



Municipal Right-Of-Way Works & Excavation Permit

For Office Use Only:
PERMIT NO: _____

Applicant/Contractor's Information (PRINT)

Name:	Phone (Daytime):	Application Date:
Mailing Address:	Email Address:	
City, Province:	Postal Code:	Fax:
Location (one permit per location)		
Type of Installation		
Project Start Date:		
Anticipated Completion Date:		

Drawings: The contractor is required to provide detailed drawings for review and approval. Include roadway location and names with approximate street address and location of the excavation. If possible, show approximate dimensions to curb or other identifiable features. Prior to work commencing, the Applicant will check with all utility companies to ensure that the Applicant's work will not interfere with, or damage, any utility lines or other structures.

Road/Lane/Parking Closure: Application must include the Temporary Road and Parking Closure Application when work from this permit will close a road, lane, and/or parking lot.

Town Engineering Standards: The Applicant is aware of relevant provisions of the Town's Engineering Standards, applicable Bylaw's and the Town's requirements for backfilling and restoration of excavations. The Town may inspect the Applicant's work at any time and designate corrections. If the Applicant fails to comply with any of the Town's requirements, the Town may perform necessary corrective work and charge the cost to the Applicant. The Applicant indemnifies the Town against any claims, actions, damages, losses, and expenses of any kind that may be made or brought against the Town or that the Town may suffer or incur in the course, or as a result of the Applicant, its sub-contractors or agents carrying out the Applicant's work.

Warranty: A one-year warranty will apply to the restoration work. A security, paid via cheque or credit card, may be required in advance and will be held until the end of the warranty period. An inspection request must be submitted to the Infrastructure and Development Services Department upon completion of the work and following the warranty period.

Fees: Applicant must pay the applicable Fees at the time of application as defined in the Town's current Fees and Penalties Bylaw.

Business License: A valid business license is required for every business operating within or partly within the Town.

Insurance: The contractor shall provide a Certificate of Insurance indicating proof of general liability insurance in an amount of not less than \$2,000,000 per occurrence. Proof of insurance must be maintained for a period of not less than one year from the completion date.

I, the Applicant, acknowledge that I represent the owner of the above-mentioned property, and do hereby agree to adhere to the conditions for approval as stipulated above. I agree to pay the actual construction cost, engineering and 5% GST expenses for the construction on the Town property described above

Applicant Signature: _____

The excavation work being done on behalf of, and will be owned/operated by, one of the following franchise utilities:

☐ ATCO ☐ FORTIS ☐ TELUS ☐ SHAW ☐ BELL ☐ OTHER _____

Submit permit application to; infrastructure@strathmore.ca

FOR TOWN USE ONLY

Application Approved

Date: _____

Town Representative: _____

Project Complete

Date: _____

Town Representative: _____

Permit Fees

Municipal ROW Excavation Permit Fee:	\$
Security Deposit**:	\$
Pavement Degradation Fee	\$
TOTAL	\$

**Deposit may be waived if a Franchise Agreement or Municipal Access Agreement is in place with the Owner/Operator

1 Parklane Drive, Strathmore AB, T1P 1K2 (PH 403-934-3133) (Fax 403-934-4713)