.27%
127.27%
35.14%
127.27%
50.00%
116.22%

Town of Strathmore - Fees Bylaw Schedules

Schedule D - Business Licensing Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
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**Annual
Increase**

General Business Licenses Fees					
Residential	\$100.00	\$110.00	per business	E	10.0%
Non-residential Based on Siksika Reserve or in Wheatland County	\$150.00	\$175.00	per business	E	16.7%
Non-residential Outside Strathmore, Siksika Reserve, or Wheatland County	\$250.00	\$275.00	per business	E	10.0%
Specific Classification Business License Fees					
Home Based Business	\$100.00	\$110.00	per business	E	10.0%
Restaurants					
Drive-Thru Restaurants	\$410.00	\$410.00	per business	E	0.0%
Limited/Full-Service Restaurants	\$100.00	\$110.00	per business	E	10.0%
Storefront Retail and Sales					
Large Retail Commercial (over 12,000 sq ft)	\$950.00	\$1,000.00	per business	E	5.3%
Medium Retail Commercial (up to 12,000 sq ft)	\$575.00	\$600.00	per business	E	4.3%
Small Retail Commercial (up to 5,000 sq ft)	\$100.00	\$110.00	per business	E	10.0%
Hawkers, Peddlers and Street Vendors Contractors					
Contractors apply for the period required for a business license.	\$100.00	\$110.00	per business	E	10.0%
Fee is \$5.00 per day (\$75.00 minimum/ \$200 maximum)					
Ex. If a license is required for 30 days the fee is \$150					
Other Charges					
Notice of Change/ Administrative Fee	\$25.00	\$25.00	per permit	E	0.0%
Appeal Request	\$100.00	\$100.00	per permit	E	0.0%
The specified penalty for breach of Bylaw No. 21-20, Business Licensing Bylaw:					
1st offence	\$500.00	\$500.00	-	E	0.0%
2nd offence	\$1,000.00	\$1,000.00	-	E	0.0%
3rd offence	\$2,500.00	\$2,500.00	-	E	0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule D - Business Licensing Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
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Annual
Increase

Additional notes about Business License Fees:

1. Where a Resident Business operates only after June 30th of any License year, the fees paid shall be one half the fee shown on Business Licenses schedule.
2. If a Resident Business, with a current Business License, closes prior to July 1st of any License year, a refund of one-half the fee minus an Administrative Fee as set out in, Business Licenses schedule, shall be refunded to the Business owner.
3. Where a first-time application for a Resident Business License has been approved, the fees paid shall be one half the fee shown on Business Licenses schedule.
4. Where a Resident Business is owned and operated by a person 25 years of age or under the Business License Fee schedule, shall be waived.
5. Where a Resident Business License under the "Small Retail Commercial" category of Business Licenses has been renewed for at least twenty-five (25) years by the same Licensee, the Business License Fee shall be waived.

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Bylaw amendments - Statutory Plans, Land Use Bylaw, & Conceptual Schemes					
Textual amendment to the Land Use Bylaw:	\$2,750	\$3,000	per application	E	9.1%
Direct Control Application:	\$3,000	\$3,750	per application	E	25.0%
Change to a land use designation on sites with areas of 0.5 ha or less:	\$3,000	\$3,500	per application	E	16.7%
Change to a land use designation on sites with areas of 0.5 ha or more:	\$3,250	\$3,750	per permit plus \$100 per ha	E	15.4%
Amendment to the Municipal Development Plan:	\$3,000	\$3,500	per application	E	16.7%
Amendment to an Area Structure Plan or other statutory plan, other and the Municipal Development Plan: (If an amendment to a Statutory Plan requires additional amendments to another Statutory Plan or a Conceptual Scheme adopted by bylaw, then the total combined fee for all the amendments may be reduced by \$500.00)	\$3,000	\$3,500	per application	E	16.7%
Oversize charge and off-site levies					
ECRW Oversize Charge for residential development: (Formerly known as Growth Charge for Water Infrastructure)	\$540	\$570	per dwelling unit, payable at the time of the Development Permit	E	5.6%
ECRW Oversize Charge for new commercial, industrial, and institutional development: (Formerly known as Growth Charge for Water Infrastructure)	\$7,420	\$7,720	per hectare, payable at the time of the Development Permit	E	4.0%
Off-Site Levies, due at the time of Development Permit Application for all newly developed parcels:	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore	E	
Certificates of letters of compliance					
Residential Certificate or letter of compliance in respect to a Real Property Report:	\$160	\$170	per certificate	E	6.3%
Residential Certificate or letter of compliance in respect to a Real Property Report Priority/Rush Service:	\$260	\$280	per certificate	E	7.7%
Non-Residential Certificate or letter of compliance in respect to a Real Property Report	\$300	\$325	per certificate	E	8.3%
Certificates of Municipal Authority (Condominium Fees)					
Certificate of the Municipal Authority in respect to a condominium for a building:	\$40	\$40	per unit or such greater fee as prescribed in the Condominium Property Regulation AR 168/2001	E	0.0%
Development Permits					
Accessory buildings - exceeding 10.0 m2 in area in a Residential District:	\$160	\$170	per building	E	6.3%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Accessory buildings - exceeding 10.0 m2 in area in Districts other than a Residential District:	\$290	\$310	per building plus \$100 per additional building on the same site	E	6.9%
Change of Use Permit - Non-residential development:	\$370	\$390	per permit	E	5.4%
Change of Use Permit- Non-residential development, Major (Involving Professional Referral)	\$780	\$820	per permit	E	5.1%
Commercial, Industrial and Institutional - New Development other than additions to an existing building:	\$890	\$930	per permit plus \$2.50 per m2	E	4.5%
Commercial, Industrial and Institutional - Additions to existing buildings:	\$500	\$520	per building plus \$1.50 per m2	E	4.0%
Home Occupation Permit: A business, occupation, trade, profession, or craft carried on by an occupant of a dwelling unit as a use secondary to the residential use of the dwelling, and which does not change the character of the building in which it is located.	\$260	\$280	per permit	E	7.7%
Other Development Permit - minor, miscellaneous.	\$150	\$150	per permit	E	
Signs - Permanent free standing signs:	\$320	\$340	per sign	E	6.3%
Signs - Temporary signs:	\$110	\$120	per sign	E	9.1%
Signs - Other: unless the sign or signs are included in the Development Permit for the building in which case there is a maximum fee of \$400.00;	\$110	\$120	per sign, (part of Development Permit - maximum fee of \$400)	E	9.1%
Stripping and Grading - for sites containing 2.0 ha or less:	\$780	\$820	per permit	E	5.1%
Stripping and Grading - for sites containing more than 2.0 ha and less than 20 ha:	\$1,560	\$1,630	per permit	E	4.5%
Stripping and Grading - for sites containing more than 20 ha:	\$2,600	\$2,710	per permit	E	4.2%
Residential Development Permit - Additions to dwellings:	\$210	\$220	per permit plus \$0.50 per m2	E	4.8%
Residential Development Permit - New Development Single-Detached, Semi-Detached, Duplex, and Manufactured Homes:	\$320	\$340	per dwelling unit	E	6.3%
Residential Development Permit - garden suite, garage suite, or secondary suite:	\$260	\$280	per dwelling unit	E	7.7%
Residential Development Permit - buildings containing three (3) or more dwelling units:	\$630	\$660	per building plus \$100 per dwelling unit	E	4.8%
Temporary Development Permit- 12 months or less (minor projects)	\$160	\$170	per permit	E	6.3%
Temporary Development Permit- 12 months or less (major projects involving Professional Referral)	\$780	\$820	per permit	E	5.1%
Development commencement without a permit:	Double the permit fees if a development has commenced before the issue of Development Permit	Double the permit fees if a development has commenced before the issue of Development Permit	Double the permit fees if a development has commenced before the issue of Development Permit	E	

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Development Permit Relaxations or Variances exceeding 3.0% of a requirement but under 10.0% of a requirement:	\$160	\$170	per variance or relaxation in excess of 3% of a requirement up to a maximum of \$480	E	6.3%
Development Permit Relaxations or Variances exceeding 10.0% of a requirement but under 25.0% of a requirement involving a notification and appeal period:	\$210	\$220	per variance up to a max of \$630	E	4.8%
Development Permit Relaxations or Variances exceeding 25.0% of a requirement involving a notification and appeal period:	\$420	\$350	per variance up to \$1,400	E	-16.7%
Development Permit Extension requested by Applicant/Owner:	\$260	\$280	per permit	E	7.7%
DP Amendment * if circulation is not required	25% of original fees	25% of original fees	25% of original fees	E	-
DP Amendment * if circulation is required	50% of original fees	50% of original fees	50% of original fees	E	-
Bylaw Enforcement of Development Permit Non-Compliance, first offence:	\$260	\$280	per permit	E	7.7%
Bylaw Enforcement of Development Permit Non- Compliance, second offence	\$520	\$550	per permit	E	5.8%
Bylaw Enforcement of Development Permit Non-Compliance, third offence	\$1,040	\$1,090	per permit	E	4.8%
Development Agreement Preparation (Development Agreements as per s.650 of the Municipal Government Act regarding a Development Permit)	\$1,040	\$1,090	per agreement	E	4.8%
Development Permit Securities					
A first time applicant means a person who has not been issued a Development Permit within three (3) years.					
Security required - Accessory building, excluding sheds, in a Residential District for a homeowner or first-time applicant:	\$500	\$500	per application	E	0.0%
Security required - Additions to a dwelling unit in a Residential District for a homeowner or first-time applicant:	\$500	\$500	per application	E	0.0%
Security required - Single Detached, Semi-Detached, or Duplex dwelling for a first-time applicant:	\$1,000	\$1,000	per building	E	0.0%
Security required- Single Detached, Semi-Detached, or Duplex dwelling for property and public infrastructure protection:					
(a) per application; or	\$5,000	\$5,000	per application	E	0.0%
(b) per year for all applications within that calendar year	\$10,000	\$10,000	per year	E	0.0%
refundable upon completion and following inspection					
Security required - Single Detached, Semi-Detached, or Duplex dwelling for public property and infrastructure protection for Owners/ Applicants who have had no recorded property or public infrastructure damage in the last two (2) calendar years:					
(a) per application; or	\$2,000	\$2,000	per application	E	0.0%
(b) per year for all applications within that calendar year	\$5,000	\$5,000	per year	E	0.0%
refundable upon completion and following inspection					
Security for the following:					

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
(a) a residential building containing three (3) or more dwelling units (b) a commercial, industrial, and institutional development	Establish in the Development Agreement that is a condition of a Development Permit	Establish in the Development Agreement that is a condition of a Development Permit	Establish in the Development Agreement that is a condition of a Development Permit	E
Documents				
Hard copy of a Statutory Plan, Land Use Bylaw, or Conceptual Scheme adopted by Bylaw:	\$60	\$70	per document	E
Certificate of Title or other instrument registered on the Certificate of Title:	\$30	\$40	per instrument	E
Development Agreement Status Letter		\$300	per letter	E
Encroachment Agreements: per encroachment agreement	\$420	\$440	per agreement	E
Land Use Designation (Zoning) Request: fee for preparing a letter advising the land use designation of a parcel or related information.	\$630	\$660	per letter	E
The preparation of Utility Right of Way Agreements and/or Overland Drainage Right of Way Agreements	\$1,500	\$1,560	per agreement	E
Document Review, File Searches, and Pre-Application Meetings				
Review of an Area Structure Plan, Conceptual Scheme, prepared by or on behalf of a Developer:	\$7,020	\$7,310	per plan	E
Review of an Outline Plan prepared by or on behalf of a Developer:	\$2,080	\$2,170	per plan	E
Document Review and Execution (caveat, discharge of caveat, other agreement, response to lawyer, other miscellaneous)	\$30	\$35	per document	E
Comprehensive File Search and Preparation	\$40 per hour	\$40 per hour	per hour	E
Pre-Consultation Fee (Pre-Application Meeting)	Full Cost Recovery		per meeting	E
Electrical Permit Fee Schedule for New Residential Installations				
Square footage fee - up to 1200 sq ft - Permit Fee	\$200.00	\$220.00		E
Square footage fee - 1201 sq ft and over - Permit Fee	\$165.00 + \$0.11/sq ft	\$220.00 + \$0.11/sq ft		E
Service Connection - Permit Fee	\$125.00	\$150.00		E
Temp Service - Permit Fee	\$125.00	\$150.00		E
Panel Change - Permit Fee	\$125.00	\$150.00		E
Annual Permit - Permit Fee	\$450.00	\$500.00		E
Add a Safety Codes Levy of 4% of the Permit Fee, Min \$4.50 - Max \$560.00				E
Electrical Permit Fee Schedule for Installations Other than New Residential Developments				
Installation cost				
\$0 - < \$1,000.00 - Permit Fee	\$125.00	\$150.00		E
> \$1,000 ≤ \$2,500 - Permit fee	\$150.00	\$175.00		E
> \$2,500 ≤ \$5,000 - Permit fee	\$175.00	\$200.00		E
> \$5,000 < \$10,000- Permit fee	\$250.00	\$275.00		E

Annual Increase

16.7%

33.3%

4.8%

4.8%

4.0%

4.1%

4.3%

16.7%

10.0%

#VALUE!

20.0%

20.0%

20.0%

11.1%

#DIV/0!

20.0%

16.7%

14.3%

10.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
> \$10,000 ≤ \$15,000- Permit fee	\$300.00	\$325.00		E
> \$15,000 ≤ \$20,000- Permit fee	\$400.00	\$450.00		E
> \$20,000 ≤ \$30,000- Permit fee	\$500.00	\$550.00		E
> \$30,000 ≤ \$40,000- Permit fee	\$650.00	\$700.00		E
> \$40,000 ≤ \$50,000- Permit fee	\$750.00	\$850.00		E
> \$50,000 ≤ \$75,000- Permit fee	\$1,100.00	\$1,200.00		E
> \$75,000 ≤ \$100,000- Permit fee	\$1,250.00	\$1,300.00		E
> \$100,000 ≤ \$125,000- Permit fee	\$1,400.00	\$1,500.00		E
> \$125,000 ≤ \$150,000- Permit fee	\$1,600.00	\$1,700.00		E
> \$150,000 ≤ \$200,000- Permit fee	\$1,800.00	\$1,850.00		E
> \$200,000 ≤ \$250,000- Permit fee	\$2,000.00	\$2,050.00		E
> \$250,000 ≤ \$300,000- Permit fee	\$2,200.00	\$2,250.00		E
> \$300,000 ≤ \$400,000- Permit fee	\$2,450.00	\$2,600.00		E
> \$400,000 ≤ \$500,000- Permit fee	\$2,700.00	\$2,800.00		E
>500,000- Permit fee	\$2,700 + \$5.00 / \$1,000.00	\$2,800 + \$5.00 / \$1,000.00		E
Add a safety code levy of 4% of the Permit Fee, min \$4.50; max \$560.00				E
Electrical Permit (Residential Solar Panel Installation)				
		\$220.00		
Engineering Fees				
If the Town retains an engineering consultant to review plans or documents; The fee for the review of those plans or documents is the invoice submitted by the engineering consultant plus an administrative fee of	\$200.00	\$210.00	per review	E
Storm Water Management Review:	\$1,060.00	\$1,110.00	per review	E
Review of Water Act Approval and related documents in relation to a Subdivision	\$530.00	\$560.00	per review	E
Construction Completion Certificates (CCC) and Final Acceptance Certificates (F AC) for New Development (Note that there is no fee for the first two (2) inspections for both the CCC and the FAC stages)	\$160.00/hr.. for each additional inspection	\$160.00/hr.. for each additional inspection	per inspection	E
Construction Temporary Water Services				
Water meter rental fees - per day	\$8.00	\$8.00	per day	E
Water meter rental fees - per week	\$40.00	\$50.00	per week	E
Water meter rental fees - per month	\$160.00	\$170.00	per month	E
Water meter rental security deposit	\$2,270.00	\$2,370.00	per meter	E
Relocation of water meter	\$150.00 /hr. for each relocation	\$150.00 /hr. for each relocation	per meter	E
Gas Permit Fee Schedule for Residential Installations				
62 Permit Fee	\$125.00	\$150.00		E
15 Permit Fee	\$150.00	\$175.00		E
67 Permit Fee	\$175.00	\$200.00		E
810 Permit Fee	\$200.00	\$225.00		E

Annual Increase

8.3%
12.5%
10.0%
7.7%
13.3%
9.1%
4.0%
7.1%
6.3%
2.8%
2.5%
2.3%
6.1%
3.7%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
11 or more Permit Fee	\$200.00	\$225.00 plus \$10 per outlet		E
Temp service/heat - Permit Fee	\$125.00	\$145.00		E
Service re-connection Permit Fee	\$125.00	\$145.00		E
Propane tank set Permit Fee	\$125.00	\$145.00		E
Add a safety code levy of 4% of the Permit Fee, min \$4.50; max \$560.00				E
Gas Permit Fee Schedule for Non-Residential Installations				
0 ≤ 100,000 Permit Fee	\$115.00	\$135.00		E
> 100,000 ≤ 200,000 Permit Fee	\$135.00	\$150.00		E
> 200,000 ≤ 400,00 Permit Fee	\$150.00	\$165.00		E
> 400,000 ≤ 1,000,000 Permit Fee	\$250.00	\$275.00		E
> 1,000,000 ≤ 2,000,000 Permit Fee	\$325.00	\$325.00		E
> 2,000,000 Permit Fee	\$350.0 + \$7.00/ 100,000 BTU or portion of	\$350.0 + \$7.00/ 100,000 BTU or portion of		E
Add a safety code levy of 4% of the Permit Fee, min \$4.50; max \$560.00				E
Municipal Right-of-Way Work and Excavation Permits				
Municipal Right-of-Way Work and Excavation Permit	\$240.00	\$250.00	per permit	E
Municipal Right-of-Way Work and Excavation Permit Deposit	\$2,320.00	\$2,420.00	per permit	E
Pavement Degradation Fee (trench width equal to or less than 2m)	\$19.18/linear metre	\$19.18/linear metre	per linear meter	E
Pavement Degradation Fee (trench width greater than 2m)	\$12.78/linear metre	\$12.78/linear metre	per linear meter	E
Plumbing Permit Fee Schedule for Residential and Non-Residential Installations				
Number of outlets				
1 - 3 Permit Fee	\$150.00	\$150.00		E
4 - 7 Permit Fee	\$160.00	\$160.00		E
8 - 10 Permit Fee	\$175.00	\$200.00		E
11 or more Permit Fee	\$175.00 + \$10.00 ea. additional	\$200.00 + \$10.00 ea. additional		E
Manufactured home/ready to move home on block/piles - Permit Fee	\$150.00	\$165.00		E
Add a Safety Codes Levey of 4% of the Permit Fee: Min \$4.50 Max \$560.00				E
Private Sewage Disposal System (PSDS) Permit Fee Schedule for Single Family Residential				
Number of outlets				
Holding tanks, open discharge Permit Fee	\$275.00	\$300.00		E
Fields, mounds, sand filters, treatment tanks Permit Fee	\$600.00	\$600.00		E

**Annual
Increase**

16.0%

16.0%

16.0%

17.4%

11.1%

10.0%

10.0%

0.0%

4.2%

4.3%

4.0%

4.0%

0.0%

0.0%

14.3%

10.0%

9.1%

0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Add a Safety Codes Levy of 4% of the Permit Fee: Min \$4.50 Max \$560.00				E
Refund of Fees				
If an application is withdrawn by an applicant prior to circulation or inspection: Up to fifty (50) percent of the fee may be refunded to an applicant, if the application warrants circulation to internal or external agencies and departments but the circulation has not commenced, or an inspection hasn't occurred, provided a minimum administration fee must be retained by the Town	\$150.00 min admin fee	\$150.00 min admin fee	\$150.00 min admin fee	E
If an application is withdrawn by an applicant after circulation, after inspection, or if the permit has expired: No refund, if a circulation to internal or external agencies or departments has been processed; or if a decision has been rendered on the application, or if an inspection has occurred; or if the permit has expired	N/A	N/A	N/A	E
Road Closure Fees				
Road closure, per application	\$1,040.00	\$1,080.00	per application	E
Subdivision Application & Application Amendments & Application Documents				
Subdivision Application for a maximum of two (2) lots (units if bare land condominium) Note that, there is no fee for any of the following lots: Community Services Reserve, Environmental Reserve, Municipal Reserve, Municipal and School Reserve, School Reserve, or Public Utility Lot.	\$1750.00 including residual lot or parcel plus \$200 for every additional lot (units if bare land condominium)	\$1750.00 including residual lot or parcel plus \$200 for every additional lot (units if bare land condominium)	per application	E
Subdivision Changes/Revised Subdivision Application - applicant proposes changes that warrant a further circulation	\$500.00 + costs of any engineering fees prescribed above	\$500.00 + costs of any engineering fees prescribed above	per application	E
Development Agreement/Subdivision Agreement Preparation (Development Agreements as per s.655 of the Municipal Government Act regarding a Subdivision)	\$1,950.00	\$2,030.00	per agreement	E
Deferred Servicing Agreement (Development Agreement/Subdivision Agreement) Preparation	\$1,040.00	\$1,090.00	per agreement	E
Subdivision Endorsement, Security & Time Extension				
Endorsement of a plan of subdivision or other instrument, which enables the subdivision to be registered in the Land Titles Office (residential 2-lot subdivisions):	\$300.00	\$325.00	per plan of subdivision	E
Endorsement of a plan of subdivision or other instrument, which enables the subdivision to be registered in the Land Titles Office: (all other cases):	\$110.00 per lot (unit if bare land condominium). Note there is a minimum fee of \$450.00	\$120.00 per lot (unit if bare land condominium). Note there is a minimum fee of \$480.00	per plan of subdivision	E

Annual Increase

3.8%

16.7%

0.0%

4.1%

4.8%

8.3%

10.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Security for a Subdivision:	Established in the Servicing Agreement that is a condition of a subdivision approval.	Established in the Servicing Agreement that is a condition of a subdivision approval.	per plan of subdivision	E
Time extension in respect to an approval of a subdivision application:	\$350.00 each for the first two extensions; and \$450.00 each for the third and any subsequent extensions.	\$375.00 each for the first two extensions; and \$475.00 each for the third and any subsequent extensions.	per plan of subdivision	E
Various agreement, easement, and other document preparation	\$1,040.00	\$1,090.00	per document	E
Building Permit Fees & Services (Effective January 1)				
Residential, Commercial, Industrial, Institutional projects (Project Value is based on the actual cost of material and labour. Verification of costs may be requested prior to permit issuance.)	\$10.50 per \$1,000 of Project Value	\$10.50 per \$1,000 of Project Value	per permit	E
Additional Safety Code Levy	4.0% of Permit Fee, Minimum \$5.00, Maximum \$560.00	4.0% of Permit Fee, Minimum \$5.00, Maximum \$560.00	per permit	E
Transfer of ownership fees per permit	\$150.00	\$150.00	per permit	E
Residential, Commercial, Industrial, and Institutional projects minimum Building Permit Fee	\$130.00 plus the Safety Codes Levy	\$150.00 plus the Safety Codes Levy	per permit	E
Demolition Permit (Building Permit)	\$130.00 plus the Safety Codes Levy	\$150.00 plus the Safety Codes Levy	per permit	E
Building Permit extension request	\$160.00	\$160.00	per request	E
Alternative Solution Review under the National Building Code Alberta Edition	\$500.00 in addition to the permit fee	\$500.00 in addition to the permit fee	per review	E
Pre-Development Inspection by a Safety Codes Officer (An owner may request an inspection to determine if the existing building meets National Building Code, Alberta Edition)	\$260	\$280	per inspection	E
Building Permit (Residential Solar Panel Installation)		\$150.00 plus the Safety Codes Levy		
Re-inspection in excess of QMP	\$160	\$170	per inspection	E
Occupancy prior to inspection	\$780	\$820	per offense	E
Failure to request re-inspection	\$210	\$220	per offense	E
Pre-mature inspection request	\$210	\$220	per request	E
Failure to verify a compliance	\$210	\$220	per offense	E
Building commencement without a permit:	Double the permit fees if a development/building has commenced before the issuance of a Building Permit	Double the permit fees if a development/building has commenced before the issuance of a Building Permit	per permit	E
Water and Sewer Connection Permit	\$150.00	\$150	per permit	E

Annual Increase

7.7%
4.8%

5.0%

11.1%
0.0%

0.8%

0.0%

0.0%

7.7%

6.3%

5.1%

4.8%

4.8%

4.8%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Appeals				
Appeal to the Subdivision & Development Appeal Board	\$200.00	\$200.00	per appeal	E
Telecommunication, Cell Tower, and Other Above Ground Utility Fees				
Cell Tower circulation and review	\$2,600.00	\$2,710.00	per permit	E
Other above ground utility (other antennas, power lines, street lights, etc.)	\$500.00	\$520.00	per permit	
Telecommunication Review and Approval Assignment	\$320.00	\$340.00	per permit	E

Annual Increase

0.0%

4.2%

4.0%

6.3%

Town of Strathmore - Fees Bylaw Schedules

Schedule F - Miscellaneous

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Credit Card Fee - All TOS Payment Terminals		1.5%	per transaction	
Picnic Table Rentals	\$50.00	\$50.00	per table	T
Park Electrical Connection	\$100.00	\$100.00	per day	T
Barricade Rentals	\$20.00	\$20.00	per barricade	T
Picnic Table Repair/Replacement Fee	cost + 15% admin fee	cost + 15% admin fee	-	T
Rental of Council Chambers for a Ceremonial Event	\$50 base fee + \$100 per hour	\$50 base fee + \$100 per hour	Base + per hour	T
Any Accounts Receivable	2%	2%	Outstanding balance	E

**Annual
Increase**

100%%
0.00%
0.00%
0.00%

Town of Strathmore - Fees Bylaw Schedules

Schedule G - Utilities

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
1) Water Fees				
Water Consumption Rate				
Per cubic metre charge	\$2.95	\$3.07	per cubic metre	E
Water System Charge - Monthly based on Meter Size				
17mm (5/8")	\$12.60	\$13.20	per water meter	E
19mm (3/4")	\$44.80	\$46.60	per water meter	E
25mm (1")	\$95.20	\$99.10	per water meter	E
32mm (1 1/4")	\$159.00	\$166.00	per water meter	E
38mm (1 1/2")	\$239.00	\$249.00	per water meter	E
51mm (2")	\$441.00	\$459.00	per water meter	E
76mm (3")	\$567.00	\$590.00	per water meter	E
102mm (4")	\$1,820.00	\$1,893.00	per water meter	E
152mm (5")	\$4,120.00	\$4,285.00	per water meter	E
203mm (8")	\$7,340.00	\$7,634.00	per water meter	E
254mm (10")	\$11,490.00	\$11,950.00	per water meter	E
Water Infrastructure Rate				
Infrastructure Reserve Fund Charge - Monthly	\$3.60	\$3.74	per water meter	E
Unmetered Rates				
Hydrant consumption rate for unmetered water	\$6.50	\$6.80	per cubic metre	E
Water Turn On/Off				
Each Turn Off/On	\$40.00	\$40.00	for each visit	E
Meter Fees				
New Meter Fee (Newly Constructed Premises)	cost + \$50 admin fee	cost + \$50 admin fee	per meter	E
Meter Test Fee (if tested within acceptable compliance limits)	cost + shipping + \$50 admin fee	cost + shipping + \$50 admin fee	per meter test	E
Failure to Attend Appointment Fee	\$40.00	\$40.00	per appointment	E
Bulk Water				
Bulk Water - per cubic meter	\$5.85	\$6.09	per cubic metre	E

Annual Increase

4.1%

4.8%

4.0%

4.1%

4.4%

4.2%

4.1%

4.1%

4.0%

4.0%

4.0%

4.0%

4.0%

4.6%

0.0%

-

-

0.0%

4.1%

Town of Strathmore - Fees Bylaw Schedules

Schedule G - Utilities

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
2) Wastewater Fees				
Wastewater Consumption Rate				
In addition to the Monthly System Charges, each premise having a meter shall pay a levy amount per cubic meter of potable water metered	\$2.29	\$2.38	per cubic metre	E
Wastewater System Charge - Monthly based on Meter Size				
17mm (5/8")	\$31.00	\$33.00	per water meter	E
19mm (3/4")	\$54.00	\$57.00	per water meter	E
25mm (1")	\$112.00	\$117.00	per water meter	E
32mm (1 1/4 ")	\$205.00	\$214.00	per water meter	E
38mm (1 1/2")	\$330.00	\$344.00	per water meter	E
51mm (2")	\$591.00	\$615.00	per water meter	E
76mm (3")	\$712.00	\$741.00	per water meter	E
102mm (4")	\$2,400.00	\$2,496.00	per water meter	E
152mm (5")	\$5,280.00	\$5,492.00	per water meter	E
203mm (8")	\$9,410.00	\$9,787.00	per water meter	E
254mm (10")	\$21,400.00	\$22,256.00	per water meter	E
Wastewater Infrastructure Rate				
Wastewater Infrastructure Fund Charge - Monthly	\$4.43	\$4.61	per account	E
3) Storm Water Fee				
Storm Water System Charge - Monthly	\$9.10	\$9.47	per account	E
Storm Water Infrastructure Fund Charge - Monthly	\$0.93	\$0.97	per account	E
4) Solid Waste Fees				
Solid Waste System - Monthly	\$25.00	\$26.00	per account	E
Bag tags	\$4.00	\$4.00	per tag	E
Replace lost and/or repair damaged collection cart (Non-standard replacement cycle)	cost + 15% admin fee	cost + 15% admin fee	per bin	E
Removal of unsuitable load from recycle facility	cost + 15% admin fee	cost + 15% admin fee	per bin	E
Disposal of fridges and freezers at recycle facility	Facility operator rate	Facility operator rate	per bin	E

Annual Increase

4.0%

6.5%

5.6%

4.5%

4.4%

4.2%

4.1%

4.1%

4.0%

4.0%

4.0%

4.0%

4.0%

4.1%

4.5%

4.0%

0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule G - Utilities

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
5) Other Utility Fees				
Administration Fee				
New account establisher (per new account)	\$35.00	\$35.00	per account	E
Security Fee				
A Customer/Property Owner, who is a first time owner in Town or whose previous accounts were not kept in good standing, after submitting an Application For Service for approval to the Town, is required to pay a Security Fee, prior to using the Water System. This fee shall be held by the Town against non-payment of all rates, charges, tolls, fares and rents fixed under Strathmore Fees Bylaw, for a period of one (1) year without interest.	\$250.00	\$250.00	per account	E
Any Utility Bill, or portion thereof, that remains unpaid after the Due Date, the last day of every month, shall have a penalty, calculated monthly, on the unpaid balance, which penalty will form part of the rate levied.	2.0%	2.0%		E
A charge will be applicable, without further notice, on any outstanding amount on any Outstanding Utility Bill that is transferred to the tax roll.	\$50.00	\$50.00		E
There shall be a fee for each NSF cheque, returned cheque, and EFT (electronic funds transfer) item returned.	\$50.00	\$50.00		E

Annual Increase

0.0%

0.0%

0.0%

0.0%

0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule H - Municipal Enforcement

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Dog License Annual Fee*				
Spayed / neutered per year	\$30	\$35	per animal	E
Intact / year	\$55	\$60	per animal	E
Cat License Annual Fee*				
Spayed / neutered per year	\$20	\$25	per animal	E
Intact per year	\$25	\$30	per animal	E
Licensing Annual Fee*				
Exotic Animal	\$25	\$25	per animal	E
Exotic Animal - Initial license	\$100	\$100	per animal	E
Urban Beekeeping	\$30	\$30	per animal	E
Urban Beekeeping - Initial license	\$50	\$50	per animal	E
Urban Hens	\$50	\$50	per animal	E
Urban Hens	\$150	\$150	per animal	E
Vicious Animal Declaration (Fee + costs)	\$10	\$10	per animal	E
Foster Animal license	-	-	per animal	E
Impound/Animal Shelter Fee				
Dogs per day	\$50	\$50		E
Cats per day	\$50	\$50		E
Veterinary fees	Cost + 15% Admin	Cost + 15% Admin		E
Euthanizing fee	Cost + 15% Admin	Cost + 15% Admin		E

**Annual
Increase**

16.7%

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Town of Strathmore - Fees Bylaw Schedules

Schedule I - Taxi Permits & Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Licenses (Annual Fees)				
Taxi Broker License (required to purchase Business License)	No Charge	No Charge		
Taxi License (for vehicles)	\$60	\$60	per vehicle	E
Chauffeur Permit	\$60	\$60	per driver	E

**Annual
Increase**

0.00%

0.00%

Schedule J - Cemetery

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Plots				
Full size burial plot (4'x10')			per plot	T
Resident (10 years or more)	\$1,000	\$1,000	per plot	T
Resident (less than 10 years)	\$1,250	\$1,250	per plot	T
Resident (sub region) (living within county boundaries)	\$2,500	\$2,500	per plot	T
Non-Resident	\$5,000	\$5,000	per plot	T
Child Plot	\$500	\$500	per plot	T
Cremation plot (2'x3')			per plot	T
Resident (10 years or more)	\$500	\$500	per plot	T
Resident (less than 10 years)	\$625	\$625	per plot	T
Resident (sub region) (living within county boundaries)	\$1,250	\$1,250	per plot	T
Non-Resident	\$2,500	\$2,500	per plot	T
Child Plot	\$250	\$250	per plot	T
Columbarium Niches - includes first engraving				
Resident (10 years or more)				
Columbarium Level 1	\$2,090	\$2,090	per niches	T
Columbarium Level 2	\$2,200	\$2,200	per niches	T
Columbarium Level 3	\$2,310	\$2,310	per niches	T
Columbarium Level 4	\$2,420	\$2,420	per niches	T
Resident (less than 10 years)				
Columbarium Level 1	\$2,610	\$2,610	per niches	T
Columbarium Level 2	\$2,750	\$2,750	per niches	T
Columbarium Level 3	\$2,890	\$2,890	per niches	T
Columbarium Level 4	\$3,030	\$3,030	per niches	T
Resident (sub region) (living within county boundaries)				
Columbarium Level 1	\$5,230	\$5,230	per niches	T
Columbarium Level 2	\$5,500	\$5,500	per niches	T
Columbarium Level 3	\$5,780	\$5,780	per niches	T
Columbarium Level 4	\$6,050	\$6,050	per niches	T
Non-Resident				
Columbarium Level 1	\$10,450	\$10,450	per niches	T
Columbarium Level 2	\$11,000	\$11,000	per niches	T
Columbarium Level 3	\$11,550	\$11,550	per niches	T
Columbarium Level 4	\$12,100	\$12,100	per niches	T
Opening & Closing				
Opening & Closing for Niche	\$200	\$200	each time	T
Opening & Closing for Burial Plot (Full Size)	\$1,200	\$1,200	each time	T
Opening & Closing for Burial Plot (Full Size) - child	\$600	\$600	each time	T

Annual Increase

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Town of Strathmore - Fees Bylaw Schedules

Schedule J - Cemetery

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Additional Charge Full Size Burial Plot for after hours (business days)	\$300	\$300	per hour	T
Additional Charge Full Size Burial Plot for after hours (Weekends & Holidays) (minimum 2 hour call out)	\$300	\$300	per hour	T
Opening & Closing for Disinterment Full Size Plot - Summer	\$2,400	\$2,400	each time	T
Opening & Closing for Disinterment Full Size Plot - Winter	not permitted	not permitted	each time	T
Opening & Closing for Double Depth Burial Plot	\$1,800	\$1,800	each time	T
Opening & Closing for Cremation Plot	\$300	\$300	each time	T
Additional Charge Winter - Opening & Closing for Cremation Plot (Nov 1 - April 30)	\$150	\$150	each time	T
Additional Charge Winter - Opening & Closing for Full Size Plot (Nov 1 - April 30)	\$150	\$600	each time	T
Additional Charge Cremation Plot for after hours (business days)	\$150	\$150	per hour	T
Additional Charge Cremation Plot for after hours (Weekends & Holidays) (minimum 2 hour call out)	\$150	\$150	per hour	T
Opening & Closing for Disinterment Cremation Plot - Summer	\$600	\$600	each time	T
Opening & Closing for Disinterment Cremation Plot - Winter	not permitted	not permitted	each time	T
Additional Charge for Weekends and Holidays	itemized above	itemized above	per hour	T
Transfer of Rights				
Transfer of Rights	\$150	\$150	per transfer	T
Monuments				
Permit for a monument	\$100	\$100	per permit	E
Bench & Tree Dedication				
Tree Dedication (Includes Engraved Plaque for Monument in Rose Garden and Choice of Tree)	\$3,200	\$3,200	per tree	T
Memorial Bench (Includes Bronze Plaque and Installation)	\$1,800	\$1,800	per bench	T

Annual Increase

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Town of Strathmore - Fees Bylaw Schedules

Schedule K - Community & Protective Services - Fire

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Fire Safety				
Occupany Load Certificates	\$100.00	\$100.00	per certificate	E
Fire Safety Inspections - Initial Fire Inspection (All Businesses)	\$75.00	\$75.00	per inspection	E
Fire Safety Inspections - Follow Up Fire Inspection	\$275.00	\$275.00	per inspection	E
Fire Safety Inspections - Licensing (i.e.. Health, Daycares, Foster Homes)	\$200.00	\$200.00	per inspection	E
Fire code compliance Re-Inspection	\$300.00	\$300.00	per inspection	E
Cost Recovery				
Response within the Town of Strathmore	no charge	no charge	-	E
105' Ladder Truck	\$700.00	\$720.00	per hour	E
Engines - Rescue Units	\$700.00	\$720.00	per hour	E
Command Unit (mobile)	\$200.00	\$210.00	per hour	E
Other equipment as may be required	At cost	At cost	-	E
Fire Investigations	\$150.00	\$150.00	per hour	E
Fire Department Apparatus Stand-by	\$700.00	\$720.00	per hour	E
Response to Fire Rescue, Dangerous Goods or other incidents outside municipal boundary.	As per Agreement and/or Alberta Transporation Guidelines		-	E
Permits				
Open Burning Permits	\$50.00	\$50.00	per permit	E
Special Events Permit	\$150.00	\$150.00	per permit	E
Fireworks Permit	\$150.00	\$150.00	per permit	E
Response to False Alarms				
False Alarms, first	no charge	no charge	-	E
Second and subsequent within first calendar year	\$700.00	\$720.00	per event	E
Administrative				
As per Schedule "A" of this Bylaw	per schedule A	per schedule A	-	E

Annual Increase

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Town of Strathmore - Fees Bylaw Schedules

Schedule L - RCMP

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Criminal Records Check				
Employment - Resident of Strathmore	\$50	\$50		E
Employment - Non-resident	\$50	\$50		E
Volunteers (with letter)	No charge	No charge		
Fingerprinting				
Employment - Resident of Strathmore	\$25	\$25		E
Employment - Non-resident	\$25	\$25		E
Motor Vehicle Collision Reports				
Collision analyst reports – Town fee				
Motor Vehicle Collision Reports	\$50	\$50		E

Annual
Increase

Town of Strathmore - Fees Bylaw Schedules

Schedule M - Community Services - Family Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	User Annual Increase
Public Skating						
Tots (0 - 2 years)	FREE	FREE	FREE	per skate	I	
Child (3 - 7 years)	\$2.62	\$2.62	\$2.75	per skate	I	0.0%
Youth (8 - 17 years)	\$4.05	\$4.05	\$4.25	per skate	I	0.0%
Adult (18 - 64 years)	\$5.24	\$5.24	\$5.50	per skate	I	0.0%
Senior 65+ years	\$4.05	\$4.05	\$4.25	per skate	I	0.0%
Special Needs	\$4.05	\$4.05	\$4.25	per skate	I	0.0%
Special Needs - Caregiver	FREE	FREE	FREE	per time	I	
Family	\$13.81	\$15.00	\$15.75	per skate	I	8.6%
Shinny / Ice Bykes						
Child Shinny (3 - 7 years)	\$2.62	\$2.62	\$2.75	per time	I	0.0%
Youth Shinny (8 - 17 years)	\$4.05	\$4.05	\$4.25	per time	I	0.0%
Adult Shinny (18-64 years)	\$5.24	\$5.24	\$5.50	per time	I	0.0%
Special Needs	\$4.05	\$4.05	\$4.25	per time	I	0.0%
Special Needs - Caregiver	FREE	FREE	FREE	per time	I	
Ice Bykes	\$7.62	\$7.86	\$8.25	per time	I	3.1%
Annual Skating Pass						
Tots (0 - 2 years)	free	free	free	per person	I	
Child (3 - 7 years)	\$40.95	\$41.67	\$43.75	per person	I	1.7%
Youth (8 - 17 years)	\$61.43	\$62.38	\$65.50	per person	I	1.6%
Adult (18 - 64 years)	\$81.90	\$83.33	\$87.50	per person	I	1.7%
Senior 65+ years	\$61.43	\$62.38	\$65.50	per person	I	1.6%
Special Needs	\$61.43	\$62.38	\$65.50	per person	I	1.6%
Family	\$204.76	\$208.57	\$219.00	per person	I	1.9%
All Access Pass						
Tots (0 - 2 years)	Included in Schedule N			per person	I	-
Child (3 - 7 years)				per person	I	-
Youth (8 - 17 years)				per person	I	-
Adult (18 - 64 years)				per person	I	-
Senior 65+ years				per person	I	-
Special Needs				per person	I	-
				per family	I	-
Family						
Ice Rental Rates						
Blue Rink						
Affiliated Youth Prime Time	\$145.71	\$148.57	\$156.00	per hour	I	2.0%
Non-Prime Time			\$145.00	per hour	I	
Adult Prime Time	\$233.33	\$238.10	\$250.00	per hour	I	2.0%
Blended/Stat Holiday Prime Time	\$179.05	\$182.86	\$192.00	per hour	I	2.1%
Early Bird Special Mon-Thurs (6am - 8am)	\$102.86	\$104.76	\$110.00	per hour	I	1.9%
Weekday Special Mon-Thurs (8am-3pm)	\$132.38	\$135.24	\$142.00	per hour	I	2.2%
Non-Peak Season (July & August)	\$132.38	\$135.24	\$142.00	per hour	I	2.2%
School Ice	\$60.95	\$62.38	\$65.50	per hour	I	2.3%
Summer Camp Day Rate (1 rink, meeting, 8 hours max)		\$1,500.00	\$1,575.00	per day	I	
Non-Regional Youth	\$168.57	\$172.38	\$181.00	per hour	I	2.3%
Non-Regional Adult	\$258.10	\$262.86	\$276.00	per hour	I	1.8%

Town of Strathmore - Fees Bylaw Schedules

Schedule M - Community Services - Family Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	User Annual Increase
Ice Bykes	\$32.86	\$33.57	\$35.25	per hour	I	2.2%
Gold Rink						
Affiliated Youth Prime Time	\$160.00	\$162.86	\$171.00	per hour	I	1.8%
Non-Prime Time		\$150.48	\$158.00	per hour	I	
Adult Prime Time	\$257.14	\$261.90	\$275.00	per hour	I	1.9%
Blended/Stat Holiday Prime Time	\$196.19	\$200.00	\$210.00	per hour	I	1.9%
Early Bird Special Mon-Thurs (6am - 8am)	\$113.33	\$115.24	\$121.00	per hour	I	1.7%
Weekday Special Mon-Thurs (8am-3pm)	\$144.76	\$147.62	\$155.00	per hour	I	2.0%
Non-Peak Season (July & August)	\$144.76	\$147.62	\$155.00	per hour	I	2.0%
School Ice	\$67.14	\$68.57	\$72.00	per hour	I	2.1%
Non-Regional Youth	\$184.76	\$188.57	\$198.00	per hour	I	2.1%
Non-Regional Adult	\$283.81	\$289.52	\$304.00	per hour	I	2.0%
Ice Bykes	\$32.86	\$33.57	\$35.25	per hour	I	2.2%
Pad Rental Rates						
Blue Dry Pad	\$75.71	\$77.14	\$81.00	per hour	I	1.9%
Gold Dry Pad		\$93.57	\$98.24	per hour		
K-12 School pad rental	\$46.67	\$39.28	\$50.00	per hour	I	-15.8%
Other Facility Rentals						
Meeting Rooms						
Facility Exclusivity Rental (both arenas, concession, rooms)		\$475.00	\$500.00	per hour	I	
Blue Meeting Room, Non-profit	\$12.38	\$12.62	\$13.25	per hour	I	1.9%
Blue Meeting Room, Commercial	\$23.33	\$23.81	\$25.00	per hour	I	2.0%
Community Room, Non-Profit	\$30.00	\$30.71	\$32.25	per hour	I	2.4%
Community Room, Commercial		\$50.00	\$52.50	per hour	I	
Office Space / monthly (Gold pad space)	\$124.76	\$127.62	\$134.00	per month	I	2.3%
Storage per month						
Crawl space storage	\$45.48	\$46.43	\$48.75	per month	I	2.1%
Under bleacher storage	\$62.38	\$63.81	\$67.00	per month	I	2.3%
Office storage	\$45.48	\$46.43	\$48.75	per month	I	2.1%
Old Shed	\$31.19	\$31.90	\$33.50	per month	I	2.3%
Dressing Rooms						
Dressing room late fee/30 mins	\$81.90	\$83.33	\$87.50	per game	I	1.7%
Dressing Room cleaning fee	\$43.81	\$44.76	\$47.00	per game	I	2.2%
Private Dressing room year round/per month	\$147.62	\$150.48	\$158.00	per month	I	1.9%
Advertisements - does not include production						
4x8 Arena Wall - Blue Rink	\$141.90			per year	Removed - Service Level Change	4.0%
4x8 Arena Boards - Blue Rink	\$355.24			per year	Removed - Service Level Change	
4x8 Arena Wall - Gold Rink	\$355.24			per year	Removed - Service Level Change	
4x8 Arena Boards - Gold Rink Press Box	\$674.29			per year	Removed - Service Level Change	
On-Ice logo	\$520.00			per season	Removed - Service Level Change	
Door Advertisment				per year	Removed - Service Level Change	
Scoreboard	\$1,102.86			per year	Removed - Service Level Change	
Ice Resurfacer full coverage	\$2,130.48			per year	Removed - Service Level Change	
Ice Resurfacer 2 sides	\$1,420.00			per year	Removed - Service Level Change	
Ice Resurface 1 side	\$922.86			per year	Removed - Service Level Change	
Ice Resurface top	\$710.48			per year	Removed - Service Level Change	

Town of Strathmore - Fees Bylaw Schedules Schedule M - Community Services - Family Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Digital signage- exterior	\$441.90			per year	Removed - Service Level Change
Elevator Doors	\$491.43			per year	Removed - Service Level Change
4x8 Lobby Wall Ad	\$491.43			per year	Removed - Service Level Change
Lobby stairs	\$491.43			per year	Removed - Service Level Change
Wall banner	\$936.19			per year	Removed - Service Level Change

User Annual Increase

Town of Strathmore - Fees Bylaw Schedules

Schedule N - Community Services - Aquatic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Public Swim & General Admission - Single Admission						
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T	
Child (3 - 7 years)	\$3.57	\$3.57	\$4.00	per person	T	0.0%
Youth (8 - 17 years)	\$5.48	\$5.48	\$5.75	per person	T	0.0%
Adult (18 - 64 years)	\$7.14	\$7.14	\$7.75	per person	T	0.0%
Seniors (65+ years)	\$5.48	\$5.48	\$5.75	per person	T	0.0%
Special needs	\$5.48	\$5.48	\$5.75	per person	T	0.0%
Special needs - Caregiver	FREE	FREE	FREE	per person	T	
Family	\$17.86	\$17.86	\$19.50	per family	T	0.0%
Showers Access Only	\$3.10	\$3.10	\$3.50	per person	T	0.0%
10 x Punch Pass						
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T	
Child (3 - 7 years)	\$32.38	\$32.38	\$35.25	per person	T	0.0%
Youth (8 - 17 years)	\$48.57	\$48.57	\$53.00	per person	T	0.0%
Adult (18 - 64 years)	\$64.76	\$64.76	\$70.50	per person	T	0.0%
Seniors (65+ years)	\$48.57	\$48.57	\$53.00	per person	T	0.0%
Special needs	\$48.57	\$48.57	\$53.00	per person	T	0.0%
Special needs - Caregiver	FREE	FREE	FREE	per person	T	
Family	\$161.90	\$161.90	\$176.00	per family	T	0.0%
30 x Punch Pass						
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T	
Child (3 - 7 years)	\$86.67	\$86.67	\$94.50	per person	T	0.0%
Youth (8 - 17 years)	\$130.48	\$130.48	\$142.00	per person	T	0.0%
Adult (18 - 64 years)	\$173.33	\$173.33	\$189.00	per person	T	0.0%
Seniors (65+ years)	\$130.48	\$130.48	\$142.00	per person	T	0.0%
Special needs	\$130.48	\$130.48	\$142.00	per person	T	0.0%
Special needs - Caregiver	FREE	FREE	FREE	per person	T	
Family	\$433.33	\$433.33	\$473.00	per family	T	0.0%
1 Month Pass						
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T	
Child (3 - 7 years)	\$35.95	\$35.95	\$39.25	per person	T	0.0%
Youth (8 - 17 years)	\$53.81	\$53.81	\$59.00	per person	T	0.0%
Adult (18 - 64 years)	\$71.90	\$71.90	\$78.50	per person	T	0.0%
Seniors (65+ years)	\$53.81	\$53.81	\$59.00	per person	T	0.0%
Special needs	\$53.81	\$53.81	\$59.00	per person	T	0.0%
Special needs - Caregiver	FREE	FREE	FREE	per person	T	
Family	\$180.00	\$180.00	\$196.00	per family	T	0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule N - Community Services - Aquatic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
6 Month Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$122.86	\$122.86	\$134.00	per person	T
Youth (8 - 17 years)	\$183.81	\$183.81	\$200.00	per person	T
Adult (18 - 64 years)	\$244.76	\$244.76	\$267.00	per person	T
Seniors (65+ years)	\$183.81	\$183.81	\$200.00	per person	T
Special needs	\$183.81	\$183.81	\$200.00	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$612.38	\$612.38	\$668.00	per family	T
Annual Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$223.81	\$223.81	\$244.00	per person	T
Youth (8 - 17 years)	\$335.24	\$335.24	\$366.00	per person	T
Adult (18 - 64 years)	\$446.67	\$446.67	\$488.00	per person	T
Seniors (65+ years)	\$335.24	\$335.24	\$366.00	per person	T
Special needs	\$335.24	\$335.24	\$366.00	per person	T
Family	\$1,117.14	\$1,117.14	\$1,220.00	per family	T
All Access Pass					
Tots (0 - 2 years)	Included in Schedule N				T
Child (3 - 7 years)					T
Youth (8 - 17 years)					T
Adult (18 - 64 years)					T
Seniors (65+ years)					T
Special needs					T
Family					T
Lifesaving Society Swim for Life Parented / Preschool program					
30 min x 8 classes parented	\$53.33				Removed - Service Level Change
30 min x 8 classes unparented	\$55.24				Removed - Service Level Change
Lifesaving Society Swim For Life Swimmer Program					
30 min x 8 classes	\$55.24				Removed - Service Level Change
45 min x 8 classes	\$63.33				Removed - Service Level Change
60 min x 8 classes	\$69.05				Removed - Service Level Change
School Lessons					
240 minutes	\$31.67				Removed - Service Level Change

Annual
Increase

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Town of Strathmore - Fees Bylaw Schedules					
Schedule N - Community Services - Aquatic Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Public Rentals					
Lap Pool					
1 - 35 Swimmers	\$129.52	\$132.38	\$139.00	per hour	T
36 - 70 Swimmers	\$162.86	\$165.71	\$174.00	per hour	T
71 - 105 Swimmers	\$197.14	\$200.95	\$211.00	per hour	T
106 - 140 Swimmers	\$231.43	\$236.19	\$248.00	per hour	T
141 - 175 Swimmers	\$270.48	\$276.19	\$290.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Leisure Pool					
1 - 35 Swimmers	\$129.52	\$132.38	\$139.00	per hour	T
36 - 70 Swimmers	\$162.86	\$165.71	\$174.00	per hour	T
Combined Lap/Leisure Pool					
1 - 35 Swimmers	\$206.67	\$210.48	\$221.00	per hour	T
36 - 70 Swimmers	\$233.33	\$238.10	\$250.00	per hour	T
71 - 105 Swimmers	\$260.95	\$265.71	\$279.00	per hour	T
106 - 140 Swimmers	\$287.62	\$293.33	\$308.00	per hour	T
141 - 175 Swimmers	\$315.24	\$321.90	\$338.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Lanes					
1 Lane	\$21.67	\$22.14	\$23.25	per hour	T
2 Lane	\$42.86	\$43.81	\$46.00	per hour	T
3 Lane	\$64.29	\$65.71	\$69.00	per hour	T
4 Lane	\$86.19	\$88.10	\$92.50	per hour	T
5 Lane	\$107.62	\$109.52	\$115.00	per hour	T
6 Lane	\$129.52	\$132.38	\$139.00	per hour	T
Club/ School Rentals					
Lap Pool					
1 - 35 Swimmers	\$84.76	\$86.67	\$91.00	per hour	T
36 - 70 Swimmers	\$119.05	\$120.95	\$127.00	per hour	T
71 - 105 Swimmers	\$152.38	\$155.24	\$163.00	per hour	T
106 - 140 Swimmers	\$186.67	\$190.48	\$200.00	per hour	T
141 - 175 Swimmers	\$220.95	\$225.71	\$237.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Leisure Pool					
1 - 35 Swimmers	\$84.76	\$86.67	\$91.00	per hour	T
36 - 70 Swimmers	\$119.05	\$120.95	\$127.00	per hour	T
Combined Lap/Leisure Pool					

Annual
Increase

2.2%

1.8%

1.9%

2.1%

2.1%

0.7%

2.2%

1.8%

1.8%

2.0%

1.8%

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2.1%

0.7%

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1.8%

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2.2%

1.6%

1.9%

2.0%

2.2%

0.7%

2.2%

1.6%

Town of Strathmore - Fees Bylaw Schedules					
Schedule N - Community Services - Aquatic Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
1 - 35 Swimmers	\$135.24	\$138.10	\$145.00	per hour	T
36 - 70 Swimmers	\$162.86	\$165.71	\$174.00	per hour	T
71 - 105 Swimmers	\$188.57	\$192.38	\$202.00	per hour	T
106 - 140 Swimmers	\$217.14	\$221.90	\$233.00	per hour	T
141 - 175 Swimmers	\$244.76	\$249.52	\$262.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Lanes					
1 Lane	\$14.29	\$14.52	\$15.25	per hour	T
2 Lane	\$27.38	\$27.86	\$29.25	per hour	T
3 Lane	\$42.38	\$43.33	\$45.50	per hour	T
4 Lane	\$56.19	\$57.14	\$60.00	per hour	T
5 Lane	\$70.48	\$71.90	\$75.50	per hour	T
6 Lane	\$84.76	\$86.67	\$91.00	per hour	T
Room Rentals					
Event Room Rental					
Per Hour - min 2.5 hours	\$21.67	\$22.14	\$23.25	per hour	T
Meeting Room (Club User Groups Only)					
Per Hour	\$21.67	\$22.14	\$23.25	per hour	T
Extras					
TV/DVD rental	\$36.19	\$36.90	\$38.75	per day	T
Overhead projector	\$36.19	\$36.90	\$38.75	per day	T
Whiteboard	\$14.29	\$14.52	\$15.25	per day	T
Projection screen	\$36.19	\$36.90	\$38.75	per day	T
Administration Fees					
Swimming Lessons Transfer Fee	\$10.71	\$10.95	\$11.50	-	T
Swimming Lessons Cancellation Fee	\$21.67	\$22.14	\$23.25	-	T

Annual
Increase

2.1%

1.8%

2.0%

2.2%

1.9%

0.7%

1.7%

1.7%

2.2%

1.7%

2.0%

2.2%

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2.2%

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2.0%

1.7%

2.0%

2.2%

2.2%

Town of Strathmore - Fees Bylaw Schedules

Schedule N - Community Services - All Access Fees

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
All Access Pass - Annual					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$300.00	\$300.00	\$315.00	per person	T
Youth (8 - 17 years)	\$450.48	\$450.48	\$473.00	per person	T
Adult (18 - 64 years)	\$600.00	\$600.00	\$630.00	per person	T
Seniors (65+ years)	\$450.48	\$450.48	\$473.00	per person	T
Special needs	\$450.48	\$450.48	\$473.00	per person	T
Family	\$1,500.00	\$1,500.00	\$1,575.00	per family	T
All Access Pass - 6 Month					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$188.95	\$188.95	\$189.00	per person	T
Youth (8 - 17 years)	\$283.95	\$283.95	\$284.00	per person	T
Adult (18 - 64 years)	\$377.95	\$377.95	\$378.00	per person	T
Seniors (65+ years)	\$283.95	\$283.95	\$284.00	per person	T
Special needs	\$283.95	\$283.95	\$284.00	per person	T
Family	\$944.95	\$944.95	\$945.00	per family	T
All Access Pass - 3 Month					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$117.95	\$117.95	\$118.00	per person	T
Youth (8 - 17 years)	\$176.95	\$176.95	\$177.00	per person	T
Adult (18 - 64 years)	\$235.95	\$235.95	\$236.00	per person	T
Seniors (65+ years)	\$176.95	\$176.95	\$177.00	per person	T
Special needs	\$176.95	\$176.95	\$177.00	per person	T
Family	\$589.95	\$589.95	\$590.00	per family	T
All Access Pass - 1 Month					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$52.95	\$52.95	\$53.00	per person	T
Youth (8 - 17 years)	\$78.95	\$78.95	\$79.00	per person	T
Adult (18 - 64 years)	\$104.95	\$104.95	\$105.00	per person	T
Seniors (65+ years)	\$78.95	\$78.95	\$79.00	per person	T
Special needs	\$78.95	\$78.95	\$79.00	per person	T
Family	\$262.95	\$262.95	\$263.00	per family	T
All Access Pass - 30X Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$125.95	\$125.95	\$126.00	per person	T
Youth (8 - 17 years)	\$188.95	\$188.95	\$189.00	per person	T
Adult (18 - 64 years)	\$251.95	\$251.95	\$252.00	per person	T
Seniors (65+ years)	\$188.95	\$188.95	\$189.00	per person	T
Special needs	\$188.95	\$188.95	\$189.00	per person	T
Family	\$629.95	\$629.95	\$630.00	per family	T
All Access Pass - 10X Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$46.95	\$46.95	\$47.00	per person	T
Youth (8 - 17 years)	\$70.95	\$70.95	\$71.00	per person	T
Adult (18 - 64 years)	\$93.95	\$93.95	\$94.00	per person	T

**Annual
Increase**

0.0%
0.0%
0.0%
0.0%
0.0%
0.0%

N/A
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N/A
N/A
N/A

Town of Strathmore - Fees Bylaw Schedules

Schedule N - Community Services - All Access Fees

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Seniors (65+ years)	\$70.95	\$70.95	\$71.00	per person	T
Special needs	\$70.95	\$70.95	\$71.00	per person	T
Family	\$234.95	\$234.95	\$235.00	per family	T

**Annual
Increase**

N/A
N/A
N/A

Town of Strathmore - Fees Bylaw Schedules

Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
General Drop-in Admission - Single Admission					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$3.81	\$4.05	\$4.25	per person	T
Youth (8 - 17 years)	\$5.71	\$5.95	\$6.25	per person	T
Adult (18 - 64 years)	\$7.62	\$7.86	\$8.25	per person	T
Seniors (65+ years)	\$5.71	\$5.95	\$6.25	per person	T
Special Needs	\$5.71	\$5.95	\$6.25	per person	T
Special Needs - Caregiver	Free	Free	Free	per person	T
Family	\$19.05	\$19.76	\$20.75	per family	T
10 Pass Admission					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$33.81	\$34.76	\$36.50	per person	T
Youth (8 - 17 years)	\$50.95	\$51.90	\$54.50	per person	T
Adult (18 - 64 years)	\$67.62	\$69.05	\$72.50	per person	T
Seniors (65+ years)	\$50.95	\$51.90	\$54.50	per person	T
Special Needs	\$50.95	\$51.90	\$54.50	per person	T
Family	\$169.05	\$172.62	\$181.25	per family	T
30 Pass Admission					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$90.48	\$92.38	\$97.00	per person	T
Youth (8 - 17 years)	\$136.19	\$139.05	\$146.00	per person	T
Adult (18 - 64 years)	\$181.19	\$184.76	\$194.00	per person	T
Seniors (65+ years)	\$136.19	\$139.05	\$146.00	per person	T
Special Needs	\$136.19	\$139.05	\$146.00	per person	T
Family	\$453.33	\$461.90	\$485.00	per family	T
1 Month Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$37.62	\$38.33	\$40.25	per person	T
Youth (8 - 17 years)	\$56.67	\$57.62	\$60.50	per person	T
Adult (18 - 64 years)	\$75.24	\$76.67	\$80.50	per person	T
Seniors (65+ years)	\$56.67	\$57.62	\$60.50	per person	T
Special Needs	\$56.67	\$57.62	\$60.50	per person	T
Family	\$188.10	\$191.90	\$201.50	per family	T
3 Month Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$79.05	\$80.95	\$85.00	per person	T

Town of Strathmore - Fees Bylaw Schedules

Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Youth (8 - 17 years)	\$119.05	\$120.95	\$127.00	per person	T
Adult (18 - 64 years)	\$158.33	\$161.43	\$169.50	per person	T
Seniors (65+ years)	\$119.05	\$120.95	\$127.00	per person	T
Special Needs	\$119.05	\$120.95	\$127.00	per person	T
Family	\$396.19	\$403.81	\$424.00	per family	T
6 Month Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$128.57	\$130.48	\$137.00	per person	T
Youth (8 - 17 years)	\$192.38	\$196.19	\$206.00	per person	T
Adult (18 - 64 years)	\$256.43	\$261.67	\$274.75	per person	T
Seniors (65+ years)	\$192.38	\$196.19	\$206.00	per person	T
Special Needs	\$192.38	\$196.19	\$206.00	per person	T
Family	\$640.95	\$654.29	\$687.00	per family	T
Annual Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$234.29	\$238.10	\$250.00	per person	T
Youth (8 - 17 years)	\$350.48	\$358.10	\$376.00	per person	T
Adult (18 - 64 years)	\$467.62	\$476.90	\$500.75	per person	T
Seniors (65+ years)	\$350.48	\$358.10	\$376.00	per person	T
Special Needs	\$350.48	\$358.10	\$376.00	per person	T
Family	\$1,169.52	\$1,192.38	\$1,252.00	per family	T
All Access Pass					
Tots (0 - 2 years)	Included in Schedule N				
Child (3 - 7 years)					
Youth (8 - 17 years)					
Adult (18 - 64 years)					
Seniors (65+ years)					
Pre-School (3-4 years)					
Special needs					
Family					
Drop-In Admission (Track only) - Single Admission					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$1.19	\$1.19	\$1.25	per person	T
Youth (8 - 17 years)	\$1.90	\$1.90	\$2.00	per person	T
Adult (18 - 64 years)	\$2.38	\$2.38	\$2.50	per person	T
Seniors (65+ years)	\$1.90	\$1.90	\$2.00	per person	T
Special Needs	\$1.90	\$1.90	\$2.00	per person	T

Town of Strathmore - Fees Bylaw Schedules

Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Family	\$5.95	\$5.95	\$6.25	per family	T
10 Pass Admission (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$10.24	\$10.48	\$11.00	per person	T
Youth (8 - 17 years)	\$15.48	\$15.71	\$16.50	per person	T
Adult (18 - 64 years)	\$20.48	\$20.95	\$22.00	per person	T
Seniors (65+ years)	\$15.48	\$15.71	\$16.50	per person	T
Special Needs	\$15.48	\$15.71	\$16.50	per person	T
Family	\$51.19	\$52.38	\$55.00	per family	T
1 Month Membership (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$11.43	\$11.67	\$12.25	per person	T
Youth (8 - 17 years)	\$17.14	\$17.62	\$18.50	per person	T
Adult (18 - 64 years)	\$22.86	\$23.33	\$24.50	per person	T
Seniors (65+ years)	\$17.14	\$17.62	\$18.50	per person	T
Special Needs	\$17.14	\$17.62	\$18.50	per person	T
Family	\$57.14	\$58.33	\$61.25	per family	T
3 Month Membership (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$28.33	\$29.05	\$30.50	per person	T
Youth (8 - 17 years)	\$42.38	\$43.33	\$45.50	per person	T
Adult (18 - 64 years)	\$56.67	\$57.86	\$60.75	per person	T
Seniors (65+ years)	\$42.38	\$43.33	\$45.50	per person	T
Special Needs	\$42.38	\$43.33	\$45.50	per person	T
Family	\$141.90	\$144.76	\$152.00	per family	T
6 Month Membership (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$51.19	\$52.14	\$54.75	per person	T
Youth (8 - 17 years)	\$76.67	\$78.10	\$82.00	per person	T
Adult (18 - 64 years)	\$102.14	\$104.29	\$109.50	per person	T
Seniors (65+ years)	\$76.67	\$78.10	\$82.00	per person	T
Special Needs	\$76.67	\$78.10	\$82.00	per person	T
Family	\$255.24	\$260.95	\$274.00	per family	T
Annual Membership (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$84.76	\$86.67	\$91.00	per person	T
Youth (8 - 17 years)	\$127.62	\$129.52	\$136.00	per person	T

Town of Strathmore - Fees Bylaw Schedules

Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Adult (18 - 64 years)	\$169.76	\$173.10	\$181.75	per person	T
Seniors (65+ years)	\$127.62	\$129.52	\$136.00	per person	T
Special Needs	\$127.62	\$129.52	\$136.00	per person	T
Family	\$424.76	\$432.38	\$454.00	per family	T
Field					
Youth (prime time)	\$80.95	\$82.38	\$86.50	per hour	T
Youth (non-prime time)	\$53.81	\$55.24	\$58.00	per hour	T
Adult (prime time)	\$107.62	\$109.52	\$115.00	per hour	T
Adult (non-prime time)	\$71.90	\$73.33	\$77.00	per hour	T
Youth Day Rate	\$728.57	\$742.86	\$780.00	per hour	T
Adult Day Rate	\$971.43	\$990.48	\$1,040.00	per hour	T
Concrete Pad Rental					
Youth Rental	\$28.81	\$29.29	\$30.75	per hour	T
Adult Rental	\$38.33	\$39.05	\$41.00	per hour	T
Gymnasium					
Youth Full Gymnasium (prime time)	\$42.86	\$43.71	\$45.75	per hour	T
Youth Full Gymnasium (non-prime time)	\$29.29	\$29.76	\$31.25		
Youth 1/2 Gymnasium Rental		\$25.95	\$27.25	per hour	
Adult Full Gymnasium (prime time)	\$57.14	\$58.10	\$61.00	per hour	T
Adult Full Gymnasium (non-prime time)	\$39.05	\$39.83	\$41.82		
Adult 1/2 Gymnasium Rental		\$34.52	\$36.25	per hour	
Youth Day Rate	\$381.90	\$390.48	\$410.00	per hour	T
Adult Day Rate	\$509.52	\$520.00	\$546.00	per hour	T
Batting Cage Rental					
Batting Cage Only (all ages)		\$19.05	\$20.00	per hour	T
Batting Cage & Concrete (all ages)		\$38.33	\$40.25	per hour	T
Exclusive Facility Rental					
Day rate	\$2,152.38	\$2,195.24	\$2,305.00	per day	T

Town of Strathmore - Fees Bylaw Schedules

Schedule P - Strathmore Civic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Commercial Hall Rates						
1/3 Hall Hourly	\$69.05	\$70.48	\$74.00	per hour	T	2.1%
Damage Deposit	\$130.48	\$133.33	\$140.00	per rental	E	2.2%
1/3 Hall Day (Max 8 hrs..)	\$372.38	\$380.00	\$399.00	per day	T	2.0%
Damage Deposit	\$306.67	\$312.38	\$328.00	per rental	E	1.9%
1/3 Hall Meeting Rate (2hrs min. to max 5 hrs.)	\$33.57	\$34.29	\$36.00	per hour	T	2.1%
Damage Deposit	\$67.62	\$69.05	\$72.50	per rental	E	2.1%
2/3 Hall Hourly	\$127.62	\$130.48	\$137.00	per hour	T	2.2%
Damage Deposit	\$192.38	\$196.19	\$206.00	per rental	E	2.0%
2/3 Hall Day (max 8 hrs.)	\$686.67	\$700.00	\$735.00	per day	T	1.9%
Damage Deposit	\$441.90	\$450.48	\$473.00	per rental	E	1.9%
2/3 Hall Weekend	\$1,142.86	\$1,165.71	\$1,224.00	per weekend	T	2.0%
Damage Deposit	\$504.76	\$515.24	\$541.00	per rental	E	2.1%
2/3 Hall Meeting Rate (2hrs min. to max 5 hrs.)	\$50.00	\$50.95	\$53.50	per hour	T	1.9%
Damage Deposit	\$67.62	\$69.05	\$72.50	per rental	E	2.1%
Whole Hall Hourly	\$181.90	\$185.71	\$195.00	per hour	T	2.1%
Damage Deposit	\$249.52	\$254.29	\$267.00	per rental	E	1.9%
Whole Hall Day (Max 8 hours)	\$977.14	\$997.14	\$1,047.00	per day	T	2.0%
Damage Deposit	\$561.90	\$573.33	\$602.00	per rental	E	2.0%
Whole Hall Weekend (2pm Fri to 2pm Sun)	\$1,726.67	\$1,994.28	\$2,094.00	per weekend	T	15.5%
Damage Deposit	\$623.81	\$636.19	\$668.00	per rental	E	2.0%
Gold Weekend Package (includes whole hall, community kitchen)	\$2,839.05	Removed - Service Level Change	Removed - Service Level Change	per weekend	T	
Damage Deposit	\$1,092.38	Removed - Service Level Change	Removed - Service Level Change	per rental	E	
Full Hall Meeting Rate (2hrs min. to max 5 hrs.)	\$66.67	\$68.10	\$71.50	per hour	T	2.1%
Damage Deposit	\$67.62	\$68.57	\$72.00	per rental	E	1.4%
Non-Profit Rates (No alcohol)						
1/3 Hall Hourly	\$15.00	\$15.24	\$16.00	per hour	T	1.6%
2/3 Hall Hourly	\$22.62	\$23.10	\$24.25	per hour	T	2.1%
Full Hall Hourly	\$30.48	\$31.19	\$32.75	per hour	T	2.3%
Charles Mercer Boardroom						
Commercial Hourly	\$40.00	\$40.00	\$42.00	per hour	T	0.0%
Damage Deposit	\$114.29	\$116.19	\$122.00	per rental	E	1.7%
Commercial Day (max 8 hours)	\$300.00	\$300.00	\$315.00	per day	T	0.0%
Damage Deposit	\$166.67	\$170.48	\$179.00	per rental	E	2.3%
Non-Profit Hourly	\$15.00	\$15.00	\$15.75	per hour	T	0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule P - Strathmore Civic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Meeting Rate (min. 2hrs)	\$21.90	\$21.90	\$23.00	per hour	T	0.0%
Kitchen Rates						
Community Kitchen Hourly	\$20.00	\$20.00	\$21.00	per hour	T	0.0%
Community Kitchen Daily	\$90.48	\$92.38	\$97.00	per day	T	2.1%
Community Kitchen Weekend Rate		\$184.76	\$194.00	per rental		
Damage Deposit	\$67.62	\$69.05	\$72.50	per rental	E	2.1%
Commercial Kitchen Hourly	\$82.38	\$83.81	\$88.00	per hour	T	1.7%
Commercial Kitchen Daily	\$750.48	\$750.48	\$788.00	per day	T	0.0%
Damage Deposit	\$437.14	\$445.71	\$468.00	-	E	2.0%
Equipment and Services						
Rack of 10 tables (any size, 1st rack 6' rec included)		\$10.00		per rack of 10	T	
Linen (3rd party pricing)						
Late Fee (past contract end time)	\$250.48	\$250.48	\$263.00	-	T	0.0%
Admin. Fee	\$27.62	\$28.10	\$29.50	per rental	T	1.7%
Cancellation fee	\$82.38	\$83.81	\$88.00	-	T	1.7%
Commercial Coffee Maker & Urns		\$20.00	\$21.00	per day		
Stage Backdrop	\$75.24	\$75.24	\$79.00	per rental	T	
Admin. Fee	\$55.24	\$56.19	\$59.00	-	T	1.7%
Portable Dividers per divider per day	\$18.10	\$18.57	\$19.50	per day	T	2.6%
Easel per rental	\$8.81	\$9.05	\$9.50	per rental	T	2.7%
Extra cleaning fee per staff hour	\$78.10	\$79.52	\$83.50	per hour	T	1.8%
Flipchart per rental	\$44.76	\$45.71	\$48.00	per rental	T	2.1%
Flipchart pads ea. Additional	\$25.00	\$25.48	\$26.75	per rental	T	1.9%
Commercial Kitchen						
Commercial Kitchen Supervisor per hour	\$250.48	\$250.48	\$263.00	per hour	T	0.0%
Dishwashing fee per hour	\$78.10	\$79.52	\$83.50	per 50 guests	T	1.8%
Dish rental per place setting	\$1.43	\$1.43	\$1.50	per place setting	T	0.0%
Chafing dishes	\$10.95	\$11.19	\$11.75	per rental	T	2.2%
Portable Bar	\$100.00	\$100.00	\$105.00	per rental	T	0.0%
Commercial Kitchen deep fryer per day	\$441.90	\$450.48	\$473.00	per day	T	1.9%
Audio/Visual				per Visual		
Hall AV Equipment (ceiling projector & ceiling speakers)	\$58.57	\$59.52	\$62.50	per day	T	1.6%
Wired Mic with Podium		\$10.00	\$10.50	per day		
Wireless Mic	\$48.10	\$49.05	\$51.50	per day	T	2.0%
Portable Colored Floor Lights	\$83.33	\$85.24	\$89.50	per rental	T	2.3%
Setup or Takedown						
1/3 hall	\$150.48	\$150.48	\$158.00	per rental	T	0.0%
2/3 or full hall	\$300.00	\$300.00	\$315.00	per rental	T	0.0%
Charles Mercer Board Room	\$75.24	\$75.24	\$79.00	per rental	T	0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule P - Strathmore Civic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Stage					
Small	\$120.00	\$120.00	\$126.00	per rental	T
Medium	\$175.24	\$175.24	\$184.00	per rental	T
Large	\$300.00	\$300.00	\$315.00	per rental	T

**Annual
Increase**

0.0%
0.0%
0.0%



Report for Council

To: Mayor & Council

Staff Contact: Ethan Wilson, Manager of Infrastructure

Date Prepared: September 30, 2024

Meeting Date: October 9, 2024

SUBJECT: Water Source & Storage

RECOMMENDATION: Information for Council.

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

This presentation to council will summarize the Town's potable water source and storage currently, and into the future, to allow for discussion on how to proceed on future water projects and over what timeline.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

Water is a finite resource, planning accordingly is necessary to ensure the Town's environmental impact is minimized so that future growth can occur unimpeded.

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

The Town's current water system is sufficient for the existing population and prepares for future growth, understanding the direction of the water system into the future will allow administration to make appropriate assessments, propose future projects to council, and plan efficiently going forward.

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

None at this time, future implications are anticipated however this presentation and subsequent discussion will allow for proper planning.

POLICY:

All current guidelines and policies are being followed, additional policies could be implemented if desired.

IMPLEMENTATION:

Future steps will be determined following discussion.

BACKGROUND:

The Town of Strathmore currently holds water licenses to withdraw water from the Bow River. This water is treated by the City of Calgary and delivered to the Town via the East Calgary Regional Waterline. Storage of treated water is maintained to ensure multiple days of use is on hand, as well as sufficient volumes for fire protection purposes.

KEY ISSUE(S)/CONCEPT(S):

As the Town continues to grow, decisions will have to be made in terms of the volume of water delivered, stored, and used on a daily basis. Multiple strategies can be implemented and this presentation is intended to give council a general overview of the current status, future plans, and allow for adjustments, if desired.

DESIRED OUTCOMES:

Discussion on the topic will allow Administration to prepare future capital plans, operating plans, and propose future policies.

COMMUNICATIONS:

N/A

ALTERNATIVE ACTIONS/MOTIONS:

This report is for information purposes only.

ATTACHMENTS:

[Attachment I: Water Source & Storage 09 Oct 2024](#)

Jamie Dugdale, Director of Infrastructure, Operations, and Development Services

Approved
- 01 Oct
2024

Veronica Anderson, Legislative Services Officer

Approved
- 01 Oct
2024

Johnathan Strathdee, Manager of Legislative Services

Approved
- 02 Oct
2024

Kevin Scoble, Chief Administrative Officer

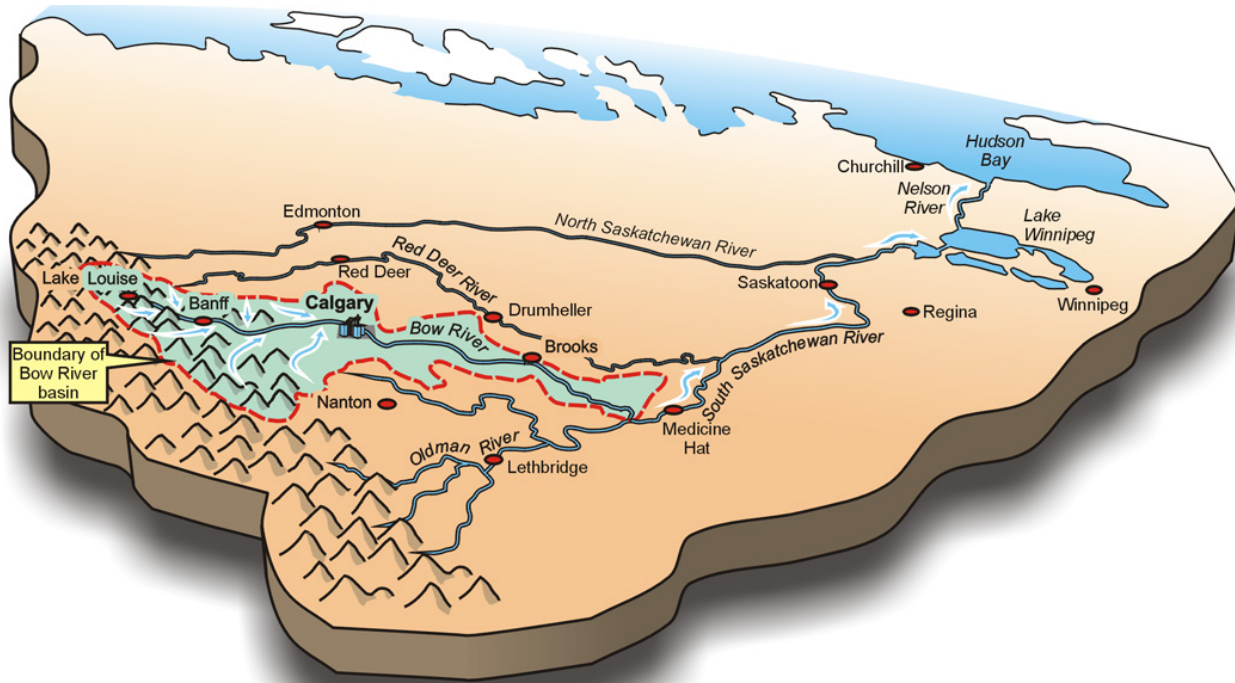
Approved
- 02 Oct
2024

A clear glass filled with water sits on a light-colored wooden surface. The background is softly blurred, showing hints of indoor plants and furniture. The overall tone is clean and minimalist.

WATER SOURCE AND STORAGE

Town of Strathmore
Update to Council
October 9, 2024

THE BOW RIVER



Normal flows of 50-300 cubic meters per second (Cochrane)

Water source for Calgary Region, including Cochrane, Airdrie, Chestermere, Strathmore

1.7M People served Daily

(Many more served Downstream of Calgary)

WATER DELIVERY

Treated Water delivered via East Calgary Regional Waterline (ECRWL)

Pros:

- *Regional Efficiencies in Treatment*
- *Limited Water Storage Needs*

Cons:

- *Dependent on outside Infrastructure*
- *Single Delivery System*

Raw Water delivered via Western Irrigation District (WID)

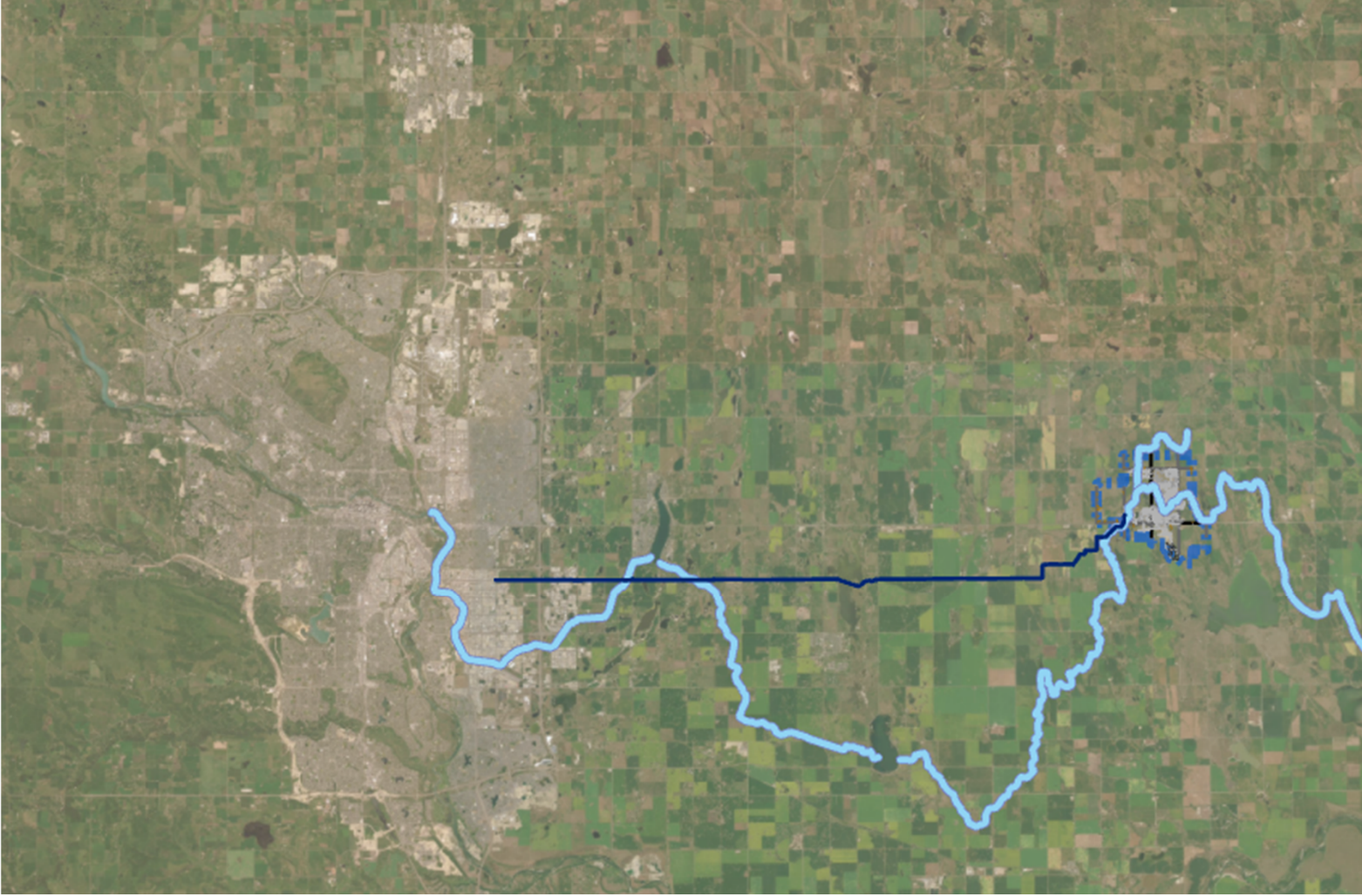
Pros:

- *Independent Treatment System*

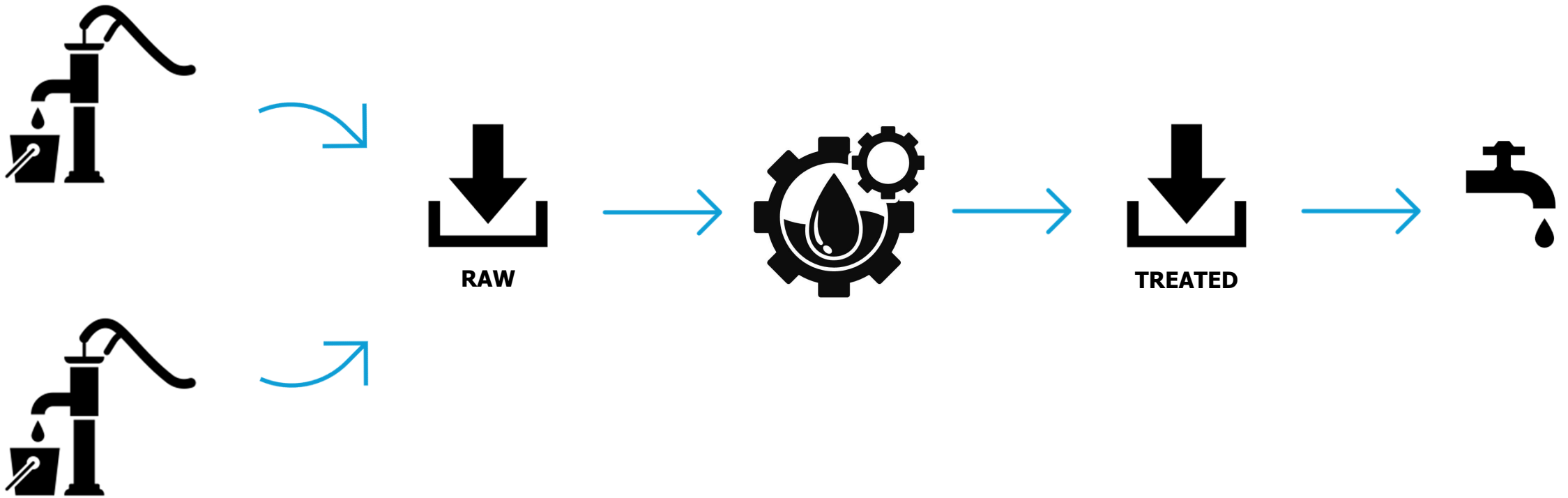
Cons:

- *Large Raw Water Storage Requirement*
- *Zero Winter Water Delivery*
- *Additional Qualified Staff Required*

WATER DELIVERY



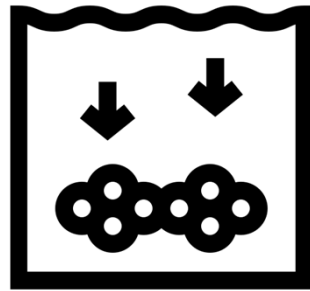
WATER WELLS



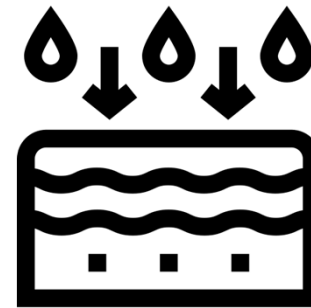
WATER TREATMENT



COAGULATION



SEDIMENTATION

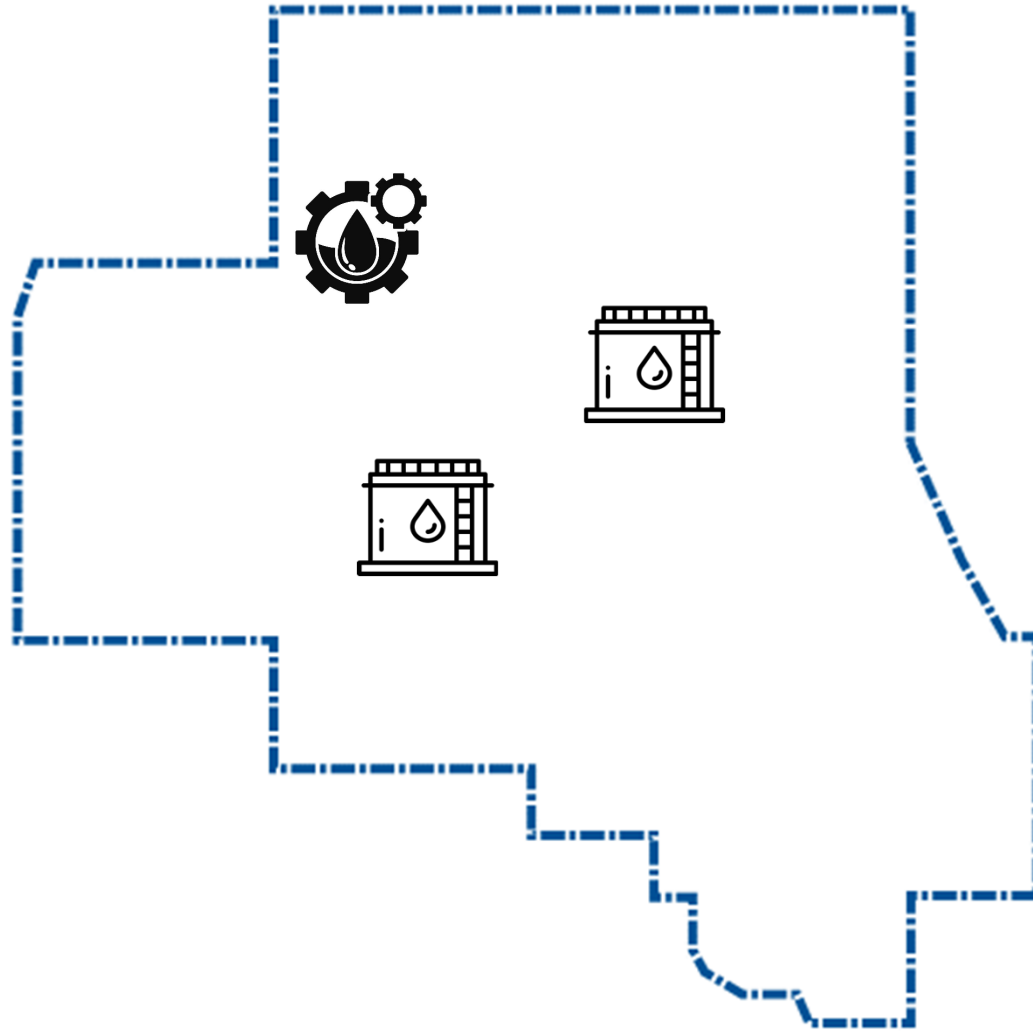


FILTRATION



DISINFECTION





WATER STORAGE

PRE – 2010

Brentwood Reservoir
Westmount Reservoir

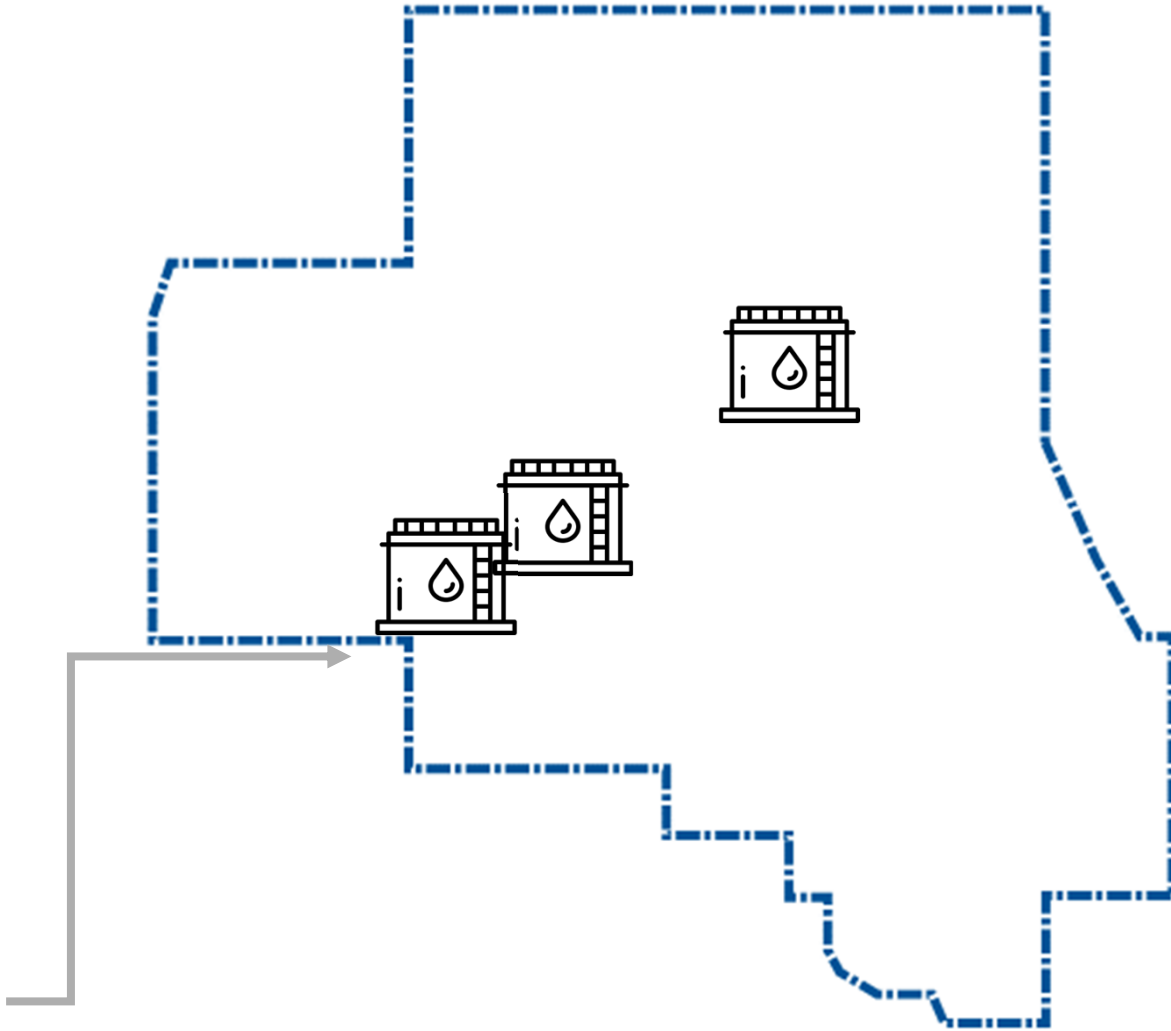
Treatment Occurs in Strathmore

WATER STORAGE

2010 - 2018

Brentwood Reservoir
Westmount Reservoir
Wildflower Reservoir

ECRWL Activated

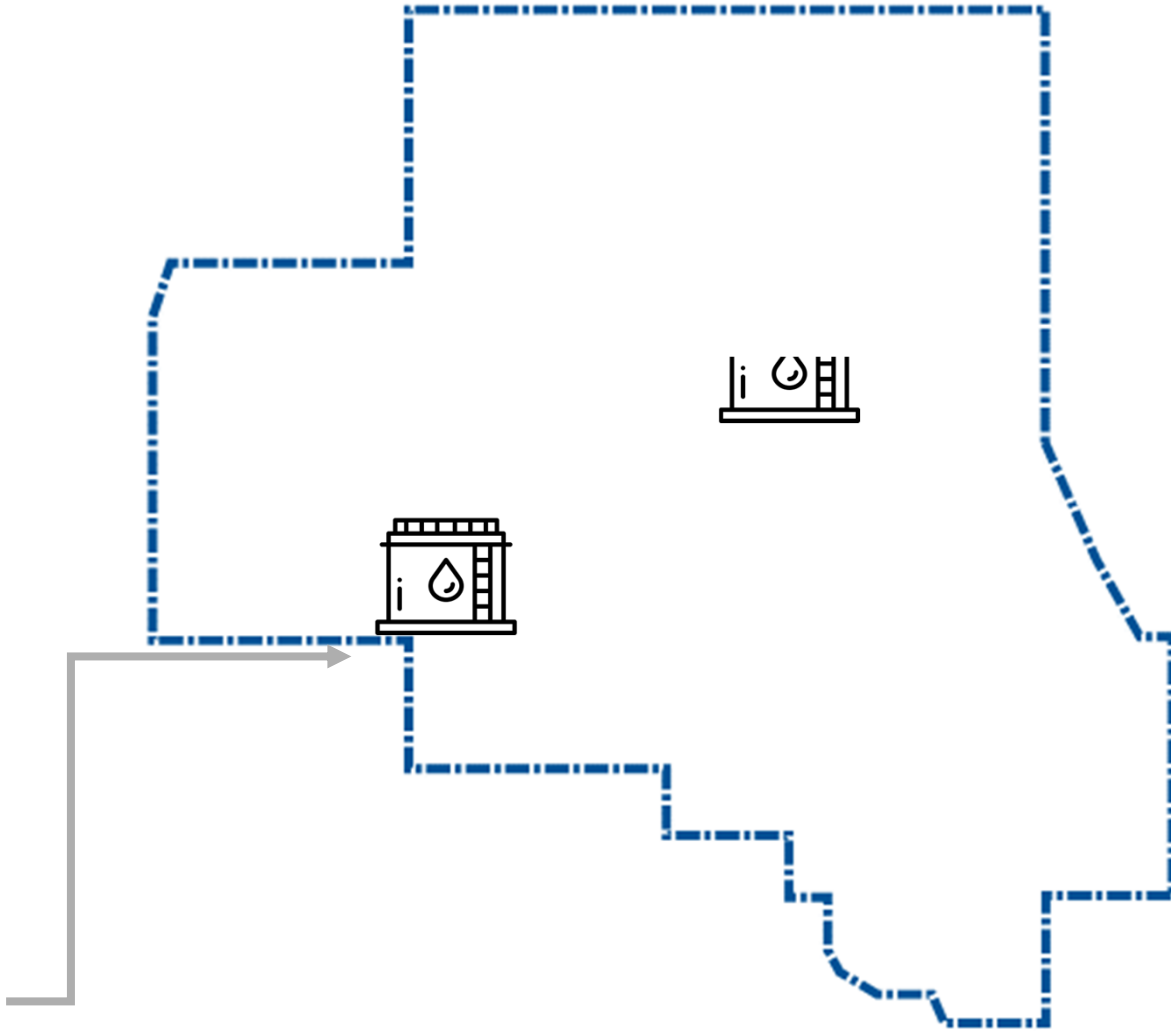


WATER STORAGE

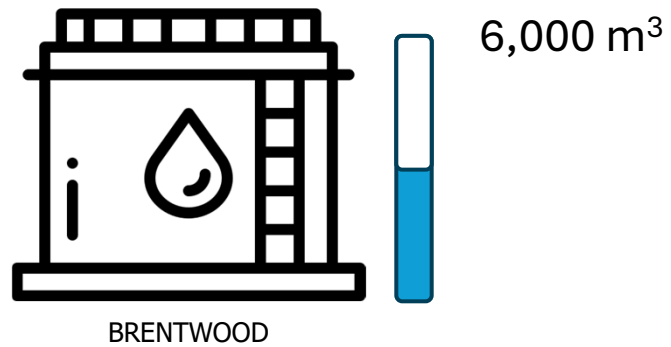
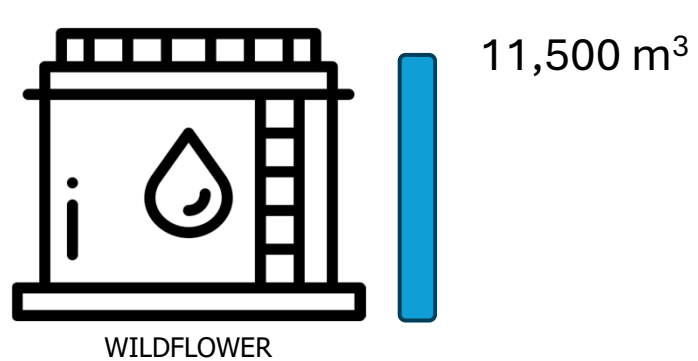
2019 - 2024

Brentwood Reservoir
Wildflower Reservoir

Brentwood Operated at 50%



CURRENT WATER STORAGE



EFFECTIVE CAPACITY: 14,500 m³

WATER DEMAND

Year	2020	2021	2022	2023	3-Year Average/ MAX
ADD – Average Day Demand	3,739	3,775	3,780	4,206	3,920
MDD – Maximum Day Demand	6,538	7,812	7,751	7,807	7,812

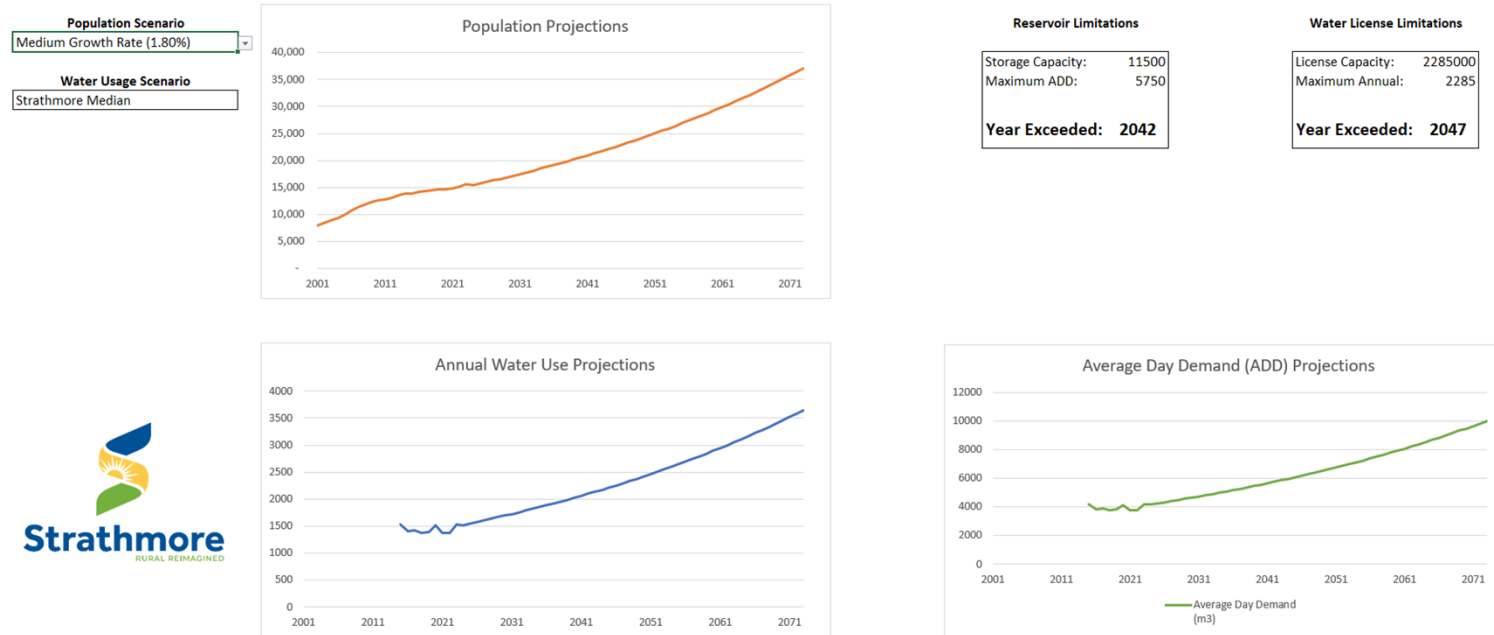
WATER DEMAND

	3-Year Average/ MAX	Reservoir Storage Requirement	Effective Capacity (2024)	Effective Capacity (2026)	% Free Storage (2026)
ADD – Average Day Demand	3,920	7,840	14,500	11,500	32%
MDD – Maximum Day Demand	7,812	-	-	-	-

** Storage Requirements are guided by multiple agencies, including Alberta Environment & Protected Areas, City of Calgary, and the ECRWL Agreements. The above indicates the most stringent of those guidelines.

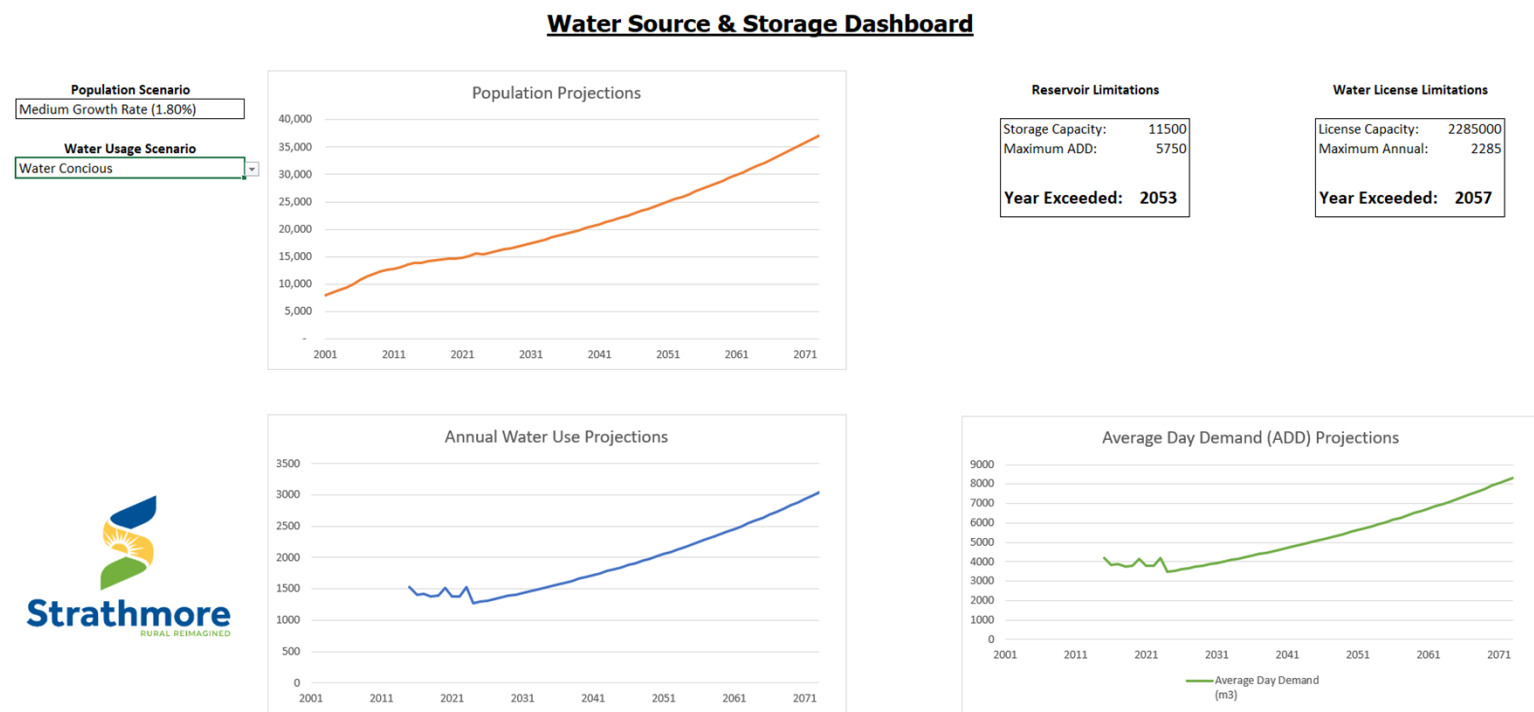
WATER DEMAND

Water Source & Storage Dashboard



** Storage Requirements are guided by multiple agencies, including Alberta Environment & Protected Areas, City of Calgary, and the ECRWL Agreements. The above indicates the most stringent of those guidelines.

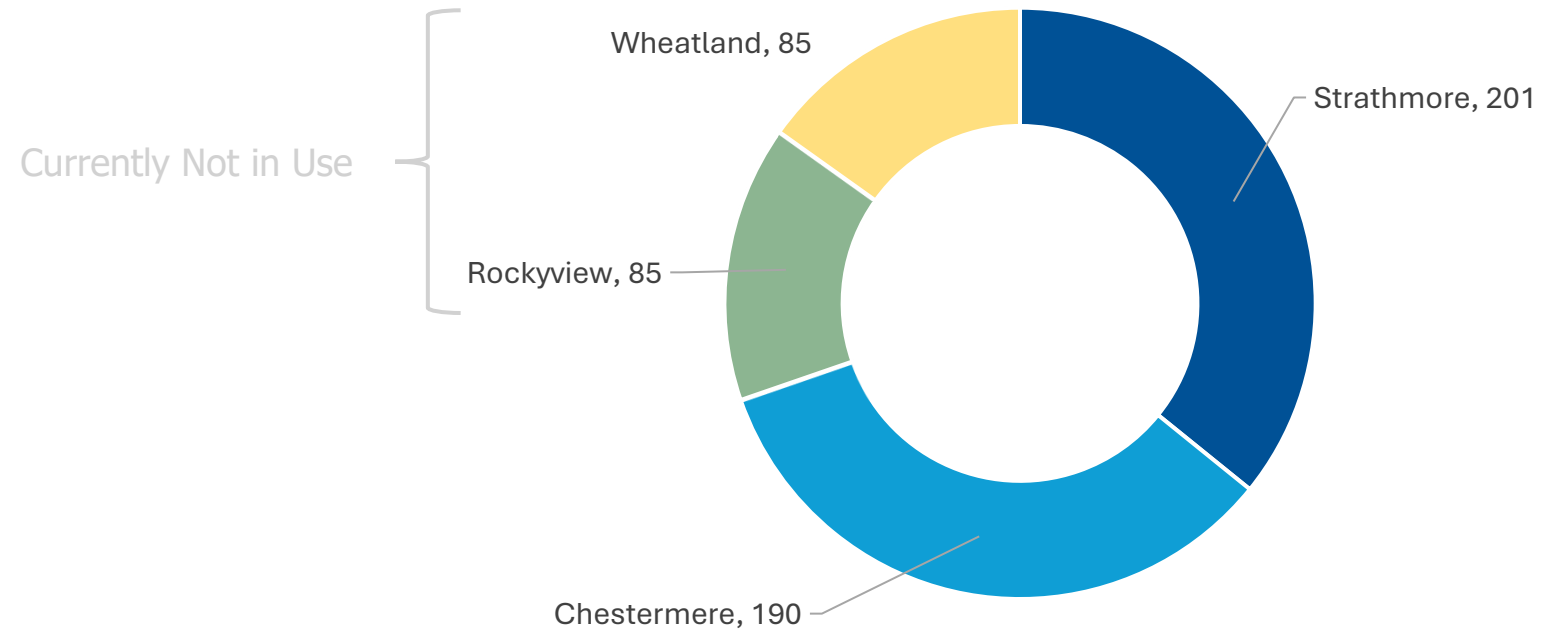
WATER DEMAND



** Storage Requirements are guided by multiple agencies, including Alberta Environment & Protected Areas, City of Calgary, and the ECRWL Agreements. The above indicates the most stringent of those guidelines.

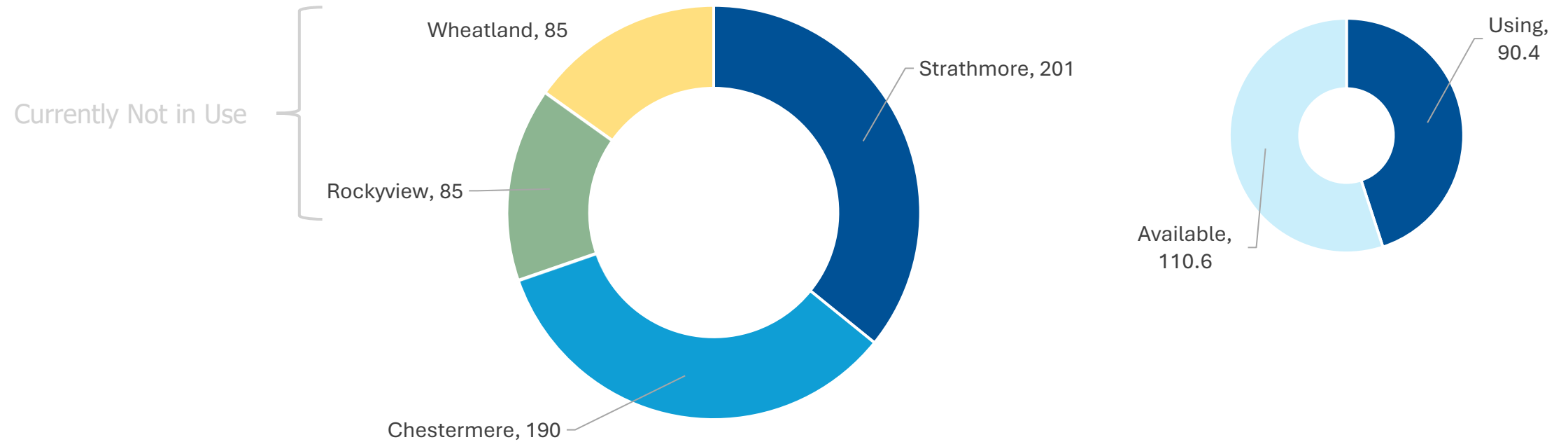
EAST CALGARY REGIONAL WATERLINE

Capacity (L/s)

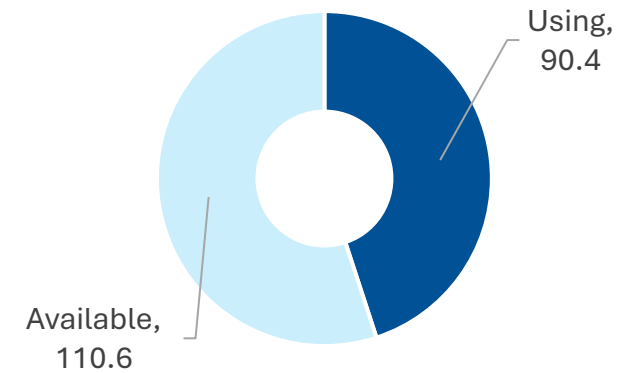
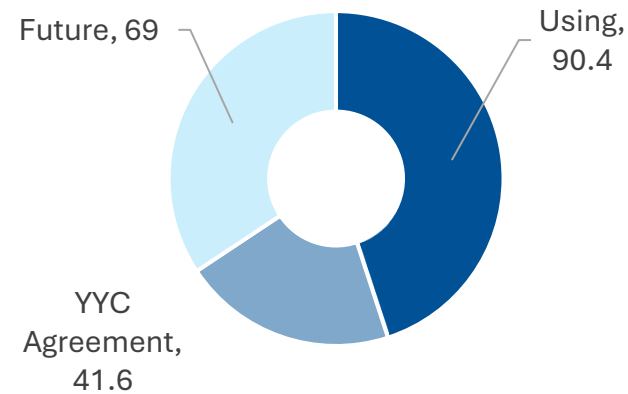


EAST CALGARY REGIONAL WATERLINE

Capacity (L/s)



EAST CALGARY REGIONAL WATERLINE



** Current YYC Agreement is for 2023 through 2026 in which future volumes and flow rates can be adjusted to suit the needs at that time

CURRENT STATUS

RESERVOIR
CAPACITY



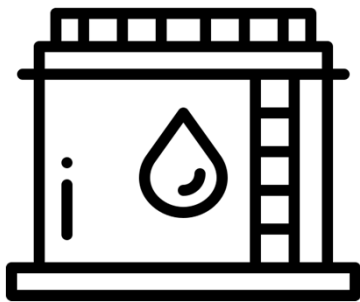
WATER LICENSE
CAPACITY



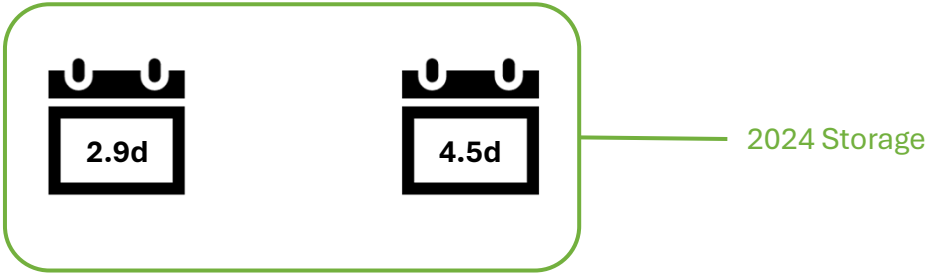
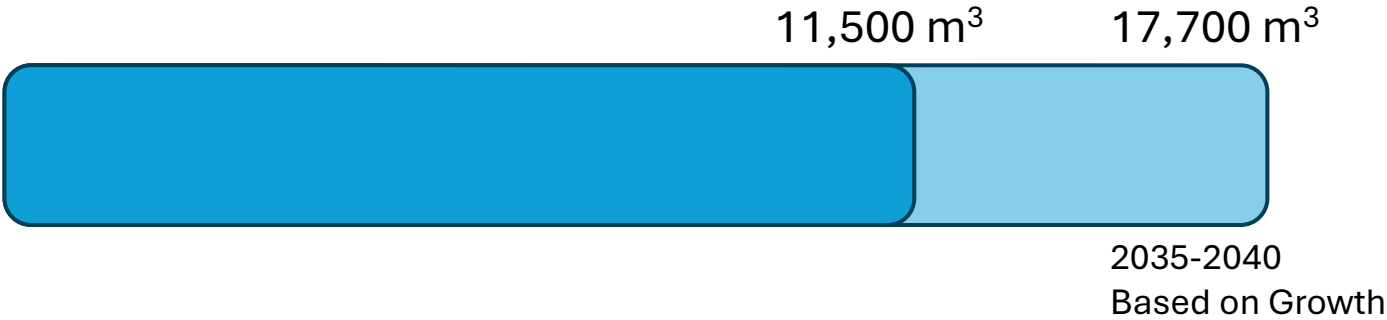
ECRWL
CAPACITY



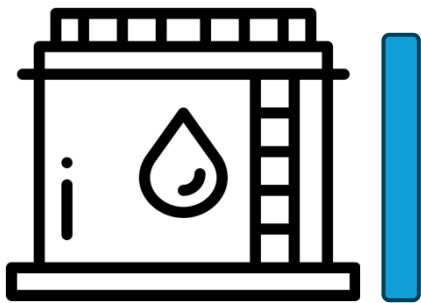
LOOKING AHEAD



WILDFLOWER



LOOKING AHEAD



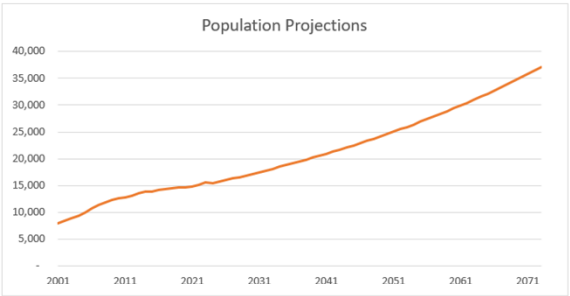
WILDFLOWER

17,700 m³

Water Source & Storage Dashboard

Population Scenario
Medium Growth Rate (1.80%)

Water Usage Scenario
Strathmore Median

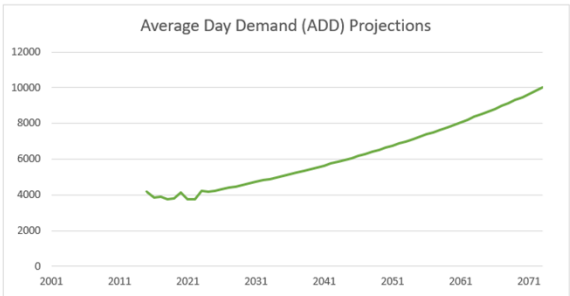
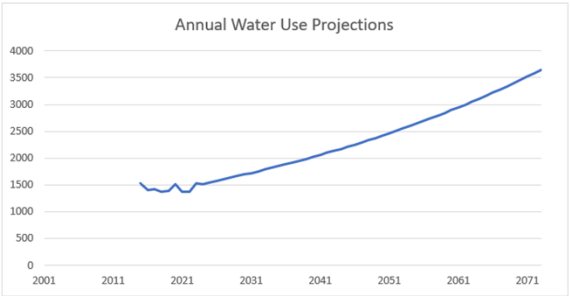


Reservoir Limitations

Storage Capacity:	17700
Maximum ADD:	8850
Year Exceeded:	2067

Water License Limitations

License Capacity:	2285000
Maximum Annual:	2285
Year Exceeded:	2047



LOOKING AHEAD

RESERVOIR
CAPACITY



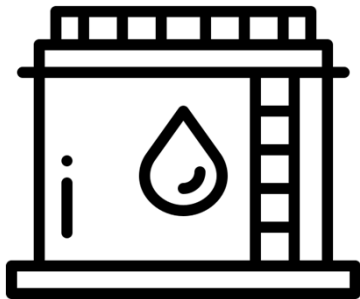
WATER LICENSE
CAPACITY



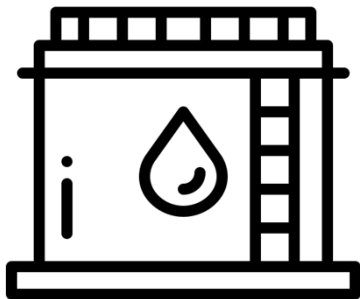
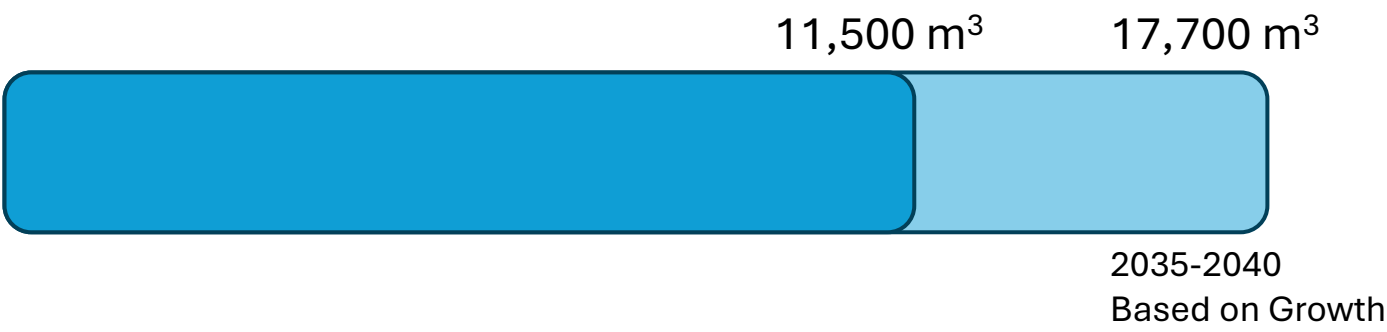
ECRWL
CAPACITY



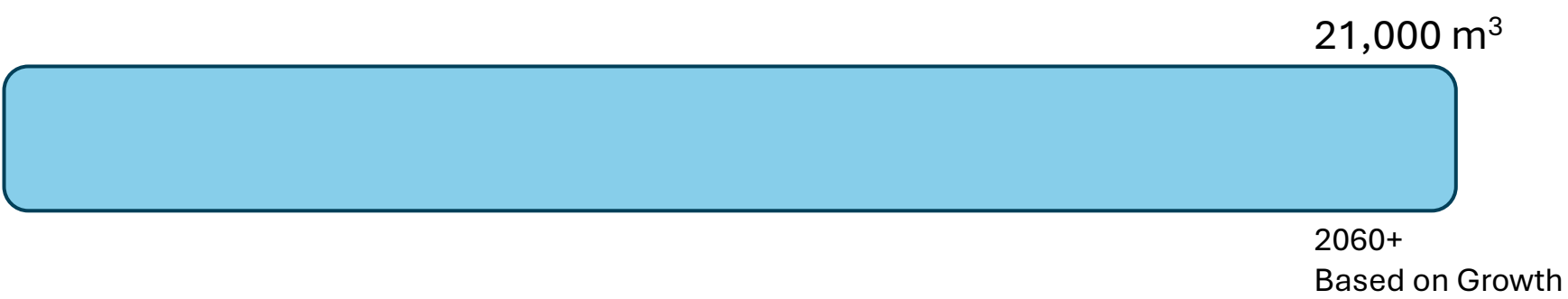
LOOKING AHEAD



WILDFLOWER



EAST RESERVOIR



PROTECTING OUR FUTURE WATER SUPPLY



Alternative Water Sources



ECRWL Redundancy



Water Licensing & Acquisitions

PROTECTING OUR FUTURE WATER SUPPLY



Water Conservation

Reducing the water we use

Water Reuse

Finding uses for Grey and Purple Water

Water Innovation

Creating Opportunities for Effluent Use

CURRENT STATUS

RESERVOIR
CAPACITY



WATER LICENSE
CAPACITY



ECRWL
CAPACITY





WATER SOURCE AND STORAGE



Town of Strathmore
Update to Council
October 9, 2024



Report for Council

To: Council

Staff Contact: Donna McCallum, Operations Manager

Date Prepared: September 30, 2024

Meeting Date: October 9, 2024

SUBJECT: Snow Report - 2024

RECOMMENDATION: Information for Council.

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Strathmore considers both environmental impacts and community wellness in planning snow clearing activities. The Town is cognizant of working within operational means, maintaining roads to the best of abilities, with the current budgets, in harsh Alberta winters.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

No implications. Status quo for snow activities.

ORGANIZATIONAL:

N/A

OPERATIONAL:

Winter road, pathway, and sidewalk maintenance is done in accordance with Policy No. 3203. In accordance with Town policy:

- Plowing commences when accumulation reaches 5 cm.
- Snow removal on priority routes occurs when driving lanes are reduced by 50% or the snow storage location exceeds 100cm (3ft).
- Removal on non-priority routes occurs only in extreme conditions when street snow storage exceed 100cm, impedes storm drainage or directed under extreme winter event (e.g., 2020).
- Ice control occurs after plowing.

FINANCIAL:

As per Policy No. 3203, the Town budgets for three snow removals on priority routes per season, and frequent snow removals in the downtown area. Budget for the Snow Removal Program is approved through the Town's operating budget.

Please note, changes to the policy may require additional staffing and resources.

POLICY:

Service levels for winter road, pathway, and sidewalk maintenance are set out in the Winter Road, Pathway and Sidewalk Maintenance Policy No. 3203.

IMPLEMENTATION:

The intent of the Winter Road, Pathway and Sidewalk Maintenance Policy is to establish the expected levels of service, standards, objectives, and service priorities for winter roads, pathways and sidewalk maintenance within the Town of Strathmore.

BACKGROUND:

In October 2023 we included the Aspen loop in the snow clearing policy. The most common feedback that the Town receives regarding winter road, pathway, and sidewalk maintenance is:

- Windrows
- Clearing on non-priority routes
- Ruts
- Mailbox access
- Ice on pathways
- Drainage

KEY ISSUE(S)/CONCEPT(S):

The primary issue for some residents who live on priority routes are windrows. Administration has researched windrow programs in other municipalities. There are a handful of municipalities in Alberta who have windrow programs. The programs are predominantly in the larger municipal centres.

DESIRED OUTCOMES:

That Council accept the Snow Report as information.

COMMUNICATIONS:

Administration will begin communicating the Town's snow removal program to the public prior to the first snow fall.

ALTERNATIVE ACTIONS/MOTIONS:

Council may provide further direction to Administration.

ATTACHMENTS:

[Attachment I: Snow Report - 2024](#)

[Attachment II: 3203 Winter Road Pathway and Sidewalk Maintenance Policy](#)

Jamie Dugdale, Director of Infrastructure, Operations, and Development Services

Approved
- 03 Oct
2024

Veronica Anderson, Legislative Services Officer

Approved
- 03 Oct
2024

Johnathan Strathdee, Manager of Legislative Services

Approved
- 04 Oct
2024

Kevin Scoble, Chief Administrative Officer

Approved
- 04 Oct



Strathmore



Snow Report

2024

Snow Report

Pickle mix

- | | |
|-----------------|----------|
| • October 2023 | 168 tons |
| • November 2023 | 112 tons |
| • December 2023 | 144 tons |
| • January 2024 | 344 tons |
| • February 2024 | 168 tons |
| • March 2024 | 352 tons |

Stats

- 33 days of snow
- 182 cm of snow
- 1 rain day
- 71 days of response

Winter road, pathway and sidewalk maintenance Policy 3203

- Plowing commences when accumulation reaches 5 cm.
- Snow removal on priority routes occurs when driving lanes are reduced by 50% or the snow storage location exceeds 100cm (3ft).
- Removal on non-priority routes occurs only in extreme conditions when street snow storage exceed 100cm, impedes storm drainage or directed under extreme winter event, eg (2020).
- Ice control occurs after plowing.

Most common feedback

- Windrows
- Clearing on non-priority routes
- Ruts
- Mailbox access
- Ice on pathways
- Drainage

Windrows

- Policy 3203 – The snow storage location is the parking lane.
- Policy 3203 – Clearing of windrows is the responsibility of the property owner.
- There are 1206 driveways on the priority routes.
- Several municipalities in Alberta and across Canada have a windrow program.

Windrow programs

City of Airdrie

- Pilot project – permits allow contractors to remove snow in front of driveways. Only one contractor signed up.
- All negotiations of fees, terms and payments for services are between the contractor and customer.

City of Red Deer

- Permits allow contractors to remove snow in front of driveways. Have had a lot of people request the service and several contractors request the permit.
- Were some issues with the amount being charged so the City had to discuss rates with contractors.

City of Lethbridge

- This is a new service. Snow was pushed into the center of the street. This was not cost effective and are now pushing snow to the sides of the road.
- The city is providing this service at no cost and can take up to 3 days after the snow event has ended before and access point will be open.

Ruts and snow clearing on non-priority routes



Mailbox access



Icy pathways



Drainage



Conclusion

- Although we are a small team, we are quick to respond to snow events and to resident concerns.
- Any additions or changes to the existing policy will require additional resources without additional resources service levels may be impacted.



TOWN POLICY

POLICY NUMBER: No. 3203

REFERENCE:

Resolution No. 235.10.23

ADOPTED BY:

Town Council

PREPARED BY: Infrastructure & Development Services

DATE: October 4, 2023

TITLE: WINTER ROAD, PATHWAY AND SIDEWALK MAINTENANCE POLICY No. 3203

POLICY STATEMENT

The Town of Strathmore strives to provide a balanced level of winter road, pathway and sidewalk maintenance within operational constraints and budgets. The Town is responsible for maintaining all public roads, pathways and sidewalks as defined in this policy within Town limits except the provincially maintained highways.

The intent of the Winter Road, Pathway and Sidewalk Maintenance Policy is to establish the expected levels of service, standards, objectives and service priorities for winter roads, pathways and sidewalk maintenance within the Town of Strathmore.

The Town of Strathmore will manage snow and ice control operations on Town's infrastructure in accordance with Council approved policy and priority system, relevant Bylaws and the Municipal Government Act (MGA)

THE PURPOSE OF THIS POLICY IS TO:

- a) Provide broad direction for winter road, pathway and sidewalk maintenance in the Town of Strathmore;
- b) Provide for the operations of emergency services vehicles;
- c) Establish levels of service and identify maintenance priorities;
- d) Establish when different snow and ice maintenance activities begin.

1.0 TITLE

This policy may be cited as the "Winter Road, Pathway and Sidewalk Maintenance Policy.

2.0 DEFINITIONS

In this policy terms and words defined in the Municipal Government Act have the meaning expressed by the Municipal Government Act. Other terms and words used in this policy are defined below:

- 2.1 **"Arterial roads"** means major roadways that carry high traffic volumes from neighbourhood to neighbourhood, as identified in the Town of Strathmore Master Plan or designated by future design.
- 2.2 **"Central business district (downtown)"** means roadways falling within the following boundaries of Highway 817 to Lakeside Boulevard from Second Avenue to Third Avenue and Fourth Avenue from Third Street to Lakeside Boulevard, which provides access to commercial properties.
- 2.3 **"Chief Administrative Officer"** means the position of Chief Administrative Officer as defined in the *Municipal Government Act*.
- 2.4 **"Collector roads"** means typically roadways that carry vehicles from residential roadways to arterial roads.
- 2.5 **"Commercial roads"** means typically roadways that provide direct access to commercial properties.
- 2.6 **"Director"** means the Director position or their designate responsible for the Operations unit that will carry out this policy.
- 2.7 **"Drainage corridor"** means a Town owned local pathway or sidewalk that provides a route for the drainage of water from melting snow or rain to travel from a community to Town owned storm water infrastructure.
- 2.8 **"Emergency services access"** means roadways those Town facilities such as the fire, police, hospital, emergency operations centers and ambulance services reside on roadways or roadways as deemed required to services these facilities.
- 2.9 **"Essential vehicles"** means vehicles which serve essential purposes for community safety, including emergency vehicles such as police, fire, bylaw and ambulance vehicles.
- 2.10 **"Expressway"** means major roadways that carry high traffic volumes through the town as identified in the Town of Strathmore Master Plan or designated by future design.
- 2.11 **"Extreme winter event"** means a winter storm event where the immediate demand for snow and ice control services exceeds available resources to the extent that essential vehicle traffic is compromised.
- 2.12 **"Impassable"** means when snow-pack conditions impede essential vehicle movement and pedestrian maneuverability (essential vehicle's ground clearance estimated at 20 cm).

- 2.13 "Lane"** means a narrow road right-of-way also referred to as an alley that provides access to the rear of building and parcels of land.
- 2.14 "Local pathway"** means a pathway that is part of the Town wide network, has an asphalt or concrete surface, links pedestrians to regional pathways, schools, residential areas, other local pathways used for recreational purposes and other community destinations. It may also be a drainage corridor and will be designated as a priority two (2).
- 2.15 "Manager"** means the Manager position or their designate responsible for the Operations staff that will carry out this policy.
- 2.16 "Media"** means of communication, such as radio, television, newspapers, the internet, notice boards and the Town's Communications Department, which reach people widely.
- 2.17 "Operations unit"** means Operations division within the Town responsible for road, pathway and sidewalk maintenance.
- 2.18 "Pathway"** means a regional, local and/or public pathway.
- 2.19 "Policy"** means the Winter Road, Pathway and Sidewalk Maintenance Policy.
- 2.20 "Priority"** means the established winter snow and ice maintenance importance as set out in in this policy.
- 2.21 "Public pathway"** means a pathway that is part of the Town wide network, has an asphalt or concrete surface, typically has a bollard or yellow pedestrian gate, will be between two residential properties, terminates at a park, greenspace or lane, and is designated as a priority three (3).
- 2.22 "Regional pathway"** means a pathway that is part of the Town wide network, is typically paved with asphalt, is a main pedestrian corridor that can facilitate a substantial amount of pedestrians, people with mobility disabilities and recreational users with adequate maneuverability in prevailing winter conditions and is a priority one (1).
- 2.23 "Residential roads"** roadways that provide direct access to residential properties and distribute traffic to higher standard roads.
- 2.24 "Sidewalk"** means a Town sidewalk adjacent to a Town owned building, park, green space, local pathway, pathway and is designated as a priority one (1) or priority two (2).
- 2.25 "Snow event"** means the accumulation of three (3) centimeters of newly fallen snow on a pathway and/or sidewalk and five (5) centimeters of newly fallen snow on a road. The snow event will be deemed over when there has been no accumulation of newly fallen snow within 24 hours.
- 2.26 "Snow accumulation"** means the depth of compacted and un-compacted snow that has accumulated on a roadway surface.

- 2.27 "Snow and ice control"** refers to the use of the application of abrasive material or other processes to roadways and sidewalks to improve vehicle traction and promote safe traffic flow.
- 2.28 "Snow plowing"** refers to the pushing of accumulated snow either off the roadway or to the road edge for the purposes of enhancing traffic mobility.
- 2.29 "Snow removal"** refers to the windrowing and/or loading of snow into trucks to remove snow from the roadway or Town parking lots.
- 2.30 "Street snow storage"** means the storage of snow on roadways placed by the Town of Strathmore operations unit or by contractors or business owners in designated parking stalls deemed acceptable by the Manager in the case of the central business district.
- 2.31 "Town"** means the Town of Strathmore
- 2.32 "Winter snow and ice maintenance"** refers to the internal operational planning of winter road, pathway and sidewalk maintenance which includes, but is not limited to, snow plowing, snow removal or snow and ice control.

3.0 RESPONSIBILITY

3.1 Council shall:

- a) Authorize the budget for winter snow and ice maintenance.
- b) Set the levels of service through the policy.

3.2 The Manager (or their designate) shall:

- a) Establish a procedure to implement the policy.
- b) Allocate, schedule and monitor operational resources.
- c) Obtain, allocate and schedule private sector resources.
- d) Respond to public concerns.
- e) Manage the budget provided by Council.
- f) Recommend amendments to the policy to Council as required.

3.3 The Operations unit shall:

- a) Carry out winter snow and ice maintenance to comply with the goals and objectives of this policy.

3.4 The Town of Strathmore will:

- a) Take reasonable measures to notify the public of winter snow and ice maintenance operations through the Town's various media as per procedures.
- b) Assume no liability whatsoever for damage to obstructions or landscaping of any kind placed or developed within a road right-of-way or on Town property without permit.

4.0 ROADWAY MAINTENANCE STANDARDS

4.1 The Town of Strathmore will operate within budgetary constraints that force a balance between cost and service. To achieve this balance, the Town has established a priority ranking for winter snow and ice maintenance, with an emphasis on safety and accessibility for the largest possible percentage of residents.

4.2 The Town establishes priority ratings for roads as follows:

Priority one (1):

- Arterial roads and expressways.
- Emergency services access roads.
- School zones when in session.
- The Strathmore Fire Department's overhead door approaches.
- Roads adjacent to Wheatland Housing and AgeCare Sagewood
- Any roadways where the RCMP or Fire Department request additional service for public safety or emergency access.

Roadways shall be snow plowed and have snow and ice control operations concluded 24 hours after the end of a snow event. Roads will be snow plowed to remove snow as close to the road surface as possible.

Priority two (2):

- Major collector roads linking neighbourhoods.
- Central business district (downtown) is a priority one (1) for removal and a priority two (2) for snow plowing.

Roadways shall be snow plowed and have snow and ice control operations concluded 48 hours after the end of a snow event. Roads will be snow plowed to remove snow as close to the road surface as possible.

Priority three (3):

- Minor collector roads.
- Commercial roads.
- Roads where drainage issues have been identified (for removal only).
- School zone when not in session.
- Town owned parking lots.

Roadways shall be snow plowed and have snow and ice control operations concluded 72 hours after the end of a snow event. Roads will be snow plowed to remove snow, but snow of varying depths may be left in accordance with what is required to minimize driving difficulties.

Non-Priority:

- Local residential roads.

- Lanes.

4.3 Additional snow plowing (widening) along these routes may occur once all other priority two (2) and priority three (3) routes have received initial snow plowing response.

4.4 Priority roads are shown in Appendix "A" to this policy.

5.0 SNOW PLOWING

5.1 Snow plowing will commence when accumulation of snow on any priority one (1) roadway reaches five (5) centimeters.

5.2 Snow plowing will operate on a priority basis, with operations moving down the list of priorities.

5.3 Snow plowing of lower and/or non-priority roads can be performed in order to achieve operational efficiencies.

5.4 Where snow plowing results in the accumulation of windrows on either side of the road, the clearing of property access will be the responsibility of the effected property owner.

5.5 When the Manager has deemed conditions on non-priority roads are deemed impassible, he/she may direct snow plowing operations to commence.

6.0 SNOW AND ICE CONTROL

6.1 Snow and ice control shall be initiated at the discretion of the Manager. Snow plowing should normally precede snow and ice control operations, except as a preventative measure.

6.2 Snow and ice control shall be initiated according to the priorities listed below:

- Intersections with traffic lights and roads with steep grades.
- Intersections, corners and bridges on Priority one (1) roadways.
- Intersections, corners and bridges on Priority two (2) roadways.
- Intersections, corners and bridges on Priority three (3) roadways.
- Intersections, corners and roadways identified as need additional maintenance.
- Town parking lots and lanes as required providing for ice control at the discretion of the Manager.

6.3 When snow and ice control is required to provide a reasonable level of safety to motorists or pedestrians, it shall be in compliance with safe application processes.

7.0 SNOW REMOVAL

7.1 Snow removal on all priority routes shall begin when the accumulation on priority roadways shown on Appendix "A" driving lanes are reduced in width by 50% of the road or the street snow storage exceeds 100 cm in height.

- 7.2** Snow accumulations will be removed according to the priorities in the roadway maintenance standards' priority list.
- 7.3** Removal of snow from non-priority roadways shall only be initiated in extreme conditions when the street snow storage exceeds a minimum of 100 cm in height; or impedes storm water drainage or directed under Extreme Winter Event.
- 7.4** Snow removal shall begin within the central business district (downtown) when the street snow storage accumulation exceeds 15 cm in height along the gutter in front of commercial and institutional properties.
- 7.5** Snow removal shall begin in the handicapped parking stalls in the central business district (downtown) when accumulation of snow reaches five (5) centimeters.
- 7.6** The Manager during snow removal events, may deploy additional external resources as required.

8.0 TOWN SIDEWALKS AND PATHWAYS

- 8.1** The Town will operate within budgetary constraints that force a balance between cost and service. To achieve this balance, the Town has established a priority ranking for Town sidewalks and pathways, with an emphasis on safety and accessibility for the largest possible percentage of residents.
- 8.2** Snow on sidewalks and public pathways shall be cleared in the follow priority:
 - Priority one (1)** – sidewalks adjacent to Town owned buildings and sidewalks with a bus stop adjacent to regional pathways, local pathways and public pathways will be cleared within 48 hours after the snow event has ended. Drainage corridors will also be cleared within 48 hours after the snow event has ended. All sidewalks adjacent to Highway 817 (Wheatland Trail) beginning at Highway 1 to Gray's Park, excluding the sidewalk adjacent to Wheatland Elementary School will be cleared within 48 hours after the snow event has ended. Sidewalk approaches on Highway 817 will also be cleared within 48 hours after the snow event has ended. Crosswalks on the West side of the street along 2nd street from Waddy Lane to 1st avenue will be cleared within 48 hours after the snow event has ended.
 - Priority two (2)** – sidewalks adjacent to parks and green spaces will be cleared within 48 hours after the snow event has ended. Local pathways will be cleared 72 hours after the snow event has ended.
 - Priority three (3)** – public pathways will be cleared within 120 hours after the snow event has ended. Approaches on all Town owned priority sidewalks will be cleared within 120 hours after the snow event has ended.
- 8.3** Priority pathways and sidewalks are shown in the following Appendix "B".
- 8.4** The Town will not be liable for damages to greenspaces on residential or commercial properties caused by clearing snow on sidewalks adjacent to residential or commercial properties.

9.0 EXTREME WINTER EVENT

- 9.1** During Extreme Winter Events, additional resources may be required. The Manager may declare an Extreme Winter Event.
- 9.2** In order to address the needs of public safety and restore vehicle mobility as quickly as possible, the Manager may authorize an increase in the intensity and response to address the road conditions.
- 9.3** The increase in the intensity and response will draw upon the resources of external sources and contractors. The ability to implement this increase level of service will be dependent of the availability of external resources to the Town.
- 9.4** The Town shall establish a Snow Reserve Fund that the Director can direct towards covering the additional expense of these resources.
- 9.5** These reserve fund expenses shall be reported to the Chief Administrative Officer in a timely manner. The Chief Administrative officer has discretion in declared Extreme Winter Events to cover such budget expenditures from financial stabilization funds which shall be reported to Council at the next available regular meeting of Council.

10.0 PARKING BANS

- 10.1** Parking bans may be implemented, as required, to provide for operations efficiencies and safety. Areas where parking is to be banned will be signed at least 24 hours in advance.
- 10.2** Vehicles that do not adhere to the parking ban shall be ticketed and/or towed with the owner of the vehicle being responsible for all towing and associated costs in accordance with the Traffic Bylaw.

11.0 COMMUNICATIONS

- 11.1** The Town will develop a communication plan in order to notify residents of winter snow and ice maintenance operations.
- 11.2** The Town will develop an education plan that will inform residents about the policy, apprising residents of the expectations and responsibilities within the policy.

12.0 GUIDELINES

- 12.1** The Manager will conduct an annual review of the previous season's winter snow and ice maintenance operations. This review will be done in the spring and shall include recommendations for additions, deletions or amendments.

END OF POLICY

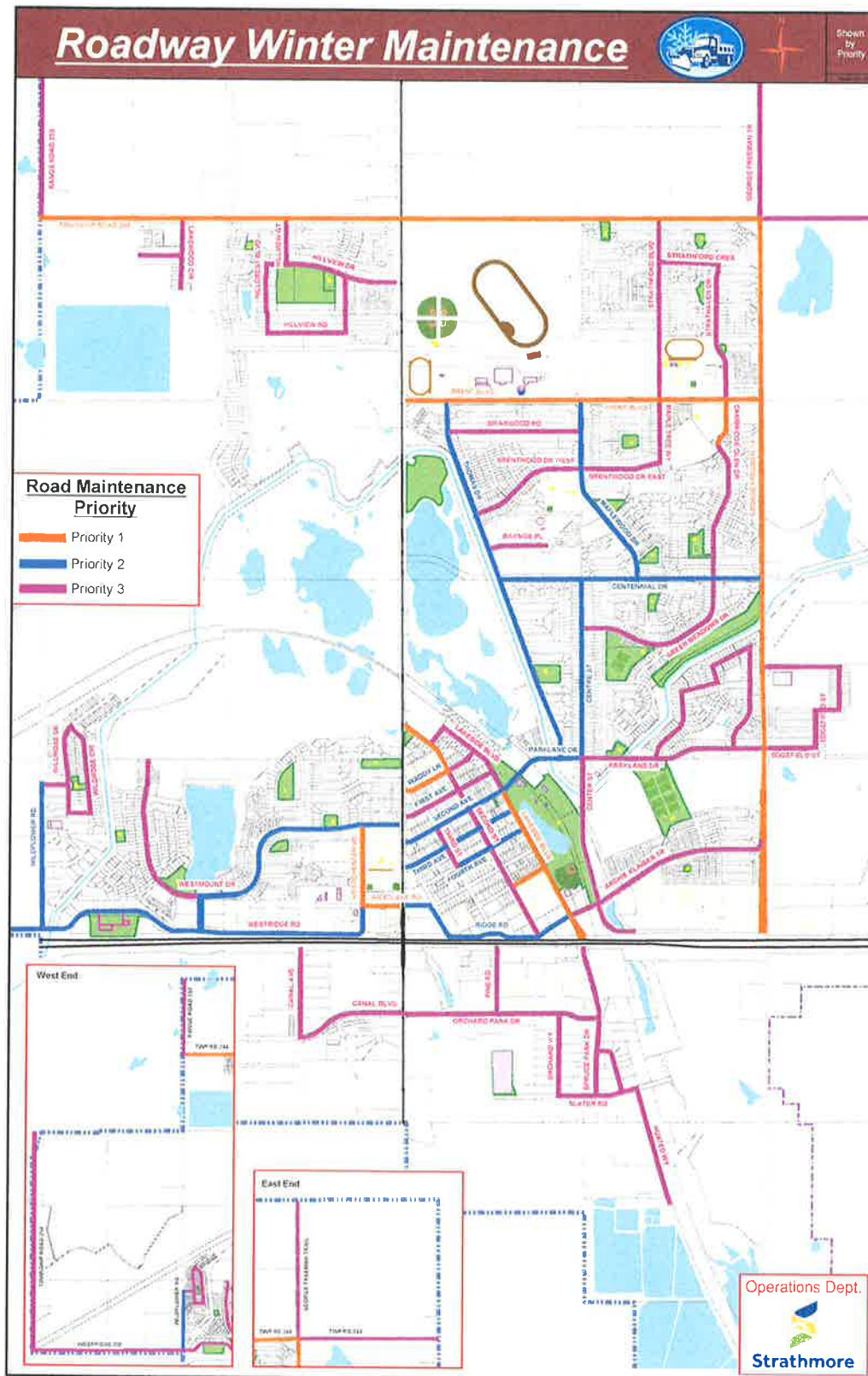
A handwritten signature in blue ink, appearing to read "Pat Zule", is positioned above a horizontal line.

Mayor

A complex, stylized handwritten signature in blue ink is positioned above a horizontal line.

Director of Strategic, Administrative,
and Financial Services

APPENDIX "A"



APPENDIX "B"

