

1. CALL TO ORDER

- 1.1. Envirothon – Team Recognition

2. CONFIRMATION OF AGENDA

3. PUBLIC COMMENTS

Members of the public are welcome to provide comments regarding items on the agenda in person during the Council meeting, virtually, or in writing. Should you wish to provide public comments virtually or in writing, please fill out the *Request to Speak at a Council Meeting Form* that can be located on the Town's website and submit it to: LSAdmin@strathmore.ca by the end of the day on the Sunday before the Council meeting. In order to ensure procedural fairness, Council requests that the public refrain from speaking on items that have been or will be heard through a public hearing process.

4. DELEGATIONS

Members of the public and community organizations are welcome to attend a Council Meeting as a Delegation to present an item to Town Council for consideration. If you are interested in attending as a Delegation please fill out the *Delegation Request Form* that can be located on the Town's website and submit it to: LSAdmin@strathmore.ca by noon, seven (7) days before a Council Meeting.

- 4.1. Delegation – Paul Aitken

2 - 6

[Agenda Item - AIR-26-158 - Pdf](#)

5. CONFIRMATION OF MINUTES

- 5.1. Committee of the Whole Meeting Minutes – May 13, 2026

7 - 12

[Agenda Item - AIR-26-130 - Pdf](#)

6. BUSINESS

- 6.1. Western District Historical Society – “Binzebo” Proposal

13 - 15

[Agenda Item - AIR-26-146 - Pdf](#)

- 6.2. Traffic Calming & Safe Streets Policy

16 - 24

[Agenda Item - AIR-26-161 - Pdf](#)

- 6.3. Citizenship Award Policy No. 1214

25 - 36

[Agenda Item - AIR-26-151 - Pdf](#)

7. QUESTION AND ANSWER PERIOD

8. CLOSED MEETING

- 8.1. Council CAO Dialogue – Advice from officials – ATIA S. 29(1)(b)(iii)

9. ADJOURNMENT



Report for Council

To: Council

Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: June 22, 2026

Meeting Date: July 15, 2026

SUBJECT:	Delegation - Paul Aitken
-----------------	---------------------------------

RECOMMENDED MOTION:	For information.
----------------------------	------------------

REPORT SUMMARY

KEY ISSUE(S):

Paul Aitken has requested to address Council with a municipal sidewalk artwork proposal.

BACKGROUND:

The Delegation is requesting that the image included in Attachment II be painted on municipal property in Strathmore.

OTHER IMPLICATIONS

STRATEGIC PRIORITIES IMPACTED:



Community
Connection



Managing
Growth



Financial
Resilience



Economic
Growth



Protecting
Water and
Green
Spaces



Community
Safety and
Wellbeing

LEGISLATIVE IMPLICATIONS AND REFERENCES:

Members of the public and community organizations are welcome to attend a Council Meeting as a delegation to present an item to Town Council for consideration. Those interested can fill out the Request to Speak at a Council Meeting form that can be located on the Town's website and submit it to: LSAdmin@strathmore.ca by noon on the Wednesday before a Council Meeting.

IMPLEMENTATION**NEXT STEPS:**

No formal decisions may be made at a Committee of the Whole meeting. If Council wishes to discuss further following this presentation, it is recommended that it be referred to a Regular Council Meeting.

REPORT AUTHOR:

Veronica Anderson, Legislative Services Officer

ATTACHMENTS:

[Attachment I: Delegation Request Form - Paul Aitken - Received 06-01-2026_Redacted](#)

[Attachment II: Paul Aitken - Image](#)

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 10 Jul
2026

Kevin Scoble, Chief Administrative Officer

Approved
- 10 Jul
2026

Johnathan Strathdee, Manager of Legislative Services

Approved
- 10 Jul
2026

From: noreply@esolutionsgroup.ca
Sent: May 30, 2026 7:05 PM
To: LegServ Admin
Subject: New Response Completed for Delegation Request Form
Attachments: Gemini_Generated_Image_.png

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Saturday May 30th 2026 7:01 PM with reference number 2026-05-30-001.

- **Applicants Name**
Paul Aitken
- **Meeting date requested (day/month/year)**
10/6/2026
- **Applicant's phone number**
ATIA Sec. 20(1)
- **Applicant's Address**
ATIA Sec. 20(1)
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**
Paul Aitken
- **Please select the purpose of your presentation.**
Request Action
- **Please provide a brief summary regarding your delegation in the space provided.**
I am a civic-minded community member from Strathmore, Alberta, who actively balances public service, local leadership, and creative projects., you bring a strong sense of pride in your community and a collaborative, strategic mindset to local initiatives.

What I am trying to accomplish

With your municipal sidewalk artwork proposal for the Town of Strathmore, your goal is to enhance the local streetscape through a thoughtful, engaging public art installation. The objective is to:

Foster Community Pride: Create a visual point of interest that reflects local identity and enhances the aesthetic appeal of the town's public spaces.

Encourage Vibrancy and Connection: Transform ordinary pedestrian infrastructure into a space that sparks curiosity, encourages foot traffic, and builds a sense of shared community ownership.

Contribute to Local Culture: Offer a creative, structured piece of public expression that aligns with municipal spaces while keeping the presentation professional, clean, and accessible to residents of all ages.

I am not affiliated with any social, political, religious or gender group beyond that of being a Man, Father, Husband.

- **All supporting documentation must be submitted with the delegation request form. Please attach documentation here or email relevant items to lsadmin@strathmore.ca.**

1. [Gemini Generated Image .png \[1.7 MB\]](#)

- **The Town has a computer and screen available for presentations. If you require specific technical requirements for your presentation please specify them in the space provided.**

None

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]





Request for Decision

To: Council

Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: May 13, 2026

Meeting Date: July 15, 2026

SUBJECT:	Committee of the Whole Meeting Minutes – May 13, 2026
-----------------	--

RECOMMENDED MOTION: THAT Council adopt the May 13, 2026 Committee of the Whole Meeting Minutes as presented in Attachment I.

REPORT SUMMARY

KEY ISSUE(S):

For the minutes from the May 13, 2026 Committee of the Whole to be reviewed by Council for accuracy.

OBJECTIVE:

For Council to review, and adopt the Committee of the Whole Minutes as presented.

OTHER IMPLICATIONS

STRATEGIC PRIORITIES IMPACTED:



Community
Connection



Managing
Growth



Financial
Resilience



Economic
Growth



Protecting
Water and
Green
Spaces



Community
Safety and
Wellbeing

HOW THE STRATEGIC PRIORITIES ARE MET:

N/A

LEGISLATIVE IMPLICATIONS AND REFERENCES:

Pursuant to Section 208(1)(iii) of the *Municipal Government Act*, the minutes of the May 13, 2026 Committee of the Whole Meeting are given to Council for adoption.

IMPLEMENTATION

NEXT STEPS:

Once signed, the May 13, 2026 Committee of the Whole Meeting Minutes will be posted on the Town's website.

ALTERNATIVE MOTIONS:

1. Council may adopt the recommended motion.
2. Council may provide further direction regarding the Committee of the Whole Meeting Minutes.

REPORT AUTHOR:

Veronica Anderson, Legislative Services Officer

ATTACHMENTS:

[Attachment I: COMMITTEE OF THE WHOLE - 13 May 2026 - Minutes](#)

Claudette Thorhaug, Legislative Services Officer

Approved
- 14 May
2026

Johnathan Strathdee, Manager of Legislative Services

Approved
- 26 May
2026



MINUTES COMMITTEE OF THE WHOLE MEETING

6:00 PM - Wednesday, May 13, 2026

Council Chambers, 1 Parklane Drive, Strathmore AB

COUNCIL PRESENT:

Mayor Pat Fule (virtual), Councillor Claude Brown, Councillor Jim Chisholm, Councillor Matt Hyde, Councillor Melissa Langmaid, Councillor Richard Wegener, and Deputy Mayor Brent Wiley

STAFF PRESENT:

Kevin Scoble (Chief Administrative Officer), Jamie Dugdale (Director of Infrastructure, Operations, and Development Services), Mark Pretzlaff (Director of Community and Protective Services), Kara Rusk (Director of Strategic, Administrative, and Financial Services), and Claudette Thorhaug (Legislative Services Officer)

1. **CALL TO ORDER**

Deputy Mayor Wiley called the May 13, 2026 Committee of the Whole to order at 6:03 p.m.

2. **CONFIRMATION OF AGENDA**

Resolution No. 020.05.26A

Moved by Councillor Langmaid

THAT Council adopt the May 13, 2026 Committee of the Whole Agenda as amended:

ADDITION:

Add a new Closed Meeting section to follow 4.0, Delegations, that includes:

5.1 Council CAO Dialogue – Advice from officials – ATIA S. 29(1)(b)(iii)

5.2 Advocacy Strategy – Advice from officials – ATIA S. 29(1)(a)

and thereby adjusts the order of items to follow.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

3. **PUBLIC COMMENTS**

None.

4. DELEGATIONS

4.1. Delegation – Kickstand

- Ruben Kalia and Michael Ajireloja, Co-chairs, Kickstand Youth Advisory Committee

4.2. Delegation – EPCOR Utilities

- Andrew Reid, EPCOR

5. CLOSED MEETING

Resolution No. 021.05.26A

Moved by Councillor Chisholm

THAT Council move In Camera to discuss items related to section 29(1)(b)(iii) and S. 29(1)(a) of the *Access to Information Act* at 6:27 p.m.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

5.1. Council CAO Dialogue – Advice from officials – ATIA S. 29(1)(b)(iii)

5.2. Advocacy Strategy – Advice from officials – ATIA S. 29(1)(a)

Resolution No. 022.05.26A

Moved by Councillor Brown

THAT Council move out of Camera at 6:50 p.m.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

6. CONFIRMATION OF MINUTES

6.1. Committee of the Whole Meeting Minutes – April 8, 2026

Resolution No. 023.05.26A

Moved by Councillor Hyde

THAT Council adopt the April 8, 2026 Committee of the Whole Meeting Minutes as presented in Attachment I.

FOR: Mayor Fule, Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

7. BUSINESS

7.1. 2027 Capital Project and Major Initiatives Priority Matrix

7.2. Municipal Enforcement Service Department Overview

7.3. MDP Review – Module "A" – Bylaw No. 26-07, Municipal Development Plan Amendment No. 3

7.4. Signing Authority Policy No. 1216

Mayor Fule left the meeting at 9:22 p.m.

Deputy Mayor Wiley left the meeting at 9:23 p.m.

Deputy Mayor Wiley rejoined the meeting at 9:23 p.m.

8. QUESTION AND ANSWER PERIOD

Strathmore Wheatland Chamber of Commerce

Councillor Langmaid shared that she attended the Strathmore Wheatland Chamber of Commerce AGM and swore-in a new member, Dan Wiewel.

9. CLOSED MEETING

Resolution No. 024.05.26A

Moved by Councillor Hyde

THAT Council move In Camera to discuss items related to section 29(1)(b)(iii) of the *Access to Information Act* at 9:27 p.m.

FOR: Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

9.1. Council CAO Dialogue – Advice from officials – ATIA S. 29(1)(b)(iii)

Resolution No. 025.05.26A

Moved by Councillor Langmaid

THAT Council move out of Camera at 9:38 p.m.

FOR: Councillor Brown, Councillor Chisholm, Councillor Hyde, Councillor Langmaid, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

10. ADJOURNMENT

Deputy Mayor Wiley adjourned the May 13, 2026 Committee of the Whole at 9:38 p.m.

Mayor

Director of Strategic, Administrative,
and Financial Services



Report for Council

To: Council

Contact: Jamie Dugdale, Director of Infrastructure, Operations, and Development Services

Date Prepared: June 1, 2026

Meeting Date: July 15, 2026

SUBJECT:	Western District Historical Society - “Binzebo” Proposal
-----------------	---

RECOMMENDED MOTION: For information.

REPORT SUMMARY

OBJECTIVE:

To provide Council with an evaluation of a proposal to construct “binzebos” within the Environmental Reserve at Gray’s Park.

FINANCIAL IMPLICATIONS:

No direct financial implications. Potential future costs could arise if environmental areas are impacted and require mitigation or restoration. Additionally, the Town would take on further risk and maintenance costs in the long term should these installations be allowed to proceed at this location.

BACKGROUND:

Administration has received a proposal from WDHS requesting permission to construct “binzebos” within Gray’s Park, specifically within lands designated as Environmental Reserve (ER). Environmental Reserve is intended to protect environmentally sensitive lands and natural features and is not intended for development of structures.

Analysis

- Environmental Reserve lands are intended to preserve environmental features, maintain ecological function, and reduce risk associated with flood-prone or unstable areas.
- The installation of permanent or semi-permanent structures is inconsistent with the intended purpose of Environmental Reserve lands within the Municipal Government Act.
- Allowing development within ER creates precedent for more requests and incremental encroachment on protected lands.
- Alternative locations such as Municipal Reserve or developed parkland are more appropriate for this type of amenity.

Administration does not believe that Gray's Park is appropriate for this type of installation. Staff will continue to work with WDHS to determine alternative locations for these structures that are more appropriate. If more appropriate locations are viable, then the WDHS will still be required to accept liability for the structures, as well as for their long term maintenance.

OTHER IMPLICATIONS

STRATEGIC PRIORITIES IMPACTED:



Community
Connection



Managing
Growth



Financial
Resilience



Economic
Growth



Protecting
Water and
Green
Spaces



Community
Safety and
Wellbeing

HOW THE STRATEGIC PRIORITIES ARE MET:

The structures are being proposed to be located within an Environmental Reserve. Section 671(1) of the MGA allows Environmental Reserve to be used as a public park or, if not used as a park, it must be left in its natural state. Public park in this case does not involve intensive recreational uses that require substantial improvements, rather public park refers to allowing public access to the environmental reserve for passive recreational use. From a financial sustainability perspective, the installation of these structures will create long term increased liability and maintenance costs for the Town.

IMPLEMENTATION

NEXT STEPS:

Administration will continue to work with the WDHS to find more appropriate locations for this type of structure.

REPORT AUTHOR:

Jamie Dugdale, Director of Infrastructure, Operations, and Development Services

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Jamie Dugdale, Director of Infrastructure, Operations, and Development Services

Approved
- 10 Jul
2026

Approved
- 10 Jul

2026
Approved
- 10 Jul
2026

Johnathan Strathdee, Manager of Legislative Services



Request for Further Direction

To: Mayor & Council

Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: July 5, 2026

Meeting Date: July 15, 2026

SUBJECT:	Traffic Calming & Safe Streets Policy
-----------------	--

RECOMMENDED MOTION:	For information.
----------------------------	------------------

REPORT SUMMARY

KEY ISSUE(S):

Council approved Capital Budget for “Traffic calming” in Strathmore. Due to the large scope of possible projects, Administration recommends developing a policy to identify areas of focus, guiding how and where these funds are allocated.

The attached policy has been developed to define what projects are appropriate for this assigned budget and where they should be implemented. Requests from the Public, Council, and Administration will be categorized and prioritized to most efficiently expend the annual budget.

OBJECTIVE:

The objective of this policy is to:

1. Clarify for Council, Administration, and the Public what areas are prioritized when it comes to traffic calming measures.
2. Ensure an open and transparent process is followed in the selection and completion of traffic calming projects.

FINANCIAL IMPLICATIONS:

Council has previously approved this budget and will have the opportunity to re-evaluate with each annual budget approval. No further requests are being made at this time.

BACKGROUND:

This policy has been developed based on other similar sized municipalities and programs which have been implemented with success. Certain adjustments have been made to ensure the policy is directly relevant to the Town of Strathmore so that it can be implemented within the available budgets and guidance of Council.

This policy will allow Administration to proceed directly to construction on projects which meet the warrant requirements and are within the available budget rather than requiring individual projects to be brought to Council for consideration and approval.

Traffic calming measures have been implemented in Strathmore under other programs; however, they were all one-off projects or historical programs which no longer are funded. This includes the installation of Rectangular Rapid Flashing Beacons (RRFB), the narrowing of streets such as Maplewood Drive, and the narrowing of Centennial Drive at George Freeman Trail utilizing temporary "biscuit" curbs.

OTHER IMPLICATIONS

STRATEGIC PRIORITIES IMPACTED:



Community
Connection



Managing
Growth



Financial
Resilience



Economic
Growth



Protecting
Water and
Green
Spaces



Community
Safety and
Wellbeing

HOW THE STRATEGIC PRIORITIES ARE MET:

This policy primarily focuses on pedestrian safety and their interactions with vehicular traffic. People of all ages and abilities travel through means other than a vehicle, ensuring their safety is protected is an essential part of this Strategic Priority.

COMMUNITY IMPLICATIONS:

Projects will be a net-benefit to the community, minor interruptions can be expected during construction but long term impacts will provide a benefit.

INTERNAL IMPLICATIONS:

If approved, Administration will be able to proceed under this policy and be more efficient on the implementation of projects with approved budgets.

LEGISLATIVE IMPLICATIONS AND REFERENCES:

N/A

PUBLIC ENGAGEMENT AND AWARENESS:

No public engagement outside of this Council meeting is planned.

IMPLEMENTATION

COMMUNICATIONS:

Once adopted, Citizens and stakeholders will be advised of the policy. Relevant concerns or inquiries will be directed to Administration.

NEXT STEPS:

Following Council's review, any suggested changes will be implemented and a final version of the policy will be brought forward for adoption.

ALTERNATIVE MOTIONS:

N/A

REPORT AUTHOR:

Ethan Wilson, Manager of Infrastructure

ATTACHMENTS:

[Attachment I: Traffic Calming and Safe Streets Policy](#)

Ethan Wilson, Manager of Infrastructure

Approved
- 10 Jul
2026

Jamie Dugdale, Director of Infrastructure, Operations, and Development Services

Approved
- 10 Jul
2026

Kevin Scoble, Chief Administrative Officer

Approved
- 10 Jul
2026

Veronica Anderson, Legislative Services Officer

Approved
- 10 Jul
2026

REFERENCE:
Resolution No.

ADOPTED BY:
Town Council

PREPARED BY: Infrastructure

DATE: July 15, 2026

TITLE: Traffic Calming & Safe Streets Policy

Policy Statement

The Town of Strathmore is committed to creating safe roads that prioritize pedestrians, residents, and community life. Traffic calming measures shall be applied based on road classification and proximity to residential areas, schools, and parks.

Purpose

The purpose of the policy is to establish a proactive approach to traffic calming that enhances safety and supports walkability.

1.0 DEFINITIONS

- 1.1 “Arterial Roads” are roadways that carry high traffic volumes from neighbourhood to neighbourhood, as identified in the Town of Strathmore Transportation Master Plan or designated by future design.
- 1.2 “Collector Roads” are roadways that carry vehicles from residential or local roads to arterial roads.
- 1.3 “Local Roads” are roadways primarily intended to provide direct access to adjacent residential properties and local destinations with minimal through traffic.
- 1.4 “Primary Pedestrian Access Point” is the location where pedestrians commonly enter or cross a site, including entrances, pathways, or desired lines of travel.
- 1.5 “Enhanced Crossing” is a pedestrian crossing that includes additional safety features such as lighting, signals, raised surfaces, curb extensions, refuge islands, or similar.
- 1.6 “TAC” refers to the Transportation Association of Canada.
- 1.7 “RRFB” refers to a Rectangular Rapid Flashing Beacon commonly used at pedestrian crossings.

- 1.8 “Active Transportation” refers to human powered self-propelled transportation such as bikes, scooters, or similar.

2.0 ROAD CLASSIFICATION FRAMEWORK

2.1 Local Roads

Function: Access and Community Use

Target Operating Speed: 20-40km/h

Posted Speed: 30-50 km/h

Local Streets shall be designed as shared environments where pedestrian safety and livability take precedence over vehicular movement.

2.2 Collector Roads

Function: Movement and Access

Target Operating Speed: 30-50km/h

Posted Speed: 30-50 km/h

Collector Roads shall balance mobility with safety and accessibility for all users.

2.3 Arterial Roads

Function: Access and Community Use

Target Operating Speed: 20-40km/h

Posted Speed: 50-60 km/h

Arterial Roads shall prioritize efficient movement while providing safe and controlled pedestrian crossing opportunities.

3.0 PROXIMITY

3.1 A street shall be considered in proximity to a residential area, school, park, or similar land use where it lies within:

- 100 m (Local Roads), or
- 150 m (Collector Roads)

of the nearest site property line or primary pedestrian access point, whichever results in a greater area of influence.

4.0 DESIGN PRINCIPLES

- 4.1 Streets shall function as self-enforcing environments that achieve target operating speeds
- 4.2 Traffic calming shall rely on physical and visual design measures, not signage alone
- 4.3 Design shall be context-sensitive, reflecting surrounding land use and user needs
- 4.4 Measures shall be consistent and repeatable across the network
- 4.5 Designs shall consider winter maintenance, drainage, and emergency access
- 4.6 All measures shall align with TAC-recognized traffic calming practices
- 4.7 Traffic calming designs shall support calm, predictable, and inclusive streets that are comfortable for people of all ages and abilities, including children, seniors, people using mobility aids, and caregivers travelling with children.

5.0 SAFE SCHOOL JOURNEYS

- 5.1 The Town supports Safe School Journey principles by prioritizing calm, accessible, and comfortable travel environments for students, families, caregivers, and other community members walking, cycling, rolling, or otherwise travelling to and from school.
- 5.2 Traffic calming and pedestrian safety measures shall be prioritized within school proximity areas to:
- Reduce vehicle speeds
 - Improve pedestrian visibility and crossing safety
 - Support active transportation to and from schools
 - Address accessibility limitations
- 5.3 Where feasible, school access routes shall be designed to minimize conflict between vehicles and pedestrians and to support safe, independent travel for students.

6.0 TRAFFIC CALMING WARRANT MATRIX

6.1 Traffic calming and pedestrian safety measures shall be applied where possible and appropriate utilizing the following suggested measures

6.2 Local Roads

Condition	Threshold	Suggest Measures
Pedestrian Access Point	School Entrance, Pathway, or Designated Crossing	Fully Signed Crossing RRFB for High Volume Crossings Curb Extensions where pedestrian/vehicle collision risk is increased
Block Length	$\geq 120\text{m}$	Additional measures to maintain spacing $\leq 60\text{m}$
Straight Segment	$\geq 80\text{m}$ without deflection or on-street parking	Visual narrowing measures, including curb extensions where appropriate.
No sidewalk present	Any segment	Sidewalk infill or defined walking path, where possible and appropriate

6.3 Collector Roads (within 150m of School)

Condition	Threshold	Suggest Measures
Pedestrian Access Point	School Entrance, Pathway, or Designated Crossing	RRFB Enhanced Crossing such as Curb Extension, Raised Crossing, or similar.
Block Length	$\geq 150\text{m}$	Encourage use of Pedestrian Access Points where designated
Posted Speed	$\geq 40\text{km/h}$	Visual narrowing measures, including curb extensions where appropriate.
Crossing Distance	$\geq 10\text{m}$ curb to curb	Pedestrian Refuge Island, where possible and appropriate
School Frontage	Direct Frontage Along School Property	Fenced Property, where possible, or other access management measures, directing users to Pedestrian Access Point(s)

6.4 Arterial Roads (adjacent to, or serving school)

Condition	Threshold	Suggest Measures
Pedestrian Access Point	School Entrance or Pathway	Fully Controlled Crossing including Signals
Posted Speed	$\geq 50\text{km/h}$	Warning Signage & High Visibility Markings
Crossing Distance	$\geq 12\text{m}$ curb to curb	Pedestrian Refuge Island, where not signaled
School Frontage	Direct Frontage Along School Property	Fenced Property, where possible, or other access management measures, directing users to Pedestrian Access Point(s)

6.5 School Site Access and Operations

Condition	Threshold	Suggest Measures
Designated Pick-Up/Drop-Off Area	Present	Defined Layout & Parking Controls
Bus Loading Zone	Present	Separation from Pedestrian or Controlled Crossings
Pedestrian Access Points	≥ 2	Reduce Access Points, where practical, to enhanced and marked locations.

7.0 TRAFFIC CALMING MEASURES

7.1 Traffic Calming Measures to be used in achieving this policy are:

- Marked Pedestrian Crossings
- RRFB Installations
- Curb Extensions
- Pedestrian Refuge Islands
- Visual Narrowing
- Raised Crosswalks or Intersections
- Speed Humps

8.0 IMPLEMENTATION

8.1 Traffic Calming Measures shall be prioritized in the following order:

- School Access Crossings
- Primary School Journey Corridors
- Roads within School Proximity Areas
- General Local Roads

END OF POLICY

APPROVAL

Mayor

Director of Strategic, Administrative
and Financial Services



Request for Further Direction

To: Council

Contact: Kevin Scoble, Chief Administrative Officer

Date Prepared: June 4, 2026

Meeting Date: July 15, 2026

SUBJECT:	Citizenship Award Policy No. 1214
-----------------	--

RECOMMENDED MOTION: For information.

REPORT SUMMARY

KEY ISSUE(S):

Council may wish to consider a number of changes in the delivery of the Strathmore Citizenship Awards, including but not limited to:

- Replace the plaques with paper certificates
- Increase the financial amount in awards for High School students from \$500 to \$1000
- Council to present the awards in a single event to take place in Council Chambers during a Regular Council meeting, instead of at individual school ceremonies.

Other options could be considered, like removing the \$100 cheque awarded to elementary students. This would result in a savings.

Council could also consider combining the Citizenship Award policy with other types of recognition given by Council.

Other categories of recognition may include:

1. Council may recognize:
 - a. Achievements (local, provincial, and national) in the categories of Arts, Sports, Academics and Service. These should be significant wins for either:
 - i. Individual Achievement
 - ii. Group Achievement
 - b. Community service or leadership, volunteers who have made a significant impact on the Town.
 - i. Individual Achievement
 - ii. Group Achievement
 - c. Significant milestones and anniversaries of importance.
 - d. Acts of service or heroism.

2. Council will not recognize:
 - a. Commercial promotions or advertising
 - b. Matters that are political, controversial, or divisive
 - c. Retrospective recognition of anything where timeliness are no longer relevant (within a calendar year, unless exceptional)
3. Recognition will be made in one of the following ways:
 - a. Council Meeting recognition by either
 - i. verbal statement; or
 - ii. formal certificate presentation.

OBJECTIVE:

For Council to provide Administration with direction on the future of the Town of Strathmore Citizenship Awards and the preferred methods of recognition in general.

FINANCIAL IMPLICATIONS:

The 2026 total value of awards disbursed in the Citizenship Award Program was \$9435.25.

Breakdown:

2026 - Actual

11 Plaques 9X12 RED PIANO FINISH SCROLL COMPLETE W/ BLACK PLATES AND GOLD LASER PRINT	\$1,412.25
10 nameplates for school plaques	\$120.00
11 Recreation All-Access Passes	\$5,203.00
Cheques from the town broken down as follows:	
Brentwood School	\$100.00
Crowther Memorial Junior High	\$100.00
George Freeman School	\$100.00
Golden Hills Learning Academy	\$500.00
Holy Cross Collegiate	\$500.00
Sacred Heart Academy	\$100.00
Strathmore High School	\$500.00
Strathmore Store Front School	\$500.00
Trinity Christian Academy	\$100.00
Westmount Elementary School	\$100.00
Wheatland Elementary School	\$100.00

Total \$9,435.25

* Please note, the 2026 Budget includes funds for the purchasing of plaques, nameplates, and financial awards.

Proposed costs, with an increase to the monetary amount awarded to high-school and the removal of plaques would be approximately \$9900 (including the value of the Recreation All-Access Passes).

2027 - Proposed

11 Plaques 9X12 RED PIANO FINISH SCROLL COMPLETE W/ BLACK PLATES AND GOLD LASER PRINT	\$0.00
10 nameplates for school plaques	\$0.00
11 Recreation All-Access Passes*	\$5,203.00
Cheques from the town broken down as follows:	
Brentwood School	\$100.00
Crowther Memorial Junior High	\$100.00
George Freeman School	\$100.00
Golden Hills Learning Academy	\$1,000.00
Holy Cross Collegiate	\$1,000.00
Sacred Heart Academy	\$100.00
Strathmore High School	\$1,000.00
Strathmore Store Front School	\$1,000.00
Trinity Christian Academy	\$100.00
Westmount Elementary School	\$100.00
Wheatland Elementary School	\$100.00
Total	\$9,903.00

*Current pricing. Annual market research to determine whether fees will be increasing has not yet been completed.

Changes to increase the amount awarded to high school students, while eliminating plaques would see an increase of approximately \$500 to the cost of the program, as compared to 2026.

If the elementary school amounts are also eliminated, and the high school amounts increased to \$1000, while also eliminating plaques, there would be approximately \$200 in savings for the program as compared to 2026.

BACKGROUND:

The Strathmore Citizenship Awards were established in honor of past members of Council who played a vital role in shaping the growth, development, and governance of the Town of Strathmore. These awards are presented annually to elementary, junior high, and high school students within the Town who demonstrate outstanding citizenship in our community.

Since 2015 Council has provided an awards package to each of the 11 identified schools in the Strathmore Golden Hills and Christ the Redeemer districts.

Each package contains:

- an engraved plaque and nameplate for a school plaque;
- 1-year all access recreation pass;
- cheque (for either \$100 or \$500); and
- a letter signed by Mayor Fule.

Current process:

- Each year Administration contacts all the schools in Strathmore about awarding a student from each school with the Citizenship Award.
- The schools provide a name for the award.
- Administration prepares a signed letter from Mayor Fule, a plaque, monetary reward, and an all-access pass for Town recreational facilities.
- Packages are provided to the schools for use at their school ceremonies.
- Councillors attend the school ceremonies to present the Citizenship Award.

Administration is recommending that the policy be changed as follows:

- Replace the plaques with paper certificates
 - This will require equal staff time, but costs will decrease by approximately \$1400
- Increase the financial amount in awards for High School students from \$500 to \$1000
 - There are currently 4 schools who receive this amount adding an additional \$2000 to the budget.
- Councillors to present the awards in a single event to take place in Council Chambers during a Regular Council meeting, instead of at individual school ceremonies.
 - This frees up Councillor time outside of Council Meetings.

Other options Council could consider:

- Creating a space at the SMB to display pictures of students and an single award plaque of names for each year.
- Addition of Holy Cross Collegiate Junior High award in addition to the Senior High award. There are other schools in Strathmore with elementary and Junior High that could be considered for this as well.
- Increase of elementary monetary reward to \$200.
- Connecting with home schooling groups for an additional award.

OTHER IMPLICATIONS

STRATEGIC PRIORITIES IMPACTED:



Community
Connection



Managing
Growth



Financial
Resilience



Economic
Growth



Protecting
Water and
Green



Community
Safety and
Wellbeing

Spaces

HOW THE STRATEGIC PRIORITIES ARE MET:

One of the ways connection to youth in the community can be achieved is through providing Citizenship Awards. The awards encourage outstanding behaviour and recognize students who regularly display qualities of citizenship within the community.

COMMUNITY IMPLICATIONS:

If an expanded recognition policy is adopted it will provide clear direction to Council, Administration and the Community as to expectations for awards, proclamations and recognition.

INTERNAL IMPLICATIONS:

Proposed changes to the policy won't change the amount of administrative work required, but it will eliminate the need for Councillors to use time to attend 11 different ceremonies.

LEGISLATIVE IMPLICATIONS AND REFERENCES:

The most recent version of Citizenship Awards Policy No. 12-14 was adopted by Council in April of 2023 and can be referenced in Attachment I. The Town does not have a proclamation or recognition policy.

PUBLIC ENGAGEMENT AND AWARENESS:

Some of the changes require further consultation with schools. Legislative Services will engage with the school leaders to ensure the new process meets with their needs.

IMPLEMENTATION**NEXT STEPS:**

Administration will bring an amended policy to a future Regular Council Meeting for discussion and possible adoption.

Once this policy is approved it will be added to the website and Legislative Services will reach out to the schools in Strathmore to begin the process for the 2027 Citizenship Awards.

ALTERNATIVE MOTIONS:

THAT Council defer this discussion to a future Committee of the Whole Meeting.

REPORT AUTHOR:

Veronica Anderson, Legislative Services Officer

ATTACHMENTS:

[Attachment I: Citizenship Awards Policy No. 12-14](#)

[Attachment II: 2026 Draft Amendments to Citizenship Awards Policy No. 1214](#)

Johnathan Stratthdee, Manager of Legislative Services

Approved
- 10 Jul
2026

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 10 Jul
2026

Jamie Dugdale, Director of Infrastructure, Operations, and Development Services

Approved
- 10 Jul
2026



TOWN POLICY

POLICY NUMBER: 1214

REFERENCE:

Resolution No.
083.04.23

ADOPTED BY:

Town Council
April 5, 2023

PREPARED BY: Strategic, Administrative &
Financial Services

DATE: April 5, 2023

TITLE: Citizenship Awards Policy

Policy Statement

The Strathmore Citizenship Awards are presented to Elementary, Junior High, and High School students in the Town of Strathmore who demonstrate outstanding citizenship within the community.

1.0. Schools

- 1.1. The Town of Strathmore will provide the Citizenship Award to the following schools in the following amounts.

Brentwood School	\$100
Crowther Memorial Junior High	\$100
George Freeman School	\$100
Golden Hills Learning Academy	\$500
Holy Cross Collegiate	\$500
Sacred Heart Academy	\$100
Strathmore High School	\$500
Strathmore Store Front School	\$500
Trinity Christian Academy	\$100
Westmount Elementary School	\$100
Wheatland Elementary School	\$100

- 1.2. Any changes to the schools given the award will be made by a decision of Council to amend this policy.

2.0. Award Packages

- 2.1. The Award package given to each student will include:

- a) A personal plaque indicating the name of the student, the year of the award, and the school the student is attending;
- b) A scroll to be put on school plaques that indicates the students name and year of the award;
- c) A monetary reward according to section 3.1;
- d) A non-transferrable one year all access pass to all Town Recreation facilities; and
- e) A signed letter from the Mayor.

3.0. Award Ceremonies

- 3.1. Awards packages will be presented by Councillors to the awarded student at the award ceremony put on by each school.
- 3.2. Councillors will be provided with a write up from the school that explains the reasons why the student has been chosen and will read this write up at the ceremony.

4.0. Responsibilities

- 4.1. Legislative Services is responsible for:

- a) Contacting the schools referenced in section 3.1 to request the name of the student nominated by the staff at each school and the write up about the student for Councillors to read at the award ceremonies;
- b) Arranging the purchase of and engraving of the plaques;
- c) Acquiring the cheques for the monetary reward;
- d) Acquiring the one year all access pass to all Town Recreation facilities;
- e) Arranging the signed letters from the Mayor;
- f) Delivering the award packages to schools prior to the award ceremonies; and
- g) Coordinating the attendance at school ceremonies by Councillors.

- 4.2. Councillors are responsible for:

- a) Attending school award ceremonies; and
- b) Approving the policy and any amendments thereto.

END OF POLICY



MAYOR



DIRECTOR OF STRATEGIC, ADMINISTRATIVE,
AND FINANCIAL SERVICES



TOWN POLICY

POLICY NUMBER: 1214

REFERENCE:

Resolution No.
083.04.23
XXX.07.26

ADOPTED BY:

Town Council
April 5, 2023
XXX, 2026

PREPARED BY: Strategic, Administrative &
Financial Services

DATE:

July X, 2026

TITLE: Youth Citizenship Awards Policy

Policy Statement

The Strathmore Citizenship Awards are presented to Elementary, Junior High, and High School students in the Town of Strathmore who demonstrate outstanding citizenship within the community. The Strathmore Citizenship Awards have been established in honor of past members of Council who played a vital role in shaping the growth, development, and governance of the Town of Strathmore. -These awards are presented annually to elementary, junior high, and high school students within the Town who demonstrate outstanding citizenship in our community.

1.0. Schools

- 1.1. The Town of Strathmore will provide the Citizenship Award to the following schools in the following amounts.

Brentwood School	\$100
Crowther Memorial Junior High	\$100
George Freeman School	\$100
Golden Hills Learning Academy	\$500 <u>\$1000</u>
Holy Cross Collegiate	\$500 <u>\$1000</u>
Sacred Heart Academy	\$100
Strathmore High School	\$500 <u>\$1000</u>
Strathmore Store Front School	\$500 <u>\$1000</u>
Trinity Christian Academy	\$100
Westmount Elementary School	\$100
Wheatland Elementary School	\$100

- 1.2. Any changes to the ~~list of participating schools or schools given the~~ award amounts will be made by a decision of Council to amend this policy.

2.0. Award Packages

- 2.1. The Award package given to each student will include:

- a) ~~A personal plaque~~An embossed certificate indicating the name of the student, the year of the award, and the school the student is attending;
- b) ~~— A scroll to be put on school plaques that indicates the students name and year of the award;~~
- c)b) A monetary reward according to section 13.1;
- d)c) A non-transferrable one year all access pass to all Town Recreation facilities; and
- e)d) A signed letter from the Mayor.

3.0. Award Ceremonies

- 3.1. Awards packages will be presented by Councillors ~~to the awarded student at the award ceremony put on by each school, during a regularly scheduled council meeting; in which all recipients will be invited and recognized individually. Meetings are live-streamed.~~

- 3.2. Councillors will be provided with a write up from the school that explains the reasons why the student has been chosen and will read this write up at the ~~ceremony presentation~~.

- 3.2.3.3. Schools may choose to also present the commemorative certificate to their student during their own awards ceremony, for additional recognition in front of peers.

4.0. Responsibilities

- 4.1. Legislative Services is responsible for:

- a) Contacting the schools referenced in section 13.1 to request the name of the student nominated by the staff at each school and the write up about the student for Councillors to read at the award ceremonies;
- b) ~~— Arranging the purchase of and engraving of the plaques;~~
- c)b) Acquiring the cheques for the monetary reward;
- d)c) Acquiring the one year all access pass to all Town Recreation facilities;
- e)d) Arranging the signed letters from the Mayor;
- f) ~~— Delivering the award packages to schools prior to the award ceremonies; and~~
- g) ~~— Coordinating the attendance at school ceremonies by Councillors. Coordinating the Council meeting in which awards are to be presented.~~

- 4.2. Councillors are responsible for:

- a) ~~Attending school award ceremonies~~Presenting awards at the designated time; and
- b) Approving the policy and any amendments thereto.

END OF POLICY

APPROVAL

Mayor

Director of Strategic, Administrative,
and Financial Services

DRAFT