

**BYLAW NO. 26-06
OF THE TOWN OF STRATHMORE
IN THE PROVINCE OF ALBERTA**

BEING A BYLAW OF THE TOWN OF STRATHMORE IN THE PROVINCE OF ALBERTA TO ESTABLISH DESIGNATED OFFICER POSITIONS AND POWERS.

WHEREAS pursuant to the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended, provides that Council may pass a bylaw to establish one or more positions to carry out the powers, duties and functions of a Designated Officer;

AND WHEREAS Council desires to exercise its authority pursuant to the *Municipal Government Act* by establishing Designated Officer Positions;

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Town of Strathmore, in the Province of Alberta duly assembled **HEREBY ENACTS AS FOLLOWS:**

1.0. SHORT TITLE

1.1 This Bylaw may be cited as the "Designated Officer Bylaw".

2.0. DEFINITIONS

2.1 Words used in this bylaw have the same meaning as defined in the *Municipal Government Act*, with the following changes or additions:

- a) "ATIA" means the Access to Information Act, R.S.A. 2024, c.A-1.4, and any amendments thereto.
- b) "ATI Head" means the individual employed by the Town and appointed as the ATI Head under ATIA.
- c) "CAO" means the person appointed to the position of Chief Administrative Officer of the Town of Strathmore, or their designate;
- d) "Community Protection Officer" means the individual employed by the Town that works as a Community Protection Officer or Community Peace Officer;

- e) "Director of Community and Protective Services" means the individual employed by the Town that oversees community and protective services;
- f) "Director of Strategic, Administrative & Financial Services" means the individual employed by the Town that oversees strategic, administrative and financial services;
- g) "MGA" means the *Municipal Government Act*, RSA 2000, Chapter M-26 and amendments thereto;
- h) "POPA" means the Protections of Privacy Act, R.S.A. 2024, c.P-28.5, and any amendments thereto;
- i) "POPA Head" means the individual employed by the Town and appointed pursuant to the Town of Strathmore;
- j) "Town" means the Town of Strathmore, a municipal corporation in the Province of Alberta;

3.0. DESIGNATED OFFICERS

- 3.1 The following Designated Officer positions are established, and the persons appointed to these positions will have the following titles and powers, duties and functions:
- a) CAO, to carry out the powers, duties and functions set out in Town CAO Bylaw No. 18-19 and Part 6 of the MGA;
 - b) The Director of Strategic, Administrative & Financial Services for the Town of Strathmore is appointed as Head for the purpose of ATIA and POPA. In the event of the absence of the Director of Strategic, Administrative & Financial Services, the CAO or designate shall act as Head.
 - i. Where an applicant is required to pay a fee for service, the fee payable shall be in accordance with Schedule "A" of the current Town of Strathmore Fees Bylaw.
 - c) Community Protection Officer to carry out the powers, duties and functions set out in Part 13, Division 4 of the MGA; and

- d) Director of Community and Protective Services to support the Community Protection Officer in carrying out the powers, duties and functions set out in Part 13, Division 4 of the MGA.

4.0. DELEGATION OF AUTHORITY

- 4.1 Designated officers may delegate any of the officer’s powers, duties or functions under this or any other enactment or bylaw to an employee of the municipality.

5.0. ACCOUNTABILITY

- 5.1 The Director of Strategic, Administrative & Financial Services, Community Protection Officer and Director of Community and Protective Services are all subject to supervision by and accountability to the CAO.

6.0. SEVERABILITY

- 6.1 If any section or part of this Bylaw is found in any course of law to be illegal, or beyond the power of Council to enact, such section or parts shall be deemed to be severable and all other sections or parts of this Bylaw shall be deemed to be separate and independent there from and be enacted as such.

7.0. REPEAL

- 7.1 Bylaw No. 25-12 is hereby repealed.
- 7.2 Bylaw No. 25-24 is hereby repealed.


8.0. EFFECTIVE DATE

- 8.1 This Bylaw shall become effective when it has received third and final reading and has been signed by the Mayor and Director of Strategic, Administrative & Financial Services.

READ A FIRST TIME THIS 1st day of April, 2026.

READ A SECOND TIME THIS 1st day of April, 2026.

READ A THIRD AND FINAL TIME THIS 1st day of April, 2026.



Mayor



Director of Strategic, Administrative
& Financial Services