



(403) 934-3133



Area Structure Plan Application Package

StrathmoreRURAL REIMAGINED

Version 4 – October 2021



Applicant

Existing Land Use District(s):

Phone

FORM 1

Application Form

*** PLEASE CONTACT A PLANNER TO DISCUSS THE CHECKLIST REQUIREMENTS FOR ALL AREA STRUCTURE PLAN APPLICATIONS ***

Applications can be submitted electronically by emailing all required documents to: development@strathmore.ca or in person to the Development Services Counter at Town Hall. **Application fees must be paid at the time of submission.**

Applicant & Property Owner Information

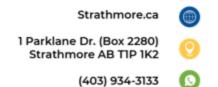
Phone

Property Owner (if different than Applicant)

Email			Email		
Mailing Address			Mailing Address		
Town/City	Province	Postal Code	Town/City	Province	Postal Code
		Location of A	rea Structu	re Plan	
Legal Address	Lot		Block	Plar	1
Long Legal					



(Planner)



Description of Plan Area		
Describe the existing development if a new ASP, OR if an a	amendment to an existing ASP, why you're requiring the	
amendment.		
	 '	
		
		
For Office	Use Only	
Bylaw #:	File #:	
Application Fee:		
 Failure to fully complete this form and/or supply the rec 	 quired information may delay your application.	
2. All application fees must accompany this application pri		
3. Application fees will not be refunded if Council does not	t approve your amendment application.	
I have read understood and garee to the above infor	mation. The information I have provided is true, and to the	
	bilities, is accurate and complete.	
Owner/Applicant Signature	Date	
Application Covered for Covered to Covered	Dete	
Application Screened for Completion By:	Date	



FORM 2

Area Structure Plan Application Checklist

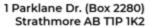
All information in the following checklist must be attached to every Land Use Amendment application. **THIS LIST MUST**BE SIGNED AND SUBMITTED WITH THE APPLICATION FORM.

	Required Documentation and Information				
Applicant	Applicant Office				
		Certificate of Title dated within 30 days of the date of your application submission			
		Copies of all instruments and documents registered on the Certificate of Title			
		Owner Authorization Form (see Form 3)			
		Right of Entry Form (see Form 3)			
		Affidavit of Corporate Signing Authority (Form 4)			
		Area Structure Plan Application Fee			
		Complete Site Plan (2 copies) that includes the following:			
		a. North Arrow and Key Map (showing adjacent properties within 200m of the site)			
		b. Plan Boundary			
		c. Proposed Road Network			
		d. Proposed Green Spaces/Parks			
		e. Waterbodies			
	Site Contamination Disclosure (see Form 5)				
	Digital Copies of the Entire Application Package				

Additional Items that may be Required					
Applicant	Office		Applicant	Office	
		Environmental Review			Storm Water Management
		Environmental Site Assessment			Wetland Impact Assessment
		Geotechnical Study			Traffic Impact Assessment
		Historical Resources Assessment/Overview			Architectural Guidelines
		Slope Stability Study			Landscape Plan
		Drainage Plan			Biophysical Impact Assessment













Area Structure Plans Are Required to Contain the Following Information Future Land Use identifying Residential (low and high Estimated water and waste water requirements, showing density), commercial, and industrial development connection to existing Town water and wastewater nodes. systems. Physical and topographic features including proposed Storm water management, showing connection to existing lot layout and phasing Town storm water system. Access, arterial roadways, collector roads, internal Allocation of municipal and environmental reserves circulation, and ties to existing transportation network Boundaries and phasing of future plan areas. Existing and proposed utility networks, easements and rights-of-way Identify all wetlands, environmentally sensitive areas, Identify locations of open areas, school sites, emergency impacts on adjacent uses including provisions for services, sites, parks, trail networks, and proposed future buffers areas. Identify any oil wells, abandoned wells and any sour gas Table of Contents, including purpose, objectives, vision of wells within 1.5km long term development, policies, goals, objectives, etc. Constraints map, showing setbacks from developments Summary of public engagement such as sewage lagoons.

Strathmore

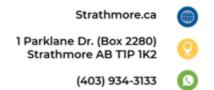
NOTE: Applicants are required to complete the (Interim) Regional Evaluation Framework application for review by the Calgary Metropolitan Regional Board. This application is submitted after Second Reading by Town Council.

NOTE: The Planner may request additional information beyond the checklist requirements.

NOTE: By signing your name on the signature line below, you agree that all information submitted on this form is true.

Owner/Applicant Signature	Date
· · · · · · ·	
Application Screened for Completion By:	
(Planner)	





FORM 3

Right of Entry & Owner Authorization Form

All information in the following form must be filled-out and submitted with every Land Use Amendment application.

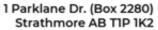
OWNER AUTHORIZATION				
I/We				
Print name(s) of registere				
Being the registered owner(s) for				
Legal description	n and/or municipal address of land			
Do hereby authorize				
Individual or firm	making application			
To submit a Land Use Amendment application on our behalf for the a	bove described property.			
Owner Signature	Date			
RIGHT OF ENT	RY			
I/We				
Print name(s) of registere				
Being the registered owner(s)/applicant(s) for				
Legal de	escription and/or municipal address of land			
Do hereby authorize representatives of the Town of Strathmore to enter upon the subject lands for the purpose of site inspection(s) to evaluate the proposed Land Use Amendment application.				
Owner/Applicant Signature	Date			



١,









(403) 934-3133

FORM 4

Affidavit of Corporate Sig	ning Authority
, of	make oath and say:
I am an officer or director of Use Rezoning / Subdivision / Area Structure Plan / and/or D Town of Strathmore affecting lands legally described as:	Development Permit application as submitted to the
2. (a) I am authorized to sign the Land Use Rezoning / Subdivise Permit application on behalf of the corporation without affine (b) I am authorized to sign a letter appointing an agent to a Use Rezoning / Subdivision / Area Structure Plan / and/or D corporate seal; and	sion / Area Structure Plan / and/or Development ixing a corporate seal; and ct on behalf of the corporation regarding the Land evelopment Permit application(s) without affixing a
I hereby appoint a	is our agent for the above-mentioned application(s)
If Corporate seal is not used	
SWORN before me at)	Print Name
In the)	
This day ofA.D. 20)	
	Signature
	Affix Corporate Seal here
)	
Commissioner of Oaths	
In and For the Province of Alberta	



FORM 5

Site Contamination Disclosure

Please be aware further site assessments may be required as part of the review of your application.

	ACTIVE ENVIRONMENTAL S	ITE INVESTIGATIONS
1.	Are you aware of any active environmental investigations for studies.	or this site? E.g. audits, assessments, tests, surveys or
	YES	NO
2.	If you answered YES to question #1 above, please provide a investigation.	brief description of each environmental
_		
	HISTORICAL SITE RE	EMEDIATION
3. Are you aware of any historical site remediation or a request for such to occur on this site? E.g. audits assessments, tests, surveys or studies.		
	YES	NO
4.	If you answered YES to question #3 above, please provide a	brief description.
	Owner/Applicant Signature	Date