

**AGENDA**  
**REGULAR COUNCIL MEETING**  
**Wednesday, November 20, 2024 @ 6:00 PM**  
**Council Chambers, 1 Parklane Drive, Strathmore AB**

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<b>1. CALL TO ORDER</b>	
<b>2. CONFIRMATION OF AGENDA</b>	
<b>3. PUBLIC HEARING</b>	
<b>4. PUBLIC COMMENTS</b>	
<p>Members of the public are welcome to provide comments regarding items on the agenda in person during the Council meeting, virtually, or in writing. Should you wish to provide public comments virtually or in writing, please fill out the Request to Speak at a Council Meeting form that can be located on the Town's website and submit it to: <a href="mailto:lsadmin@strathmore.ca">lsadmin@strathmore.ca</a> by the end of the day on the Sunday before the Council meeting. In order to ensure procedural fairness, Council requests that the public refrain from speaking on items that have been or will be heard through a public hearing process.</p>	
<b>5. DELEGATIONS</b>	
<p>Members of the public and community organizations are welcome to attend a Regular Council Meeting as a delegation to present an item to Town Council for consideration. If you are interested in attending as a delegation please fill out the Delegation Request form that can be located on the Town's website and submit it to: <a href="mailto:lsadmin@strathmore.ca">lsadmin@strathmore.ca</a> by noon, seven (7) days before a Regular Council Meeting.</p>	
5.1. Delegation – Frontier Diagnostics	3 - 17
<a href="#">Agenda Item - AIR-24-238 - Pdf</a>	
5.2. Delegation – Wheatland & Area Hospice Society	18 - 22
<a href="#">Agenda Item - AIR-24-240 - Pdf</a>	
<b>6. CONSENT AGENDA</b>	
7.1 Regular Council Meeting Minutes – November 6, 2024	
8.2 Community Improvement Program (CIP) Funding Recommendations	
11.1 Community Futures Wild Rose – Heart of our Community Small Business Awards	
<b>7. CONFIRMATION OF MINUTES</b>	
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<b>8. BUSINESS</b>	
8.1. WHMB Resolution Amendment – Land Transfer	35 - 38
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<a href="#">Agenda Item - AIR-24-246 - Pdf</a>	
<b>9. BYLAWS</b>	
9.1. 2025 Fees Bylaw No. 24-25	47 - 95
<a href="#">Agenda Item - AIR-24-245 - Pdf</a>	

**10. COUNCILLOR INFORMATION & INQUIRIES**

- 10.1. QUESTIONS BETWEEN COUNCILLORS AND COUNCIL STATEMENTS
- 10.2. BOARD AND COMMITTEE REPORTS
- 10.3. QUESTION AND ANSWER PERIOD
- 10.4. ADMINISTRATIVE INQUIRIES
- 10.5. NOTICES OF MOTION

**11. CORRESPONDENCE**

- 11.1. Community Futures Wild Rose – Heart of our Community Small Business Awards

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[Community Futures Wild Rose – Heart of our Community Small Business Awards](#)

**12. CLOSED MEETING**

- 12.1. Handi-Bus MOU – Advice from officials – FOIP S.24 1(a)
- 12.2. Board and Committee Appointments – Disclosure harmful to personal privacy – FOIP S. 17(1)
- 12.3. Council CAO Dialogue – Advice from officials – FOIP S. 24(1)(b)(i)

**13. ADJOURNMENT**



# Report for Council

**To:** Council

**Staff Contact:** Claudette Thorhaug, Legislative Services Officer

**Date Prepared:** November 6, 2024

**Meeting Date:** November 20, 2024

**SUBJECT:** Delegation - Frontier Diagnostics

**RECOMMENDATION:** THAT Council authorize Mayor Fule to sign the letter of support for Frontier Diagnostics proposal for service expansion at the Strathmore Hospital as presented in Attachment II.

## STRATEGIC PRIORITIES:



Affordable  
Housing



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## **HOW THE STRATEGIC PRIORITIES ARE MET:**

Members of the public and community organizations are welcome to attend a Regular Council Meeting as a delegation to present an item to Town Council for consideration. Those interested can fill out the [Delegation Request Form](#).

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## SUSTAINABILITY

### **ECONOMIC SUSTAINABILITY:**

N/A

### **SOCIAL SUSTAINABILITY:**

N/A

### **ENVIRONMENTAL SUSTAINABILITY:**

N/A

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**IMPLICATIONS OF RECOMMENDATION:****GENERAL:**

Sultan Nelson (MD, PhD), and Alex Koziarz (MD, MSc) have requested to speak to Council on behalf of Frontier Diagnostics.

**ORGANIZATIONAL:**

N/A

**OPERATIONAL:**

N/A

**FINANCIAL:**

N/A

**POLICY:**

N/A

**IMPLEMENTATION:**

N/A

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**BACKGROUND:**

Seeking support from Council for their proposal to Alberta Health. A proposed letter of support can be found in Attachment II.

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**KEY ISSUE(S)/CONCEPT(S):**

N/A

**DESIRED OUTCOMES:****COMMUNICATIONS:**

N/A

**ALTERNATIVE ACTIONS/MOTIONS:**

N/A

**ATTACHMENTS:**

[Attachment I: CT Proposal Strathmore Hospital](#)

[Attachment II: Minister of Health - Proposed Letter of Support for Frontier Diagnostics - 2024-11-14](#)

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Johnathan Strathdee, Manager of Legislative Services

Approved  
- 07 Nov  
2024

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved  
- 07 Nov  
2024

Kevin Scoble, Chief Administrative Officer

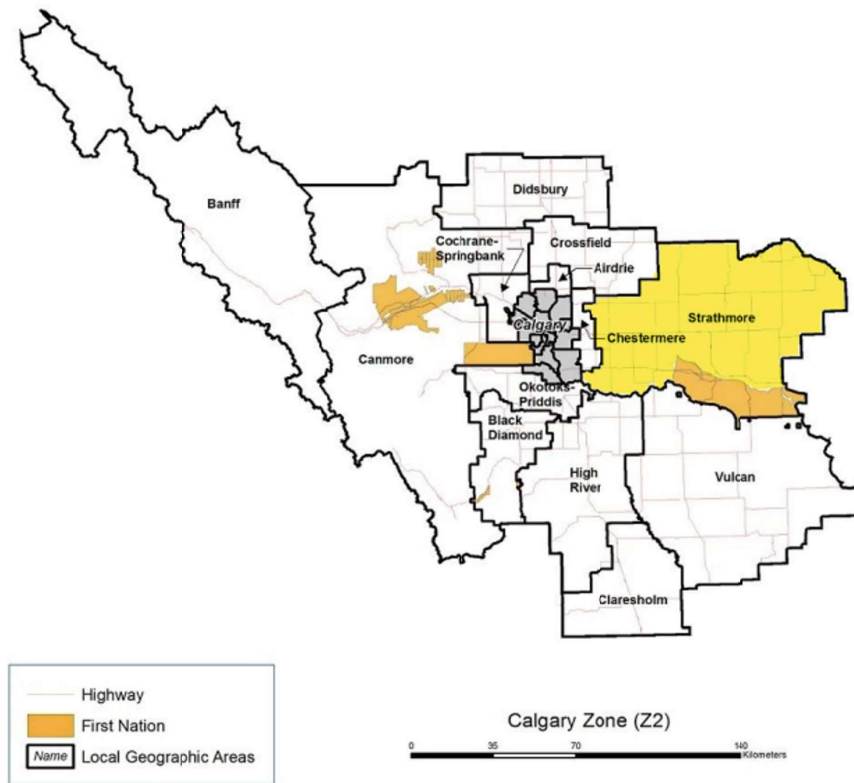
Approved  
- 08 Nov  
2024



# **Partnership and Service Expansion Proposal Between Frontier Diagnostics and Strathmore Hospital**

Dr. Sultan Nelson, MD, PhD  
Dr. Alex Koziarz, MD, MSc  
Ricky Shen, JD, MBE

# Strathmore Local Geographic Area (LGA)



## Strathmore Local Geographic Area (LGA)

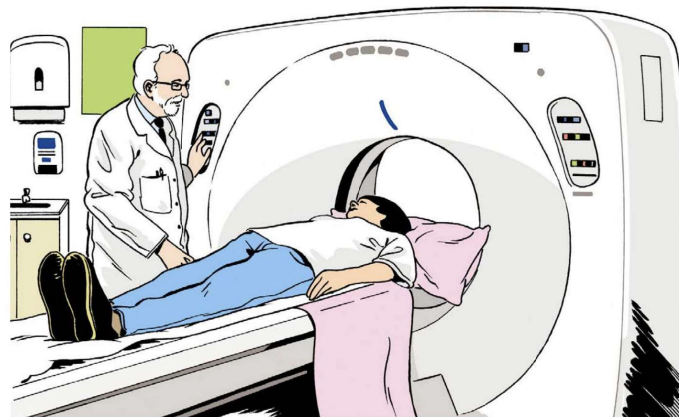
- Population: 35,896 (2021)
- Poorer health statistics compared to Alberta overall
- Higher proportion of First Nations and Inuit people

	Strathmore LGA	Alberta Overall
<b>Life expectancy</b>	79.2	81.7
<b>Mortality rate per 100,000</b>	830.9	700.3
<i>Cancer</i>	205.2	178.2
<i>Cardiovascular disease</i>	242.1	191.1
<i>Injury</i>	84.6	57.1
<b>3 or more chronic diseases</b>	5.2	4.1
<b>First Nations and Inuit people</b>	10.5%	2.8%

## Role of Diagnostic Imaging



Assessment



Diagnosis



Treatment  
or  
Follow-up

## Need for CT Scanner

- CT scan is a highly accurate and quick method of diagnosis
- Emergency department
  - Stroke
  - Fracture
  - Urgent gastrointestinal abnormalities
- Non-urgent setting
  - Cancer
  - Cardiovascular disease
  - Lung disease
- CT scans save lives



# Regional Impact



## Economic Benefits

- Advanced imaging is a catalyst for creating a healthcare hub necessary for future population growth
- Health and economic benefits
  - More family doctors
  - More productive community
  - Increased employment



## Criteria for New CT Facility

- Strathmore LGA meets AHS criteria for annual number of scans
- Based on AHS numbers, for Strathmore LGA with population of 35,896:
  - 5566 annual CT scans, corresponding to 22 scans per working day

## Proposal Specifics

- Frontier invests capital required for startup costs: \$1,643,266
- Frontier covers operating costs of clinic: \$996,067 annually
  - CT technologists, nurses, secretary, service costs, image viewer software
- Request for Alberta to provide Frontier Diagnostics with contract for CT interpretation fee and operational fee
- Cost savings for government
  - No start-up costs
  - Reduce costs of patient transfers to Calgary, medical complications
  - Operational efficiency of Frontier Diagnostics

Thank You  
We Welcome All Questions



**To:**  
**Hon. Adriana LaGrange**  
**Minister of Health**  
423 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

Sent Via Email: [health.minister@gov.ab.ca](mailto:health.minister@gov.ab.ca)

**Re: Partnership & Service Expansion Proposal Between Frontier Diagnostics and Strathmore Hospital**

Dear Minister LaGrange,

The Town of Strathmore would like to express support of Frontier Diagnostics' proposal for partnership and service expansion in Strathmore. The proposal provides operational efficiency of Frontier Diagnostics and cost savings for the Government of Alberta; while ensuring the best possible care for residents of Strathmore.

Our Town's strategic plan has six priorities: affordable living, financial sustainability, intentional community development, climate resiliency and environmental stewardship, economic development, and community wellness. We see these as essential elements to creating a prosperous community. The addition of essential equipment that diagnoses strokes, fractures, urgent gastrointestinal abnormalities, cancers, cardiovascular disease and lung disease would be of immense benefit to residents who would no longer need to travel long distances to access this care.

Advanced imaging is a catalyst for creating a healthcare hub necessary for future population growth. The addition of CT scanning equipment to the Town brings health and economic benefits, including more family doctors, a more productive community, and increased employment.

As per the proposal, Frontier would invest capital required for startup costs, \$1,643,266. Frontier would cover operating costs of clinic, \$996,067 annually, which would include CT technologists, nurses, secretary, service costs and image viewer software. The request is for Alberta to provide Frontier Diagnostics with a contract for CT interpretation and operational fees. This will provide cost savings for government, with no start-up costs, and reduced costs of patient transfers to Calgary, with a reduction in medical complications.

Strathmore is thrilled to support ideas that help to achieve the goals of your government in health care delivery, to ensure our rural community has the health care supports needed by both a growing and aging population. Together we will build a more prosperous future for Alberta, the place we love and are privileged to call home.

If you have questions, or require additional information, please do not hesitate to contact our offices at 403-934-3133 or by email at [lsadmin@strathmore.ca](mailto:lsadmin@strathmore.ca).

Sincerely,

Pat Fule  
Mayor, Town of Strathmore

CC:

Nicole Williams  
Chief of Staff to Minister LaGrange  
[Nicole.williams@gov.ab.ca](mailto:Nicole.williams@gov.ab.ca)

Andre Tremblay  
Deputy Minister of Health  
[Andre.tremblay@gov.ab.ca](mailto:Andre.tremblay@gov.ab.ca)

Darren Hedley  
Associate Deputy Minister of Health  
[Darren.hedley@gov.ab.ca](mailto:Darren.hedley@gov.ab.ca)

Martin Long  
Parliamentary Secretary for Rural Health  
[Martin.long@assembly.ab.ca](mailto:Martin.long@assembly.ab.ca)

Chantelle de Jonge  
Parliamentary Secretary for Affordability and Utilities and MLA for Chestermere-Strathmore  
[chantelle.dejonge@assembly.ab.ca](mailto:chantelle.dejonge@assembly.ab.ca)



# Report for Council

**To:** Council

**Staff Contact:** Claudette Thorhaug, Legislative Services Officer

**Date Prepared:** November 7, 2024

**Meeting Date:** November 20, 2024

**SUBJECT:** Delegation - Wheatland & Area Hospice Society

**RECOMMENDATION:** Information for Council.

## STRATEGIC PRIORITIES:



Affordable  
Housing



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## **HOW THE STRATEGIC PRIORITIES ARE MET:**

Members of the public and community organizations are welcome to attend a Regular Council Meeting as a delegation to present an item to Town Council for consideration. Those interested can fill out the [Delegation Request Form](#).

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## SUSTAINABILITY

### **ECONOMIC SUSTAINABILITY:**

N/A

### **SOCIAL SUSTAINABILITY:**

N/A

### **ENVIRONMENTAL SUSTAINABILITY:**

N/A

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**IMPLICATIONS OF RECOMMENDATION:****GENERAL:**

Keith Clayton and Glenn Koester have requested to speak to Council on behalf of the Wheatland & Area Hospice Society.

**ORGANIZATIONAL:**

N/A

**OPERATIONAL:**

N/A

**FINANCIAL:**

N/A

**POLICY:**

N/A

**IMPLEMENTATION:**

N/A

---

**BACKGROUND:**

N/A

---

**KEY ISSUE(S)/CONCEPT(S):**

N/A

**DESIRED OUTCOMES:**

N/A

**COMMUNICATIONS:**

N/A

**ALTERNATIVE ACTIONS/MOTIONS:**

N/A

**ATTACHMENTS:**

[Attachment I: Delegation Request - Wheatland and Area Hospice Society Redacted](#)

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Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved  
- 15 Nov  
2024

Kevin Scoble, Chief Administrative Officer

Approved  
- 15 Nov  
2024

[REDACTED]

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**From:** noreply@esolutionsgroup.ca  
**Sent:** November 14, 2024 5:01 PM  
**To:** LegServ Admin  
**Subject:** New Response Completed for Delegation Request Form

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday November 14th 2024 4:57 PM with reference number 2024-11-14-003.

- **Applicants Name**  
Glenn Koester
- **Organization Name (If Applicable)**  
Hospice
- **Meeting date requested (day/month/year)**  
20/11/2024
- **Applicant's phone number**  
FOIP, Sec. 17
- **Applicant's email address**  
FOIP, Sec 17
- **Applicant's Address**  
FOIP, Sec 17
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**  
Kieth Clayton  
Glenn Koester
- **Please select the purpose of your presentation.**  
Information Only
- **Please provide a brief summary regarding your delegation in the space provided.**  
Support for land title transfer
- **Is/has this matter gone before an appeal board?**  
No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]



# Request for Decision

**To:** Council

**Staff Contact:** Claudette Thorhaug, Legislative Services Officer

**Date Prepared:** November 6, 2024

**Meeting Date:** November 20, 2024

**SUBJECT:** Regular Council Meeting Minutes - November 6, 2024

**RECOMMENDATION:** THAT Council adopt the November 6, 2024 Regular Council Meeting Minutes as presented in Attachment I.

## STRATEGIC PRIORITIES:



Affordable  
Housing



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## HOW THE STRATEGIC PRIORITIES ARE MET:

N/A

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## SUSTAINABILITY

### ECONOMIC SUSTAINABILITY:

N/A

### SOCIAL SUSTAINABILITY:

N/A

### ENVIRONMENTAL SUSTAINABILITY:

N/A

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**IMPLICATIONS OF RECOMMENDATION:****GENERAL:**

Pursuant to Section 208(1)(iii) of the *Municipal Government Act*, the minutes of the November 6, 2024 Regular Council Meeting are given to Council for adoption.

**ORGANIZATIONAL:**

N/A

**OPERATIONAL:**

N/A

**FINANCIAL:**

N/A

**POLICY:**

N/A

**IMPLEMENTATION:**

N/A

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**BACKGROUND:**

N/A

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**KEY ISSUE(S)/CONCEPT(S):**

N/A

**DESIRED OUTCOMES:**

N/A

**COMMUNICATIONS:**

Once signed, the November 6, 2024 Regular Council Meeting Minutes will be posted on the Town's website.

**ALTERNATIVE ACTIONS/MOTIONS:**

1. Council may adopt the recommended motion.

2. Council may provide further direction regarding the Regular Council Meeting Minutes.

**ATTACHMENTS:**

[Attachment I: REGULAR COUNCIL - 06 Nov 2024 - Minutes](#)

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Veronica Anderson, Legislative Services Officer

Approved  
- 13 Nov  
2024

Johnathan Strathdee, Manager of Legislative Services

Approved  
- 14 Nov  
2024



# MINUTES

## REGULAR COUNCIL MEETING

6:00 PM - Wednesday, November 6, 2024

Council Chambers, 1 Parklane Drive, Strathmore AB

**COUNCIL PRESENT:**

Deputy Mayor Brent Wiley, Councillor Melissa Langmaid, Councillor Debbie Mitzner, Councillor Jason Montgomery, Councillor Denise Peterson, and Councillor Richard Wegener

**COUNCIL ABSENT:**

Mayor Pat Fule

**STAFF PRESENT:**

Kevin Scoble (Chief Administrative Officer), Jamie Dugdale (Director of Infrastructure, Operations, and Development Services), Mark Pretzlaff (Director of Community and Protective Services), Kara Rusk (Director of Strategic, Administrative, and Financial Services), and Johnathan Strathdee (Manager of Legislative Services)

**1. CALL TO ORDER**

Deputy Mayor Wiley called the November 6, 2024 Regular Council Meeting to order at 6:00 p.m.

**1.1. Traditional Land Acknowledgement for the First Meeting in November (Istaatosi)**

We honour all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We acknowledge that the ancestral and traditional lands on which we gather are Land of the Blackfoot Confederacy and Treaty 7 territory, a traditional meeting ground for many Indigenous peoples, and in particular our neighbors, Siksika Nation on whose traditional territory we work, live, and play, and on whose traditional territory we stand and where Strathmore resides.

Councillor Montgomery joined the meeting at 6:01 p.m.

**2. CONFIRMATION OF AGENDA**

**Resolution No. 244.11.24**

Moved by Councillor Wegener

THAT Council adopt the November 6, 2024 Regular Council Meeting Agenda as

amended:

Move:

3.2. Proposed 2025 Budget: Business Cases – Advice from officials – FOIP S. 24 1(a) to after Correspondence on the Regular Council Meeting agenda, thereby creating a second closed meeting section with the new discussion becoming item 13.1 and subsequently shifting the remainder of the agenda.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

### 3. **CLOSED MEETING**

#### **Resolution No. 245.11.24**

Moved by Councillor Wegener

THAT Council move In Camera to discuss items related to sections 24(1)(a) and 24(1)(b)(i) of the *Freedom of Information and Protection of Privacy Act* at 6:03 p.m.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

#### 3.1. **Seniors Lodge/Hospice Feasibility Assessment – Advice from officials – FOIP S.24 1(a)**

#### 3.2. **Council CAO Dialogue – Advice from officials – FOIP S.24 1(b)(i)**

#### **Resolution No. 246.11.24**

Moved by Councillor Wegener

THAT Council move out of Camera at 6:56 p.m.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

### 4. **PUBLIC HEARING**

#### 4.1. **Offsite Levies Bylaw No. 24-17**

Deputy Mayor Wiley opened the Public Hearing for Bylaw No. 24-17, being a bylaw to adopt the Town of Strathmore's Offsite Levies at 7:00 p.m.

Ethan Wilson presented the bylaw on behalf of Administration.

No individuals spoke in favour of the bylaw.

No individuals spoke in opposition to the bylaw.

No individuals deemed affected by the bylaw spoke.

Deputy Mayor Wiley closed the Public Hearing for Bylaw No. 24-17, being a bylaw to adopt the Town of Strathmore's Offsite Levies at 7:08 p.m.

**5. PUBLIC COMMENTS**

None.

**6. DELEGATIONS**

None.

**7. CONSENT AGENDA**

**Resolution No. 247.11.24**

Moved by Councillor Montgomery

THAT Council adopt the recommendations of the following agenda reports by an omnibus motion:

- 8.1 Regular Council Meeting Minutes – October 16, 2024
- 8.2 Organizational Meeting Minutes – October 23, 2024
- 10.3 World Town Planning Day Proclamation
- 10.4 Northern and Regional Economic Development Grant Application
- 11.2.1 Strathmore Library Board Meeting Minutes – May 21, 2024
- 11.2.2 Strathmore Library Board Meeting Minutes – June 18, 2024
- 11.2.3 Wheatland Housing Management Body Minutes – September 19, 2024
- 11.2.4 WADEMSA Meeting Minutes – September 16, 2024
- 11.2.5 WADEMSA Report – October 21, 2024

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

## **8. CONFIRMATION OF MINUTES**

### **8.1. Regular Council Meeting Minutes – October 16, 2024**

The following motion was adopted by the consent agenda:

THAT Council adopt the October 16, 2024 Regular Council Meeting Minutes as presented in Attachment I.

### **8.2. Organizational Meeting Minutes – October 23, 2024**

The following motion was adopted by the consent agenda:

THAT Council adopt the October 23, 2024 Organizational Meeting Minutes as presented in Attachment I.

## **9. BYLAWS**

### **9.1. Offsite Levy Bylaw No. 24-17**

#### **Resolution No. 248.11.24**

Moved by Councillor Peterson

THAT Council give Second Reading to Bylaw 24-17, being the Offsite Levy Bylaw.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

#### **Resolution No. 249.11.24**

Moved by Councillor Peterson

THAT Council give Third Reading to Bylaw 24-17, being the Offsite Levy Bylaw.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

### **9.2. 2025 Fees Bylaw No. 24-25**

Councillor Mitzner left the meeting at 7:12 p.m.

Councillor Mitzner rejoined the meeting at 7:14 p.m.

**Resolution No. 250.11.24**

Moved by Councillor Montgomery

THAT Council give First Reading to Bylaw 24-25, being the 2025 Fees Bylaw.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

**Resolution No. 251.11.24**

Moved by Councillor Peterson

THAT Council give Second Reading to Bylaw 24-25, being the 2025 Fees Bylaw.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

**Resolution No. 252.11.24**

Moved by Councillor Montgomery

THAT Council direct Administration to bring the Fees Bylaw to the Committee of the Whole for Further discussion.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

**Resolution No. 253.11.24**

Moved by Councillor Montgomery

THAT Council direct Administration to bring back options for monthly payments for an all-access pass as well as a proposed reduction to the all-access pass:

- Reducing the cost to \$1200, Including monthly payments on the all-access pass.
- A 9-month pass option.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

## **10. BUSINESS**

### **10.1. 2025 Proposed Operating & Capital Budget**

Councillor Mitzner left the meeting at 7:44 p.m.

Councillor Mitzner rejoined the meeting at 7:49 p.m.

### **10.2. Town of Strathmore and Wheatland County Intermunicipal Collaboration Framework (ICF)**

#### **Resolution No. 254.11.24**

Moved by Councillor Montgomery

THAT Council adopt the Town of Strathmore and Wheatland County Intermunicipal Collaboration Framework as presented in Attachment I;

AND THAT Council authorizes the Mayor and Chief Administrative Officer to sign the agreement for a term of seven years from January 1, 2025 to December 31, 2031.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

### **10.3. World Town Planning Day Proclamation**

The following motion was adopted by the consent agenda:

THAT Council adopt the World Town Planning Day proclamation, as presented in Attachment I.

### **10.4. Northern and Regional Economic Development Program Grant**

The following motion was adopted by the consent agenda:

THAT Council direct Administration to complete the NRED application with 2025 pre-approved budget items for the following projects:

- Investment Attraction Marketing Campaign (\$30,000)
- Website Redesign (\$25,000)
- Economic Development Officer (\$12,500.00)
- EDAP Implementation (\$30,000)

## **11. COUNCILLOR INFORMATION & INQUIRIES**

### **11.1. QUESTIONS BETWEEN COUNCILLORS AND COUNCIL STATEMENTS**

#### **11.1.1 Strathmore Municipal Library Award**

Councillor Langmaid recognized the Strathmore Municipal Library Board for being presented the Best Non-Profit of the Year Award at the Small Business Awards.

### **11.2. BOARD AND COMMITTEE REPORTS**

#### **11.2.1. Strathmore Library Board Meeting Minutes – May 21, 2024**

#### **11.2.2. Strathmore Library Board Meeting Minutes – June 18, 2024**

#### **11.2.3. Wheatland Housing Management Body Minutes – September 19, 2024**

#### **11.2.4. WADEMSA Meeting Minutes – September 16, 2024**

#### **11.2.5. WADEMSA Report – October 21, 2024**

### **11.3. QUESTION AND ANSWER PERIOD**

#### **11.3.1 Dinosaur Hill**

Councillor Mitzner asked if Administration if the Town of Strathmore would be closing Dinosaur Hill.

Administration confirmed Dinosaur Hill will not be closed by the Town of Strathmore.

#### **11.3.2 Kinsman Lake**

Councillor Montgomery asked why Kinsman Lake water levels are low.

Administration confirmed the lower water levels are normal for this time of year due to the lower amounts of precipitation received.

### **11.4. ADMINISTRATIVE INQUIRIES**

None.

**11.5. NOTICES OF MOTION**

None.

**12. CORRESPONDENCE**

None.

**13. CLOSED MEETING**

**Resolution No. 255.11.24**

Moved by Councillor Peterson

THAT Council defer discussion on closed meeting agenda item 3.2 Council/CAO Dialogue – Advice from officials – FOIP S. 24 1(b)(i) to the second Closed Meeting section on the Regular Council Agenda.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

**Resolution No. 256.11.24**

Moved by Councillor Peterson

THAT Council move In Camera to discuss items related to sections 24(1)(a) and 24(1)(b)(i) of the *Freedom of Information and Protection of Privacy Act* at 8:35 p.m.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

**13.1. Proposed 2025 Budget Business Cases – Advice from officials – FOIP S. 24 1(a)**

**13.2 Council CAO Dialogue – Advice from officials – FOIP S.24 1(b)(i)**

**Resolution No. 257.11.24**

Moved by Councillor Langmaid

THAT Council move out of Camera at 9:27 p.m.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

**14. ADJOURNMENT**

Deputy Mayor Wiley adjourned the November 6, 2024 Regular Council Meeting at 9:27 p.m.

---

Mayor

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Director of Strategic, Administrative,  
and Financial Services



# Request for Further Direction

**To:** Council

**Staff Contact:** Kara Rusk, Director of Strategic, Administrative, and Financial Services

**Date Prepared:** November 11, 2024

**Meeting Date:** November 20, 2024

**SUBJECT:** WHMB Resolution Amendment - Land Transfer

**RECOMMENDATION:** THAT Council amend Resolution No. 164.07.24, in part, to read:

"AND THAT Council direct Administration to transfer the land title of the 4.93 acre parcel, identified as Plan 2210023, Block 3, Lot 7 in Strathmore, Alberta (the Project Site), from the Town of Strathmore to Wheatland Housing Management Body and the Wheatland & Area Hospice Society in the future at a mutually agreed date prior to commencement of construction."

## STRATEGIC PRIORITIES:



Affordable  
Housing



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## HOW THE STRATEGIC PRIORITIES ARE MET:

Council has identified Affordable Housing and Community Wellness as two of its strategic priorities, which align with the request put before Council. In addition, Council is committed to Financial Sustainability as part of its Strategic Plan.

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## SUSTAINABILITY

### ECONOMIC SUSTAINABILITY:

N/A

**SOCIAL SUSTAINABILITY:**

N/A

**ENVIRONMENTAL SUSTAINABILITY:**

N/A

**IMPLICATIONS OF RECOMMENDATION:****GENERAL:**

The addition of the Wheatland & Area Hospice Society as a party to the Land Transfer Construction Agreement will create an opportunity for an additional funding source for the Project.

**ORGANIZATIONAL:**

The organizational implications are limited to preparing this report and proceeding with the direction as outlined in the resolution.

**OPERATIONAL:**

N/A

**FINANCIAL:**

The addition of the Wheatland & Area Hospice Society as a party to the Land Transfer Construction agreement will increase funding availability for the Project.

**POLICY:**

N/A

**IMPLEMENTATION:**

Should Council elect to amend the resolution to include the Wheatland & Area Hospice Society, Administration will add them as a party to the land transfer.

**BACKGROUND:**

On July 3, 2024, Council passed the following resolution:

*THAT Council approve the Town of Strathmore's funding requirement, per the Wheatland Housing Management Body's funding formula, for development of the new 120-unit Wheatland Lodge per the April 2024 pro forma prepared by Wheatland Housing*

*Management Body's consultant, specifically THAT the Town of Strathmore's capital cash requisition to the Wheatland Housing Management Body will not exceed \$566,625, without subsequent Council approval, excepting for any increase resulting from: a lower average value of the land appraisals than the current estimated land value of \$1,400,00 for the site for the new Wheatland Lodge, currently owned by the Town of Strathmore.*

*AND THAT Council direct Administration to transfer the land title of the 4.93 acre parcel, identified as Plan 2210023, Block 3, Lot 7 in Strathmore, Alberta (the Project Site), from the Town of Strathmore to Wheatland Housing Management Body in the future at a mutually agreed date prior to commencement of construction.*

*AND THAT Council amend the 2024 Capital Budget to approve up to \$100,000 from the Affordable Housing Reserve and direct Administration to include an additional \$100,000 in the 2025 Capital Budget (for a total of \$200,000 overall) for incremental costs, solely borne by the Town of Strathmore, for contamination mitigation at the Project Site to meet regulatory requirements for the intended land use.*

*AND THAT Council direct the Chief Administrative Officer to request the Wheatland Housing Management Body to continue to develop the risk mitigation strategies presented to-date, evaluate additional risk mitigation strategies, and present the results of this work to Council at an appropriate time in the future.*

Wheatland & Area Hospice Society will be attending Council as a delegation on November 20 to request that this resolution be amended to include them as a party regarding the land transfer agreement. Administration recognizes that this project is of paramount importance to Council and, therefore, Administration has drafted this report to enable Council to proceed with the project.

#### **KEY ISSUE(S)/CONCEPT(S):**

The key issue is whether Council wishes to have the Wheatland & Area Hospice Society as a party to the land transfer.

#### **DESIRED OUTCOMES:**

For Council to direct Administration as to whether to add the Wheatland & Area Hospice Society as a party to the land transfer.

#### **COMMUNICATIONS:**

N/A

#### **ALTERNATIVE ACTIONS/MOTIONS:**

That Council defer this discussion to the next Committee of the Whole meeting.

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved  
- 13 Nov  
2024

Veronica Anderson, Legislative Services Officer

Approved  
- 14 Nov  
2024

Johnathan Strathdee, Manager of Legislative Services

Approved  
- 14 Nov  
2024

Kevin Scoble, Chief Administrative Officer

Approved  
- 15 Nov  
2024



# Request for Decision

**To:** Council

**Staff Contact:** Marcie Mansbridge, Manager of Recreation and Culture

**Date Prepared:** November 13, 2024

**Meeting Date:** November 20, 2024

**SUBJECT:** **Community Improvement Program (CIP) Funding Recommendations**

**RECOMMENDATION:** THAT Council approve funding in the amount of \$3,000.00 to the Sacred Heart Parish Catholic Church through the Community Improvement Program.

## STRATEGIC PRIORITIES:



Affordable  
Housing



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## **HOW THE STRATEGIC PRIORITIES ARE MET:**

The Community Improvement Program (CIP) provides grant funding to Strathmore and area-based not-for-profit community organizations to support the myriad of recreation, culture, and social based programs and activities that enhance Strathmore's overall identity, sense of place, and quality of life for residents.

The recommendations brought forward by the the CIP Evaluation Committee will provide support to these organizations, helping them to create opportunities to connect the Strathmore community and celebrate civic pride.

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## SUSTAINABILITY

### **ECONOMIC SUSTAINABILITY:**

N/A

**SOCIAL SUSTAINABILITY:**

The foundation of the Community Improvement Program is grounded in Strathmore's vision of recreation, culture, and social-based programs and activities contributing to its overall identity, sense of place, and quality of life.

**ENVIRONMENTAL SUSTAINABILITY:**

N/A

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**IMPLICATIONS OF RECOMMENDATION:****GENERAL:**

Should Council approve this recommendation, there would be approximately \$5,550.00 remaining in the CIP fund, with no further allocation periods scheduled for the remainder of the year.

**ORGANIZATIONAL:**

N/A

**OPERATIONAL:**

Should Council decide not to approve the recommendation of the CIP Evaluation Committee, this application would need to go back to the CIP Committee for further review. This would necessitate additional staff time, but most importantly, time from the volunteer CIP Evaluation Committee members.

**FINANCIAL:**

Should Council approve this recommendation, there would be \$5,550.00 remaining in the CIP fund.

**POLICY:**

CIP applications are reviewed based on Policy #7204 Community Improvement Program Policy.

**IMPLEMENTATION:**

If approved, Administration will issue a cheque to this organization in the approved amount.

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**BACKGROUND:**

On November 12, 2024, the CIP Evaluation Committee met to review one (1) application. This application was submitted by the Sacred Heart Parish Catholic Church, requesting funds to cover facility rental costs associated with their annual Fundraising Auction and Dinner event. This event was held on November 2, 2024.

The Committee scored this application using the Community Improvement Program (CIP) Evaluation Scoresheet.

Based on the results of this evaluation, the Committee subsequently felt comfortable bringing forward the proposed recommendation for Council's approval.

The CIP Committee Meeting Minutes, CIP Evaluation Scoresheet, and CIP Meeting Agenda are attached from the November 12, 2024 meeting.

**KEY ISSUE(S)/CONCEPT(S):**

N/A

**DESIRED OUTCOMES:**

THAT the recommendation of the CIP Evaluation Committee be supported.

**COMMUNICATIONS:**

If approved, Administration would advise this organization that their CIP application was approved, as well as indicate the recommended funding that has been granted.

**ALTERNATIVE ACTIONS/MOTIONS:**

That Council request additional information from the CIP Evaluation Committee.

**ATTACHMENTS:**

[Attachment I: Sacred Heart Parish Catholic Church - Evaluation Scoring Sheet](#)

[Attachment II: CIP Minutes November 12, 2024](#)

Mark Pretzlaff, Director of Community and Protective Services

Approved  
- 14 Nov  
2024

Veronica Anderson, Legislative Services Officer

Approved  
- 14 Nov  
2024

Johnathan Strathdee, Manager of Legislative Services

Approved

- 14 Nov  
2024  
Approved  
- 15 Nov  
2024

Kevin Scoble, Chief Administrative Officer

# Community Improvement Program (CIP) Evaluation Scoresheet



## Review Criteria

The CIP Review Committee will review each application and score using the following review criteria and 50 point scoring system.

**Applicant Name:** Sacred Heart Catholic Church

**Request:** \$3,000.00

### Instructions for scoring:

Enter score from 0 – 5 in appropriate box (blue shaded area). The total points will automatically be calculated according to the weight for each criteria.

#### Approval Criteria:

Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

#### Funding Amount Criteria:

Score 35 - 45	as determined by the committee
Score 46 - 50	full amount requested

### 1. Project Goals and Objectives: (Weight 10)

Project goals are unclear or inappropriate; Objectives not offered or not SMART	Project goals are clear; Questionable objectives are offered that are weak or lack specificity or measures	Project goals are well framed and adequate; Objectives are adequate to the task but could perhaps be strengthened	Project goals are exceptionally well crafted; Objectives are rich and do much in helping the project define success
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	3	0
			<b>Total Score 6</b>

### 2. Project Plan (Weight 15)

Proposed steps are not offered or are not appropriate; Person/s responsible for different tasks are not stated or unclear; Time for completing steps not well established or may not be feasible; Risk mitigation is missing or unclear	Proposed steps seem misguided or could be significantly improved; Person/s responsible for completing tasks are somewhat appropriate but could be improved; Time for completing steps is offered but could be improved significantly; Risk mitigation is offered but could be improved	Proposed steps are adequate as presented; Person/s responsible for completing steps are adequate for the proposed effort; Time for completing steps seen as wellfounded and very achievable; Risk mitigation is adequate	Proposed steps are polished and well thought out; Person/s responsible for completing steps are well suited for the effort; Time for completing tasks is correctly assessed and confident this applicant can deliver on the planned work; Risk mitigation is very clear and detailed
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			<b>Total Score 12</b>

### 3. Project Partners (Weight 5)

Appropriate partners or stakeholders are not involved, or no partners are identified	Some appropriate partners or stakeholders appear to be missing	The partners and stakeholders identified are adequate and their roles are clearly stated	The partners and stakeholders identified are fitting and will strengthen the project; and a letter of support provided that clearly indicates the partners role
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	0	5
			<b>Total Score 5</b>

### 4. Project Evaluation (Weight 10)

Evaluation measures and methods are lacking or not clear; Effort unsure of itself in terms of what success would look like	Evaluation measures and methods are offered but could be enhanced or improved; Elements of success not well defined	Evaluation measures and methods are adequate as offered; Elements of success are strongly identified	Evaluation measures and methods are thoughtful; The applicant team has concise knowledge of how they envision success
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			<b>Total Score 8</b>

#### 5. Project Budget (Weight 5)

Budget is very poorly constructed; Disconnected from project	Budget marginally constructed, appropriately connected to the project with some exceptions	Budget matches well with scope or work as offered and is appropriate to the work	Budget is well crafted and in synergy with project plan
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	0	5
			<b>Total Score 5</b>

#### 6. Overall Project (Weight 5):

Project poorly constructed and there would be little potential and/or community support	Project somewhat described but without enough detail to gauge impact or impact deemed low	Project well described with a complete picture and good community collaboration	Cleverly developed project with high potential for success; A novel proposal
Score (0)	Score (1 - 2)	Score (3 - 4)	Score (5)
0	0	4	0
			<b>Total Score 4</b>

<b>Approval Criteria:</b>	
Score 0 - 25	not approved
Score 26 - 34	requires more info
Score 35 - 50	approved

<b>Funding Amount Criteria:</b>	
Score 26 - 45	as determined by the committee
Score 46 - 50	full amount requested

**Total Overall Score: 40**

**Approval Status**

**Funding Amount**

#### Additional Comments/Feedback

##### Project Plan:

Adequate

##### Project Evaluation:

Adequate

##### Recommendations:

Recommend Council approve the request amount of \$3000.00 for the costs associated with the event facility rental expense.

**Comments/suggestions for applicant:**

## Community Improvement Program

**November 12, 2024 – Meeting Minutes**

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### In Attendance

June Pirie, Beverly Bell, Jon Moore, Mark Pretzlaff, Marcie Brinton, Michelle Gibson

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### Call To Order

12:00 PM – meeting started.

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### New Business

- 1) Welcome and Introductions
  - a) New members - Beverly Bell and Jon Moore welcomed to the Community Improvement Program.
  - b) Existing member - June Pirie welcomed back.
- 2) Review of the Community Improvement Program Policy
  - a) Brief overview of the program. Discussing program purpose, scope and history. - Community Improvement Program Policy explains the purpose, scope, program streams, intake period and eligibility criteria. M. Brinton and M. Pretzlaff discussed the history of the program and how it has evolved with time. There was a copy of the Community Improvement Program Policy 7204 handed out to members.
  - b) Overview of the program streams, intake periods and eligibility criteria. - The Community Improvement Program has an application form, this form indicates program streams, intake periods and eligibility criteria.
- 3) Overview of the Committee's Role and Responsibilities
  - a) Overview of the evaluation process. - The CIP review committee has developed an evaluation scoresheet. This score sheet is to review criteria from each application by a scoring system.
- 4) 2024 Budget Allocation Overview
  - a) Annual Budget of \$20,000 - Each year the Community Improvement Program has a budget of 20,000 per year and the unused funds do not roll over to the next year.
    - i) \$11,450 already allocated in 2024 CIP funds. - There have been four organizations who have received funding this year. Project H.O.P.E, Strathmore Musical Arts, The Vault and Wheatland Whirlers were the organizations who were awarded funding.
    - ii) \$8,550 remaining in 2024 CIP funds.
- 5) New Application Review
  - a) Sacred Heart Parish Catholic Church

Reviewed application from Sacred Heart Parish Catholic Church for funding associated with the facility (Strathmore Civic Centre) rental costs needed to host the Dinner and Auction Fundraiser. Sacred Heart Parish Catholic Church is requesting \$3,000.00 to cover the facility rental fees at the Strathmore Civic Centre.

**Motion:**

That the Committee recommend the following funding allocation for approval by Town Council: \$3,000.00 for costs associated with the facility rental.

6) Committee Discussion

- a) Scheduling of future meetings – Tuesdays at noon will work for the remaining meetings.

Next Meeting: May 6, 2025 at 12pm.

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**Adjournment**

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Meeting at 1:00pm



# Request for Decision

**To:** Council

**Staff Contact:** Riley Brolly, Manager of Financial Planning, Budgeting & Reporting

**Date Prepared:** November 13, 2024

**Meeting Date:** November 20, 2024

**SUBJECT:** 2025 Fees Bylaw No. 24-25

**RECOMMENDATION:** THAT Council give Third and Final reading to Bylaw 24-25, being the 2025 Fees Bylaw.

## STRATEGIC PRIORITIES:



Affordable  
Housing



Climate  
Resiliency



Community  
Development



Community  
Wellness



Economic  
Development



Financial  
Sustainability

## HOW THE STRATEGIC PRIORITIES ARE MET:

A rate bylaw gives Council a framework to ensure fair and equitable charges to residents. By reviewing it on an annual basis, it also ensures the financial sustainability of the Town. Administration is recommending that Council review and set the rates for the 2025 fees in advance of budget deliberations. This will provide clarity and direction to Administration in terms of the revenue that should be projected in the budget.

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## SUSTAINABILITY

### ECONOMIC SUSTAINABILITY:

The Town uses income from Fees and Charges to provide services and economic development opportunities to residents and businesses. Businesses operating in Strathmore must pay statutory business licenses outlined in the Fees Bylaw.

### SOCIAL SUSTAINABILITY:

N/A

**ENVIRONMENTAL SUSTAINABILITY:**

N/A

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**IMPLICATIONS OF RECOMMENDATION:****GENERAL:**

The proposed bylaw contains rates, fees and fines for a range of services and bylaws adopted by Council.

**ORGANIZATIONAL:**

If adopted, the bylaw will establish new fees for staff to implement and inform user groups and ratepayers. Integration of the new fees into operations is not expected to impact the overall organization substantially.

**OPERATIONAL:**

The operational implications are limited to the preparation of the bylaw and report, updating systems and the website.

**FINANCIAL:**

Approximately 30% of the Town's revenues are derived from fees and charges authorized in the annual rate bylaw. Fees and charges are reviewed annually and adjusted to reflect changes in level of services, increased contribution to reserves or the recover costs of delivering program as well as inflation. The proposed recommendation contains 4% increase to all Water, Waste Water, and Storm rates for property and business owners within the community. Administration is also recommending a new charge to users who choose to pay Town bills/user fees on credit card, of 1.5% charged to the payer to recover costs incurred by the Town from our payment service providers.

**POLICY:**

In accordance with the *Municipal Government Act*, Council may, by bylaw, set rates, fees and fines.

**IMPLEMENTATION:**

Once passed, Administration will implement the Fees Bylaw for January 1, 2025.

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**BACKGROUND:**

Annually, Administration reviews the Fees and Charges Schedule to make recommended changes to Council for the next fiscal year.

The Bylaw was given First and Second Reading at the November 6, 2024 Regular Council Meeting. During Second Reading, two Motions were made:

**Resolution No. 252.11.24**

Moved by Councillor Montgomery

THAT Council direct Administration to bring the Fees Bylaw to the Committee of the Whole for Further discussion.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

**Resolution No. 253.11.24**

Moved by Councillor Montgomery

THAT Council direct Administration to bring back options for monthly payments for an all-access pass as well as a proposed reduction to the all-access pass:

- Reducing the cost to \$1200, Including monthly payments on the all-access pass.
- A 9-month pass option.

**FOR:** Deputy Mayor Wiley, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, and Councillor Wegener

**AGAINST:** None.

**CARRIED**

Administration provided a presentation regarding the above request at the November 13, 2024 Committee of the Whole.

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**KEY ISSUE(S)/CONCEPT(S):**

Approximately 30% of the Town's revenues are derived from fees and charges authorized in the bylaw. Fees and charges are reviewed annually and adjusted to reflect changes in level of services, increased contribution to reserves or the recover costs of delivering program as well as inflation.

During the Committee of the Whole discussions on November 13, 2024, Council debated reducing the cost of the Family All-Access Annual Pass from \$1,575 including GST as presented in Attachment I to \$1,200. Administration does not recommend this reduction at this time (recommending that the Fees presented in the Fees Bylaw Schedule are passed as currently presented).

Administration recommended a fee increase to the All-Access Annual Pass as part of the 2024 Fees Bylaw (Family All-Access Annual Pass 2023: \$1,012 GST inclusive 2024: \$1,575 GST inclusive). Administration is recommending no change to the fee in 2025, recommending a charge of \$1,575. Administration has found the increase from 2023 to 2024 has not materially impacted the revenue earned off the pass:

2023 All-Access Pass Revenue: \$26,100 (includes Family, and single user sales)

2024 All-Access Pass Revenue Year to Date (November 14th): \$24,900, trending to \$27,400 for year-end. (includes Family, and single user sales)

Administration is recommending against changing a single fee (Family All-Access Annual Pass), as the entire fee structure of both the All-Access Annual Pass, and single or recurring passes for all Town of Strathmore facilities, are calculated in tandem. Fees are structured in a way to ensure equitable comparability between facilities and quantity of passes/user-fees purchased.

The proposed change of a single fee would necessitate a comprehensive review and reduction of all recreation fees charged by the Town, especially annual passes at all facilities. For example:

- If the Family All-Access Annual Pass was reduced to \$1,200, it would be less expensive than the Aquatic Centre Family Annual Pass (\$1,220 in Schedule N of the proposed 2025 Fees Bylaw Schedule) and the Strathmore Motor Products Sports Centre Family Annual Pass (\$1,252 Schedule O). Further fee reductions on annual passes would need to be enacted to ensure equitable charges between all facilities if one All-Access Annual Pass fee was reduced.
- The structure of discounts associated with purchasing an annual pass compared to a single use, one-month, punch pass etc. would also become unaligned without further review and adjustment of all recreation fees as presented.

Administration is unable to accurately assess the 2025 budget impact of changes to the holistic recreation fee structure in a suitable amount of time prior to the presentation and deliberation of the 2025 Budget. Items that would require comprehensive review and consideration by Administration would include:

- Impact on demand associated with fee reductions and changes in overall revenue (as noted above, the fee increase from 2023 to 2024 does not appear to have a material impact on gross annual-pass revenue).

- Impact on staffing and operating costs associated with fluctuations in demand (i.e. the assessment of additional staffing costs and utility expenses required if facilities see increase in users, etc.).

Because of the factors outlined above, Administration is recommending the 2025 Fees Bylaw be passed as presented in Attachment II.

### **DESIRED OUTCOMES:**

Administration is seeking Third Reading for the Fees Bylaw. Based on the timing of the 2025 Budget process, Administration is recommending the Bylaw passes as proposed, with the option to bring back any amendments desired from Council at a future Council meeting.

### **COMMUNICATIONS:**

The final Bylaw will be posted on the Town's website.

### **ALTERNATIVE ACTIONS/MOTIONS:**

N/A

### **ATTACHMENTS:**

[Attachment I: 2025 Fees Bylaw No. 24-25](#)

[Attachment II: 2025 Fees Bylaw Schedule](#)

Riley Brolly, Manager of Financial Planning, Budgeting & Reporting	Approved - 14 Nov 2024
Leana Ashbacher, Senior Manager of Financial Services	Approved - 14 Nov 2024
Kara Rusk, Director of Strategic, Administrative, and Financial Services	Approved - 14 Nov 2024
Veronica Anderson, Legislative Services Officer	Approved - 14 Nov 2024
Johnathan Strathdee, Manager of Legislative Services	Approved - 14 Nov 2024
Kevin Scoble, Chief Administrative Officer	Approved - 15 Nov 2024



**BYLAW NO. 24-25**  
**THE TOWN OF STRATHMORE**  
**IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE TOWN OF STRATHMORE IN THE PROVINCE OF ALBERTA TO  
ESTABLISH FEES, RATES, CHARGES AND PENALTIES FOR SERVICES  
PROVIDED BY THE MUNICIPALITY.**

**WHEREAS**, pursuant to the *Municipal Government Act*, R.S.A. 2000, c. M-26 (hereinafter referred to as "the Act") and amendments thereto a municipality has the authority to establish fees and charges for the provision of goods and services;

**AND WHEREAS**, the Act provides that a municipality may pass a bylaw for the establishment of fees for licenses, permits and approvals as established by Council;

**AND WHEREAS**, the *Safety Codes Act*, R.S.A 2000, Chapter S-1, as amended or repealed and replaced from time to time, authorizes an accredited municipality to make bylaws respecting fees for anything issued or any material or services provided pursuant to the *Safety Codes Act*;

**AND WHEREAS**, the *Freedom of Information and Protection of Privacy Act*, as amended, states that a municipality must make certain information available to the public and that the Council may pass a bylaw to establish fees for the provision of information;

**AND WHEREAS**, the Council of the Town of Strathmore in the Province of Alberta, deems it expedient to consolidate the fees, rates and charges for various municipal services;

**NOW THEREFORE**, The Council of the Town of Strathmore, in the Province of Alberta, duly assembled, hereby enacts as follows:

**1. PURPOSE AND TITLE**

- 1.1. This Bylaw maybe cited as the "2025 Fees Bylaw."
- 1.2. The purpose of this Bylaw is to establish fees, rates, charges, and penalties for services provided by the municipality.

**2. APPLICATION**

- 2.1 The fees, rates, charges, and penalties for services are outlined in the attached Schedules of this Bylaw.

- 2.2 Council may consider setting or permitting special rates for special circumstances, special items, and individual agreements with outside parties or for any items not covered in the Fees Schedules, a resolution of Council may set such fees.
- 2.3 The CAO, at their discretion, may consider waiving any fee for any event that benefits the community.
- 2.4 All fees hereinafter are subject to a 2% penalty on overdue accounts unless otherwise stated in the attached Schedules. This penalty may be waived at the discretion of the CAO.
- 2.5 If this Bylaw conflicts with another existing Bylaw, this Bylaw will take paramountcy.

**3. REPEAL**

- 3.1 Bylaw 23-29 and Amending Bylaws 23-32, 23-34 and 23-35 are hereby repealed.

**4. EFFECTIVE DATE**

- 4.1 This Bylaw shall come into full force and effect on January 1, 2025 upon receiving third and final reading and being signed.

**READ A FIRST TIME** this \_\_\_\_ day of November, 2024

**READ A SECOND TIME** this \_\_\_\_ day of November, 2024

**READ A THIRD AND FINAL TIME** this \_\_\_\_ day of November, 2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director of Strategic,  
Administrative and Financial Services

# Town of Strathmore - Fees Bylaw Schedules

## Schedule A - FOIP Fee

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
For searching for, locating and retrieving a record	\$6.75	\$6.75	per 1/4 hr.	T	0.00%
For producing a record from an electronic record:					
(a) Computer processing and related charges	Actual cost to public body	Actual cost to public body	-	T	
(b) Computer programming	up to \$20.00	up to \$20.00	Actual cost to public body per 1/4 hr.	T	
For producing a paper copy of a record:					
(a) photocopies and computer printouts:					
i) black and white up to 8 1/2" x 14"	\$0.25	\$0.25	per page	T	0.00%
(ii) other formats	\$0.50	\$0.50	per page	T	0.00%
(b) from microfiche or microfilm	\$0.50	\$0.50	per page	T	0.00%
(c) plans and blueprints	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
For producing a copy of a record by duplication of the following media:					
(a) microfiche and microfilm	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
(b) computer disks	\$5.00	\$5.00	per disk	T	0.00%
(c) computer tapes	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
(d) slides	\$2.00	\$2.00	per slide	T	0.00%
(e) audio and video tapes	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
For producing a photographic copy (colour or black and white) oriented on photographic paper from a negative, slide or digital image:					
(a) 4" x 6"	\$3.00	\$3.00	per page	T	0.00%
(b) 5" x 7"	\$6.00	\$6.00	per page	T	0.00%
(c) 8" x 10"	\$10.00	\$10.00	per page	T	0.00%
(d) 11" x 14"	\$20.00	\$20.00	per page	T	0.00%
(e) 16" x 20"	\$30.00	\$30.00	per page	T	0.00%
For producing a copy of a record by any process or in any medium or format not listed in sections 3 to 5 above	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
For preparing and handling a record for disclosure	\$6.75	\$6.75	per 1/4 hr.	T	0.00%
For supervising the examination of a record	\$6.75	\$6.75	per 1/4 hr.	T	0.00%
For shipping a record or a copy of a record	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	

# Town of Strathmore - Fees Bylaw Schedules

## Schedule B - Taxation and Assessment

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>Assessment Review Board Filing Fees</b>				
<b>Category of complaint</b>				
Residential 3 or fewer dwellings and farm land	\$50	\$50	per appeal	E
Residential 4 or more dwellings	\$650	\$650	per appeal	E
Non - Residential	\$650	\$650	per appeal	E
Tax Notices (other than business tax)	\$30	\$30	per appeal	E
Equalized Assessment	\$650	\$650	per appeal	E
Linear property - Power Generation (per facility)	\$650	\$650	per appeal	E
Linear property- other (per LPAUID)	\$50	\$50	per appeal	E
<b>Service Product</b>				
Tax Certificate (generated on-line through Virtual Town Hall)	\$25	\$25	per property	E
Tax Certificate (generated by Tax Clerk)	\$40	\$40	per property	E
Rejected Item Charge (NSF, Frozen Accounts, etc.)	\$30	\$30	per property	E
<b>Tax Notification on Properties That Have Fallen into Tax Arrears</b>				
Registration Fee	\$50	\$50	per property	E
Tax notification to third parties	\$20	\$20	per property	E
Advertising (Alberta Gazette listing & local Media advertising)	cost recovery + 10% admin	cost recovery + 10% admin	per property	E

**Annual Increase**

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule C - G.I.S.

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>Mapping Fees</b>				
Address - AutoCAD	\$210	\$250	per map	T
Buildings Footprint - Shapefile	\$100	\$120	per map	T
Contours - AutoCAD	\$210	\$250	per map	T
Contours - Shapefile	\$210	\$250	per map	T
Water Network - Shapefile	\$110	\$130	per map	T
Sanitary Network - Shapefile	\$110	\$130	per map	T
Storm Network - Shapefile	\$110	\$130	per map	T
Water, Sanitary & Storm Bundle - Shapefile	\$290	\$350	per map	T
Roadways - Shapefile	\$210	\$250	per map	T
Pathways - Shapefile	\$130	\$160	per map	T
Water Bodies - Shapefile	\$100	\$150	per map	T
Orthophoto - Shapefile	\$470	\$550	per map	T
Processing Fee (per hour) - TIF	\$30	\$45	per hour	T
<b>Hard Copy</b>				
Address 8 1/2" x 11" or 11" x 17"	\$32	\$40	per sheet	T
Land Use 8 1/2" x 11" or 11" x 17"	\$10	\$12	per sheet	T
Legal 8 1/2" x 11" or 11" x 17"	\$32	\$35	per sheet	T
Custom 8 1/2" x 11" or 11" x 17"	\$10	\$45	per sheet	T
Address 24"	\$13	\$20	per sheet	T
Sanitary Sewer System 24"	\$13	\$20	per sheet	T
Water System 24"	\$13	\$20	per sheet	T
Storm Sewer System 24"	\$13	\$20	per sheet	T
Land Use 24"	\$27	\$30	per sheet	T
Legal 24"	\$13	\$20	per sheet	T
Aerial Photo 24"	\$79	\$100	per sheet	T
Custom 24"	\$27	\$60	per sheet	T
Address 36"	\$16	\$40	per sheet	T
Sanitary Sewer System 36"	\$16	\$40	per sheet	T
Water System 36"	\$16	\$40	per sheet	T
Storm Sewer System 36"	\$16	\$40	per sheet	T
Land Use 36"	\$32	\$40	per sheet	T
Legal 36"	\$16	\$40	per sheet	T

**Annual Increase**

19.05%  
20.00%  
19.05%  
19.05%  
18.18%  
18.18%  
18.18%  
20.69%  
19.05%  
23.08%  
50.00%  
17.02%  
50.00%

25.00%  
20.00%  
9.38%  
350.00%  
53.85%  
53.85%  
53.85%  
53.85%  
11.11%  
53.85%  
26.58%  
122.22%  
150.00%  
150.00%  
150.00%  
150.00%  
25.00%  
150.00%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule C - G.I.S.

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Aerial Photo 36"	\$84	\$120	per sheet	T
Custom 36"	\$32	\$40	per sheet	T
Address 42"	\$22	\$50	per sheet	T
Sanitary Sewer System 42"	\$22	\$50	per sheet	T
Water System 42"	\$22	\$50	per sheet	T
Storm Sewer System 42"	\$22	\$50	per sheet	T
Land Use 42"	\$37	\$50	per sheet	T
Legal 42"	\$22	\$50	per sheet	T
Aerial Photo 42"	\$100	\$150	per sheet	T
Custom 42"	\$37	\$80	per sheet	T

Annual Increase
42.86%
25.00%
127.27%
127.27%
127.27%
127.27%
35.14%
127.27%
50.00%
116.22%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule D - Business Licensing Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
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**Annual  
Increase**

<b>General Business Licenses Fees</b>					
Residential	\$100.00	\$110.00	per business	E	10.0%
Non-residential Based on Siksika Reserve or in Wheatland County	\$150.00	\$175.00	per business	E	16.7%
Non-residential Outside Strathmore, Siksika Reserve, or Wheatland County	\$250.00	\$275.00	per business	E	10.0%
<b>Specific Classification Business License Fees</b>					
Home Based Business	\$100.00	\$110.00	per business	E	10.0%
<b>Restaurants</b>					
Drive-Thru Restaurants	\$410.00	\$410.00	per business	E	0.0%
Limited/Full-Service Restaurants	\$100.00	\$110.00	per business	E	10.0%
<b>Storefront Retail and Sales</b>					
Large Retail Commercial (over 12,000 sq ft)	\$950.00	\$1,000.00	per business	E	5.3%
Medium Retail Commercial (up to 12,000 sq ft)	\$575.00	\$600.00	per business	E	4.3%
Small Retail Commercial (up to 5,000 sq ft)	\$100.00	\$110.00	per business	E	10.0%
<b>Hawkers, Peddlers and Street Vendors Contractors</b>					
Contractors apply for the period required for a business license.	\$100.00	\$110.00	per business	E	10.0%
Fee is \$5.00 per day (\$75.00 minimum/ \$200 maximum)					
Ex. If a license is required for 30 days the fee is \$150					
<b>Other Charges</b>					
Notice of Change/ Administrative Fee	\$25.00	\$25.00	per permit	E	0.0%
Appeal Request	\$100.00	\$100.00	per permit	E	0.0%
<b>The specified penalty for breach of Bylaw No. 21-20, Business Licensing Bylaw:</b>					
1st offence	\$500.00	\$500.00	-	E	0.0%
2nd offence	\$1,000.00	\$1,000.00	-	E	0.0%
3rd offence	\$2,500.00	\$2,500.00	-	E	0.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule D - Business Licensing Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
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Annual  
Increase

### Additional notes about Business License Fees:

1. Where a Resident Business operates only after June 30th of any License year, the fees paid shall be one half the fee shown on Business Licenses schedule.
2. If a Resident Business, with a current Business License, closes prior to July 1st of any License year, a refund of one-half the fee minus an Administrative Fee as set out in, Business Licenses schedule, shall be refunded to the Business owner.
3. Where a first-time application for a Resident Business License has been approved, the fees paid shall be one half the fee shown on Business Licenses schedule.
4. Where a Resident Business is owned and operated by a person 25 years of age or under the Business License Fee schedule, shall be waived.
5. Where a Resident Business License under the "Small Retail Commercial" category of Business Licenses has been renewed for at least twenty-five (25) years by the same Licensee, the Business License Fee shall be waived.

# Town of Strathmore - Fees Bylaw Schedules

## Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
<b>Bylaw amendments - Statutory Plans, Land Use Bylaw, &amp; Conceptual Schemes</b>					
Textual amendment to the Land Use Bylaw:	\$2,750	\$3,000	per application	E	9.1%
Direct Control Application:	\$3,000	\$3,750	per application	E	25.0%
Change to a land use designation on sites with areas of 0.5 ha or less:	\$3,000	\$3,500	per application	E	16.7%
Change to a land use designation on sites with areas of 0.5 ha or more:	\$3,250	\$3,750	per permit plus \$100 per ha	E	15.4%
Amendment to the Municipal Development Plan:	\$3,000	\$3,500	per application	E	16.7%
Amendment to an Area Structure Plan or other statutory plan, other and the Municipal Development Plan: (If an amendment to a Statutory Plan requires additional amendments to another Statutory Plan or a Conceptual Scheme adopted by bylaw, then the total combined fee for all the amendments may be reduced by \$500.00)	\$3,000	\$3,500	per application	E	16.7%
<b>Oversize charge and off-site levies</b>					
ECRW Oversize Charge for residential development: (Formerly known as Growth Charge for Water Infrastructure)	\$540	\$570	per dwelling unit, payable at the time of the Development Permit	E	5.6%
ECRW Oversize Charge for new commercial, industrial, and institutional development: (Formerly known as Growth Charge for Water Infrastructure)	\$7,420	\$7,720	per hectare, payable at the time of the Development Permit	E	4.0%
Off-Site Levies, due at the time of Development Permit Application for all newly developed parcels:	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore	E	
<b>Certificates of letters of compliance</b>					
Residential Certificate or letter of compliance in respect to a Real Property Report:	\$160	\$170	per certificate	E	6.3%
Residential Certificate or letter of compliance in respect to a Real Property Report Priority/Rush Service:	\$260	\$280	per certificate	E	7.7%
Non-Residential Certificate or letter of compliance in respect to a Real Property Report	\$300	\$325	per certificate	E	8.3%
<b>Certificates of Municipal Authority (Condominium Fees)</b>					
Certificate of the Municipal Authority in respect to a condominium for a building:	\$40	\$40	per unit or such greater fee as prescribed in the Condominium Property Regulation AR 168/2001	E	0.0%
<b>Development Permits</b>					
Accessory buildings - exceeding 10.0 m2 in area in a Residential District:	\$160	\$170	per building	E	6.3%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Accessory buildings - exceeding 10.0 m2 in area in Districts other than a Residential District:	\$290	\$310	per building plus \$100 per additional building on the same site	E	6.9%
Change of Use Permit - Non-residential development:	\$370	\$390	per permit	E	5.4%
Change of Use Permit- Non-residential development, Major (Involving Professional Referral)	\$780	\$820	per permit	E	5.1%
Commercial, Industrial and Institutional - New Development other than additions to an existing building:	\$890	\$930	per permit plus \$2.50 per m2	E	4.5%
Commercial, Industrial and Institutional - Additions to existing buildings:	\$500	\$520	per building plus \$1.50 per m2	E	4.0%
Home Occupation Permit: A business, occupation, trade, profession, or craft carried on by an occupant of a dwelling unit as a use secondary to the residential use of the dwelling, and which does not change the character of the building in which it is located.	\$260	\$280	per permit	E	7.7%
Other Development Permit - minor, miscellaneous.	\$150	\$150	per permit	E	
Signs - Permanent free standing signs:	\$320	\$340	per sign	E	6.3%
Signs - Temporary signs:	\$110	\$120	per sign	E	9.1%
Signs - Other: unless the sign or signs are included in the Development Permit for the building in which case there is a maximum fee of \$400.00;	\$110	\$120	per sign, (part of Development Permit - maximum fee of \$400)	E	9.1%
Stripping and Grading - for sites containing 2.0 ha or less:	\$780	\$820	per permit	E	5.1%
Stripping and Grading - for sites containing more than 2.0 ha and less than 20 ha:	\$1,560	\$1,630	per permit	E	4.5%
Stripping and Grading - for sites containing more than 20 ha:	\$2,600	\$2,710	per permit	E	4.2%
Residential Development Permit - Additions to dwellings:	\$210	\$220	per permit plus \$0.50 per m2	E	4.8%
Residential Development Permit - New Development Single-Detached, Semi-Detached, Duplex, and Manufactured Homes:	\$320	\$340	per dwelling unit	E	6.3%
Residential Development Permit - garden suite, garage suite, or secondary suite:	\$260	\$280	per dwelling unit	E	7.7%
Residential Development Permit - buildings containing three (3) or more dwelling units:	\$630	\$660	per building plus \$100 per dwelling unit	E	4.8%
Temporary Development Permit- 12 months or less (minor projects)	\$160	\$170	per permit	E	6.3%
Temporary Development Permit- 12 months or less (major projects involving Professional Referral)	\$780	\$820	per permit	E	5.1%
Development commencement without a permit:	Double the permit fees if a development has commenced before the issue of Development Permit	Double the permit fees if a development has commenced before the issue of Development Permit	Double the permit fees if a development has commenced before the issue of Development Permit	E	

# Town of Strathmore - Fees Bylaw Schedules

## Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Development Permit Relaxations or Variances exceeding 3.0% of a requirement but under 10.0% of a requirement:	\$160	\$170	per variance or relaxation in excess of 3% of a requirement up to a maximum of \$480	E
Development Permit Relaxations or Variances exceeding 10.0% of a requirement but under 25.0% of a requirement involving a notification and appeal period:	\$210	\$220	per variance up to a max of \$630	E
Development Permit Relaxations or Variances exceeding 25.0% of a requirement involving a notification and appeal period:	\$420	\$350	per variance up to \$1,400	E
Development Permit Extension requested by Applicant/Owner:	\$260	\$280	per permit	E
DP Amendment * if circulation is not required	25% of original fees	25% of original fees	25% of original fees	E
DP Amendment * if circulation is required	50% of original fees	50% of original fees	50% of original fees	E
Bylaw Enforcement of Development Permit Non-Compliance, first offence:	\$260	\$280	per permit	E
Bylaw Enforcement of Development Permit Non- Compliance, second offence	\$520	\$550	per permit	E
Bylaw Enforcement of Development Permit Non-Compliance, third offence	\$1,040	\$1,090	per permit	E
Development Agreement Preparation (Development Agreements as per s.650 of the Municipal Government Act regarding a Development Permit)	\$1,040	\$1,090	per agreement	E
<b>Development Permit Securities</b>				
A first time applicant means a person who has not been issued a Development Permit within three (3) years.				
Security required - Accessory building, excluding sheds, in a Residential District for a homeowner or first-time applicant:	\$500	\$500	per application	E
Security required - Additions to a dwelling unit in a Residential District for a homeowner or first-time applicant:	\$500	\$500	per application	E
Security required - Single Detached, Semi-Detached, or Duplex dwelling for a first-time applicant:	\$1,000	\$1,000	per building	E
Security required- Single Detached, Semi-Detached, or Duplex dwelling for property and public infrastructure protection:				
(a) per application; or	\$5,000	\$5,000	per application	E
(b) per year for all applications within that calendar year	\$10,000	\$10,000	per year	E
refundable upon completion and following inspection				
Security required - Single Detached, Semi-Detached, or Duplex dwelling for public property and infrastructure protection for Owners/ Applicants who have had no recorded property or public infrastructure damage in the last two (2) calendar years:				
(a) per application; or	\$2,000	\$2,000	per application	E
(b) per year for all applications within that calendar year	\$5,000	\$5,000	per year	E
refundable upon completion and following inspection				
Security for the following:				

**Annual Increase**

6.3%

4.8%

-16.7%

7.7%

-

-

7.7%

5.8%

4.8%

4.8%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
(a) a residential building containing three (3) or more dwelling units (b) a commercial, industrial, and institutional development	Establish in the Development Agreement that is a condition of a Development Permit	Establish in the Development Agreement that is a condition of a Development Permit	Establish in the Development Agreement that is a condition of a Development Permit	E
<b>Documents</b>				
Hard copy of a Statutory Plan, Land Use Bylaw, or Conceptual Scheme adopted by Bylaw:	\$60	\$70	per document	E
Certificate of Title or other instrument registered on the Certificate of Title:	\$30	\$40	per instrument	E
Development Agreement Status Letter		\$300	per letter	E
Encroachment Agreements: per encroachment agreement	\$420	\$440	per agreement	E
Land Use Designation (Zoning) Request: fee for preparing a letter advising the land use designation of a parcel or related information.	\$630	\$660	per letter	E
The preparation of Utility Right of Way Agreements and/or Overland Drainage Right of Way Agreements	\$1,500	\$1,560	per agreement	E
<b>Document Review, File Searches, and Pre-Application Meetings</b>				
Review of an Area Structure Plan, Conceptual Scheme, prepared by or on behalf of a Developer:	\$7,020	\$7,310	per plan	E
Review of an Outline Plan prepared by or on behalf of a Developer:	\$2,080	\$2,170	per plan	E
Document Review and Execution (caveat, discharge of caveat, other agreement, response to lawyer, other miscellaneous)	\$30	\$35	per document	E
Comprehensive File Search and Preparation	\$40 per hour	\$40 per hour	per hour	E
Pre-Consultation Fee (Pre-Application Meeting)	Full Cost Recovery		per meeting	E
<b>Electrical Permit Fee Schedule for New Residential Installations</b>				
Square footage fee - up to 1200 sq ft - Permit Fee	\$200.00	\$220.00		E
Square footage fee - 1201 sq ft and over - Permit Fee	\$165.00 + \$0.11/sq ft	\$220.00 + \$0.11/sq ft		E
Service Connection - Permit Fee	\$125.00	\$150.00		E
Temp Service - Permit Fee	\$125.00	\$150.00		E
Panel Change - Permit Fee	\$125.00	\$150.00		E
Annual Permit - Permit Fee	\$450.00	\$500.00		E
Add a Safety Codes Levy of 4% of the Permit Fee, Min \$4.50 - Max \$560.00				E
<b>Electrical Permit Fee Schedule for Installations Other than New Residential Developments</b>				
<b>Installation cost</b>				
\$0 - < \$1,000.00 - Permit Fee	\$125.00	\$150.00		E
> \$1,000 ≤ \$2,500 - Permit fee	\$150.00	\$175.00		E
> \$2,500 ≤ \$5,000 - Permit fee	\$175.00	\$200.00		E
> \$5,000 < \$10,000- Permit fee	\$250.00	\$275.00		E

**Annual  
Increase**

16.7%

33.3%

4.8%

4.8%

4.0%

4.1%

4.3%

16.7%

10.0%

#VALUE!

20.0%

20.0%

20.0%

11.1%

#DIV/0!

20.0%

16.7%

14.3%

10.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
> \$10,000 ≤ \$15,000- Permit fee	\$300.00	\$325.00		E
> \$15,000 ≤ \$20,000- Permit fee	\$400.00	\$450.00		E
> \$20,000 ≤ \$30,000- Permit fee	\$500.00	\$550.00		E
> \$30,000 ≤ \$40,000- Permit fee	\$650.00	\$700.00		E
> \$40,000 ≤ \$50,000- Permit fee	\$750.00	\$850.00		E
> \$50,000 ≤ \$75,000- Permit fee	\$1,100.00	\$1,200.00		E
> \$75,000 ≤ \$100,000- Permit fee	\$1,250.00	\$1,300.00		E
> \$100,000 ≤ \$125,000- Permit fee	\$1,400.00	\$1,500.00		E
> \$125,000 ≤ \$150,000- Permit fee	\$1,600.00	\$1,700.00		E
> \$150,000 ≤ \$200,000- Permit fee	\$1,800.00	\$1,850.00		E
> \$200,000 ≤ \$250,000- Permit fee	\$2,000.00	\$2,050.00		E
> \$250,000 ≤ \$300,000- Permit fee	\$2,200.00	\$2,250.00		E
> \$300,000 ≤ \$400,000- Permit fee	\$2,450.00	\$2,600.00		E
> \$400,000 ≤ \$500,000- Permit fee	\$2,700.00	\$2,800.00		E
>500,000- Permit fee	\$2,700 + \$5.00 / \$1,000.00	\$2,800 + \$5.00 / \$1,000.00		E
Add a safety code levy of 4% of the Permit Fee, min \$4.50; max \$560.00				E
Electrical Permit (Residential Solar Panel Installation)				
		\$220.00		
<b>Engineering Fees</b>				
If the Town retains an engineering consultant to review plans or documents; The fee for the review of those plans or documents is the invoice submitted by the engineering consultant plus an administrative fee of	\$200.00	\$210.00	per review	E
Storm Water Management Review:	\$1,060.00	\$1,110.00	per review	E
Review of Water Act Approval and related documents in relation to a Subdivision	\$530.00	\$560.00	per review	E
Construction Completion Certificates (CCC) and Final Acceptance Certificates (F AC) for New Development (Note that there is no fee for the first two (2) inspections for both the CCC and the FAC stages)	\$160.00/hr.. for each additional inspection	\$160.00/hr.. for each additional inspection	per inspection	E
<b>Construction Temporary Water Services</b>				
Water meter rental fees - per day	\$8.00	\$8.00	per day	E
Water meter rental fees - per week	\$40.00	\$50.00	per week	E
Water meter rental fees - per month	\$160.00	\$170.00	per month	E
Water meter rental security deposit	\$2,270.00	\$2,370.00	per meter	E
Relocation of water meter	\$150.00 /hr. for each relocation	\$150.00 /hr. for each relocation	per meter	E
<b>Gas Permit Fee Schedule for Residential Installations</b>				
1/2" Permit Fee	\$125.00	\$150.00		E
3/4" Permit Fee	\$150.00	\$175.00		E
1" Permit Fee	\$175.00	\$200.00		E
1 1/4" Permit Fee	\$200.00	\$225.00		E

**Annual Increase**

8.3%  
12.5%  
10.0%  
7.7%  
13.3%  
9.1%  
4.0%  
7.1%  
6.3%  
2.8%  
2.5%  
2.3%  
6.1%  
3.7%

5.0%  
4.7%  
5.7%  
0.7%  
0.0%  
25.0%  
6.3%  
4.4%  
0.0%

20.0%  
16.7%  
14.3%  
12.5%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
11 or more Permit Fee	\$200.00	\$225.00 plus \$10 per outlet		E
Temp service/heat - Permit Fee	\$125.00	\$145.00		E
Service re-connection Permit Fee	\$125.00	\$145.00		E
Propane tank set Permit Fee	\$125.00	\$145.00		E
Add a safety code levy of 4% of the Permit Fee, min \$4.50; max \$560.00				E
<b>Gas Permit Fee Schedule for Non-Residential Installations</b>				
0 ≤ 100,000 Permit Fee	\$115.00	\$135.00		E
> 100,000 ≤ 200,000 Permit Fee	\$135.00	\$150.00		E
> 200,000 ≤ 400,00 Permit Fee	\$150.00	\$165.00		E
> 400,000 ≤ 1,000,000 Permit Fee	\$250.00	\$275.00		E
> 1,000,000 ≤ 2,000,000 Permit Fee	\$325.00	\$325.00		E
> 2,000,000 Permit Fee	\$350.0 + \$7.00/ 100,000 BTU or portion of	\$350.0 + \$7.00/ 100,000 BTU or portion of		E
Add a safety code levy of 4% of the Permit Fee, min \$4.50; max \$560.00				E
<b>Municipal Right-of-Way Work and Excavation Permits</b>				
Municipal Right-of-Way Work and Excavation Permit	\$240.00	\$250.00	per permit	E
Municipal Right-of-Way Work and Excavation Permit Deposit	\$2,320.00	\$2,420.00	per permit	E
Pavement Degradation Fee (trench width equal to or less than 2m)	\$19.18/linear metre	\$19.18/linear metre	per linear meter	E
Pavement Degradation Fee (trench width greater than 2m)	\$12.78/linear metre	\$12.78/linear metre	per linear meter	E
<i>Municipal ROW permit fees are based on small projects, the size of a project which qualifies as a single application is at the discretion of the director, based on the level of effort required for the project.</i>				
<b>Plumbing Permit Fee Schedule for Residential and Non-Residential Installations</b>				
<b>Number of outlets</b>				
1 - 3 Permit Fee	\$150.00	\$150.00		E
4 - 7 Permit Fee	\$160.00	\$160.00		E
8 - 10 Permit Fee	\$175.00	\$200.00		E
11 or more Permit Fee	\$175.00 + \$10.00 ea. additional	\$200.00 + \$10.00 ea. additional		E
Manufactured home/ready to move home on block/piles - Permit Fee	\$150.00	\$165.00		E
Add a Safety Codes Levey of 4% of the Permit Fee: Min \$4.50 Max \$560.00				E
<b>Private Sewage Disposal System (PSDS) Permit Fee Schedule for Single Family Residential</b>				
<b>Number of outlets</b>				

**Annual  
Increase**

16.0%

16.0%

16.0%

17.4%

11.1%

10.0%

10.0%

0.0%

4.2%

4.3%

4.0%

4.0%

0.0%

0.0%

14.3%

10.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Holding tanks, open discharge Permit Fee	\$275.00	\$300.00		E
Fields, mounds, sand filters, treatment tanks Permit Fee	\$600.00	\$600.00		E
Add a Safety Codes Levy of 4% of the Permit Fee: Min \$4.50 Max \$560.00				E
<b>Refund of Fees</b>				
If an application is withdrawn by an applicant prior to circulation or inspection: Up to fifty (50) percent of the fee may be refunded to an applicant, if the application warrants circulation to internal or external agencies and departments but the circulation has not commenced, or an inspection hasn't occurred, provided a minimum administration fee must be retained by the Town	\$150.00 min admin fee	\$150.00 min admin fee	\$150.00 min admin fee	E
If an application is withdrawn by an applicant after circulation, after inspection, or if the permit has expired: No refund, if a circulation to internal or external agencies or departments has been processed; or if a decision has been rendered on the application, or if an inspection has occurred; or if the permit has expired	N/A	N/A	N/A	E
<b>Road Closure Fees</b>				
Road closure, per application	\$1,040.00	\$1,080.00	per application	E
<b>Subdivision Application &amp; Application Amendments &amp; Application Documents</b>				
Subdivision Application for a maximum of two (2) lots (units if bare land condominium) Note that, there is no fee for any of the following lots: Community Services Reserve, Environmental Reserve, Municipal Reserve, Municipal and School Reserve, School Reserve, or Public Utility Lot.	\$1750.00 including residual lot or parcel plus \$200 for every additional lot (units if bare land condominium)	\$1750.00 including residual lot or parcel plus \$200 for every additional lot (units if bare land condominium)	per application	E
Subdivision Changes/Revised Subdivision Application - applicant proposes changes that warrant a further circulation	\$500.00 + costs of any engineering fees prescribed above	\$500.00 + costs of any engineering fees prescribed above	per application	E
Development Agreement/Subdivision Agreement Preparation (Development Agreements as per s.655 of the Municipal Government Act regarding a Subdivision)	\$1,950.00	\$2,030.00	per agreement	E
Deferred Servicing Agreement (Development Agreement/Subdivision Agreement) Preparation	\$1,040.00	\$1,090.00	per agreement	E
<b>Subdivision Endorsement, Security &amp; Time Extension</b>				
Endorsement of a plan of subdivision or other instrument, which enables the subdivision to be registered in the Land Titles Office (residential 2-lot subdivisions):	\$300.00	\$325.00	per plan of subdivision	E
Endorsement of a plan of subdivision or other instrument, which enables the subdivision to be registered in the Land Titles Office: (all other cases):	\$110.00 per lot (unit if bare land condominium). Note there is a minimum fee of \$450.00	\$120.00 per lot (unit if bare land condominium). Note there is a minimum fee of \$480.00	per plan of subdivision	E

**Annual Increase**

9.1%  
0.0%

3.8%

16.7%

0.0%

4.1%

4.8%

8.3%

10.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Security for a Subdivision:	Established in the Servicing Agreement that is a condition of a subdivision approval.	Established in the Servicing Agreement that is a condition of a subdivision approval.	per plan of subdivision	E
Time extension in respect to an approval of a subdivision application:	\$350.00 each for the first two extensions; and \$450.00 each for the third and any subsequent extensions.	\$375.00 each for the first two extensions; and \$475.00 each for the third and any subsequent extensions.	per plan of subdivision	E
Various agreement, easement, and other document preparation	\$1,040.00	\$1,090.00	per document	E
<b>Building Permit Fees &amp; Services (Effective January 1)</b>				
Residential, Commercial, Industrial, Institutional projects  (Project Value is based on the actual cost of material and labour. Verification of costs may be requested prior to permit issuance.)	\$10.50 per \$1,000 of Project Value	\$10.50 per \$1,000 of Project Value	per permit	E
Additional Safety Code Levy	4.0% of Permit Fee, Minimum \$5.00, Maximum \$560.00	4.0% of Permit Fee, Minimum \$5.00, Maximum \$560.00	per permit	E
Transfer of ownership fees per permit	\$150.00	\$150.00	per permit	E
Residential, Commercial, Industrial, and Institutional projects minimum Building Permit Fee	\$130.00 plus the Safety Codes Levy	\$150.00 plus the Safety Codes Levy	per permit	E
Demolition Permit (Building Permit)	\$130.00 plus the Safety Codes Levy	\$150.00 plus the Safety Codes Levy	per permit	E
Building Permit extension request	\$160.00	\$160.00	per request	E
Alternative Solution Review under the National Building Code Alberta Edition	\$500.00 in addition to the permit fee	\$500.00 in addition to the permit fee	per review	E
Pre-Development Inspection by a Safety Codes Officer (An owner may request an inspection to determine if the existing building meets National Building Code, Alberta Edition)	\$260	\$280	per inspection	E
Building Permit (Residential Solar Panel Installation)		\$150.00 plus the Safety Codes Levy		
Re-inspection in excess of QMP	\$160	\$170	per inspection	E
Occupancy prior to inspection	\$780	\$820	per offense	E
Failure to request re-inspection	\$210	\$220	per offense	E
Pre-mature inspection request	\$210	\$220	per request	E
Failure to verify a compliance	\$210	\$220	per offense	E
Building commencement without a permit:	Double the permit fees if a development/building has commenced before the issuance of a Building Permit	Double the permit fees if a development/building has commenced before the issuance of a Building Permit	per permit	E
Water and Sewer Connection Permit	\$150.00	\$150	per permit	E

**Annual Increase**

7.7%

4.8%

5.0%

11.1%

0.0%

0.8%

0.0%

0.0%

7.7%

6.3%

5.1%

4.8%

4.8%

4.8%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>Appeals</b>				
Appeal to the Subdivision & Development Appeal Board	\$200.00	\$200.00	per appeal	E
<b>Telecommunication, Cell Tower, and Other Above Ground Utility Fees</b>				
Cell Tower circulation and review	\$2,600.00	\$2,710.00	per permit	E
Other above ground utility (other antennas, power lines, street lights, etc.)	\$500.00	\$520.00	per permit	
Telecommunication Review and Approval Assignment	\$320.00	\$340.00	per permit	E

**Annual Increase**

0.0%

4.2%

4.0%

6.3%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule F - Miscellaneous

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Credit Card Fee - All TOS Payment Terminals		1.5%	per transaction	
Picnic Table Rentals	\$50.00	\$50.00	per table	T
Park Electrical Connection	\$100.00	\$100.00	per day	T
Barricade Rentals	\$20.00	\$20.00	per barricade	T
Picnic Table Repair/Replacement Fee	cost + 15% admin fee	cost + 15% admin fee	-	T
Rental of Council Chambers for a Ceremonial Event	\$50 base fee + \$100 per hour	\$50 base fee + \$100 per hour	Base + per hour	T
Any Accounts Receivable	2%	2%	Outstanding balance	E

**Annual  
Increase**

100%%  
0.00%  
0.00%  
0.00%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule G - Utilities

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>1) Water Fees</b>				
<b>Water Consumption Rate</b>				
Per cubic metre charge	\$2.95	\$3.07	per cubic metre	E
<b>Water System Charge - Monthly based on Meter Size</b>				
17mm (5/8")	\$12.60	\$13.20	per water meter	E
19mm (3/4")	\$44.80	\$46.60	per water meter	E
25mm (1")	\$95.20	\$99.10	per water meter	E
32mm (1 1/4")	\$159.00	\$166.00	per water meter	E
38mm (1 1/2")	\$239.00	\$249.00	per water meter	E
51mm (2")	\$441.00	\$459.00	per water meter	E
76mm (3")	\$567.00	\$590.00	per water meter	E
102mm (4")	\$1,820.00	\$1,893.00	per water meter	E
152mm (5")	\$4,120.00	\$4,285.00	per water meter	E
203mm (8")	\$7,340.00	\$7,634.00	per water meter	E
254mm (10")	\$11,490.00	\$11,950.00	per water meter	E
<b>Water Infrastructure Rate</b>				
Infrastructure Reserve Fund Charge - Monthly	\$3.60	\$3.74	per water meter	E
<b>Unmetered Rates</b>				
Hydrant consumption rate for unmetered water	\$6.50	\$6.80	per cubic metre	E
<b>Water Turn On/Off</b>				
Each Turn Off/On	\$40.00	\$40.00	for each visit	E
<b>Meter Fees</b>				
New Meter Fee (Newly Constructed Premises)	cost + \$50 admin fee	cost + \$50 admin fee	per meter	E
Meter Test Fee (if tested within acceptable compliance limits)	cost + shipping + \$50 admin fee	cost + shipping + \$50 admin fee	per meter test	E
Failure to Attend Appointment Fee	\$40.00	\$40.00	per appointment	E
<b>Bulk Water</b>				
Bulk Water - per cubic meter	\$5.85	\$6.09	per cubic metre	E

<b>Annual Increase</b>
------------------------

4.1%

4.8%

4.0%

4.1%

4.4%

4.2%

4.1%

4.1%

4.0%

4.0%

4.0%

4.0%

4.0%

4.6%

0.0%

-

-

0.0%

4.1%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule G - Utilities

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>2) Wastewater Fees</b>				
<b>Wastewater Consumption Rate</b>				
In addition to the Monthly System Charges, each premise having a meter shall pay a levy amount per cubic meter of potable water metered	\$2.29	\$2.38	per cubic metre	E
<b>Wastewater System Charge - Monthly based on Meter Size</b>				
17mm (5/8")	\$31.00	\$33.00	per water meter	E
19mm (3/4")	\$54.00	\$57.00	per water meter	E
25mm (1")	\$112.00	\$117.00	per water meter	E
32mm (1 1/4 " )	\$205.00	\$214.00	per water meter	E
38mm (1 1/2")	\$330.00	\$344.00	per water meter	E
51mm (2")	\$591.00	\$615.00	per water meter	E
76mm (3")	\$712.00	\$741.00	per water meter	E
102mm (4")	\$2,400.00	\$2,496.00	per water meter	E
152mm (5")	\$5,280.00	\$5,492.00	per water meter	E
203mm (8")	\$9,410.00	\$9,787.00	per water meter	E
254mm (10")	\$21,400.00	\$22,256.00	per water meter	E
<b>Wastewater Infrastructure Rate</b>				
Wastewater Infrastructure Fund Charge - Monthly	\$4.43	\$4.61	per account	E
<b>3) Storm Water Fee</b>				
Storm Water System Charge - Monthly	\$9.10	\$9.47	per account	E
Storm Water Infrastructure Fund Charge - Monthly	\$0.93	\$0.97	per account	E
<b>4) Solid Waste Fees</b>				
Solid Waste System - Monthly	\$25.00	\$26.00	per account	E
Bag tags	\$4.00	\$4.00	per tag	E
Replace lost and/or repair damaged collection cart (Non-standard replacement cycle)	cost + 15% admin fee	cost + 15% admin fee	per bin	E
Removal of unsuitable load from recycle facility	cost + 15% admin fee	cost + 15% admin fee	per bin	E
Disposal of fridges and freezers at recycle facility	Facility operator rate	Facility operator rate	per bin	E

**Annual Increase**

4.0%

6.5%

5.6%

4.5%

4.4%

4.2%

4.1%

4.1%

4.0%

4.0%

4.0%

4.0%

4.0%

4.1%

4.5%

4.0%

0.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule G - Utilities

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>5) Other Utility Fees</b>				
<b>Administration Fee</b>				
New account establisher (per new account)	\$35.00	\$35.00	per account	E
<b>Security Fee</b>				
A Customer/Property Owner, who is a first time owner in Town or whose previous accounts were not kept in good standing, after submitting an Application For Service for approval to the Town, is required to pay a Security Fee, prior to using the Water System. This fee shall be held by the Town against non-payment of all rates, charges, tolls, fares and rents fixed under Strathmore Fees Bylaw, for a period of one (1) year without interest.	\$250.00	\$250.00	per account	E
Any Utility Bill, or portion thereof, that remains unpaid after the Due Date, the last day of every month, shall have a penalty, calculated monthly, on the unpaid balance, which penalty will form part of the rate levied.	2.0%	2.0%		E
A charge will be applicable, without further notice, on any outstanding amount on any Outstanding Utility Bill that is transferred to the tax roll.	\$50.00	\$50.00		E
There shall be a fee for each NSF cheque, returned cheque, and EFT (electronic funds transfer) item returned.	\$50.00	\$50.00		E

**Annual Increase**

0.0%

0.0%

0.0%

0.0%

0.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule H - Municipal Enforcement

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>Dog License Annual Fee*</b>				
Spayed / neutered per year	\$30	\$35	per animal	E
Intact / year	\$55	\$60	per animal	E
<b>Cat License Annual Fee*</b>				
Spayed / neutered per year	\$20	\$25	per animal	E
Intact per year	\$25	\$30	per animal	E
<b>Licensing Annual Fee*</b>				
Exotic Animal	\$25	\$25	per animal	E
Exotic Animal - Initial license	\$100	\$100	per animal	E
Urban Beekeeping	\$30	\$30	per animal	E
Urban Beekeeping - Initial license	\$50	\$50	per animal	E
Urban Hens	\$50	\$50	per animal	E
Urban Hens	\$150	\$150	per animal	E
Vicious Animal Declaration (Fee + costs)	\$10	\$10	per animal	E
Foster Animal license	-	-	per animal	E
<b>Impound/Animal Shelter Fee</b>				
Dogs per day	\$50	\$50		E
Cats per day	\$50	\$50		E
Veterinary fees	Cost + 15% Admin	Cost + 15% Admin		E
Euthanizing fee	Cost + 15% Admin	Cost + 15% Admin		E

**Annual  
Increase**

16.7%

9.1%

25.0%

20.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule I - Taxi Permits & Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>Licenses (Annual Fees)</b>				
Taxi Broker License (required to purchase Business License)	No Charge	No Charge		
Taxi License (for vehicles)	\$60	\$60	per vehicle	E
Chauffeur Permit	\$60	\$60	per driver	E

**Annual  
Increase**

0.00%

0.00%

## Schedule J - Cemetery

**Annual Increase**

# Town of Strathmore - Fees Bylaw Schedules

## Schedule J - Cemetery

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Additional Charge Full Size Burial Plot for after hours (business days)	\$300	\$300	per hour	T
Additional Charge Full Size Burial Plot for after hours (Weekends & Holidays) (minimum 2 hour call out)	\$300	\$300	per hour	T
Opening & Closing for Disinterment Full Size Plot - Summer	\$2,400	\$2,400	each time	T
Opening & Closing for Disinterment Full Size Plot - Winter	not permitted	not permitted	each time	T
Opening & Closing for Double Depth Burial Plot	\$1,800	\$1,800	each time	T
Opening & Closing for Cremation Plot	\$300	\$300	each time	T
Additional Charge Winter - Opening & Closing for Cremation Plot (Nov 1 - April 30)	\$150	\$150	each time	T
Additional Charge Winter - Opening & Closing for Full Size Plot (Nov 1 - April 30)	\$150	\$600	each time	T
Additional Charge Cremation Plot for after hours (business days)	\$150	\$150	per hour	T
Additional Charge Cremation Plot for after hours (Weekends & Holidays) (minimum 2 hour call out)	\$150	\$150	per hour	T
Opening & Closing for Disinterment Cremation Plot - Summer	\$600	\$600	each time	T
Opening & Closing for Disinterment Cremation Plot - Winter	not permitted	not permitted	each time	T
Additional Charge for Weekends and Holidays	itemized above	itemized above	per hour	T
<b>Transfer of Rights</b>				
Transfer of Rights	\$150	\$150	per transfer	T
<b>Monuments</b>				
Permit for a monument	\$100	\$100	per permit	E
<b>Bench &amp; Tree Dedication</b>				
Tree Dedication (Includes Engraved Plaque for Monument in Rose Garden and Choice of Tree)	\$3,200	\$3,200	per tree	T
Memorial Bench (Includes Bronze Plaque and Installation)	\$1,800	\$1,800	per bench	T

<b>Annual Increase</b>
------------------------

0.00%

0.00%

0.00%

0.00%

0.00%

0.00%

300.00%

0.00%

0.00%

0.00%

0.00%

0.00%

0.00%

0.00%

0.00%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule K - Community & Protective Services - Fire

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Fire Safety				
Occupany Load Certificates	\$100.00	\$100.00	per certificate	E
Fire Safety Inspections - Initial Fire Inspection (All Businesses)	\$75.00	\$75.00	per inspection	E
Fire Safety Inspections - Follow Up Fire Inspection	\$275.00	\$275.00	per inspection	E
Fire Safety Inspections - Licensing (i.e.. Health, Daycares, Foster Homes)	\$200.00	\$200.00	per inspection	E
Fire code compliance Re-Inspection	\$300.00	\$300.00	per inspection	E
Cost Recovery				
Response within the Town of Strathmore	no charge	no charge	-	E
105' Ladder Truck	\$700.00	\$720.00	per hour	E
Engines - Rescue Units	\$700.00	\$720.00	per hour	E
Command Unit (mobile)	\$200.00	\$210.00	per hour	E
Other equipment as may be required	At cost	At cost	-	E
Fire Investigations	\$150.00	\$150.00	per hour	E
Fire Department Apparatus Stand-by	\$700.00	\$720.00	per hour	E
Response to Fire Rescue, Dangerous Goods or other incidents outside municipal boundary.	As per Agreement and/or Alberta Transporation Guidelines		-	E
Permits				
Open Burning Permits	\$50.00	\$50.00	per permit	E
Special Events Permit	\$150.00	\$150.00	per permit	E
Fireworks Permit	\$150.00	\$150.00	per permit	E
Response to False Alarms				
False Alarms, first	no charge	no charge	-	E
Second and subsequent within first calendar year	\$700.00	\$720.00	per event	E
Administrative				
As per Schedule "A" of this Bylaw	per schedule A	per schedule A	-	E

**Annual Increase**

0.00%

0.00%

0.00%

0.00%

0.00%

-

2.86%

2.86%

5.00%

0.00%

2.86%

0.00%

0.00%

0.00%

2.86%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule L - RCMP

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>Criminal Records Check</b>				
Employment - Resident of Strathmore	\$50	\$50		E
Employment - Non-resident	\$50	\$50		E
Volunteers (with letter)	No charge	No charge		
<b>Fingerprinting</b>				
Employment - Resident of Strathmore	\$25	\$25		E
Employment - Non-resident	\$25	\$25		E
<b>Motor Vehicle Collision Reports</b>				
<del>Collision analyst reports - Town fee</del>				
Motor Vehicle Collision Reports	\$50	\$50		E

Annual  
Increase

# Town of Strathmore - Fees Bylaw Schedules

## Schedule M - Community Services - Family Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	User Annual Increase
Public Skating						
Tots (0 - 2 years)	FREE	FREE	FREE	per skate	I	
Child (3 - 7 years)	\$2.62	\$2.62	\$2.75	per skate	I	0.0%
Youth (8 - 17 years)	\$4.05	\$4.05	\$4.25	per skate	I	0.0%
Adult (18 - 64 years)	\$5.24	\$5.24	\$5.50	per skate	I	0.0%
Senior 65+ years	\$4.05	\$4.05	\$4.25	per skate	I	0.0%
Special Needs	\$4.05	\$4.05	\$4.25	per skate	I	0.0%
Special Needs - Caregiver	FREE	FREE	FREE	per time	I	
Family	\$13.81	\$15.00	\$15.75	per skate	I	8.6%
Shinny / Ice Bykes						
Child Shinny (3 - 7 years)	\$2.62	\$2.62	\$2.75	per time	I	0.0%
Youth Shinny (8 - 17 years)	\$4.05	\$4.05	\$4.25	per time	I	0.0%
Adult Shinny (18-64 years)	\$5.24	\$5.24	\$5.50	per time	I	0.0%
Special Needs	\$4.05	\$4.05	\$4.25	per time	I	0.0%
Special Needs - Caregiver	FREE	FREE	FREE	per time	I	
Ice Bykes	\$7.62	\$7.86	\$8.25	per time	I	3.1%
Annual Skating Pass						
Tots (0 - 2 years)	free	free	free	per person	I	
Child (3 - 7 years)	\$40.95	\$41.67	\$43.75	per person	I	1.7%
Youth (8 - 17 years)	\$61.43	\$62.38	\$65.50	per person	I	1.6%
Adult (18 - 64 years)	\$81.90	\$83.33	\$87.50	per person	I	1.7%
Senior 65+ years	\$61.43	\$62.38	\$65.50	per person	I	1.6%
Special Needs	\$61.43	\$62.38	\$65.50	per person	I	1.6%
Family	\$204.76	\$208.57	\$219.00	per person	I	1.9%
All Access Pass						
Tots (0 - 2 years)	Included in Schedule N			per person	I	-
Child (3 - 7 years)				per person	I	-
Youth (8 - 17 years)				per person	I	-
Adult (18 - 64 years)				per person	I	-
Senior 65+ years				per person	I	-
Special Needs				per person	I	-
				per family	I	-
Family						
Ice Rental Rates						
Blue Rink						
Affiliated Youth Prime Time	\$145.71	\$148.57	\$156.00	per hour	I	2.0%
Non-Prime Time			\$145.00	per hour	I	
Adult Prime Time	\$233.33	\$238.10	\$250.00	per hour	I	2.0%
Blended/Stat Holiday Prime Time	\$179.05	\$182.86	\$192.00	per hour	I	2.1%
Early Bird Special Mon-Thurs (6am - 8am)	\$102.86	\$104.76	\$110.00	per hour	I	1.9%
Weekday Special Mon-Thurs (8am-3pm)	\$132.38	\$135.24	\$142.00	per hour	I	2.2%
Non-Peak Season (July & August)	\$132.38	\$135.24	\$142.00	per hour	I	2.2%
School Ice	\$60.95	\$62.38	\$65.50	per hour	I	2.3%
Summer Camp Day Rate (1 rink, meeting, 8 hours max)		\$1,500.00	\$1,575.00	per day	I	
Non-Regional Youth	\$168.57	\$172.38	\$181.00	per hour	I	2.3%
Non-Regional Adult	\$258.10	\$262.86	\$276.00	per hour	I	1.8%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule M - Community Services - Family Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	User Annual Increase
Ice Bykes	\$32.86	\$33.57	\$35.25	per hour	I	2.2%
<b>Gold Rink</b>						
Affiliated Youth Prime Time	\$160.00	\$162.86	\$171.00	per hour	I	1.8%
Non-Prime Time		\$150.48	\$158.00	per hour	I	
Adult Prime Time	\$257.14	\$261.90	\$275.00	per hour	I	1.9%
Blended/Stat Holiday Prime Time	\$196.19	\$200.00	\$210.00	per hour	I	1.9%
Early Bird Special Mon-Thurs (6am - 8am)	\$113.33	\$115.24	\$121.00	per hour	I	1.7%
Weekday Special Mon-Thurs (8am-3pm)	\$144.76	\$147.62	\$155.00	per hour	I	2.0%
Non-Peak Season (July & August)	\$144.76	\$147.62	\$155.00	per hour	I	2.0%
School Ice	\$67.14	\$68.57	\$72.00	per hour	I	2.1%
Non-Regional Youth	\$184.76	\$188.57	\$198.00	per hour	I	2.1%
Non-Regional Adult	\$283.81	\$289.52	\$304.00	per hour	I	2.0%
Ice Bykes	\$32.86	\$33.57	\$35.25	per hour	I	2.2%
<b>Pad Rental Rates</b>						
Blue Dry Pad	\$75.71	\$77.14	\$81.00	per hour	I	1.9%
Gold Dry Pad		\$93.57	\$98.24	per hour		
K-12 School pad rental	\$46.67	\$39.28	\$50.00	per hour	I	-15.8%
<b>Other Facility Rentals</b>						
<b>Meeting Rooms</b>						
Facility Exclusivity Rental (both arenas, concession, rooms)		\$475.00	\$500.00	per hour	I	
Blue Meeting Room, Non-profit	\$12.38	\$12.62	\$13.25	per hour	I	1.9%
Blue Meeting Room, Commercial	\$23.33	\$23.81	\$25.00	per hour	I	2.0%
Community Room, Non-Profit	\$30.00	\$30.71	\$32.25	per hour	I	2.4%
Community Room, Commercial		\$50.00	\$52.50	per hour	I	
Office Space / monthly (Gold pad space)	\$124.76	\$127.62	\$134.00	per month	I	2.3%
<b>Storage per month</b>						
Crawl space storage	\$45.48	\$46.43	\$48.75	per month	I	2.1%
Under bleacher storage	\$62.38	\$63.81	\$67.00	per month	I	2.3%
Office storage	\$45.48	\$46.43	\$48.75	per month	I	2.1%
Old Shed	\$31.19	\$31.90	\$33.50	per month	I	2.3%
<b>Dressing Rooms</b>						
Dressing room late fee/30 mins	\$81.90	\$83.33	\$87.50	per game	I	1.7%
Dressing Room cleaning fee	\$43.81	\$44.76	\$47.00	per game	I	2.2%
Private Dressing room year round/per month	\$147.62	\$150.48	\$158.00	per month	I	1.9%
<b>Advertisements - does not include production</b>						
4x8 Arena Wall - Blue Rink	\$141.90			per year	Removed - Service Level Change	4.0%
4x8 Arena Boards - Blue Rink	\$355.24			per year	Removed - Service Level Change	
4x8 Arena Wall - Gold Rink	\$355.24			per year	Removed - Service Level Change	
4x8 Arena Boards - Gold Rink Press Box	\$674.29			per year	Removed - Service Level Change	
On-Ice logo	\$520.00			per season	Removed - Service Level Change	
Door Advertisement				per year	Removed - Service Level Change	
Scoreboard	\$1,102.86			per year	Removed - Service Level Change	
Ice Resurfacer full coverage	\$2,130.48			per year	Removed - Service Level Change	
Ice Resurfacer 2 sides	\$1,420.00			per year	Removed - Service Level Change	
Ice Resurface 1 side	\$922.86			per year	Removed - Service Level Change	
Ice Resurface top	\$710.48			per year	Removed - Service Level Change	

Town of Strathmore - Fees Bylaw Schedules Schedule M - Community Services - Family Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Digital signage- exterior	\$441.90			per year	Removed - Service Level Change
Elevator Doors	\$491.43			per year	Removed - Service Level Change
4x8 Lobby Wall Ad	\$491.43			per year	Removed - Service Level Change
Lobby stairs	\$491.43			per year	Removed - Service Level Change
Wall banner	\$936.19			per year	Removed - Service Level Change

User Annual Increase

<div> <div>Town of Strathmore - Fees Bylaw Schedules</div> <div>Schedule N - Community Services - Aquatic Centre</div> </div>					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	<div>GST</div> <div>E = Exempt</div> <div>I = Included</div> <div>T = Taxable</div>
Public Swim & General Admission - Single Admission					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$3.57	\$3.57	\$4.00	per person	T
Youth (8 - 17 years)	\$5.48	\$5.48	\$5.75	per person	T
Adult (18 - 64 years)	\$7.14	\$7.14	\$7.75	per person	T
Seniors (65+ years)	\$5.48	\$5.48	\$5.75	per person	T
Special needs	\$5.48	\$5.48	\$5.75	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$17.86	\$17.86	\$19.50	per family	T
Showers Access Only	\$3.10	\$3.10	\$3.50	per person	T
10 x Punch Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$32.38	\$32.38	\$35.25	per person	T
Youth (8 - 17 years)	\$48.57	\$48.57	\$53.00	per person	T
Adult (18 - 64 years)	\$64.76	\$64.76	\$70.50	per person	T
Seniors (65+ years)	\$48.57	\$48.57	\$53.00	per person	T
Special needs	\$48.57	\$48.57	\$53.00	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$161.90	\$161.90	\$176.00	per family	T
30 x Punch Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$86.67	\$86.67	\$94.50	per person	T
Youth (8 - 17 years)	\$130.48	\$130.48	\$142.00	per person	T
Adult (18 - 64 years)	\$173.33	\$173.33	\$189.00	per person	T
Seniors (65+ years)	\$130.48	\$130.48	\$142.00	per person	T
Special needs	\$130.48	\$130.48	\$142.00	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$433.33	\$433.33	\$473.00	per family	T
1 Month Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$35.95	\$35.95	\$39.25	per person	T
Youth (8 - 17 years)	\$53.81	\$53.81	\$59.00	per person	T
Adult (18 - 64 years)	\$71.90	\$71.90	\$78.50	per person	T
Seniors (65+ years)	\$53.81	\$53.81	\$59.00	per person	T
Special needs	\$53.81	\$53.81	\$59.00	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$180.00	\$180.00	\$196.00	per family	T

Annual Increase

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Town of Strathmore - Fees Bylaw Schedules					
Schedule N - Community Services - Aquatic Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
6 Month Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$122.86	\$122.86	\$134.00	per person	T
Youth (8 - 17 years)	\$183.81	\$183.81	\$200.00	per person	T
Adult (18 - 64 years)	\$244.76	\$244.76	\$267.00	per person	T
Seniors (65+ years)	\$183.81	\$183.81	\$200.00	per person	T
Special needs	\$183.81	\$183.81	\$200.00	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$612.38	\$612.38	\$668.00	per family	T
Annual Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$223.81	\$223.81	\$244.00	per person	T
Youth (8 - 17 years)	\$335.24	\$335.24	\$366.00	per person	T
Adult (18 - 64 years)	\$446.67	\$446.67	\$488.00	per person	T
Seniors (65+ years)	\$335.24	\$335.24	\$366.00	per person	T
Special needs	\$335.24	\$335.24	\$366.00	per person	T
Family	\$1,117.14	\$1,117.14	\$1,220.00	per family	T
All Access Pass					
Tots (0 - 2 years)	Included in Schedule N				T
Child (3 - 7 years)					T
Youth (8 - 17 years)					T
Adult (18 - 64 years)					T
Seniors (65+ years)					T
Special needs					T
Family					T
Lifesaving Society Swim for Life Parented / Preschool program					
30 min x 8 classes parented	\$53.33				Removed - Service Level Change
30 min x 8 classes unparented	\$55.24				Removed - Service Level Change
Lifesaving Society Swim For Life Swimmer Program					
30 min x 8 classes	\$55.24				Removed - Service Level Change
45 min x 8 classes	\$63.33				Removed - Service Level Change
60 min x 8 classes	\$69.05				Removed - Service Level Change
School Lessons					
40 minutes	\$31.67				Removed - Service Level Change

Annual  
Increase

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Town of Strathmore - Fees Bylaw Schedules

Schedule N - Community Services - Aquatic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Public Rentals					
Lap Pool					
1 - 35 Swimmers	\$129.52	\$132.38	\$139.00	per hour	T
36 - 70 Swimmers	\$162.86	\$165.71	\$174.00	per hour	T
71 - 105 Swimmers	\$197.14	\$200.95	\$211.00	per hour	T
106 - 140 Swimmers	\$231.43	\$236.19	\$248.00	per hour	T
141 - 175 Swimmers	\$270.48	\$276.19	\$290.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Leisure Pool					
1 - 35 Swimmers	\$129.52	\$132.38	\$139.00	per hour	T
36 - 70 Swimmers	\$162.86	\$165.71	\$174.00	per hour	T
Combined Lap/Leisure Pool					
1 - 35 Swimmers	\$206.67	\$210.48	\$221.00	per hour	T
36 - 70 Swimmers	\$233.33	\$238.10	\$250.00	per hour	T
71 - 105 Swimmers	\$260.95	\$265.71	\$279.00	per hour	T
106 - 140 Swimmers	\$287.62	\$293.33	\$308.00	per hour	T
141 - 175 Swimmers	\$315.24	\$321.90	\$338.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Lanes					
1 Lane	\$21.67	\$22.14	\$23.25	per hour	T
2 Lane	\$42.86	\$43.81	\$46.00	per hour	T
3 Lane	\$64.29	\$65.71	\$69.00	per hour	T
4 Lane	\$86.19	\$88.10	\$92.50	per hour	T
5 Lane	\$107.62	\$109.52	\$115.00	per hour	T
6 Lane	\$129.52	\$132.38	\$139.00	per hour	T
Club/ School Rentals					
Lap Pool					
1 - 35 Swimmers	\$84.76	\$86.67	\$91.00	per hour	T
36 - 70 Swimmers	\$119.05	\$120.95	\$127.00	per hour	T
71 - 105 Swimmers	\$152.38	\$155.24	\$163.00	per hour	T
106 - 140 Swimmers	\$186.67	\$190.48	\$200.00	per hour	T
141 - 175 Swimmers	\$220.95	\$225.71	\$237.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Leisure Pool					
1 - 35 Swimmers	\$84.76	\$86.67	\$91.00	per hour	T
36 - 70 Swimmers	\$119.05	\$120.95	\$127.00	per hour	T
Combined Lap/Leisure Pool					

Annual  
Increase

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Town of Strathmore - Fees Bylaw Schedules					
Schedule N - Community Services - Aquatic Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
1 - 35 Swimmers	\$135.24	\$138.10	\$145.00	per hour	T
36 - 70 Swimmers	\$162.86	\$165.71	\$174.00	per hour	T
71 - 105 Swimmers	\$188.57	\$192.38	\$202.00	per hour	T
106 - 140 Swimmers	\$217.14	\$221.90	\$233.00	per hour	T
141 - 175 Swimmers	\$244.76	\$249.52	\$262.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Lanes					
1 Lane	\$14.29	\$14.52	\$15.25	per hour	T
2 Lane	\$27.38	\$27.86	\$29.25	per hour	T
3 Lane	\$42.38	\$43.33	\$45.50	per hour	T
4 Lane	\$56.19	\$57.14	\$60.00	per hour	T
5 Lane	\$70.48	\$71.90	\$75.50	per hour	T
6 Lane	\$84.76	\$86.67	\$91.00	per hour	T
Room Rentals					
Event Room Rental					
Per Hour - min 2.5 hours	\$21.67	\$22.14	\$23.25	per hour	T
Meeting Room (Club User Groups Only)					
Per Hour	\$21.67	\$22.14	\$23.25	per hour	T
Extras					
TV/DVD rental	\$36.19	\$36.90	\$38.75	per day	T
Overhead projector	\$36.19	\$36.90	\$38.75	per day	T
Whiteboard	\$14.29	\$14.52	\$15.25	per day	T
Projection screen	\$36.19	\$36.90	\$38.75	per day	T
Administration Fees					
Swimming Lessons Transfer Fee	\$10.71	\$10.95	\$11.50	-	T
Swimming Lessons Cancellation Fee	\$21.67	\$22.14	\$23.25	-	T

Annual Increase
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# Town of Strathmore - Fees Bylaw Schedules

## Schedule N - Community Services - All Access Fees

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>All Access Pass - Annual</b>					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$300.00	\$300.00	\$315.00	per person	T
Youth (8 - 17 years)	\$450.48	\$450.48	\$473.00	per person	T
Adult (18 - 64 years)	\$600.00	\$600.00	\$630.00	per person	T
Seniors (65+ years)	\$450.48	\$450.48	\$473.00	per person	T
Special needs	\$450.48	\$450.48	\$473.00	per person	T
Family	\$1,500.00	\$1,500.00	\$1,575.00	per family	T
<b>All Access Pass - 6 Month</b>					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$188.95	\$188.95	\$189.00	per person	T
Youth (8 - 17 years)	\$283.95	\$283.95	\$284.00	per person	T
Adult (18 - 64 years)	\$377.95	\$377.95	\$378.00	per person	T
Seniors (65+ years)	\$283.95	\$283.95	\$284.00	per person	T
Special needs	\$283.95	\$283.95	\$284.00	per person	T
Family	\$944.95	\$944.95	\$945.00	per family	T
<b>All Access Pass - 3 Month</b>					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$117.95	\$117.95	\$118.00	per person	T
Youth (8 - 17 years)	\$176.95	\$176.95	\$177.00	per person	T
Adult (18 - 64 years)	\$235.95	\$235.95	\$236.00	per person	T
Seniors (65+ years)	\$176.95	\$176.95	\$177.00	per person	T
Special needs	\$176.95	\$176.95	\$177.00	per person	T
Family	\$589.95	\$589.95	\$590.00	per family	T
<b>All Access Pass - 1 Month</b>					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$52.95	\$52.95	\$53.00	per person	T
Youth (8 - 17 years)	\$78.95	\$78.95	\$79.00	per person	T
Adult (18 - 64 years)	\$104.95	\$104.95	\$105.00	per person	T
Seniors (65+ years)	\$78.95	\$78.95	\$79.00	per person	T
Special needs	\$78.95	\$78.95	\$79.00	per person	T
Family	\$262.95	\$262.95	\$263.00	per family	T
<b>All Access Pass - 30X Pass</b>					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$125.95	\$125.95	\$126.00	per person	T
Youth (8 - 17 years)	\$188.95	\$188.95	\$189.00	per person	T
Adult (18 - 64 years)	\$251.95	\$251.95	\$252.00	per person	T
Seniors (65+ years)	\$188.95	\$188.95	\$189.00	per person	T
Special needs	\$188.95	\$188.95	\$189.00	per person	T
Family	\$629.95	\$629.95	\$630.00	per family	T
<b>All Access Pass - 10X Pass</b>					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$46.95	\$46.95	\$47.00	per person	T
Youth (8 - 17 years)	\$70.95	\$70.95	\$71.00	per person	T
Adult (18 - 64 years)	\$93.95	\$93.95	\$94.00	per person	T

**Annual  
Increase**

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# Town of Strathmore - Fees Bylaw Schedules

## Schedule N - Community Services - All Access Fees

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Seniors (65+ years)	\$70.95	\$70.95	\$71.00	per person	T
Special needs	\$70.95	\$70.95	\$71.00	per person	T
Family	\$234.95	\$234.95	\$235.00	per family	T

**Annual  
Increase**

N/A  
N/A  
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# Town of Strathmore - Fees Bylaw Schedules

## Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>General Drop-in Admission - Single Admission</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$3.81	\$4.05	\$4.25	per person	T
Youth (8 - 17 years)	\$5.71	\$5.95	\$6.25	per person	T
Adult (18 - 64 years)	\$7.62	\$7.86	\$8.25	per person	T
Seniors (65+ years)	\$5.71	\$5.95	\$6.25	per person	T
Special Needs	\$5.71	\$5.95	\$6.25	per person	T
Special Needs - Caregiver	Free	Free	Free	per person	T
Family	\$19.05	\$19.76	\$20.75	per family	T
<b>10 Pass Admission</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$33.81	\$34.76	\$36.50	per person	T
Youth (8 - 17 years)	\$50.95	\$51.90	\$54.50	per person	T
Adult (18 - 64 years)	\$67.62	\$69.05	\$72.50	per person	T
Seniors (65+ years)	\$50.95	\$51.90	\$54.50	per person	T
Special Needs	\$50.95	\$51.90	\$54.50	per person	T
Family	\$169.05	\$172.62	\$181.25	per family	I
<b>30 Pass Admission</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$90.48	\$92.38	\$97.00	per person	T
Youth (8 - 17 years)	\$136.19	\$139.05	\$146.00	per person	T
Adult (18 - 64 years)	\$181.19	\$184.76	\$194.00	per person	T
Seniors (65+ years)	\$136.19	\$139.05	\$146.00	per person	T
Special Needs	\$136.19	\$139.05	\$146.00	per person	T
Family	\$453.33	\$461.90	\$485.00	per family	T
<b>1 Month Membership</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$37.62	\$38.33	\$40.25	per person	T
Youth (8 - 17 years)	\$56.67	\$57.62	\$60.50	per person	T
Adult (18 - 64 years)	\$75.24	\$76.67	\$80.50	per person	T
Seniors (65+ years)	\$56.67	\$57.62	\$60.50	per person	T
Special Needs	\$56.67	\$57.62	\$60.50	per person	T
Family	\$188.10	\$191.90	\$201.50	per family	T
<b>3 Month Membership</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$79.05	\$80.95	\$85.00	per person	T

# Town of Strathmore - Fees Bylaw Schedules

## Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Youth (8 - 17 years)	\$119.05	\$120.95	\$127.00	per person	T
Adult (18 - 64 years)	\$158.33	\$161.43	\$169.50	per person	T
Seniors (65+ years)	\$119.05	\$120.95	\$127.00	per person	T
Special Needs	\$119.05	\$120.95	\$127.00	per person	T
Family	\$396.19	\$403.81	\$424.00	per family	T
6 Month Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$128.57	\$130.48	\$137.00	per person	T
Youth (8 - 17 years)	\$192.38	\$196.19	\$206.00	per person	T
Adult (18 - 64 years)	\$256.43	\$261.67	\$274.75	per person	T
Seniors (65+ years)	\$192.38	\$196.19	\$206.00	per person	T
Special Needs	\$192.38	\$196.19	\$206.00	per person	T
Family	\$640.95	\$654.29	\$687.00	per family	T
Annual Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$234.29	\$238.10	\$250.00	per person	T
Youth (8 - 17 years)	\$350.48	\$358.10	\$376.00	per person	T
Adult (18 - 64 years)	\$467.62	\$476.90	\$500.75	per person	T
Seniors (65+ years)	\$350.48	\$358.10	\$376.00	per person	T
Special Needs	\$350.48	\$358.10	\$376.00	per person	T
Family	\$1,169.52	\$1,192.38	\$1,252.00	per family	T
All Access Pass					
Tots (0 - 2 years)	Included in Schedule N				
Child (3 - 7 years)					
Youth (8 - 17 years)					
Adult (18 - 64 years)					
Seniors (65+ years)					
Pre-School (3-4 years)					
Special needs					
Family					
Drop-In Admission (Track only) - Single Admission					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$1.19	\$1.19	\$1.25	per person	T
Youth (8 - 17 years)	\$1.90	\$1.90	\$2.00	per person	T
Adult (18 - 64 years)	\$2.38	\$2.38	\$2.50	per person	T
Seniors (65+ years)	\$1.90	\$1.90	\$2.00	per person	T
Special Needs	\$1.90	\$1.90	\$2.00	per person	T

# Town of Strathmore - Fees Bylaw Schedules

## Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Family	\$5.95	\$5.95	\$6.25	per family	T
<b>10 Pass Admission (Track only)</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$10.24	\$10.48	\$11.00	per person	T
Youth (8 - 17 years)	\$15.48	\$15.71	\$16.50	per person	T
Adult (18 - 64 years)	\$20.48	\$20.95	\$22.00	per person	T
Seniors (65+ years)	\$15.48	\$15.71	\$16.50	per person	T
Special Needs	\$15.48	\$15.71	\$16.50	per person	T
Family	\$51.19	\$52.38	\$55.00	per family	T
<b>1 Month Membership (Track only)</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$11.43	\$11.67	\$12.25	per person	T
Youth (8 - 17 years)	\$17.14	\$17.62	\$18.50	per person	T
Adult (18 - 64 years)	\$22.86	\$23.33	\$24.50	per person	T
Seniors (65+ years)	\$17.14	\$17.62	\$18.50	per person	T
Special Needs	\$17.14	\$17.62	\$18.50	per person	T
Family	\$57.14	\$58.33	\$61.25	per family	T
<b>3 Month Membership (Track only)</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$28.33	\$29.05	\$30.50	per person	T
Youth (8 - 17 years)	\$42.38	\$43.33	\$45.50	per person	T
Adult (18 - 64 years)	\$56.67	\$57.86	\$60.75	per person	T
Seniors (65+ years)	\$42.38	\$43.33	\$45.50	per person	T
Special Needs	\$42.38	\$43.33	\$45.50	per person	T
Family	\$141.90	\$144.76	\$152.00	per family	T
<b>6 Month Membership (Track only)</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$51.19	\$52.14	\$54.75	per person	T
Youth (8 - 17 years)	\$76.67	\$78.10	\$82.00	per person	T
Adult (18 - 64 years)	\$102.14	\$104.29	\$109.50	per person	T
Seniors (65+ years)	\$76.67	\$78.10	\$82.00	per person	T
Special Needs	\$76.67	\$78.10	\$82.00	per person	T
Family	\$255.24	\$260.95	\$274.00	per family	T
<b>Annual Membership (Track only)</b>					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$84.76	\$86.67	\$91.00	per person	T
Youth (8 - 17 years)	\$127.62	\$129.52	\$136.00	per person	T

# Town of Strathmore - Fees Bylaw Schedules

## Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Adult (18 - 64 years)	\$169.76	\$173.10	\$181.75	per person	T
Seniors (65+ years)	\$127.62	\$129.52	\$136.00	per person	T
Special Needs	\$127.62	\$129.52	\$136.00	per person	T
Family	\$424.76	\$432.38	\$454.00	per family	T
<b>Field</b>					
Youth (prime time)	\$80.95	\$82.38	\$86.50	per hour	T
Youth (non-prime time)	\$53.81	\$55.24	\$58.00	per hour	T
Adult (prime time)	\$107.62	\$109.52	\$115.00	per hour	T
Adult (non-prime time)	\$71.90	\$73.33	\$77.00	per hour	T
Youth Day Rate	\$728.57	\$742.86	\$780.00	per hour	T
Adult Day Rate	\$971.43	\$990.48	\$1,040.00	per hour	T
<b>Concrete Pad Rental</b>					
Youth Rental	\$28.81	\$29.29	\$30.75	per hour	T
Adult Rental	\$38.33	\$39.05	\$41.00	per hour	T
<b>Gymnasium</b>					
Youth Full Gymnasium (prime time)	\$42.86	\$43.71	\$45.75	per hour	T
Youth Full Gymnasium (non-prime time)	\$29.29	\$29.76	\$31.25		
Youth 1/2 Gymnasium Rental		\$25.95	\$27.25	per hour	
Adult Full Gymnasium (prime time)	\$57.14	\$58.10	\$61.00	per hour	T
Adult Full Gymnasium (non-prime time)	\$39.05	\$39.83	\$41.82		
Adult 1/2 Gymnasium Rental		\$34.52	\$36.25	per hour	
Youth Day Rate	\$381.90	\$390.48	\$410.00	per hour	T
Adult Day Rate	\$509.52	\$520.00	\$546.00	per hour	T
<b>Batting Cage Rental</b>					
Batting Cage Only (all ages)		\$19.05	\$20.00	per hour	T
Batting Cage & Concrete (all ages)		\$38.33	\$40.25	per hour	T
<b>Exclusive Facility Rental</b>					
Day rate	\$2,152.38	\$2,195.24	\$2,305.00	per day	T

# Town of Strathmore - Fees Bylaw Schedules

## Schedule P - Strathmore Civic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
<b>Commercial Hall Rates</b>					
1/3 Hall Hourly	\$69.05	\$70.48	\$74.00	per hour	T
Damage Deposit	<b>\$130.48</b>	\$133.33	<b>\$140.00</b>	per rental	E
1/3 Hall Day (Max 8 hrs..)	\$372.38	\$380.00	\$399.00	per day	T
Damage Deposit	<b>\$306.67</b>	\$312.38	<b>\$328.00</b>	per rental	E
1/3 Hall Meeting Rate (2hrs min. to max 5 hrs.)	\$33.57	\$34.29	\$36.00	per hour	T
Damage Deposit	<b>\$67.62</b>	\$69.05	<b>\$72.50</b>	per rental	E
2/3 Hall Hourly	\$127.62	\$130.48	\$137.00	per hour	T
Damage Deposit	<b>\$192.38</b>	\$196.19	<b>\$206.00</b>	per rental	E
2/3 Hall Day (max 8 hrs.)	\$686.67	\$700.00	\$735.00	per day	T
Damage Deposit	<b>\$441.90</b>	\$450.48	<b>\$473.00</b>	per rental	E
2/3 Hall Weekend	\$1,142.86	\$1,165.71	\$1,224.00	per weekend	T
Damage Deposit	<b>\$504.76</b>	\$515.24	<b>\$541.00</b>	per rental	E
2/3 Hall Meeting Rate (2hrs min. to max 5 hrs.)	\$50.00	\$50.95	\$53.50	per hour	T
Damage Deposit	<b>\$67.62</b>	\$69.05	<b>\$72.50</b>	per rental	E
Whole Hall Hourly	\$181.90	\$185.71	\$195.00	per hour	T
Damage Deposit	<b>\$249.52</b>	\$254.29	<b>\$267.00</b>	per rental	E
Whole Hall Day (Max 8 hours)	\$977.14	\$997.14	\$1,047.00	per day	T
Damage Deposit	<b>\$561.90</b>	\$573.33	<b>\$602.00</b>	per rental	E
Whole Hall Weekend (2pm Fri to 2pm Sun)	\$1,726.67	\$1,994.28	\$2,094.00	per weekend	T
Damage Deposit	<b>\$623.81</b>	\$636.19	<b>\$668.00</b>	per rental	E
Gold Weekend Package (includes whole hall, community kitchen)	\$2,839.05	Removed - Service Level Change	Removed - Service Level Change	per weekend	T
Damage Deposit	<b>\$1,092.38</b>	Removed - Service Level Change	Removed - Service Level Change	per rental	E
Full Hall Meeting Rate (2hrs min. to max 5 hrs.)	\$66.67	\$68.10	\$71.50	per hour	T
Damage Deposit	<b>\$67.62</b>	\$68.57	<b>\$72.00</b>	per rental	E
<b>Non-Profit Rates (No alcohol)</b>					
1/3 Hall Hourly	\$15.00	\$15.24	\$16.00	per hour	T
2/3 Hall Hourly	\$22.62	\$23.10	\$24.25	per hour	T
Full Hall Hourly	\$30.48	\$31.19	\$32.75	per hour	T
<b>Charles Mercer Boardroom</b>					
Commercial Hourly	\$40.00	\$40.00	\$42.00	per hour	T
Damage Deposit	<b>\$114.29</b>	\$116.19	<b>\$122.00</b>	per rental	E
Commercial Day (max 8 hours)	\$300.00	\$300.00	\$315.00	per day	T
Damage Deposit	<b>\$166.67</b>	\$170.48	<b>\$179.00</b>	per rental	E
Non-Profit Hourly	\$15.00	\$15.00	\$15.75	per hour	T

**Annual  
Increase**

2.1%  
2.2%  
2.0%  
1.9%  
2.1%  
2.1%  
2.2%  
2.0%  
1.9%  
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1.9%  
2.0%  
2.0%  
15.5%  
2.0%

2.1%  
1.4%

1.6%  
2.1%  
2.3%

0.0%  
1.7%  
0.0%  
2.3%  
0.0%

# Town of Strathmore - Fees Bylaw Schedules

## Schedule P - Strathmore Civic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Meeting Rate (min. 2hrs)	\$21.90	\$21.90	\$23.00	per hour	T	0.0%
<b>Kitchen Rates</b>						
Community Kitchen Hourly	\$20.00	\$20.00	\$21.00	per hour	T	0.0%
Community Kitchen Daily	\$90.48	\$92.38	\$97.00	per day	T	2.1%
Community Kitchen Weekend Rate		\$184.76	\$194.00	per rental		
Damage Deposit	\$67.62	\$69.05	\$72.50	per rental	E	2.1%
Commercial Kitchen Hourly	\$82.38	\$83.81	\$88.00	per hour	T	1.7%
Commercial Kitchen Daily	\$750.48	\$750.48	\$788.00	per day	T	0.0%
Damage Deposit	\$437.14	\$445.71	\$468.00	-	E	2.0%
<b>Equipment and Services</b>						
Rack of 10 tables (any size, 1st rack 6' rec included)		\$10.00		per rack of 10	T	
Linen (3rd party pricing)						
Late Fee (past contract end time)	\$250.48	\$250.48	\$263.00	-	T	0.0%
Admin. Fee	\$27.62	\$28.10	\$29.50	per rental	T	1.7%
Cancellation fee	\$82.38	\$83.81	\$88.00	-	T	1.7%
Commercial Coffee Maker & Urns		\$20.00	\$21.00	per day		
Stage Backdrop	\$75.24	\$75.24	\$79.00	per rental	T	
Admin. Fee	\$55.24	\$56.19	\$59.00	-	T	1.7%
Portable Dividers per divider per day	\$18.10	\$18.57	\$19.50	per day	T	2.6%
Easel per rental	\$8.81	\$9.05	\$9.50	per rental	T	2.7%
Extra cleaning fee per staff hour	\$78.10	\$79.52	\$83.50	per hour	T	1.8%
Flipchart per rental	\$44.76	\$45.71	\$48.00	per rental	T	2.1%
Flipchart pads ea. Additional	\$25.00	\$25.48	\$26.75	per rental	T	1.9%
<b>Commercial Kitchen</b>						
Commercial Kitchen Supervisor per hour	\$250.48	\$250.48	\$263.00	per hour	T	0.0%
Dishwashing fee per hour	\$78.10	\$79.52	\$83.50	per 50 guests	T	1.8%
Dish rental per place setting	\$1.43	\$1.43	\$1.50	per place setting	T	0.0%
Chafing dishes	\$10.95	\$11.19	\$11.75	per rental	T	2.2%
Portable Bar	\$100.00	\$100.00	\$105.00	per rental	T	0.0%
Commercial Kitchen deep fryer per day	\$441.90	\$450.48	\$473.00	per day	T	1.9%
<b>Audio/Visual</b>						
Hall AV Equipment (ceiling projector & ceiling speakers)	\$58.57	\$59.52	\$62.50	per day	T	1.6%
Wired Mic with Podium		\$10.00	\$10.50	per day		
Wireless Mic	\$48.10	\$49.05	\$51.50	per day	T	2.0%
Portable Colored Floor Lights	\$83.33	\$85.24	\$89.50	per rental	T	2.3%
<b>Setup or Takedown</b>						
1/3 hall	\$150.48	\$150.48	\$158.00	per rental	T	0.0%
2/3 or full hall	\$300.00	\$300.00	\$315.00	per rental	T	0.0%
Charles Mercer Board Room	\$75.24	\$75.24	\$79.00	per rental	T	0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule P - Strathmore Civic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Stage					
Small	\$120.00	\$120.00	\$126.00	per rental	T
Medium	\$175.24	\$175.24	\$184.00	per rental	T
Large	\$300.00	\$300.00	\$315.00	per rental	T

Annual Increase

0.0%

0.0%

0.0%



## CFWR 2025 Campaign: "Heart of our Community"

Community Futures Wild Rose (CFWR) is excited to kick off the "Heart of our Community" campaign in January 2025. This initiative aims to honour the essential contributions that local businesses make to their communities. Before the campaign officially begins, CFWR will open [nominations](#), inviting community members to highlight the businesses they believe deserve this recognition.

The campaign will focus on one area at a time, with the Wild Rose region divided into four quadrants. Each quarter of 2025 will shine a light on a different quadrant, featuring weekly stories about local businesses and their contributions on CFWR's social media channels. At the end of each quarter, the CFWR Board will choose one exceptional business to receive a \$1,000 award in appreciation of their efforts.

### Campaign Timeline and Focus by Quadrant:

#### Quadrant 1 Spotlight: January – March 2025

Strathmore, Rockyford, Standard, Hussar, Gleichen, Bassano, and Wheatland County.

**Taking Nominations:** Dec 1st, 2024 - Feb 28th, 2025

#### Quadrant 2 Spotlight: April – June 2025

Trochu, Three Hills, Carbon, Rosebud, and Kneehill County.

**Taking Nominations:** March 1st - May 30th, 2025

#### Quadrant 3 Spotlight: July – September 2025

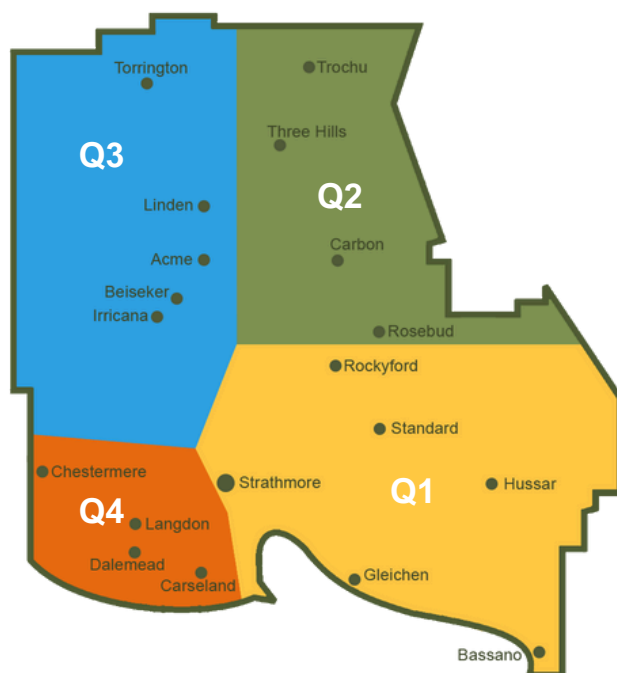
Torrington, Linden, Acme, Beiseker, Irricana, and the surrounding area.

**Taking Nominations:** June 1st - Aug 31st, 2025

#### Quadrant 4 Spotlight: October – December 2025

Chestermere, Langdon, Dalemead, Carseland, and the surrounding area.

**Taking Nominations:** Sept 1st - Nov 30th, 2025



"Heart of our Community" aims to remind everyone of the critical role local businesses play in making small towns thrive and encourage the community to support them.

# THINK BIG, Shop Small