

	Page
1. CALL TO ORDER	
1.1. Traditional Land Acknowledgment for June (Itawaakokatsopi)	
2. CONFIRMATION OF AGENDA	
3. CLOSED MEETING	
3.1. Advocacy Strategy – Advice from officials – FOIP S. 24(1)(a)	
3.2. Council CAO Dialogue – Advice from officials – FOIP S. 24(1)(b)(i)	
4. PUBLIC COMMENTS	
5. DELEGATIONS	
5.1. The Happy Gang Agenda Item - AIR-25-177 - Pdf	2 - 5
5.2. Christ the Redeemer Catholic Schools Agenda Item - AIR-25-161 - Pdf	6 - 22
6. CONFIRMATION OF MINUTES	
6.1. Committee of the Whole Meeting Minutes – May 14, 2025 Agenda Item - AIR-25-132 - Pdf	23 - 28
7. BUSINESS	
7.1. Winter Road, Pathway and Sidewalk Maintenance Policy No. 3203 Agenda Item - AIR-25-173 - Pdf	29 - 57
7.2. Permanent and Semi-Permanent Displays on Public Property Policy No. 1112	
8. QUESTION AND ANSWER PERIOD	
9. ADJOURNMENT	



Report for Council

To: Council

Staff Contact: Veronica Anderson, Legislative Services Officer

Date Prepared: June 5, 2025

Meeting Date: June 11, 2025

SUBJECT: The Happy Gang

RECOMMENDATION: Presentation of a Town of Strathmore Heritage Certificate.

STRATEGIC PRIORITIES:



Affordable
Living



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Strathmore values Community Wellness, focused on the maintenance, protection, and improvement of services that support optimum lifestyles. On milestone occasions, Council may recognize community groups who share in these values.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

N/A

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

N/A

POLICY:

N/A

IMPLEMENTATION:

N/A

BACKGROUND:

The Happy Gang 50+ Society of Strathmore was formed in 1975 to provide activities for Adults 50+. They organize programs to members in Strathmore to improve quality of life and health, by empowering individuals to remain physically active and involved. This informal group provides friendly visiting, information and a great furnished space. The organization and activities are run wholly by the member volunteers.

KEY ISSUE(S)/CONCEPT(S):

Representatives from the Happy Gang have been invited so that Council may present them with a Town of Strathmore Heritage Certificate on the occasion of their 50th Anniversary.

DESIRED OUTCOMES:

Recognition of five decades of improving the quality of lives for seniors in the Town of Strathmore.

COMMUNICATIONS:

N/A

ALTERNATIVE ACTIONS/MOTIONS:

N/A

ATTACHMENTS:

[Attachment I: The Happy Gang Heritage Certificate](#)

Johnathan Strathee, Manager of Legislative Services

Approved
- 06 Jun
2025

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 06 Jun
2025





Report for Council

To: Council

Staff Contact: Veronica Anderson, Legislative Services Officer

Date Prepared: May 27, 2025

Meeting Date: June 11, 2025

SUBJECT: Delegation - Christ the Redeemer Catholic Schools

RECOMMENDATION: Information for Council.

STRATEGIC PRIORITIES:



Affordable Living



Climate Resiliency



Community Development



Community Wellness



Economic Development



Financial Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Members of the public and community organizations are welcome to attend a Regular Council Meeting as a delegation to present an item to Town Council for consideration. Those interested can fill out the Request to Speak at a Council Meeting form that can be located on the Town's website and submit it to: LSadmin@strathmore.ca by noon, seven (7) days before a Regular Council Meeting.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:

GENERAL:

Harry Salm, Trustee (Strathmore) and Dr. Andrea Holowka, Superintendent , from the Christ the Redeemer Catholic Schools, have requested to speak to Council regarding an update on local schools in Strathmore - Sacred Heart Academy (K-6) and Holy Cross Collegiate (7-12).

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

N/A

POLICY:

N/A

IMPLEMENTATION:

N/A

BACKGROUND:

Representatives would like to share the achievements of the Christ the Redeemer Catholic Schools in Strathmore with Council.

KEY ISSUE(S)/CONCEPT(S):

N/A

DESIRED OUTCOMES:

N/A

COMMUNICATIONS:

N/A

ALTERNATIVE ACTIONS/MOTIONS:

N/A

ATTACHMENTS:

[Attachment I: Christ the Redeemer Catholic Schools Delegation Request Form](#)

[Attachment II: Town of Strathmore Presentation - Christ the Redeemer Catholic Schools](#)

Claudette Thorhaug, Legislative Services Officer

Approved
- 06 Jun
2025

Johnathan Strathdee, Manager of Legislative Services

Approved
- 06 Jun
2025

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 06 Jun
2025

Veronica Anderson

From: noreply@esolutionsgroup.ca
Sent: March 11, 2025 1:52 PM
To: LegServ Admin
Subject: New Response Completed for Delegation Request Form
Attachments: Town of Strathmore Presentation - CTR.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Tuesday March 11th 2025 1:51 PM with reference number 2025-03-11-003.

- **Applicants Name**
Christ The Redeemer Catholic Schools
- **Meeting date requested (day/month/year)**
11/6/2025
- **Applicant's phone number**
4039388069
- **Applicant's email address**
kjamieson@redeemer.ab.ca
- **Applicant's Address**
#301, 23 Riverside Drive, Okotoks, AB T1S 1B3
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**
Harry Salm, Trustee (Strathmore)
Dr. Andrea Holowka, Superintendent
- **Please select the purpose of your presentation.**
Information Only
- **Please provide a brief summary regarding your delegation in the space provided.**
The purpose of this presentation would be to provide counsel and public members information regarding Christ The Redeemer Catholic Schools, and their local

schools in Strathmore - Sacred Heart Academy (K-6) and Holy Cross Collegiate (7-12).

- **All supporting documentation must be submitted with the delegation request form. Please attach documentation here or email relevant items to lsadmin@strathmore.ca.**

1. [Town of Strathmore Presentation - CTR.pdf \[1.4 MB\]](#)

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]



Christ The Redeemer CATHOLIC SCHOOLS

Town of Strathmore Presentation

- Harry Salm, Trustee Strathmore and County
- Dr. Andrea Holowka, Superintendent



VISION: The truth of Christ, love of God and abundant knowledge of God's creation will be experienced by and manifest in the students, staff, parents, and supporters of our Catholic school community.

MISSION: Christ The Redeemer Catholic Schools in partnership with the family and the parish, will deliver an authentic Catholic learning experience by creating a lasting foundation of faith and knowledge for everyone in our community in a supportive, caring environment.

What We Offer:

- Catholic Education
- English Language Learning
- French Immersion
- Home Education
- Online Learning
- Outreach Centres
- Kindergarten



★ 17 ★
SCHOOLS

- 5 K to 6 Schools
- 1 K to 4 School
- 1 5 to 8 School
- 1 7 to 9 School
- 2 7 to 12 Schools
- 1 9 to 12 School
- 1 10 to 12 School
- 2 K-12 Schools
- 1 K-9 School
- 1 Online and Home School
- 1 Outreach School with 3 campuses in Okotoks, High River and Brooks

7 COMMUNITIES
Brooks, Canmore, Drumheller, High River, Okotoks, Oyen, Strathmore


Represents a resident population of over **165,000**

Includes over **8,568** square kilometres of land

School Partners:
Coterminous with 7 other schools boards; Grasslands, Wheatland, Foothills, Canadian Rockies, Prairie Rose, Calgary Catholic and Calgary Board of Education.



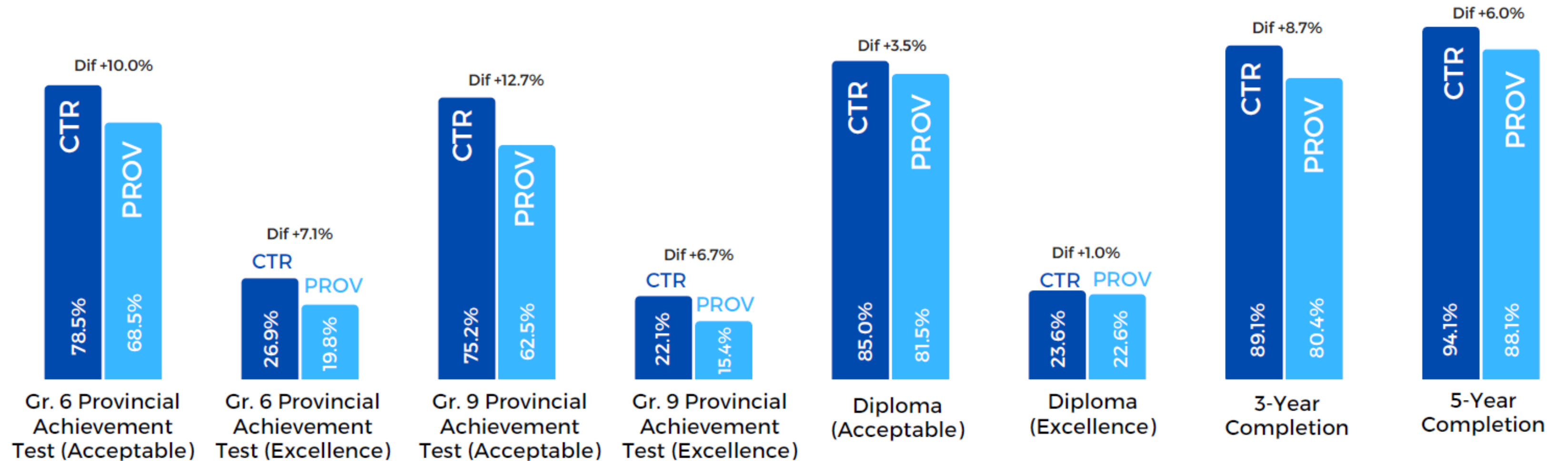
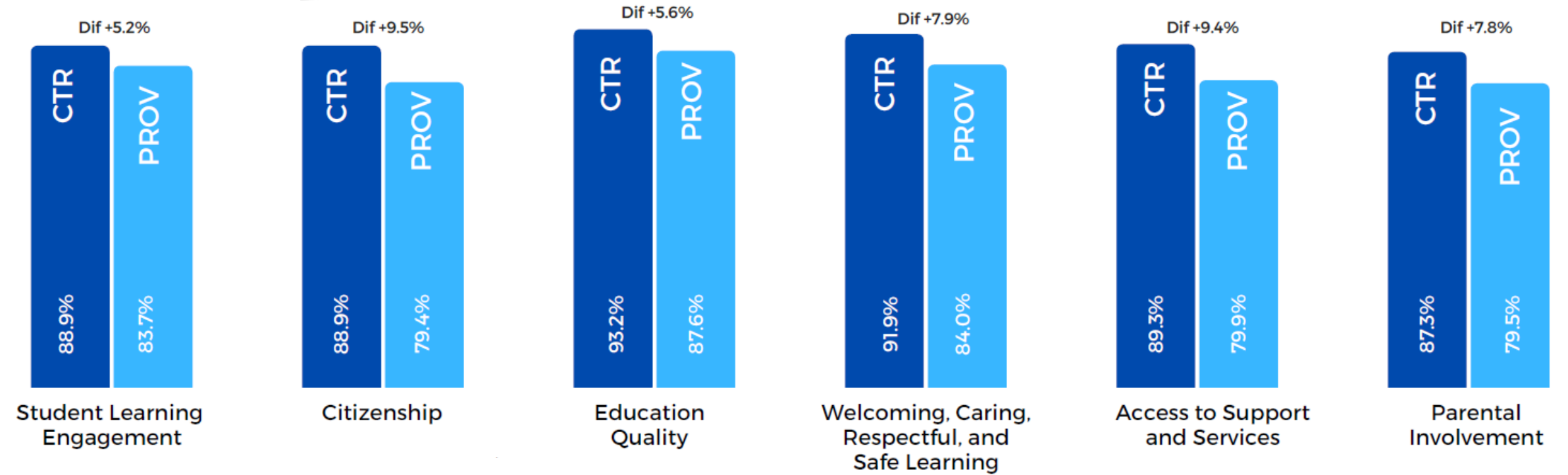
506 **264**
TEACHING STAFF SUPPORT STAFF

 CTR transports **5,146** students on a daily basis to and from their schools.

8161 traditional
+ 2208 online & home education =
10,369 students

Strong Academic Results in Faith-Filled Schools

Christ The Redeemer's 2023-2024 Assurance Data



CHRIST THE REDEEMER CATHOLIC SCHOOLS

Division Priorities

2024-2025



FAITH



ACADEMIC
EXCELLENCE

CTR Catholic prides
itself on our students'
academic
achievements.



HEALTHY
SCHOOLS



#CTRUNPLUGS

 **Christ The Redeemer**
CATHOLIC SCHOOLS

FOUR YEAR EDUCATION PLAN - YEAR FOUR

 **Christ The Redeemer**
CATHOLIC SCHOOLS

Our Priorities

Our Catholic Faith is Our Foundation



Catholic
Faith



CTR infuses faith in all that we do to teach our students that every individual is created in the image of God.

The division is in the second year of its three-year Faith Theme, "Faith Seeking Understanding."

A primary focus is strengthening the family-school-parish connection and the faith formation of teachers, students and families based on Catholic Social Teachings.



Academic
Excellence



CTR will focus on Academic Excellence based on continuous improvement to ensure CTR remains at top of province. Student success is central to CTR's Education Plan.

The division will:

- Focus on data as evidence of success.
- Making sure each child is known, cared for and supported as individual learners



Healthy
Schools



All our schools are committed to ensuring each child is treated with dignity, love and respect.

The division will:

- Ensure students know they are loved and respected
- Provide universal strategies to promote the spiritual, emotional, social, intellectual and physical wellness of students.
- Emphasis on supports for students in need and provide interventions.

CTR Catholic actively engages various stakeholders, including parents, students, and staff, in developing and refining the education plan, ensuring that it reflects the needs and priorities of the entire school community.

VISIT WWW.REDEEMER.AB.CA TO READ THE CTR'S FULL EDUCATION PLAN



In
Strathmore,
Drumheller,
and County

Enrolment & Utilization

School	Grades	Enrolment (as of Sept 30)	Utilization (%)
Sacred Heart Academy, Strathmore	K-6	309	63%
Holy Cross Collegiate, Strathmore	7-12	338	72%
St. Anthony School, Drumheller	K-12	459	77%



Opened in 2001
with 125 students
from grades 1-7



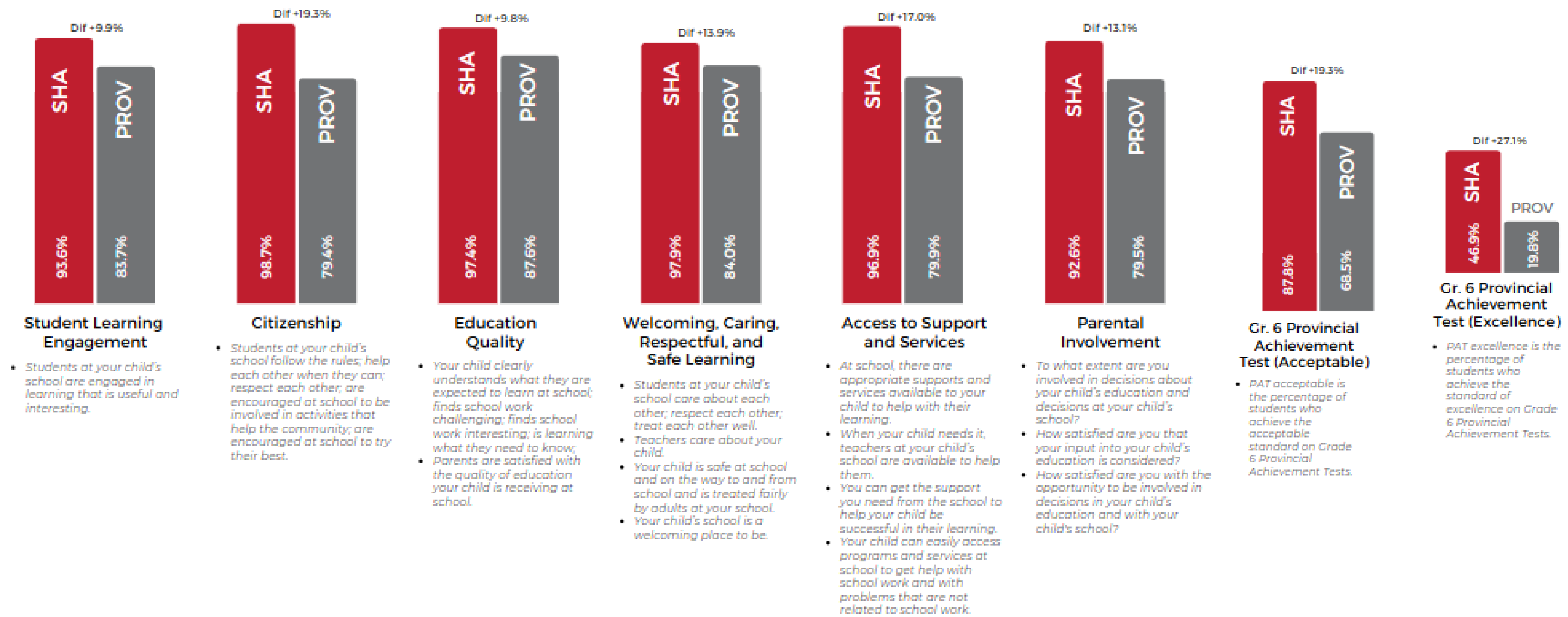
Opened in 2004
offering grades 7-10



Strathmore

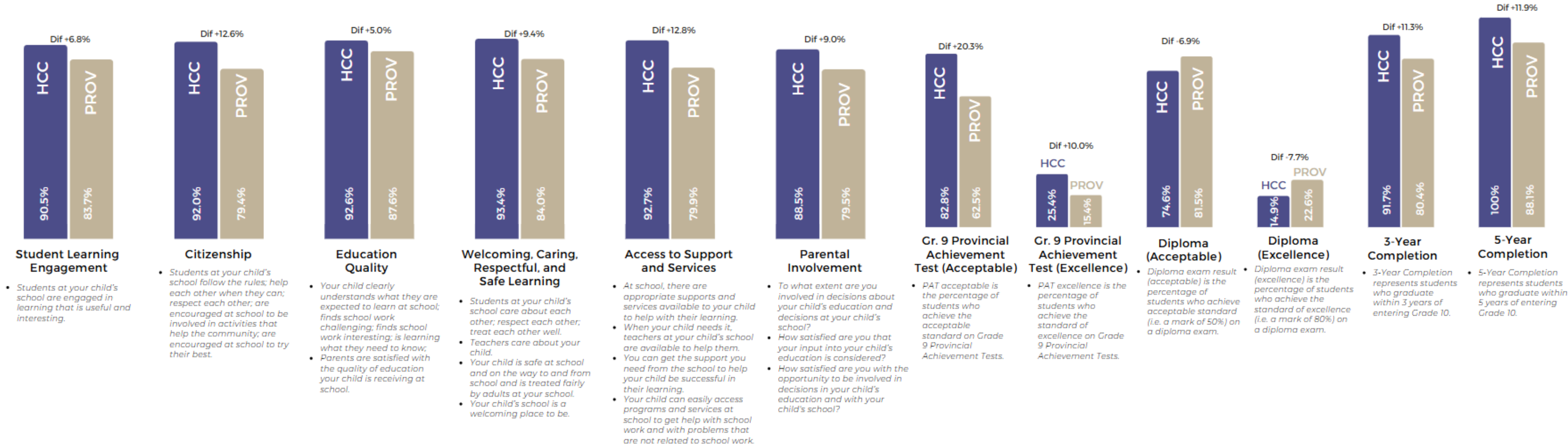


Sacred Heart Academy, Strathmore





Holy Cross
Collegiate,
Strathmore





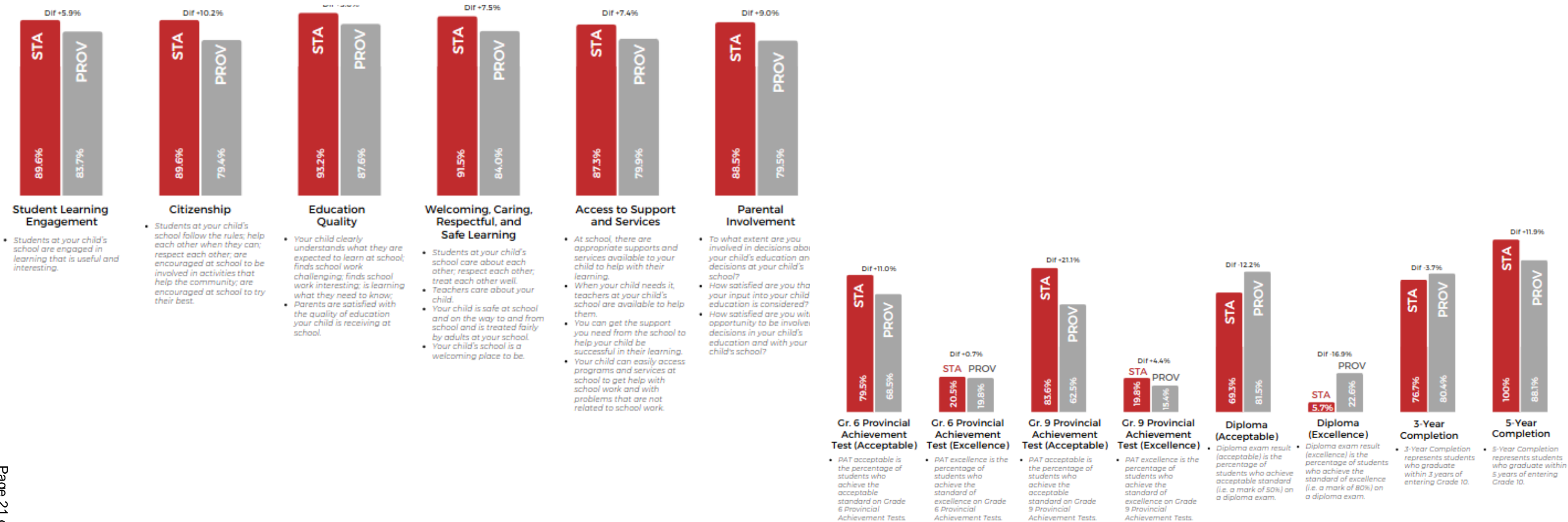
Drumheller



- Established in 1959
- Later expanded to include high school
- New school built in 2012



St. Anthony's
School,
Drumheller





Questions?



Request for Decision

To: Council

Staff Contact: Claudette Thorhaug, Legislative Services Officer

Date Prepared: May 11, 2025

Meeting Date: June 11, 2025

SUBJECT: Committee of the Whole Meeting Minutes - May 14, 2025

RECOMMENDATION: THAT Council adopt the May 14, 2025 Committee of the Whole Meeting Minutes as presented in Attachment I.

STRATEGIC PRIORITIES:



Affordable
Living



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

N/A

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

Pursuant to Section 208(1)(iii) of the *Municipal Government Act*, the minutes of the May 14, 2025 Committee of the Whole Meeting are given to Council for adoption.

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

N/A

POLICY:

N/A

IMPLEMENTATION:

N/A

BACKGROUND:

N/A

KEY ISSUE(S)/CONCEPT(S):

N/A

DESIRED OUTCOMES:

N/A

COMMUNICATIONS:

Once signed, the May 14, 2025 Committee of the Whole Meeting Minutes will be posted on the Town's website.

ALTERNATIVE ACTIONS/MOTIONS:

1. Council may adopt the recommended motion.

2. Council may provide further direction regarding the Committee of the Whole Meeting Minutes.

ATTACHMENTS:

[Attachment I: COMMITTEE OF THE WHOLE - 14 May 2025 - Meeting Minutes](#)

Veronica Anderson, Legislative Services Officer

Approved
- 15 May
2025

Claudette Thorhaug, Legislative Services Officer

Approved
- 15 May
2025

Johnathan Strathdee, Manager of Legislative Services

Approved
- 15 May
2025



MINUTES COMMITTEE OF THE WHOLE MEETING

6:00 PM - Wednesday, May 14, 2025

Council Chambers, 1 Parklane Drive, Strathmore AB

COUNCIL PRESENT: Deputy Mayor Mitzner, Councillor Melissa Langmaid, Councillor Jason Montgomery, Councillor Denise Peterson, Councillor Richard Wegener, and Councillor Brent Wiley

COUNCIL ABSENT: Mayor Pat Fule

STAFF PRESENT: Kevin Scoble (Chief Administrative Officer), Jamie Dugdale (Director of Infrastructure, Operations, and Development Services), Mark Pretzlaff (Director of Community and Protective Services), Kara Rusk (Director of Strategic, Administrative, and Financial Services), and Johnathan Strathdee (Manager of Legislative Services)

1. **CALL TO ORDER**

Deputy Mayor Mitzner called the May 14, 2025 Committee of the Whole Meeting to order at 6:00 p.m.

2. **CONFIRMATION OF AGENDA**

Resolution No. 016.05.25A

Moved by Councillor Langmaid

THAT Council adopt the May 14, 2025 Committee of the Whole Meeting Agenda as presented.

FOR: Deputy Mayor Mitzner, Councillor Langmaid, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

3. **CLOSED MEETING**

Resolution No. 017.05.25A

Moved by Councillor Wegener

THAT Council move In Camera to discuss items related to section 24(1)(a) and

24(1)(b)(i) of the *Freedom of Information and Protection of Privacy Act* at 6:02 p.m.

FOR: Deputy Mayor Mitzner, Councillor Langmaid, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

3.1. **Strathmore Stampede Planning Update – Advice from officials – FOIP S. 24(1)(a)**

3.2. **Memorandum of Agreement – Strathmore Lions Club – Advice from officials – FOIP S. 24(1)(a)**

3.3. **Council CAO Dialogue – Advice from officials – FOIP S. 24 1(b)(i)**

Resolution No. 018.05.25A

Moved by Councillor Wiley

THAT Council move out of Camera at 7:04 p.m.

FOR: Deputy Mayor Mitzner, Councillor Langmaid, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Councillor Wiley

AGAINST: None

CARRIED

4. **PUBLIC COMMENTS**

None.

5. **DELEGATIONS**

None.

6. **CONFIRMATION OF MINUTES**

6.1. **Resolution No. 019.05.25A**

Moved by Councillor Langmaid

THAT Council adopt the April 9, 2025 Committee of the Whole Meeting Minutes as presented in Attachment I.

FOR: Deputy Mayor Mitzner, Councillor Langmaid, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

7. **BUSINESS**

7.1. **2024 Recreation and Cultural Needs Assessment**

7.2. **Debt Management Policy No. 1821**

7.3. **Budget Policy No. 1809**

8. **QUESTION AND ANSWER PERIOD**

None.

9. **ADJOURNMENT**

Deputy Mayor Mitzner adjourned the May 14, 2025 Committee of the Whole Meeting at 8:06 p.m.

Mayor

Director of Strategic, Administrative,
and Financial Services



Report for Council

To: Town Council

Staff Contact: Donna McCallum, Operations Manager

Date Prepared: June 4, 2025

Meeting Date: June 11, 2025

SUBJECT: Winter Road, Pathway and Sidewalk Maintenance Policy No. 3203

RECOMMENDATION: For information and discussion.

STRATEGIC PRIORITIES:



Affordable
Living



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Snow plowing on roads, sidewalks and pathways ensures safe and accessible conditions during the winter months. It reduces the risk of accidents, facilitates ease of access for essential services and those with mobility issues, and supports economic activities, which ultimately supports a positive quality of life for residents.

SUSTAINABILITY

IMPLICATIONS OF RECOMMENDATION:

GENERAL:

While expanding service levels by adding additional roads may be positively received by some residents, a key concern raised by many of those living along the priority routes is the issue of windrows. Extending plowing to additional roads may exacerbate these concerns.

ORGANIZATIONAL:

Addition of roads to the priority routes will have an impact on staffing, equipment and service levels in other areas.

FINANCIAL:

Any addition to the roads priority network for snow maintenance and removal may have financial tax implications for future tax rates. Currently, the cost for plowing and sanding priority routes is \$4,981.10 per kilometer, while snow removal costs are \$1,753.58 per kilometer. Enhancing service levels by adding roads to the priority network would increase total costs per kilometer and necessitate additional staffing, equipment and would require an expansion of snow dump.

IMPLEMENTATION:

Administration will consider feedback from Council and if revisions are requested, an updated policy will be brought forward for consideration at a future Regular Council meeting.

BACKGROUND:

Council has received requests for additional roads to be added to the Winter Road, Pathway and Sidewalk Maintenance Policy 3203

KEY ISSUE(S)/CONCEPT(S):

Council has received requests to include additional roadways in the current list of priority routes outlined in the Winter Road, Pathway and Sidewalk Maintenance Policy 3203. Administration has evaluated the potential tax implications and operational impacts of these additions and will present its findings to Council through a Power Point presentation.

DESIRED OUTCOMES:

Administration will gather input from Council regarding preferred service levels with consideration given to the corresponding financial implications.

COMMUNICATIONS:**ALTERNATIVE ACTIONS/MOTIONS:****ATTACHMENTS:**

[Attachment I: Winter Road, Pathway and Sidewalk Maintenance Policy No. 3203](#)

[Attachment II: Snow Report 2025](#)

Donna McCallum, Operations Manager

Approved
- 06 Jun
2025

Jamie Dugdale, Director of Infrastructure, Operations, and Development
Services

Approved
- 06 Jun
2025

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 06 Jun
2025



TOWN POLICY

POLICY NUMBER: No. 3203

REFERENCE:

ADOPTED BY:

Town Council

PREPARED BY: Infrastructure & Development Services

DATE: October 4, 2023

TITLE: WINTER ROAD, PATHWAY AND SIDEWALK MAINTENANCE POLICY No. 3203

POLICY STATEMENT

The Town of Strathmore strives to provide a balanced level of winter road, pathway and sidewalk maintenance within operational constraints and budgets. The Town is responsible for maintaining all public roads, pathways and sidewalks as defined in this policy within Town limits except the provincially maintained highways.

The intent of the Winter Road, Pathway and Sidewalk Maintenance Policy is to establish the expected levels of service, standards, objectives and service priorities for winter roads, pathways and sidewalk maintenance within the Town of Strathmore.

The Town of Strathmore will manage snow and ice control operations on Town's infrastructure in accordance with Council approved policy and priority system, relevant Bylaws and the Municipal Government Act (MGA)

THE PURPOSE OF THIS POLICY IS TO:

- a) Provide broad direction for winter road, pathway and sidewalk maintenance in the Town of Strathmore;
- b) Provide for the operations of emergency services vehicles;
- c) Establish levels of service and identify maintenance priorities;
- d) Establish when different snow and ice maintenance activities begin.

1.0 TITLE

This policy may be cited as the "Winter Road, Pathway and Sidewalk Maintenance Policy.

2.0 DEFINITIONS

In this policy terms and words defined in the Municipal Government Act have the meaning expressed by the Municipal Government Act. Other terms and words used in this policy are defined below:

- 2.1 "Arterial roads"** means major roadways that carry high traffic volumes from neighbourhood to neighbourhood, as identified in the Town of Strathmore Master Plan or designated by future design.
- 2.2 "Central business district (downtown)"** means roadways falling within the following boundaries of Highway 817 to Lakeside Boulevard from Second Avenue to Third Avenue and Fourth Avenue from Third Street to Lakeside Boulevard, which provides access to commercial properties.
- 2.3 "Chief Administrative Officer"** means the position of Chief Administrative Officer as defined in the *Municipal Government Act*.
- 2.4 "Collector roads"** means typically roadways that carry vehicles from residential roadways to arterial roads.
- 2.5 "Commercial roads"** means typically roadways that provide direct access to commercial properties.
- 2.6 "Director"** means the Director position or their designate responsible for the Operations unit that will carry out this policy.
- 2.7 "Drainage corridor"** means a Town owned local pathway or sidewalk that provides a route for the drainage of water from melting snow or rain to travel from a community to Town owned storm water infrastructure.
- 2.8 "Emergency services access"** means roadways those Town facilities such as the fire, police, hospital, emergency operations centers and ambulance services reside on roadways or roadways as deemed required to services these facilities.
- 2.9 "Essential vehicles"** means vehicles which serve essential purposes for community safety, including emergency vehicles such as police, fire, bylaw and ambulance vehicles.
- 2.10 "Expressway"** means major roadways that carry high traffic volumes through the town as identified in the Town of Strathmore Master Plan or designated by future design.
- 2.11 "Extreme winter event"** means a winter storm event where the immediate demand for snow and ice control services exceeds available resources to the extent that essential vehicle traffic is compromised.
- 2.12 "Impassable"** means when snow-pack conditions impede essential vehicle movement and pedestrian maneuverability (essential vehicle's ground clearance estimated at 20 cm).

- 2.13 "Lane"** means a narrow road right-of-way also referred to as an alley that provides access to the rear of building and parcels of land.
- 2.14 "Local pathway"** means a pathway that is part of the Town wide network, has an asphalt or concrete surface, links pedestrians to regional pathways, schools, residential areas, other local pathways used for recreational purposes and other community destinations. It may also be a drainage corridor and will be designated as a priority two (2).
- 2.15 "Manager"** means the Manager position or their designate responsible for the Operations staff that will carry out this policy.
- 2.16 "Media"** means of communication, such as radio, television, newspapers, the internet, notice boards and the Town's Communications Department, which reach people widely.
- 2.17 "Operations unit"** means Operations division within the Town responsible for road, pathway and sidewalk maintenance.
- 2.18 "Pathway"** means a regional, local and/or public pathway.
- 2.19 "Policy"** means the Winter Road, Pathway and Sidewalk Maintenance Policy.
- 2.20 "Priority"** means the established winter snow and ice maintenance importance as set out in in this policy.
- 2.21 "Public pathway"** means a pathway that is part of the Town wide network, has an asphalt or concrete surface, typically has a bollard or yellow pedestrian gate, will be between two residential properties, terminates at a park, greenspace or lane, and is designated as a priority three (3).
- 2.22 "Regional pathway"** means a pathway that is part of the Town wide network, is typically paved with asphalt, is a main pedestrian corridor that can facilitate a substantial amount of pedestrians, people with mobility disabilities and recreational users with adequate maneuverability in prevailing winter conditions and is a priority one (1).
- 2.23 "Residential roads"** roadways that provide direct access to residential properties and distribute traffic to higher standard roads.
- 2.24 "Sidewalk"** means a Town sidewalk adjacent to a Town owned building, park, green space, local pathway, pathway and is designated as a priority one (1) or priority two (2).
- 2.25 "Snow event"** means the accumulation of three (3) centimeters of newly fallen snow on a pathway and/or sidewalk and five (5) centimeters of newly fallen snow on a road. The snow event will be deemed over when there has been no accumulation of newly fallen snow within 24 hours.
- 2.26 "Snow accumulation"** means the depth of compacted and un-compacted snow that has accumulated on a roadway surface.

- 2.27 "Snow and ice control"** refers to the use of the application of abrasive material or other processes to roadways and sidewalks to improve vehicle traction and promote safe traffic flow.
- 2.28 "Snow plowing"** refers to the pushing of accumulated snow either off the roadway or to the road edge for the purposes of enhancing traffic mobility.
- 2.29 "Snow removal"** refers to the windrowing and/or loading of snow into trucks to remove snow from the roadway or Town parking lots.
- 2.30 "Street snow storage"** means the storage of snow on roadways placed by the Town of Strathmore operations unit or by contractors or business owners in designated parking stalls deemed acceptable by the Manager in the case of the central business district.
- 2.31 "Town"** means the Town of Strathmore
- 2.32 "Winter snow and ice maintenance"** refers to the internal operational planning of winter road, pathway and sidewalk maintenance which includes, but is not limited to, snow plowing, snow removal or snow and ice control.

3.0 RESPONSIBILITY

3.1 Council shall:

- a) Authorize the budget for winter snow and ice maintenance.
- b) Set the levels of service through the policy.

3.2 The Manager (or their designate) shall:

- a) Establish a procedure to implement the policy.
- b) Allocate, schedule and monitor operational resources.
- c) Obtain, allocate and schedule private sector resources.
- d) Respond to public concerns.
- e) Manage the budget provided by Council.
- f) Recommend amendments to the policy to Council as required.

3.3 The Operations unit shall:

- a) Carry out winter snow and ice maintenance to comply with the goals and objectives of this policy.

3.4 The Town of Strathmore will:

- a) Take reasonable measures to notify the public of winter snow and ice maintenance operations through the Town's various media as per procedures.
- b) Assume no liability whatsoever for damage to obstructions or landscaping of any kind placed or developed within a road right-of-way or on Town property without permit.

4.0 ROADWAY MAINTENANCE STANDARDS

4.1 The Town of Strathmore will operate within budgetary constraints that force a balance between cost and service. To achieve this balance, the Town has established a priority ranking for winter snow and ice maintenance, with an emphasis on safety and accessibility for the largest possible percentage of residents.

4.2 The Town establishes priority ratings for roads as follows:

Priority one (1):

- Arterial roads and expressways.
- Emergency services access roads.
- School zones when in session.
- The Strathmore Fire Department's overhead door approaches.
- Roads adjacent to Wheatland Housing and AgeCare Sagewood
- Any roadways where the RCMP or Fire Department request additional service for public safety or emergency access.

Roadways shall be snow plowed and have snow and ice control operations concluded 24 hours after the end of a snow event. Roads will be snow plowed to remove snow as close to the road surface as possible.

Priority two (2):

- Major collector roads linking neighbourhoods.
- Central business district (downtown) is a priority one (1) for removal and a priority two (2) for snow plowing.

Roadways shall be snow plowed and have snow and ice control operations concluded 48 hours after the end of a snow event. Roads will be snow plowed to remove snow as close to the road surface as possible.

Priority three (3):

- Minor collector roads.
- Commercial roads.
- Roads where drainage issues have been identified (for removal only).
- School zone when not in session.
- Town owned parking lots.

Roadways shall be snow plowed and have snow and ice control operations concluded 72 hours after the end of a snow event. Roads will be snow plowed to remove snow, but snow of varying depths may be left in accordance with what is required to minimize driving difficulties.

Non-Priority:

- Local residential roads.

- Lanes.

4.3 Additional snow plowing (widening) along these routes may occur once all other priority two (2) and priority three (3) routes have received initial snow plowing response.

4.4 Priority roads are shown in Appendix "A" to this policy.

5.0 SNOW PLOWING

5.1 Snow plowing will commence when accumulation of snow on any priority one (1) roadway reaches five (5) centimeters.

5.2 Snow plowing will operate on a priority basis, with operations moving down the list of priorities.

5.3 Snow plowing of lower and/or non-priority roads can be performed in order to achieve operational efficiencies.

5.4 Where snow plowing results in the accumulation of windrows on either side of the road, the clearing of property access will be the responsibility of the effected property owner.

5.5 When the Manager has deemed conditions on non-priority roads are deemed impassible, he/she may direct snow plowing operations to commence.

6.0 SNOW AND ICE CONTROL

6.1 Snow and ice control shall be initiated at the discretion of the Manager. Snow plowing should normally precede snow and ice control operations, except as a preventative measure.

6.2 Snow and ice control shall be initiated according to the priorities listed below:

- Intersections with traffic lights and roads with steep grades.
- Intersections, corners and bridges on Priority one (1) roadways.
- Intersections, corners and bridges on Priority two (2) roadways.
- Intersections, corners and bridges on Priority three (3) roadways.
- Intersections, corners and roadways identified as need additional maintenance.
- Town parking lots and lanes as required providing for ice control at the discretion of the Manager.

6.3 When snow and ice control is required to provide a reasonable level of safety to motorists or pedestrians, it shall be in compliance with safe application processes.

7.0 SNOW REMOVAL

7.1 Snow removal on all priority routes shall begin when the accumulation on priority roadways shown on Appendix "A" driving lanes are reduced in width by 50% of the road or the street snow storage exceeds 100 cm in height.

- 7.2** Snow accumulations will be removed according to the priorities in the roadway maintenance standards' priority list.
- 7.3** Removal of snow from non-priority roadways shall only be initiated in extreme conditions when the street snow storage exceeds a minimum of 100 cm in height; or impedes storm water drainage or directed under Extreme Winter Event.
- 7.4** Snow removal shall begin within the central business district (downtown) when the street snow storage accumulation exceeds 15 cm in height along the gutter in front of commercial and institutional properties.
- 7.5** Snow removal shall begin in the handicapped parking stalls in the central business district (downtown) when accumulation of snow reaches five (5) centimeters.
- 7.6** The Manager during snow removal events, may deploy additional external resources as required.

8.0 TOWN SIDEWALKS AND PATHWAYS

- 8.1** The Town will operate within budgetary constraints that force a balance between cost and service. To achieve this balance, the Town has established a priority ranking for Town sidewalks and pathways, with an emphasis on safety and accessibility for the largest possible percentage of residents.
- 8.2** Snow on sidewalks and public pathways shall be cleared in the follow priority:
 - Priority one (1)** – sidewalks adjacent to Town owned buildings and sidewalks with a bus stop adjacent to regional pathways, local pathways and public pathways will be cleared within 48 hours after the snow event has ended. Drainage corridors will also be cleared within 48 hours after the snow event has ended. All sidewalks adjacent to Highway 817 (Wheatland Trail) beginning at Highway 1 to Gray's Park, excluding the sidewalk adjacent to Wheatland Elementary School will be cleared within 48 hours after the snow event has ended. Sidewalk approaches on Highway 817 will also be cleared within 48 hours after the snow event has ended. Crosswalks on the West side of the street along 2nd street from Waddy Lane to 1st avenue will be cleared within 48 hours after the snow event has ended.
 - Priority two (2)** – sidewalks adjacent to parks and green spaces will be cleared within 48 hours after the snow event has ended. Local pathways will be cleared 72 hours after the snow event has ended.
 - Priority three (3)** – public pathways will be cleared within 120 hours after the snow event has ended. Approaches on all Town owned priority sidewalks will be cleared within 120 hours after the snow event has ended.
- 8.3** Priority pathways and sidewalks are shown in the following Appendix "B".
- 8.4** The Town will not be liable for damages to greenspaces on residential or commercial properties caused by clearing snow on sidewalks adjacent to residential or commercial properties.

9.0 EXTREME WINTER EVENT

- 9.1** During Extreme Winter Events, additional resources may be required. The Manager may declare an Extreme Winter Event.
- 9.2** In order to address the needs of public safety and restore vehicle mobility as quickly as possible, the Manager may authorize an increase in the intensity and response to address the road conditions.
- 9.3** The increase in the intensity and response will draw upon the resources of external sources and contractors. The ability to implement this increase level of service will be dependent of the availability of external resources to the Town.
- 9.4** The Town shall establish a Snow Reserve Fund that the Director can direct towards covering the additional expense of these resources.
- 9.5** These reserve fund expenses shall be reported to the Chief Administrative Officer in a timely manner. The Chief Administrative officer has discretion in declared Extreme Winter Events to cover such budget expenditures from financial stabilization funds which shall be reported to Council at the next available regular meeting of Council.

10.0 PARKING BANS

- 10.1** Parking bans may be implemented, as required, to provide for operations efficiencies and safety. Areas where parking is to be banned will be signed at least 24 hours in advance.
- 10.2** Vehicles that do not adhere to the parking ban shall be ticketed and/or towed with the owner of the vehicle being responsible for all towing and associated costs in accordance with the Traffic Bylaw.

11.0 COMMUNICATIONS

- 11.1** The Town will develop a communication plan in order to notify residents of winter snow and ice maintenance operations.
- 11.2** The Town will develop an education plan that will inform residents about the policy, apprising residents of the expectations and responsibilities within the policy.

12.0 GUIDELINES

- 12.1** The Manager will conduct an annual review of the previous season's winter snow and ice maintenance operations. This review will be done in the spring and shall include recommendations for additions, deletions or amendments.

END OF POLICY

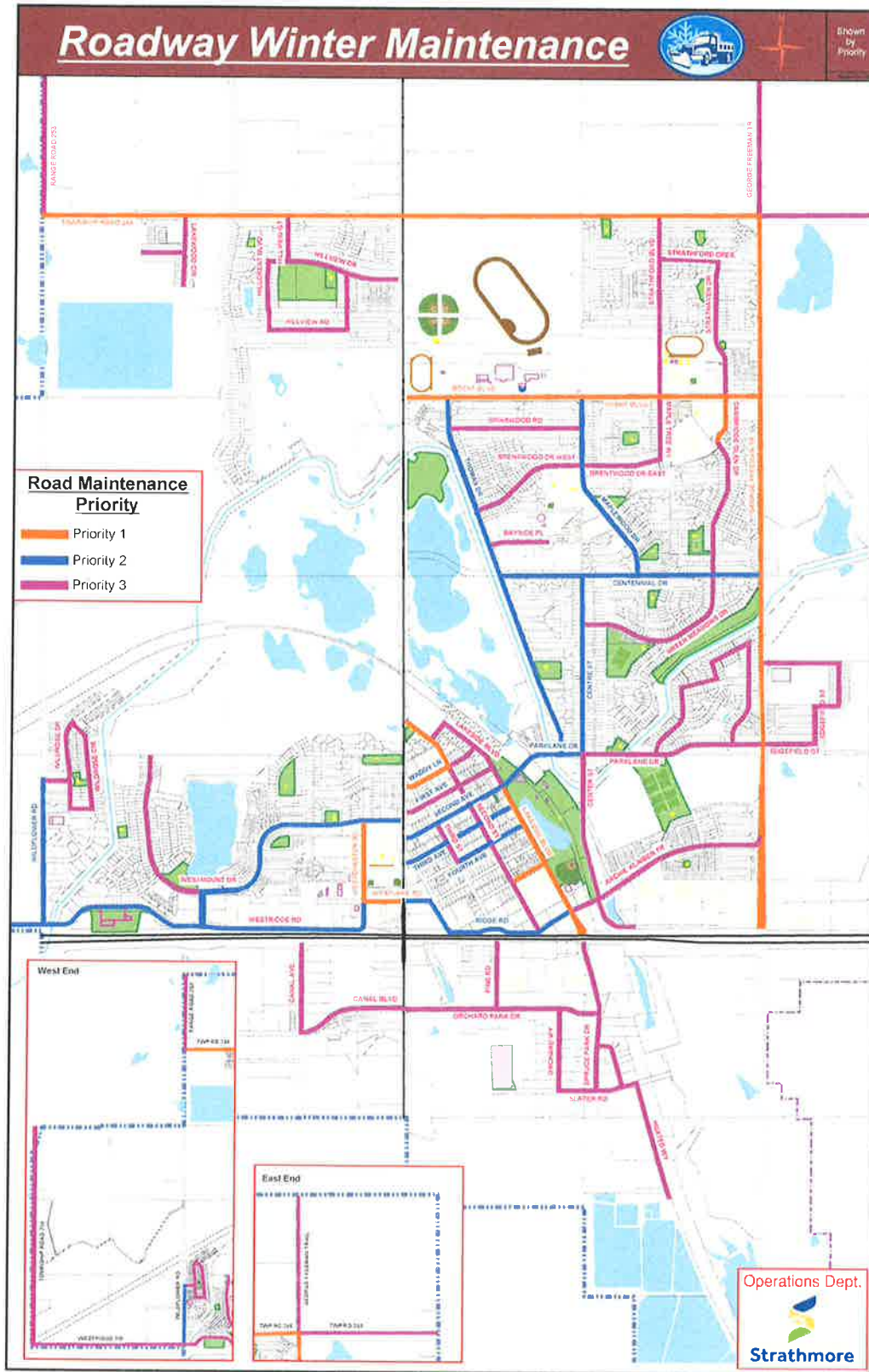
A handwritten signature in blue ink, appearing to read "Pat Zule", is positioned above a horizontal line.

Mayor

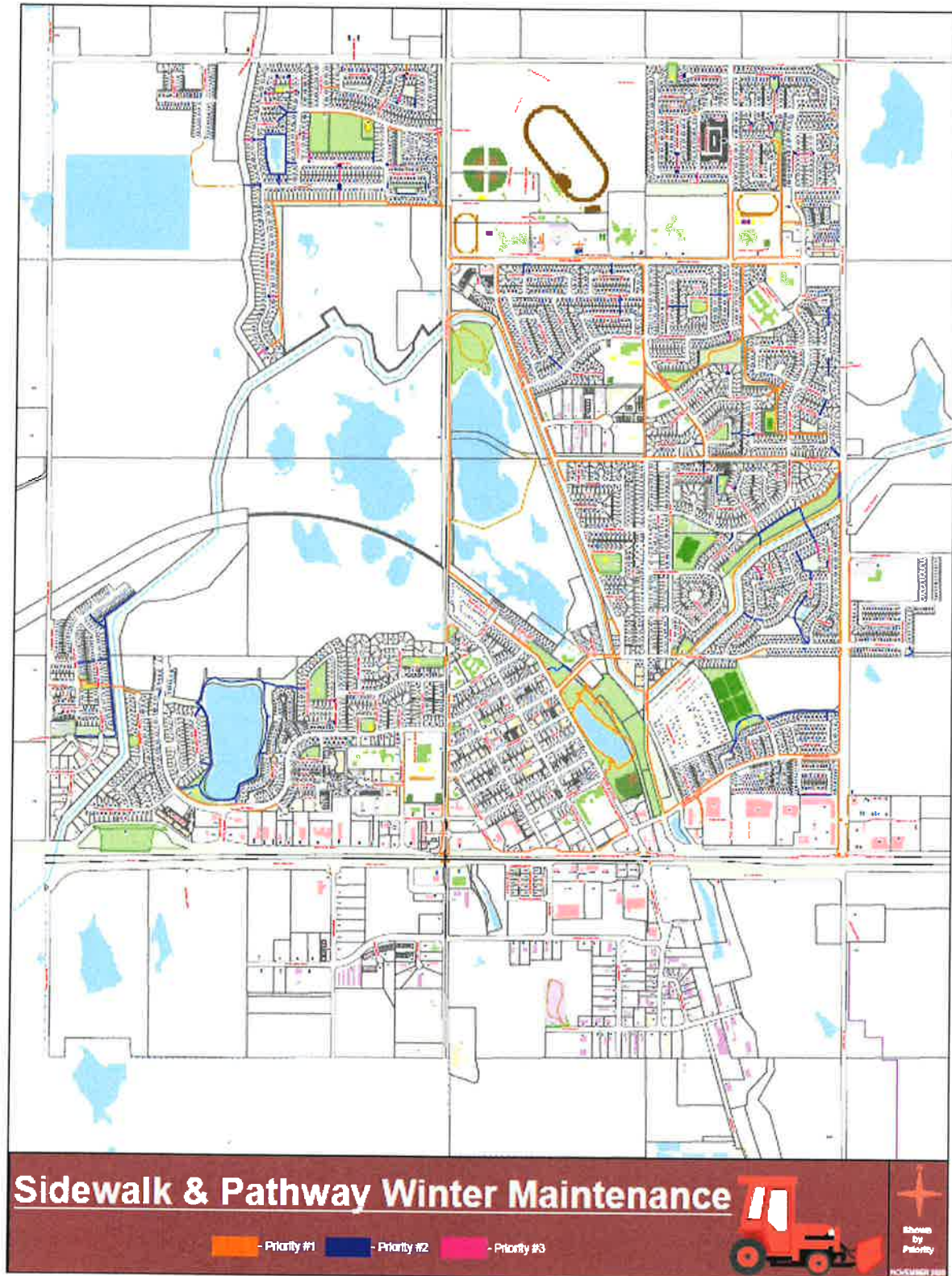
A complex, stylized handwritten signature in blue ink is positioned above a horizontal line.

Director of Strategic, Administrative,
and Financial Services

APPENDIX "A"



APPENDIX "B"





Strathmore



Snow Report

2025

Winter road, pathway and sidewalk maintenance Policy - 3203

- Plowing commences when accumulation reaches 5 cm.
- Snow removal on priority routes occurs when driving lanes are reduced by 50% or the snow storage location exceeds 100cm (3ft).
- Removal on non-priority routes occurs only in extreme conditions when street snow storage exceed 100cm, impedes storm drainage or directed under extreme winter event, eg (2020).
- Ice control occurs after plowing.

Operations

- **Public works**

- 1 supervisor
 - 1 Lead Hand
 - 5 Operators

Parks

- 1 Supervisor
 - 1 Lead Hand
 - 3 Operators

Statistics

November 2024 – April 2025

116 cm of snow
24 days of snow
49 days of response
142 loads of pickle (approx. 1200 tons)

Roads

Road type

- Paved Road
- Gravel Road
- Future projected roads
 - Strathmore Lakes Estates
 - Lakewood
 - Ranch

Length

77.71 Km

41.42 Km

1.56 Km

Roads Snow Budget

\$575,000 is allocated each year to snow activities which is approximately **15%** of the total roads budget.

This includes:

- Wages
- Overtime
- On call
- Pickle mix/calcium
- Contracted services

Total costs for this snow season (November to April) were **\$375,241.74**.

Priority Routes

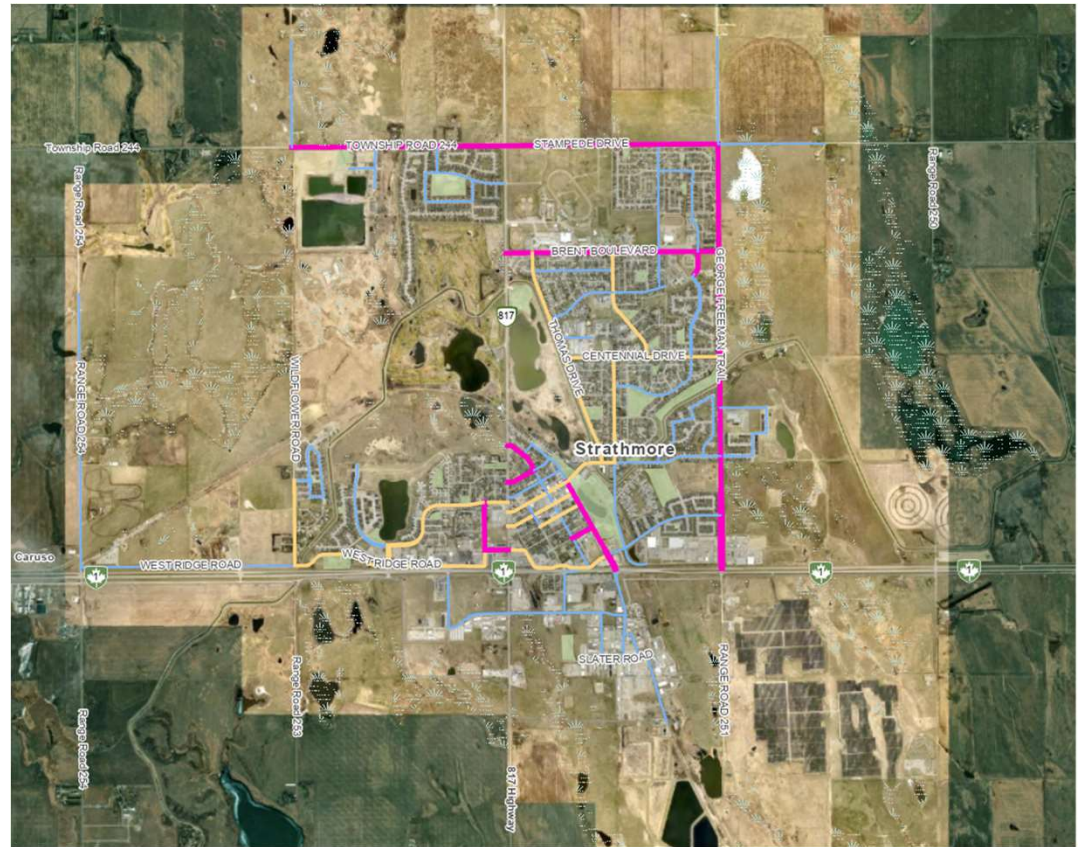
Priority 1 Route: 11.11 kilometers

Priority 2 Route: 11.20 kilometers

Priority 3 Route: 28.09 Kilometers

Winter Clearing Priority

- Priority 1
- Priority 2
- Priority 3



Priority Route Plowing and Sanding Per Kilometer

This snow season (November to April) plowing and sanding cost
\$250,047.00

Cost per priority Km is **\$4,981.10**

|

Snow Removal

- We budget for 2 to 3 priority route snow removals each year
- Total of 116cm of snow from November to April. Most of this snow fell from November 18th to November 23rd. A total of 76cm. We did a removal on the priority routes from November 27th to 29th
- We also did one partial removal on a nonpriority route in December for drainage
- Downtown we did 4 removals November to April

Snow Removal Costs

- Priority removal total was \$84,925.88.
 - Snow removal on the priority routes per km is \$1,753.58
-
- Downtown removals \$21,576.00
 - Cost per km \$2,738.07

Increase To Service Levels - Costs

If we plowed and sanded every paved road to the same standard as the current priority routes based on this snow season this would cost **\$387,081.89**

This would require an increase to the snow budget of **\$137,034.89**

This would be a **0.8%** of a tax increase

Increase To Service Levels - Costs

- Snow removal cost per km **\$1,753.58**
- If we removed snow from every paved surface with the current parameters in the Snow Policy (100cm) we would add an additional 29.28 km of roadway requiring removal
- Based on our current budgeting forecast of 2 to 3 removals each year this would add approximately **\$52,000 to \$103,000** to the budget which would be a **0.3% - 0.6%** tax increase

Service Levels

- Our costs and services are also reasonable and comparable with the Municipal Benchmarking Network Canada which measures performance and costs with participating municipalities
- The current service levels are being met and often exceeded based on the current Snow Policy
- Operations continues to meet other service levels while still meeting Snow Policy service levels

Conclusion

- Council can offer enhanced snow maintenance and removal, with the understanding that it will come with an increase to the tax rates.