

**BYLAW NO. 24-10
OF THE TOWN OF STRATHMORE
IN THE PROVINCE OF ALBERTA****BEING A BYLAW OF THE TOWN OF STRATHMORE IN THE PROVINCE OF
ALBERTA REGARDING THE OPERATION OF THE STRATHMORE FIRE
DEPARTMENT.**

WHEREAS the *Municipal Government Act* allows Council to pass bylaws respecting the safety, health, and welfare of people and the protection of people and property and services provided by or on the behalf of the municipality;

AND WHEREAS the Town of Strathmore has been accredited by the Safety Codes Council pursuant to the Safety Codes Act in the fire discipline and is authorized to perform services and enforce the provisions of the Safety Codes Act;

AND WHEREAS the Council of the Town of Strathmore wishes to provide efficient emergency services to the citizens of the Town.

AND WHEREAS it is desirable that the Fire Department provide certain non-emergency services and that the people for whom non-emergency services are provided be responsible for offsetting the cost of providing those services;

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Town of Strathmore, in the Province of Alberta duly assembled **HEREBY ENACTS AS FOLLOWS:**

1.0. SHORT TITLE

- 1.1 This Bylaw may be cited as the "Fire Services Bylaw."

2.0. DEFINITIONS

- 2.1 Words used in this Bylaw have the same meaning as defined in the Municipal Government Act, with the following changes or additions:
- a) "Alarm System" means any fire, heat or smoke alarm system, alert system or other electronic means installed in any building or premises for the purpose of alerting the Fire Department of a Fire;
 - b) "Apparatus" means any vehicle operated by or for the Fire Department, whether that vehicle operates on land, in the air or on water and which is provided with machinery, devices, equipment or materials for Fire Protection, as well as any

vehicles used for transporting Firefighters, Equipment or other supplies;

- c) "Authority Having Jurisdiction" (AHJ) means an individual, organization, or government entity responsible for enforcing and overseeing compliance with specific codes, standards, regulations, or laws within a particular jurisdiction;
- d) "Building" means a structure that is used or intended to be used for supporting or sheltering persons, animals, vehicles, equipment, machinery, goods, articles or other Property, except those prescribed by regulation as exempted from the National Codes - Alberta Editions;
- e) "Bylaw" means the Fire Services Bylaw;
- f) "CAO" means the Chief Administrative Officer for the Town or their delegate;
- g) "Council" means the governing body of the Town;
- h) "Dangerous Goods" means any material or substance that may cause an immediate or long-term adverse effect to life, health, property or the environment when burned, spilled, leaked or otherwise released from its normal use, handling, storage or transportation environment and includes those products, substances or organisms included in any of the classes listed in the Schedule to the Dangerous Goods Transportation and Handling Act or in any regulations passed thereunder;
- i) "Designate" means that person appointed by the Fire Chief from time to time to act in their capacity during their absence in accordance with the Standard Operating Guidelines;
- j) "Emergency" means a sudden unexpected happening or unexpected occasion for action, including a Fire or other Incident requiring First Aid or events and occasions requiring Firefighters and associated apparatus and equipment to respond;
- k) "Equipment" means any tools, contrivances, devices, or materials used by the Fire Department to respond to an Incident;
- l) "False Alarm" means any notification to the Fire Department or any Member, including but not limited to an Alarm signal,

indicating the existence of an Emergency situation where an Emergency situation does not, in fact, exist;

- m) "Fire" means any combustible material in a state of combustion;
- n) "Fire Ban" means any order from the Province of Alberta or the Fire Chief or Designate in accordance with Section 13 through 14 of this bylaw which prohibits or restricts Fires in all or part of the Town;
- o) "Fire Call" means a call for assistance requiring the provision of Fire Protection Services;
- p) "Fire Chief" means the person appointed as head of the Fire Department or their Designate;
- q) "Fire Code" means the current fire code as may be amended or replaced from time to time;
- r) "Fire Department" means the Town of Strathmore's fire department;
- s) "Fire Department Property" means all property owned by the Town of Strathmore operated or designated for use by the Fire Department, regardless of the source of the property, including but not limited to, Apparatus and Equipment;
- t) "Fire Hazard" means any condition, circumstance, or event where the possibility of Fire is increased;
- u) "Fire Restriction" is an order issued pursuant to this bylaw for the purpose of fire prevention and cessation of Fire and Fireworks Permits for duration of the restriction;
- v) "Officer" means a senior member in command of the Fire Department and fire hall who is assigned by the Fire Chief to be responsible for supervising fire suppression and rescue, emergency medical services, fire prevention, training and records of the fire department on an assigned shift, and/or to serve as a staff specialist in any designated aspect of fire operations and to do related work as required in accordance with the Standard Operating Guidelines;
- w) "Peace Officer" means a police officer or member of a police service under the Police Act, R.S.A. 2000, c. P-17, or a Peace Officer appointed pursuant to the Peace Officer Act, S.A. 2006, c. P-3.5; or a person appointed as a Bylaw Peace Officer

pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26.

3.0. INTERPRETATION

- 3.1 The following rules apply to the interpretation of this bylaw:
- a) Headings, titles, and margin notes in this bylaw are for ease of reference only;
 - b) Gender specific words, phrases, and references are intended to be gender-neutral, and the singular includes the plural as the context requires;
 - c) Every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid and enforceable; and
 - d) References to bylaws and enactments in this bylaw include amendments and replacement bylaws and enactments, and regulations and orders thereunder.

4.0. FIRE DEPARTMENT

- 4.1 Council hereby establishes the Town of Strathmore Fire Department for the purpose of:
- a) Providing Fire Protection Services;
 - b) Preserving life and Property and protection of Persons and Property from injury or destruction by Fire and other Emergencies;
 - c) Providing vehicle extrication services;
 - d) Providing First Aid;
 - e) Providing response to Incidents requiring Emergency rescue;
 - f) Providing response to Incidents involving Dangerous Goods;
 - g) Responding to Fire Calls;
 - h) Preventing, combating, and extinguishing Fires;
 - i) Preventing and extinguishing Running Fires;

- j) Investigating the cause and origin of Fires in accordance with the Quality Management Plan;
 - k) Carrying out fire prevention patrols, pre-fire, and Emergency planning;
 - l) Performing Fire Safety inspections;
 - m) Enforcing the provisions of the Safety Codes Act, the Fire Code and all STANDARDS;
 - n) Entering into agreements or partnerships with other Fire Service Organizations for the joint use, control, and management of Apparatus and Emergency Equipment including Fire Protection Agreements;
 - o) Fulfilling obligations under Fire Protection Agreements; and
 - p) Operating Apparatus and Equipment for the purpose of providing Fire Protection Services.
- 4.2 The Fire Department shall consist of such Members, personnel, Buildings, Apparatus and Equipment as deemed appropriate by Council given the resources available to Council for the protection of Persons and Property within the Town from Fire and other Emergencies.
- 4.3 Fire Department, Apparatus or Equipment shall not be used beyond the boundaries of the Town without the express authorization by way of a Fire Protection Agreement or other written agreement or contract authorized by Council.
- 4.4 The Chief Administrative Officer in consultation with the Fire Chief or Designate may authorize Fire Department Responses outside of any written agreement or contracted areas.
- 4.5 Council shall establish Levels of Service for defined Response Areas within the Town for any service provided by the Fire Department.

5.0. FIRE CHIEF

- 5.1 The CAO shall appoint the Fire Chief.
- 5.2 The Fire Chief has the authority, duties, and responsibilities as established under this Bylaw, the Standard Operating Procedures, Standard Operating Guidelines, Safety Codes Act, Fire Code and

any other applicable Federal, Provincial or Municipal legislation, Bylaws, policies or procedures or as may be directed by the CAO from time to time.

5.3 The Fire Chief shall comply with the Town of Strathmore Quality Management Plan as approved by the Town of Strathmore Council and the Safety Codes Council.

5.4 The Fire Chief has complete responsibility and authority over the Fire Department, subject to the direction and control of the CAO, to whom they will be responsible, and in particular, may carry out all Fire Protection activities and such other activities as including, but not limited to:

- a) Firefighting and Fire Suppression;
- b) Rescue;
- c) Emergency medical services;
- d) Pre-Fire planning;
- e) Disaster planning;
- f) Fire Prevention patrols;
- g) Public education activities;
- h) Members training and other staff development;
- i) First Aid training

5.5 Regulations, rules, or procedures made pursuant to Section 5.5 of this Bylaw shall not be inconsistent with this Bylaw, the Level of Service or any legislation or regulations of the Province of Alberta including the Safety Codes Act and the Fire Code.

5.6 The Fire Chief is the Authority Having Jurisdiction for purposes of this Bylaw. The Fire Chief may delegate all or any of their authority under this Bylaw to a Deputy Fire Chief or Fire Officer who also holds qualification as an Authority Having Jurisdiction. Any action or decision made by such delegate may be reviewed, altered, or rescinded by the Fire Chief.

5.7 The Fire Chief, or Designate, shall have control, direction and management of any Fire Department Apparatus, Equipment or personnel assigned to an Incident and, where the Incident Commander is in charge, they shall continue to act until relieved by an Officer authorized to do so.

- 5.8 The Fire Chief, or Designate, at an Incident may at their discretion establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by the Fire Chief or Designate.
- 5.9 The Fire Chief or Designate at an Incident may request a Peace Officer to enforce restrictions on persons entering within the boundaries or limits.
- 5.10 The Fire Chief or Designate at an Incident is empowered to enter and to take all steps they deem necessary in order to directly or indirectly combat, control or deal with an Incident, including:
- a) passing through or over buildings or Property adjacent to an Incident and to cause Members of the Fire Department and the Apparatus and Equipment of the Fire Department to enter or pass through or over the building or Property;
 - b) causing a building, structure or thing to be pulled down, demolished or otherwise removed.
- 5.11 The Fire Chief or Designate at an Incident may obtain assistance from other officials of the Town as they deem necessary in order to discharge their duties and responsibilities under this Bylaw.
- 5.12 The Fire Chief or Designate may order the evacuation of any building or area which is directly or indirectly involved in an Incident.
- 5.13 The Fire Chief or Designate at any Incident is hereby empowered to employ or commandeer privately owned equipment, or to conscript persons to assist at an Incident, which they consider necessary to deal with an Incident and, authorize payment for the possession or use of any such equipment necessary for the purpose of mitigating an Incident as permitted in accordance with the *Municipal Government Act*.

6.0. POWERS OF MEMBERS

- 6.1 Each Member, under the direction of an Officer of the Fire Department, shall have the authority and power to:
- a) extinguish or control the Fire or the operations to preserve life and Property and enter onto any Property for the purpose of extinguishing or controlling the Fire;

- b) prevent interference with the efforts of persons engaged in the extinguishing of Fires or preventing the spread thereof by regulating the conduct of the public at or in the vicinity of any Fire;
- c) Members shall have all the authority, duties and responsibilities as established under this Bylaw, the Standard Operating Guidelines, Standard Operating Procedures and any other applicable Federal, Provincial, or municipal legislation, Bylaws, policies, or procedures.

7.0. ALARM SYSTEMS

- 7.1 No Person shall cause or allow the issuing of a False Alarm due to or resulting from faulty, damaged, or malfunctioning Alarm Equipment.
- 7.2 No Person shall, by the use of an Alarm System or any other method, make or cause to be made any False Alarm.

8.0. FIRE PREVENTION

- 8.1 The Fire Chief will, establish a Fire prevention program including but not limited to:
 - a) Preventative inspections of properties, Buildings, or structures in accordance with the Quality Management Plan;
 - b) Review of designs, plans, specifications, and processes to ensure conformance with the Fire Code;
 - c) Preparation of pre-Fire plans for high hazard occupancies;
 - d) Dissemination of Fire prevention information to the general public.

9.0. INSPECTIONS/INVESTIGATIONS

- 9.1 All Inspections and investigations will be conducted as per the *Safety Codes Act* of Alberta as amended from time to time.



10.0. FIRE PERMITS

- 10.1 A Fire Permit is not required under this Bylaw for the following;
- a) A Recreational Fire providing that the Fire:
 - i. Is contained in a pit with a non-combustible bottom that has a ring of cement or steel that is a minimum of 30cm high;
 - ii. Is located at least three (3) meters from any Property line, Building, other structure;
 - iii. Is clear from flammable fuels, including but not limited to grass, trees, and bushes;
 - iv. Is supervised at all times by a responsible adult Person until such time that the fire has been extinguished. A Fire shall be deemed to include hot ashes and smoldering embers resulting from the Fire;
 - v. Flame height does not exceed 90 cm (3.28) feet above the Fire Pit;
 - vi. Is covered with a 3mm wire mesh; and
 - vii. Is not used to burn Prohibited Debris.
 - b) Fires that are set for the purpose of training Firefighters;
 - c) Town of Strathmore events;
 - d) Fire Pit Fires in a public Campground; and
 - e) Any industrial or commercial Incinerator that is required to be licensed under the Environmental Protection and Enhancement Act and its regulations.

11.0. FIREWORKS

- 11.1 No Person shall sell, possess, or discharge Fireworks in the Town unless they have the appropriate Permits, insurance, and licensing for display Fireworks. A Fireworks Permit is required for the discharge of Fireworks. Fireworks must be purchased from a recognized company that meets all current provincial or federal regulations and standards. The Fire Chief may impose any conditions on a Fireworks Permit issued for discharge of Fireworks in the Town as deemed necessary.

- 11.2 Fireworks considered consumer Fireworks are banned in the Town. Possession, sale, discharge or storage of consumer Fireworks or Firecrackers is prohibited.

12.0. OPEN BURNING

- 12.1 No Person shall cause or allow Open Burning of any Fire unless they have applied for and been issued a Fire Permit by the Fire Chief or Designate.

13.0. FIRE RESTRICTION

- 13.1 The Fire Chief or Designate may, from time to time, prohibit the issuance of any new Fire or Firework Permits and suspend all active Permits when, in the opinion the Fire Chief or Designate, the prevailing environmental conditions give rise to an increased risk of Fire.
- 13.2 A Fire Restriction imposed shall remain in force until either the date provided in the notice of the Fire Restriction or until such time the Fire Chief or Designate provides notice to the public that the Fire Restriction is no longer in effect.
- 13.3 Notice of a Fire Restriction shall be provided to the public. Notice may be in the form of signage, through a public service message on the local radio stations, newspaper advertisement, social media, or by any means, which the Fire Chief or Designate determines is appropriate for the purpose of informing the public of the Fire Restriction.
- 13.4 When a Fire Restriction is in place:
- a) No Fire Permits will be issued; and
 - b) No Fireworks Permits will be issued from the date of issuance of the Fire Restriction.
 - c) When a Fire Restriction is in place, no Person shall ignite a Fire unless the Fire is exempt from requiring a Fire Permit.



14.0. Fire Bans

- 14.1 Notwithstanding any provisions of this or any other Bylaw, when, in the opinion of the Fire Chief or Designate, there is a necessity to do so, they may:
- a) Declare a partial ban for specified areas of the Town; or
 - b) Declare a complete Fire Ban of any kind of burning for all areas of the Town.
- 14.2 When a Fire Ban is in effect, all Fire and Firework Permits are suspended unless otherwise directed by the Fire Chief or Designate.
- 14.3 Any Fire Ban issued by the Fire Chief or Designate shall be in force until the Fire Ban is lifted by the Fire Chief or Designate.
- 14.4 When determining whether to declare a Fire Ban, the Fire Chief or Designate will take into consideration any or all of the following:
- a) The air quality index;
 - b) Recent levels of precipitation;
 - c) The overall Fire danger at the location of the Fire;
 - d) The availability of Fire Services to respond to additional calls for service; and
 - e) Regional or provincial conditions and resource deployment.
- 14.5 The Fire Chief or Designate shall give public notice of any Fire Bans issued through a public service message on the local radio stations, signage, social media, or any other methods deemed necessary.
- 14.6 No Person shall cause or allow Open Burning, nor have a contained Fire or Recreational Fire of any size when a Fire Ban has been declared.

15.0. REQUIREMENTS TO REPORT/INSPECTIONS

- 15.1 The owner or authorized agent of any Property damaged by Fire, shall immediately report to the Fire Department, the particulars of the Fire or Incident, in a form which is satisfactory to the Fire Chief or Designate.
- 15.2 The owner or occupant of any Property, real or personal, in or on which Dangerous Goods are stored shall forthwith notify the Fire

Department of any Incident in which any part of such goods are burned, spilled, leaked or otherwise released from their normal use, handling, storage or transportation environment with full particulars of the goods in question and circumstances of the Incident, in a form satisfactory to the Fire Chief or Designate.

16.0. FIRE PROTECTION CHARGES

- 16.1 Upon providing Fire Protection within or outside the Town's boundaries, including but not limited to the Fire Department's response to False Alarms, the Town may in its sole and absolute discretion charge:
- a) the person causing or contributing to the Fire or False Alarm;
or
 - b) the owner or occupant of the Property;
 - c) a Fire Protection Charge—all individuals charged are jointly and severally responsible for the Fire Protection Charge.
- 16.2 The schedule of fees for Fire Protection Charges shall be as set out in the yearly Town Fees Bylaw as amended from time to time.
- 16.3 Collection of unpaid Fire Protection Charges may be undertaken by civil action in a court of competent jurisdiction, and any civil action does not invalidate any lien that the Town is entitled to on the Property in respect of which the indebtedness is incurred.
- 16.4 The owner of a parcel to which Fire Protection is provided is liable for Fire Protection Charges incurred, and the Town may add to the tax roll of a parcel of land all unpaid Fire Protection Charges.
- 16.5 Fire Protection Charges may be appealed to the Chief Administrative Officer in writing within 14 days of the charge being levied. The appeal must include the reasons why the Fire Protection Charge should be reviewed.
- 16.6 Upon receipt of the appeal submitted pursuant to Section 16.5, the CAO will review the written appeal and may decide to uphold, vary, or revoke the Fire Protection Charges and will communicate such decision with the appellant in writing within 14 days of receipt of the appeal.

17.0. OFFENCES**17.1 Any Person who:**

- a) Violates any provision of this Bylaw,
 - b) Suffers or permits any act or thing to be done in violation of any provision of this Bylaw,
 - c) Neglects or fails to do anything required to be done by the provisions of this Bylaw,
- Is guilty of an offence under this Bylaw and, upon conviction, is liable to a fine as set out in Schedule A.

17.2 No Person shall:

- a) Contravene any provision of this Bylaw;
- b) Obstruct the Fire Chief or Safety Codes Officer from inspecting Property or from performing any work necessary to remedy a Fire Hazard;
- c) Obstruct a Member from performing their duties under this Bylaw;
- d) Impede, obstruct, or hinder a Member or other Person assisting or acting under the direction of the Fire Chief, the Incident Commander or other Member;
- e) At an Incident, drive a vehicle over any Equipment without permission of the Fire Chief, Member in Charge, or Incident Commander;
- f) At an Incident, enter the boundaries or limits of an area prescribed in accordance with Section 5 unless they have been authorized to enter by the Fire Chief, Member in Charge or the Incident Commander;
- g) Obstruct a Member from carrying out any function or activity related in any way to Fire Protection Services;
- h) Falsely represent themselves as a Member or wear or display any Fire Department badge, cap, button, insignia, or other paraphernalia for the purpose of such false representation;
- i) Obstruct or otherwise interfere with access roads or streets or other approaches to any Fire Alarm, Fire hydrant, cistern or body of water designated for Fire-fighting purposes or any

connections provided to a Fire main, pipe, stand pipe, sprinkler system, cistern, or other body of water designated for Fire-fighting purposes;

- j) Light any Fire including an Outdoor Fire unless that Person is the holder of a valid Fire Permit, unless the Fire is specifically exempted from requiring a Fire Permit under Section 10 or 13 of this Bylaw;
- k) Permit a Fire to be lit upon lands that is owned or occupied by that Person, or under that Person's control except when such Fire is allowed under this Bylaw;
- l) Create or permit to be created a Fire Hazard upon lands that are owned or occupied by that Person or under that Person's control;
- m) Cause or permit a Fire to be lit during a Fire Ban;
- n) Permit a Fire to be lit upon lands that are owned or occupied by that Person, or under that Person's control during a Fire Ban;
- o) Either directly, or indirectly, personally or through an agent, servant, or employee light a Fire on any land which is not their own Property without the permission of the Owner or Occupant of that land;
- p) Knowingly allow a Fire to become a Running Fire;
- q) Knowingly allow a Running Fire to pass from Property which they own or occupy to the Property owned or occupied by another Person;
- r) Light a Fire without first taking sufficient precautions to ensure that the Fire can be kept under control at all times;
- s) Light a Fire when the weather conditions are conducive to creating a Running Fire, notwithstanding that a Fire Ban may not be in place;
- t) Fail to take reasonable steps to control a Fire for the purpose of preventing it from becoming a Running Fire or from spreading onto Property not owned or occupied by them;
- u) Deposit, discard or leave any burning matter or substance where it might ignite other materials and cause a Fire;

- v) Conduct any activity that involves the use of flame or heated materials that might reasonably be expected to cause a Fire unless that Person exercises reasonable care to prevent the Fire from occurring;
- w) Knowingly make a false statement in a Permit application;
- x) Provide false, incomplete, or misleading information to the Fire Department or any Member or Safety Codes Officer with respect to a Fire;
- y) Use a Fire to burn Prohibited Debris that when burned will result in the release of dense smoke or toxic air contaminants to the atmosphere as outlined in any statute or bylaw written to protect and enhance the environment.
- z) Conduct any activity that involves the use of a Fire, where smoke from the Fire will impede visibility of the vehicular traffic and pedestrian traffic on any highway as defined in the Traffic Safety Act; and/or
- aa) Light a Fire on lands owned, occupied, or controlled by the Town except with a Fire Permit from the Fire Chief or Designate.
- bb) Obstruct or block a Fire Lane or access route.

17.3 When a Fire is lit or set under any circumstances described in Section 14 Fire Restrictions or Section 15 Fire Bans, the Owner or Occupier of the land, and/or the Person having control of the Land upon which the Fire is lit or set and/or the Person who lit or set the Fire shall:

- a) Extinguish the Fire immediately; or
- b) If unable to extinguish the Fire immediately, report the Fire to the Fire Department as soon as possible.

18.0. ENFORCEMENT

- 18.1 Any Person who is convicted of an offence pursuant to this Bylaw is liable for every day or part thereof upon which such offence occurs or continues on summary conviction, to a fine not exceeding \$10,000.00.



- 18.2 Where a Peace Officer believes a Person has contravened any provision of this Bylaw, the Officer may issue a Violation Ticket to the Person.
- 18.3 Any offence created pursuant to this Bylaw is a strict liability offence for the purposes of prosecution under this Bylaw.
- 18.4 Where there is a specified penalty listed for an offence in Schedule A, that amount is the specified penalty for the offence.
- 18.5 Where there is a minimum penalty listed for an offence in Schedule A, that amount is the minimum penalty for the offence.
- 18.6 Notwithstanding specified and minimum penalties set out in Schedule A:
- a) Where a Person contravenes the same provision of this Bylaw twice within a twelve (12) month period, the specified penalty payable in respect of the second contravention shall be double the amount of the specified penalty for a first offence;
 - b) Where a Person contravenes the same provision of this Bylaw three (3) or more times within a twelve (12) month period, the specified penalty payable in respect of the third and subsequent contraventions shall be triple the amount of the specified penalty for a first offence.
- 18.7 This Section shall not prevent a Peace Officer from issuing a Violation Ticket requiring a court appearance of the defendant, pursuant to the provisions of the Provincial Offences Procedure Act, or from laying an information instead of issuing a Violation Ticket.
- 18.8 The levying and payment of any fine for any period provided in this Bylaw shall not relieve a Person from the necessity of paying any fees, charges or costs from which that Person is liable under the provisions of this Bylaw or any other bylaw.
- 18.9 Each occurrence of a contravention of this Bylaw, or in the case of continuous contraventions, each day a contravention occurs or continues, constitutes a separate offence, and may be prosecuted separately.
- 18.10 All False Alarms within a consecutive 48-hour period will be treated as a single Incident.

- 18.11 Where Property does not comply with this Bylaw or a person contravenes this Bylaw, the Town may pursue its enforcement alternatives in accordance with any Act, or common law right, including but not limited to the issuance of an order to remedy contravention by the Town, adding amounts to the tax roll, and pursuing injunctions pursuant to the *Municipal Government Act*, as amended from time to time.

19.0. NOTICE

- 19.1 Any Notice or Order provided for in this Bylaw shall be in writing.
- 19.2 Service of any Notice or Order provided for in this Bylaw may be made as follows:
- a) personally, upon the person to be served; or
 - b) by mailing the copy to the person to be served by registered mail to the last known post office address of the person to be served, and service shall be deemed to be affected at the time the copy is delivered by an official of the post office to the person to be served or to any person receiving it on his or her behalf;
 - c) where the Property is not occupied, by mailing the notice by registered mail to the mailing address noted on the Town's tax roll for that Property, and service shall be deemed to be affected at the time the copy is delivered by an official of the post office to the person to be served or to any person receiving it on his or her behalf; or
 - d) as directed by the Court.

20.0. DELEGATION OF AUTHORITY

- 20.1 The Chief Administrative Officer and Fire Chief may delegate any power, duty, or function assigned to them under this Bylaw to another position within Town Administration.

21.0. SEVERABILITY

- 21.1 If any section or part of this Bylaw is found in any course of law to be illegal, or beyond the power of Council to enact, such section or parts shall be deemed to be severable and all other sections or

parts of this Bylaw shall be deemed to be separate and independent there from and be enacted as such.

22.0. REPEAL AND EFFECTIVE DATE

- 22.1 Bylaw 18-02 is hereby repealed.
- 22.2 Bylaw 15-16 is hereby repealed.
- 22.3 This Bylaw shall become effective when it has received third and final reading and has been signed by the Mayor and Director of Strategic, Administrative & Financial Services.

READ A FIRST TIME THIS 3rd day of July, 2024.

READ A SECOND TIME THIS 3rd day of July, 2024.

READ A THIRD AND FINAL TIME THIS 3rd day of July, 2024.



MAYOR



DIRECTOR OF STRATEGIC,
ADMINISTRATIVE, AND FINANCIAL SERVICES

SCHEDULE "A"

Section	DESCRIPTION OF OFFENCE	Minimum Penalty	Specified Penalty
FIREWORKS PROHIBITION OFFENCES AND FINES			
11	First Offence	\$150	\$250
	Second Offence in a 12-month period	\$400	\$500
	Third & Subsequent Offence in a 12-month period	\$650	\$750
FIRE RESTRICTION			
13	No person shall ignite a fire during a Fire Restriction unless the fire is exempt pursuant to Section 10.	\$250	\$500
OFFENCES			
17.1 (a)	Contravene any provision of the Bylaw (where no specific fine is imposed)	\$200	\$250
17.2 (b)	Obstruct Fire Chief or Designate from inspecting or correcting a fire hazard	\$250	\$500
17.2 (c)	Obstructing a member carrying out duties under this Bylaw	\$250	\$500
17.2 (d)	Impede, obstruct, or hinder member assisting or directed by Fire Chief or Designate	\$250	\$500
17.2 (e)	Driving a vehicle over a hose	\$350	\$700
17.2 (f)	Entering limits/boundaries of an incident when not authorized to do so	\$250	\$500
17.2 (g)	Obstruct member from performing function related to fire protection	\$250	\$500

17.2 (h)	Falsely representing, wearing insignias, etc.	\$300	\$750
17.2 (i)	Interfering with access	\$250	\$500
17.2 (j)	Light a fire without a permit	\$250	\$500
17.2 (k)	Create or allow a fire on land owned/occupied or in control of	\$250	\$1000
17.2 (l)	Create or allow a fire hazard on land owned/occupied or in control of	\$250	\$1000
17.2 (m)	Cause or allow a fire to be lit during a fire ban	\$250	\$1000
17.2 (o)	Allow an outdoor or structure fire on land owned/occupied or in control of, during fire ban	\$250	\$1000
17.2 (w)	Make a false statement on a fire permit application	\$350	\$500
17.2 (x)	Provide false/incomplete/misleading information to Fire Department about a fire	\$500	\$1000
17.2 (y)	Burn prohibited materials	\$500	\$1000
17.2 (bb)	Obstruct or block a Fire Lane or access route	\$250	\$500