



Strathmore

JOB DESCRIPTION

JOB INFORMATION	
Position:	Public Works Operator
Reports To:	Public Works Supervisor
Position Type:	<input type="checkbox"/> Full Time Permanent (35 hours) <input type="checkbox"/> Full Time Permanent (40 hours) <input type="checkbox"/> Part Time Casual <input type="checkbox"/> Part Time Permanent <input checked="" type="checkbox"/> Full Time Limited Term (including FT Summer Students) <input type="checkbox"/> Part Time Limited Term (including PT Summer Students)
JOB SUMMARY	
Reporting to the Public Works Supervisor, the Public Works Operator is a key contributor within the Operations Department. This position requires both a strategic and hands-on role in providing an array of services around the Strathmore community.	
Description of the Function	
Operations: <ul style="list-style-type: none">• Day to day duties as assigned by the Public Works Supervisor• Operate a variety of light and heavy equipment, including but not limited to, hand and power tools, grader, wheel loader, excavator, skid steer, hydrovac, hot box, crack sealer, street sweeper, roll off truck, water truck, plow truck, dump truck• Perform excavation, trenching, and detailed finishing work• Grade gravel roads and alleys• Winter snow plowing, sanding and/or removal on the Town's road network• Maintain roads via sweeping, pothole repairs, crack sealing, and line painting• Maintain sidewalks, curbs, gutters, pedestrian walkways, and asphalt pavement• Repair and replace street signs• Hauling of equipment• Maintaining the Town's storm network, including storm ponds• Brushing and ditch maintenance• Assist in the repair of Town infrastructure, as required• Other duties as required within the Operations department• Assist other departments with operating duties	
Safety: <ul style="list-style-type: none">• This is a safety sensitive position requiring fit for work status• Requires a professional, cooperative, and positive attitude towards health and safety• Responsible for personal health and safety and ensuring that workers are performing work in accordance with Occupational Health and Safety legislation, as well as the Town's safe work procedures, directives, policies and industry best practices• Assist in worksite, workplace, and formal inspections• Assist with Operations facility inspections• Promote a safe work environment• Participate in health and safety training moments, meetings, and exercises• Identify safety training needs and recommend solutions• Ensure work sites are maintained in a clean, safe manner to protect the safety of self, other Town personnel, and the public	

- Report all unsafe or substandard conditions, acts, and events as soon as possible to immediate supervisor

COMPETENCIES AND BEHAVIOURS

- Willingness to take direction from others and follow through with designated tasks
- Willingness to follow standards and guidelines
- Strong interpersonal skills, with the ability to handle conflict in a constructive way
- A team player who demonstrates a high degree of personal drive and motivation
- Excellent decision making and problem-solving abilities
- Participate in all training at the discretion of the Public Works Supervisor

REQUIREMENTS, EXPERIENCE AND EDUCATION

- High School Diploma, GED or equivalent
- Valid Alberta Class 3 Operator's Licence with Q endorsement
- Must have experience using a variety of vehicles and light/heavy equipment, including hand and power tools and trailers
- Experience operating graders, excavators, wheel loaders, and hydrovacs will be considered an asset
- Valid First Aid/CPR Certificate
- Consent to disclosure of a Criminal Record Check and Driver's abstract
- Required to provide own CSA-approved steel toed boots

WORKING CONDITIONS

- Workers will be required to participate in an on-call rotation and must be available for work when called in to deal with after hours calls, special events, snow plowing, and emergencies
- Overtime as required at the discretion of the Public Works Supervisor
- This position requires sitting, lifting up to 50 lbs, standing for long periods, and working outdoors
- In this position, the employee will be exposed to moving mechanical parts, fumes, airborne particles, elevated noise levels, and adverse weather conditions
- Driving is a requirement of this position