

AGENDA
COMMITTEE OF THE WHOLE MEETING
Wednesday, November 13, 2024 @ 6:00 PM
Council Chambers, 1 Parklane Drive, Strathmore AB

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1. CALL TO ORDER	
2. CONFIRMATION OF AGENDA	
3. CLOSED MEETING	
3.1. Strathmore Handi-Bus Association Funding - Advice from officials - FOIP S. 24(1)(a)	
3.2. Council Procedure Bylaw Legal Opinion - Advice from officials - FOIP S. 24(1)(a)	
4. PUBLIC COMMENTS	
5. DELEGATIONS	
5.1. Delegation - Strathmore Handi-Bus Agenda Item - AIR-24-236 - Pdf	2 - 9
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6. CONFIRMATION OF MINUTES	
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Report for Council

To: Council

Staff Contact: Claudette Thorhaug, Legislative Services Officer

Date Prepared: November 6, 2024

Meeting Date: November 13, 2024

SUBJECT: Delegation - Strathmore Handi-Bus

RECOMMENDATION: Information for Council.

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Members of the public and community organizations are welcome to attend a Committee of a Whole Meeting as a delegation to present an item to Town Council for consideration. Those interested can fill out the [Delegation Request Form](#).

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

Mark Gibeau (Chair) and Christi Shworak (Vice-Chair) from the Strathmore Handi-Bus will be in attendance to discuss the proposed funding for 2025 and 2026.

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

N/A

POLICY:

N/A

IMPLEMENTATION:

N/A

BACKGROUND:

On April 6, 2022 a four year Memorandum of Understanding (MOU) was signed between the Town of Strathmore and the Strathmore Handi-Bus to provide funding in the amount of \$175,000 for the years 2021, 2022, 2023, and 2024. The Memorandum of Agreement is presented in Attachment I.

KEY ISSUE(S)/CONCEPT(S):

N/A

DESIRED OUTCOMES:

N/A

COMMUNICATIONS:

N/A

ALTERNATIVE ACTIONS/MOTIONS:

N/A

ATTACHMENTS:

[Attachment I: Strathmore Handi-Bus-2021-01-01 \(ID 63525\)](#)

[Attachment II: Delegation Request Form - Strathmore Handi-Bus_Redacted](#)

Johnathan Strathdee, Manager of Legislative Services

Approved
- 07 Nov
2024

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 07 Nov
2024

Kevin Scoble, Chief Administrative Officer

Approved
- 08 Nov
2024

MEMORANDUM OF UNDERSTANDING

THIS MOU made in duplicate as of the 6 day of April 2022 .BETWEEN

THE TOWN OF STRATHMORE

a municipal corporation or governing entity, in the
Province of Alberta,
hereinafter referred as "the Town"

AND

THE STRATHMORE HANDI-BUS ASSOCIATION

hereinafter referred as
"the Association" or "Handi-Bus Association"

BACKGROUND

WHEREAS the Town desires a formal Memorandum of Understanding to be signed between the Town and the Association to assist in funding of the Association.

WHEREAS:

- A. The Town is the registered owner of lands on which the Handi-Bus Building/Bus Barn is located within the Town of Strathmore, Province of Alberta, (the "Premises").
- B. The Town shall pay the Association the value of the Bus Barn building determined by hiring a mutually agreeable appraiser to appraise the portion of the Bus Barn building and share the expense. Upon the sale of the premises, the Town shall pay to the Association the appraised amount, in full, within 30 days of the completion of the sale.
- C. The Town will provide 90 days written notice to the Hand-Bus Association prior to the time when the "Bus Barn" will no longer be available for the housing of the Association's vans.
- D. The Town and Association have agreed to an annual funding arrangement for a four-year term beginning January 1, 2021 and ending December 31, 2024 whereby the Town will provide the Association funding to assist the Association with maintaining its operations in Wheatland County and the Town of Strathmore. The intent of this arrangement is that the Town fund the operating losses



of the Association and that the Association be responsible for ensuring that there is an adequate number of vehicles to serve the communities of Strathmore and Wheatland County. For greater clarity, operating loss shall mean all employee expenses and all vehicle and other operating expenses, except for the purchase cost of vehicles and the amounts expensed for depreciation, less operational revenue of the fees from patrons. Interest earned on the Association's savings, donations from the public and any other incidental revenues are for the use of the Association towards the purchase of vehicles as the Association's board of directors sees fit. At its sole discretion the Town may contribute towards vehicle purchases if funding cannot be generated by the Association as described.

IN CONSIDERATION of the mutual covenants and agreements contained within this agreement to be respectively observed and performed by the parties, the Town and the Handi-Bus Association hereby agree as follows:

1. OBLIGATIONS

1. The Town shall commit to the following four year annual funding commitments to be paid to the Association pursuant to the follow terms:
 - 1.1. Funding to a maximum of one hundred seventy-five thousand (\$175,000) dollars for the years 2021, and 2022, 2023 and 2024 with funding to be used for the operations of the Association. This amount of \$175,000 will increase annually by the lesser of either the rate of inflation set down under the Calgary Consumer Price Index or the approved residential tax increase for the year.
 - 1.2. Funding to be used for the operations of the Association with any surplus after the operating deficit has been covered, as described above, are to be returned to the Town to a maximum of one hundred seventy-five thousand (\$175,000) dollars annually.
 - 1.3. Payments of forty-three thousand seven hundred and fifty (\$43,750) dollars shall be made by the Town quarterly on or before January 1st, April 1st, July 1st and October 1st.

The funding and amount of funding enumerated in this Clause 1.1 is contingent upon the Town's Council approving such funding in the Town Budget.

2. The Handi-Bus Association will provide an effective Handi-Bus service to meet the needs of the residents within the geographic boundaries of Wheatland County and the Town of Strathmore, as determined by the Handi-Bus Association board of directors. The Association is responsible for all operations, and will within its control, maintain a financially sustainable organization.
3. The Association will provide to the Town an Audited Financial Statement from a Chartered Professional Accountant (CPA) of Alberta as well as a report on operations including statistics



regarding the number of trips and clients served who reside in the Town and Wheatland County by May 31 of each year.

4. The Association will comply with all relevant legislation including but not limited to the following - Motor Vehicle Transportation, Inspection, Insurance, Workers Compensation, Alberta Labor Codes, Canada Revenue Agency, and will file reports with the applicable stakeholders on a timely basis.
5. discuss updating this MOU for the next four-year term or such other term as may be agreed appropriate.
6. This agreement constitutes the entire agreement between the Town and the Association with regards to this subject matter, and supersedes all previous written or oral representations, agreements and understandings. Without limiting the generality of the foregoing, any previous obligations for payment are null and void, and any retroactive payment for the 2021 year will be governed by the obligations in this agreement.

SIGNED BY the authorized officers of the participants:

For the Town of Strathmore:

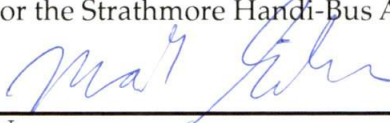


Name:
Mayor: Pat Fule




Name:
CAO: Kevin Scoble

For the Strathmore Handi-Bus Association



Name:
Chairperson: Mark Gibeau



Name:
Board Member: Doug Van Verdegem



From: noreply@esolutionsgroup.ca
To: [LegServ Admin](#)
Subject: New Response Completed for Delegation Request Form
Date: November 6, 2024 6:55:55 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Wednesday November 6th 2024 6:51 PM with reference number 2024-11-06-002.

- **Applicants Name**
Mark Gibeau
- **Organization Name (If Applicable)**
Strathmore Hand-Bus Association
- **Meeting date requested (day/month/year)**
13/11/2024
- **Applicant's phone number**
FOIP, Sec. 17
- **Applicant's email address**
FOIP, Sec. 17
- **Applicant's Address**
FOIP, Sec. 17
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**
Mark Gibeau Chair + vice chair if available Christi Shworak
- **Please select the purpose of your presentation.**
Information Only, Request for Funding
- **Please provide a brief summary regarding your delegation in the space provided.**
Completion of current MOU dec31/24 ,Continue discussion of an MOU

for 2025 and beyond.

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

Yes

[This is an automated email notification -- please do not respond]



Report for Council

To: Council

Staff Contact: Claudette Thorhaug, Legislative Services Officer

Date Prepared: November 6, 2024

Meeting Date: November 13, 2024

SUBJECT: Delegation - Strathmore & District Agricultural Society - Sponsorship Agreement / RCMP Musical Ride

RECOMMENDATION: Information for Council.

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

Members of the public and community organizations are welcome to attend a Committee of a Whole Meeting as a delegation to present an item to Town Council for consideration. Those interested can fill out the [Delegation Request Form](#).

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:

GENERAL:

Ryan Schmidt (CEO/General Manager) has requested to speak to Council about the Strathmore Stampede Sponsorship Agreement on behalf of the Strathmore & District Agricultural Society.

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

N/A

POLICY:

N/A

IMPLEMENTATION:

N/A

BACKGROUND:

A three year sponsorship agreement was signed between the Strathmore & District Agricultural Society and the Town of Strathmore on April 6, 2022. The Letter of Agreement is presented in Attachment I.

KEY ISSUE(S)/CONCEPT(S):

N/A

DESIRED OUTCOMES:

N/A

COMMUNICATIONS:

N/A

ALTERNATIVE ACTIONS/MOTIONS:

N/A

ATTACHMENTS:

[Attachment I: Strathmore Stampede Letter of Agreement](#)

[Attachment II: Delegation Request Form - Request for Sponsorship](#)

[Attachment III: Town of Strathmore 2025 Strathmore Stampede Sponsorship Request Letter - November 8 2024](#)

[Attachment IV: Delegation Request Form - Strathmore & District Agricultural Society - RCMP Musical Ride](#)

[Attachment V: Hosting the Musical Ride Royal Canadian Mounted Police](#)

Johnathan Strathdee, Manager of Legislative Services

Approved
- 07 Nov
2024

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 07 Nov
2024

Kevin Scoble, Chief Administrative Officer

Approved
- 08 Nov
2024

Letter of Agreement

This Agreement is made on the 6th day of April 2022.
Between:

1. Strathmore & District Agricultural Society. 122 Brent Blvd, Strathmore, Alberta T1P 1K1 (hereafter referred to as "Strathmore Ag Society") and
2. **Town of Strathmore.** 1 Park Lane Drive, Strathmore, AB, T1P 1K2

The **Town of Strathmore** hereby agrees to support the Strathmore & District Agricultural Society and the Strathmore Stampede via sponsorship in the amount of \$ 25,750.00. This sponsorship includes a Private Suite and the extensive brand exposure, promotion, community investment, and corporate involvement outlined below.

Sponsorship Categories: Titanium, Announcer Booth, Chute Timed Event, Announcers, Chuckwagon Heat 3 Sponsor & Strathmore Wagon Driver Buckle

Sponsorship Amount: \$ 25,750
(please make all cheques payable to the Strathmore & District Agricultural Society.)

Multi-year Terms Available

Guarantee your sponsorship property and price with a multi-year commitment.

You will be invoiced annually for the amount indicated above. Please indicate your sponsorship term below.

☐ One year ☐ Two year ☒ Three year

Please complete the following information, sign and return, to confirm your sponsorship.

Mailing Address: PO Box 2280, 1 Parklane Drive

City: Strathmore Province/State: Alberta

Postal/Zip Code: T1P 1K2

Phone: (403) 934-3133 Fax: (403) 934-4713

Email: kristen.shima@strathmore.ca

Contact Name: Kristen Shima

Sponsorship Package Includes: Titanium, Announcer Booth, Chute Timed Event, Chucks Heat 3 Sponsor, Buckle

- Private suite for all events
- Jumbotron Logo Recognition (If applicable)
- Sponsor Flag in the Grand Entry or Sponsor Parade (3'x5' flag provided by TOS)
- Announcer Booth Sign (Provided by TOS)
- Three 3'x10' banners in the Rodeo Infield
- One Chute Timed Event Sign (Provided by TOS)
- Logo placement in Rodeo and Chuckwagon Day Sheets
- Announcer and Website Recognition
- Social Media Mentions on Strathmore Stampede Facebook and Twitter
- Ten VIP Parking Passes
- Twenty All Event Grandstand tickets
- Tickets to the Sponsor Reception and Cabaret (If applicable)

General Provisions:

This agreement constitutes the entire agreement between the parties, who acknowledge that they have not entered into this Agreement in reliance wholly or partly on any statement or representation made to either of them by the other except as contained in this Agreement. Except as otherwise set forth herein, no amendment, variation or addition to this Agreement shall be valid unless in writing signed by duly authorized officers of all the parties. In the event of an amendment, variation or addition, all the terms of this Agreement shall apply to this Agreement is not intended to confer upon any person other than the parties hereto any rights or remedies hereunder.

Payment Obligation: Signing this Agreement obligates Sponsor to a payment once invoiced and prior to June 30, 2022. For signing after dates specified above, monies are considered due in full at time of signing. Items such as tickets, and other items that are part of this Agreement will not be delivered without payment.

Cancellation Policy: If Sponsor cancels this Agreement, the Sponsor is responsible to find a suitable replacement for themselves. The Sponsor is responsible for any shortfall in fee paid on their behalf by the Strathmore Ag Society, determined by the difference in actual Fee collected, less Fee negotiated in this Agreement.

Strathmore Ag Society

Ryan Schmidt

Ryan Schmidt, CEO

March 17, 2022

Date

Town of Strathmore



Name

April 29, 2022

Date

PO Box 2085 Strathmore, AB. T1P 1K1
Telephone: 403.934.5811 Fax: 403.901.0299
www.strathmoreag.com

From: noreply@esolutionsgroup.ca
To: [LegServ Admin](#)
Subject: New Response Completed for Delegation Request Form
Date: November 7, 2024 3:12:53 PM
Attachments: [Town of Strathmore 2025 Strathmore Stampede Sponsorship Request Letter - November 8, 2024.doc](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday November 7th 2024 3:02 PM with reference number 2024-11-07-002.

- **Applicants Name**
Ryan Schmidt
- **Organization Name (If Applicable)**
Strathmore & District Agricultural Society
- **Meeting date requested (day/month/year)**
13/11/2024
- **Applicant's phone number**
403-934-5811
- **Applicant's email address**
ryan@strathmorestampede.com
- **Applicant's Address**
122 Brent Boulevard, Strathmore, Alberta
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**
Ryan Schmidt, CEO
- **Please select the purpose of your presentation.**
Request for Funding
- **Please provide a brief summary regarding your delegation in the space provided.**
The Strathmore & District Agricultural Society would like to propose a

new three year sponsorship agreement between the Town of Strathmore and the Society. We believe that the Society and the Town have a mutually supportive relationship where each benefits and allows the other to thrive. This is especially true when we think of large events such as the Strathmore Stampede. The Town has been a key part of the Stampede since its founding many decades ago, and we couldn't be more thankful.

Since our last agreement was signed inflation has significantly impacted the cost of operation of the Stampede and as such sponsorship values across all of our sponsorships have in turn increased. In the attached letter, while we have proposed an increase in the cash value of the sponsorship, we have also tried to show our upmost appreciation of the Town and have proposed new additional sponsorship benefits.

Thank you for the opportunity to speak to you this evening.

- **All supporting documentation must be submitted with the delegation request form. Please attach documentation here or email relevant items to lsadmin@strathmore.ca.**
 1. [Town of Strathmore 2025 Strathmore Stampede Sponsorship Request Letter - November 8, 2024.doc \[111.5 KB\]](#)
- **Is/has this matter gone before an appeal board?**

No
- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]



November 8, 2024

Mayor, Council, CAO
Town of Strathmore
1 Park Lane Drive
Strathmore, AB T1P 1K2

Re: Town of Strathmore - Stampede Sponsorship

Dear Mayor, Councillors, Mr. Scoble,

Thank you for the continued support you provide to the Strathmore Stampede. The event has set new attendance records for five straight years bringing more visitors to our community each year. We are continuously striving to improve our event for the benefit of the community, its businesses and in support of our proud ranching and farming heritage. With over 400 local volunteers each year, the event draws people from all corners of our town together in unity with the common goal of giving a gift to their neighbours. In addition, it is a tremendous boost to the local economy, creating an economic impact estimated at more than \$5 million during the weekend.

The Strathmore & District Agricultural Society is very appreciative of the significant role the Town plays in the success of this annual event. This support includes the time and resources of the Fire Department, covering the cost of additional RCMP services and an annual sponsorship.

The annual sponsorship is leveraged by the Town to enhance its marketing and impact. The Stampede is the premier tourist attraction to Strathmore and in turn benefits the Town greatly through revenues to local businesses, community spirit and by building the reputation and brand of our community. With the support of the Town we are determined to attract more visitors both tourist and corporate to our community than ever before.

In our expiring three-year agreement, the Town provided a \$25,750 sponsorship of the Stampede in return for a series of branding and promotion exposure as well as a large package

PO Box 2085 Strathmore, AB. T1P 1K1
Telephone: 403.934.5811 Fax: 403.901.0299
www.strathmorestampede.com

of ticket and participation opportunities. This package included the following packages, and I have listed their current 2025 values beside each.

- Titanium Sponsorship Package (\$12,000 value)
- Announcer Booth Branding and Sponsorship (\$9,000 value)
- Timed Event Chute Sponsorship (\$3,000 value)
- Chuckwagon Heat Sponsorship (\$2,100 value)
- Chuckwagon Championship Buckle and Presentation (\$2,500 value)
- Grandstand Suite (\$5,000 value)

The total 2025 value of these packages amounts to \$31,600

The packages include in total the following benefits:

- Grandstand Suite for all events
- Dignitary Passes for all Councillors
- Jumbotron Logo Recognition
- Sponsor Flag in the Grand Entry or Sponsor Parade (3'x5' flag provided by TOS)
- Large Announcer Booth Sign (Provided by TOS)
- Three 3'x10' banners in the Rodeo Infield
- One Timed Event Chute Sign (Provided by TOS)
- Logo placement in Rodeo and Chuckwagon Day Sheets
- Announcer and Website Recognition
- Social Media Mentions on Strathmore Stampede Facebook and Twitter
- Representation at the Chuckwagon Buckle Presentation
- Announcer script read throughout the weekend
- Naming rights for a Chuckwagon Heat
- Ten VIP Parking Passes
- Twenty All Event Grandstand tickets
- Tickets to the Sponsor Reception and Cabaret as needed

The Agricultural Society would like to propose that the Town of Strathmore renew this sponsorship package, taking into consideration current sponsorship package values but at a discounted total amount of \$28,000. In addition, as a key supporter of the Strathmore Stampede, the Agricultural Society will commit to add the following benefits to the Town's package:

- A 30 second jumbotron commercial played during each rodeo and chuckwagon performance
- One guaranteed speaking spot for Mayor or Deputy Mayor during a performance to give greetings to the crowd

- Attendance of Miss Strathmore Stampede at Town events as requested, subject to her availability

We believe this package will allow the Town to showcase itself both to residents and visitors alike.

It would be greatly appreciated if the Town would be willing to consider committing to a three-year term for this sponsorship package. This would provide stability and predictability for the Stampede as it grows.

Sincerely,

Ryan Schmidt
GM / CEO
Strathmore & District Agricultural Society

From: noreply@esolutionsgroup.ca
To: [LegServ Admin](#)
Subject: New Response Completed for Delegation Request Form
Date: November 7, 2024 2:02:01 PM
Attachments: [Hosting the Musical Ride - Royal Canadian Mounted Police.pdf](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Please note the following response to Delegation Request Form has been submitted at Thursday November 7th 2024 1:53 PM with reference number 2024-11-07-001.

- **Applicants Name**
Ryan Schmidt
- **Organization Name (If Applicable)**
Strathmore & District Agricultural Society
- **Meeting date requested (day/month/year)**
13/11/2024
- **Applicant's phone number**
403-934-5811
- **Applicant's email address**
ryan@strathmorestampede.com
- **Applicant's Address**
122 Brent Boulevard, Strathmore, Alberta
- **Please list the name and title of the individuals that will be presenting to Council in the space provided.**
Ryan Schmidt, CEO
- **Please select the purpose of your presentation.**
Request for Support
- **Please provide a brief summary regarding your delegation in the space provided.**
The Strathmore & District Agricultural Society applied to have the

Royal Canadian Mounted Police Musical Ride attend the 2025 Strathmore Stampede. The RCMP have confirmed that they would like to attend, subject to us meeting all of their hosting requirements. One of these requirements is to provide adequate stabling for their horses.

The Agricultural Society would like to request that the Town support the attendance of the Musical Ride through complimentary usage of the Blue Arena to create stabling for the RCMP horses in the same manner as in 2019 when they last attended Strathmore. Considering the time required to place panels, shavings and water troughs, we estimate that we would need to begin setup a week ahead of time and could be cleared out after Stampede within a few days. We believe that usage of the arena would be from Friday July 25th through August 8th. And we would do everything we can to keep it shorter if possible.

The RCMP requirements for the hosts include the list below and the Agricultural Society would take care of all of the other items, as well as provide a volunteer committee to look after the horses, their riders and equine related needs during the event.

- stabling for the horses
- horse feed and bedding
- pre-show warm-up location
- day-of logistics:
- washrooms
- spectator seating
- parking
- safety and security

- **All supporting documentation must be submitted with the delegation request form. Please attach documentation here or email relevant items to lsadmin@strathmore.ca.**

1. [Hosting the Musical Ride _ Royal Canadian Mounted Police.pdf](#)
[137.4 KB]

- **Is/has this matter gone before an appeal board?**

No

- **The Town of Strathmore endeavours to provide equal opportunities to individuals and groups to appear before Council as a delegation. As a result, please indicate if you have you spoken on this topic before.**

No

[This is an automated email notification -- please do not respond]

Hosting the Musical Ride

The Musical Ride is a family event that brings communities together from coast-to-coast-to-coast. There's nothing more Canadian than a performance of this world famous troop.

This great event also gives back to the communities who host it, helping raise money for local charities and non-profits.

Types of Musical Ride performances

When the Musical Ride is a feature at a festival, fair or horse show, it can be part of a series of events.

Keep in mind:

- When the Musical Ride is the main event, it should always be the last performance
- Any performances before the Musical Ride should last no longer than 1 hour
- Performances before the Musical Ride can't damage the ground of the show site

You can host 1 of 2 types of Musical Ride performances.

Community-based performances (within Canada)

Non-profit and charitable organizations host these Musical Ride performances. The Musical Ride is the main event. Organizers can schedule extra local entertainment to add to the event. The event host may sell tickets for the performance to recover costs and to support its cause.

Cost-recovery performances (internationally)

The Musical Ride has performed at large venues both in Canada and around the world, including the United States, England, Germany, and Switzerland. It can perform at large fairs, exhibitions, horse shows and more, either as the feature show or additional entertainment.

Organizers assume 100 per cent of incremental costs for events outside of Canada, including:

- travel
- accommodation
- per diem expenses

We'll provide an estimate of all costs.

We may need help with cost-recovery performances at large international events within Canada. This depends on various factors, including which provinces are on the tour schedule.

Contact the Musical Ride tour planner at RCMP.MusicalRideTour-TourneeDuCarrousel.GRC@rcmp-grc.gc.ca (<mailto:RCMP.MusicalRideTour-TourneeDuCarrousel.GRC@rcmp-grc.gc.ca>) for more information.

[Discover the Ride \(/en/discover-the-musical-ride\)](/en/discover-the-musical-ride)

Host requirements and pre-tour information

Please review all host requirements and pre-tour information carefully before applying. Selected hosts will receive an emailed package of information from the tour planner. This package will help you prepare to host the Musical Ride, related to:

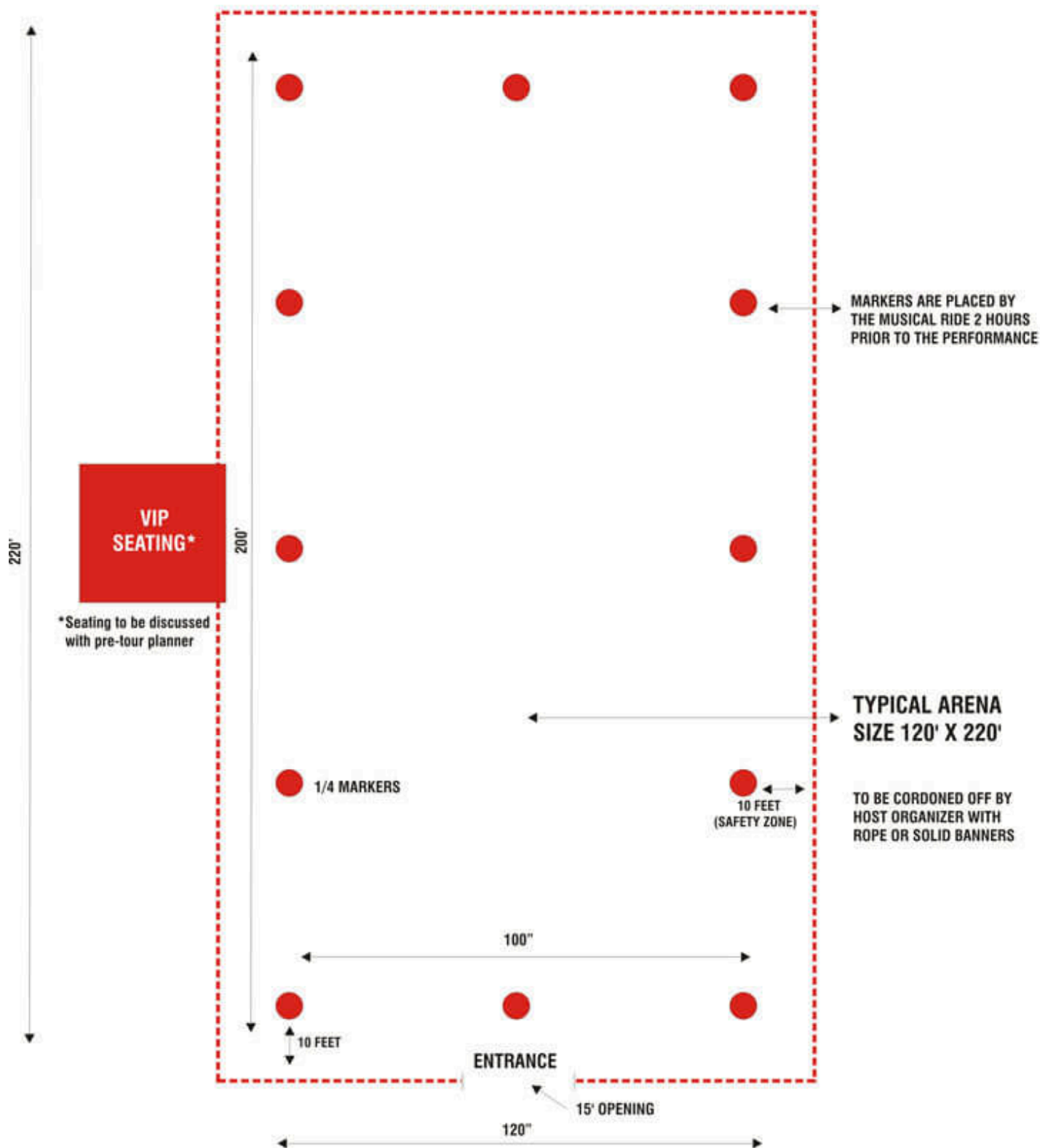
- stabling for the horses
- horse feed and bedding
- pre-show warm-up location
- day-of logistics
 - washrooms
 - spectator seating
 - parking
 - safety and security

Note

Accessibility features should be in place for spectators.

For an outdoor Musical Ride performance, you need a grass, sand or dirt surface that's at least 120 feet by 220 feet. You'll need to cordon off this space with yellow nylon rope. The site should also be level and clear of any holes, debris or obstacles.

SAMPLE SHOW SITE



Sample show site - Text version

For an indoor performance, the ideal surface size is 100 feet by 200 feet (the minimum is 85 feet by 185 feet). If using a hockey arena, you need to cover the floor with at least 7 inches of packed sand, dirt or stone dust.

You'll also need to provide:

- washroom facilities for members
- a water source with a garden hose connection
- 36 stalls for the horses (plus 2 extras if available)
- a local large animal veterinarian who's available in case of emergency
- a 15 amp outlet for power source to the Musical Ride equipment trailer
- an adequate manure disposal site at the rear or side of the stable facility
- electrical and lighting panel that access for the lights where the horses are stabled

Please note: The Musical Ride travels with 45 personnel, which includes:

- 1 farrier
- 1 bus driver
- 4 contracted truck drivers
- 39 members of the RCMP

We'll pay for their travel, salary, accommodation, and meal costs.

The Musical Ride also travels with 4 tractor trailer units, each measuring about 72 feet long and weighing around 70,000 pounds. You are responsible for securing a space large enough to fit these trailers. This includes space next to the stables for the equipment/tack trailer with an electrical outlet.

You're also responsible for organizing logistics for the performance, stabling and feed costs for the horses.

Applying to host the Musical Ride

To apply to host the Musical Ride, we request that you submit your interest online at least 1 year in advance. We may consider submissions after this point if the schedule allows us to fill gaps to complete the tour.

The Musical Ride tour planner will then create a file with your request. As your main contact throughout the process of preparing to host the Ride, the tour planner will:

- answer any questions you have
- provide a presentation on the logistics of the performance
- tour the show site with you to ensure everything is ready, including:
 - warm-up area
 - performance grounds
 - parking

- work with you to determine the suitable dates for your event and the requirements of each tour year

As a designated host, you'll then work with your community to organize the show. You can get local support to help with covering the costs of:

- stabling
- selling tickets
- feeding the horses
- the performance (subject to certain conditions)

All remaining profits can go to the charity or non-profit organization of your choosing. Please note the Musical Ride does n't sell merchandise or tickets to performances. We 'll provide a member for media interviews or promoti on, subject to availability.

We take care of all other logistics such as pre-tour site inspection and presentation .

[Apply here to host the ride \(/en/musical-ride/application-form-host-musical-ride\)](/en/musical-ride/application-form-host-musical-ride)

Date modified:

2023-08-10



Request for Decision

To: Council

Staff Contact: Claudette Thorhaug, Legislative Services Officer

Date Prepared: October 21, 2024

Meeting Date: November 13, 2024

SUBJECT: Committee of the Whole Meeting Minutes - October 9, 2024

RECOMMENDATION: THAT Council adopt the October 9, 2024 Committee of the Whole Meeting Minutes as presented in Attachment I.

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

N/A

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

Pursuant to Section 208(1)(iii) of the *Municipal Government Act*, the minutes of the October 9, 2024 Committee of the Whole Meeting are given to Council for adoption.

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

N/A

POLICY:

N/A

IMPLEMENTATION:

N/A

BACKGROUND:

N/A

KEY ISSUE(S)/CONCEPT(S):

N/A

DESIRED OUTCOMES:

N/A

COMMUNICATIONS:

Once signed, the October 9, 2024 Committee of the Whole Meeting Minutes will be posted on the Town's website.

ALTERNATIVE ACTIONS/MOTIONS:

1. Council may adopt the recommended motion.

2. Council may provide further direction regarding the Committee of the Whole Meeting Minutes.

ATTACHMENTS:

[Attachment I: COMMITTEE OF THE WHOLE - 09 Oct 2024 - Minutes](#)

Veronica Anderson, Legislative Services Officer

Approved
- 22 Oct
2024

Claudette Thorhaug, Legislative Services Officer

Approved
- 22 Oct
2024

Johnathan Strathdee, Manager of Legislative Services

Approved
- 23 Oct
2024



MINUTES COMMITTEE OF THE WHOLE MEETING

6:00 PM - Wednesday, October 9, 2024

Council Chambers, 1 Parklane Drive, Strathmore AB

COUNCIL PRESENT: Mayor Pat Fule, Councillor Melissa Langmaid, Councillor Jason Montgomery (virtual), Councillor Denise Peterson, Councillor Richard Wegener, and Deputy Mayor Brent Wiley

COUNCIL ABSENT: Councillor Debbie Mitzner

STAFF PRESENT: Kevin Scoble (Chief Administrative Officer), Jamie Dugdale (Director of Infrastructure, Operations, and Development Services), Mark Pretzlaff (Director of Community and Protective Services), Kara Rusk (Director of Strategic, Administrative, and Financial Services), and Johnathan Strathdee (Manager of Legislative Services)

1. **CALL TO ORDER**

Mayor Fule called the October 9, 2024 Committee of the Whole Meeting to order at 6:01 p.m.

2. **CONFIRMATION OF AGENDA**

Resolution No. 043.10.24A

Moved by Councillor Peterson

THAT Council adopt the October 9, 2024 Committee of the Whole Meeting Agenda as presented.

FOR: Mayor Fule, Councillor Langmaid, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

3. **PUBLIC COMMENTS**

Tyler Morgan spoke in opposition to sewage fees.

4. **CONFIRMATION OF MINUTES**

4.1. **Committee of the Whole Meeting Minutes – September 11, 2024**

Resolution No. 044.10.24A

Moved by Councillor Langmaid

THAT Council adopt the September 11, 2024 Committee of the Whole Meeting Minutes as presented in Attachment I.

FOR: Mayor Fule, Councillor Langmaid, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

5. **BUSINESS**

5.1. **2025 Proposed Fees and Charges Schedule**

5.2. **Water Source & Storage**

Councillor Peterson left the meeting at 7:29 p.m.

Councillor Peterson rejoined the meeting at 7:32 p.m.

5.3. **Snow Report – 2024**

6. **QUESTION AND ANSWER PERIOD**

6.1. **Hope Bridges Artists Among Us Gala**

Mayor Fule asked Council if they would like to attend an upcoming event.

Resolution No. 045.10.24A

Moved by Councillor Peterson

THAT Council amend the agenda to add 7.1, as a Closed Meeting, Council Dialogue item under FOIP S.24 (1)(b)(i).

FOR: Mayor Fule, Councillor Langmaid, Councillor Montgomery, Councillor Peterson,

Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

7. CLOSED MEETING

Resolution No. 046.10.24A

Moved by Councillor Peterson

THAT Council move In Camera to discuss items related to section 24(1)(b)(i) of the *Freedom of Information and Protection of Privacy Act* at 7:53 p.m.

FOR: Mayor Fule, Councillor Langmaid, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

7.1 Council Dialogue – Advice from officials – FOIP S. 24(1)(b)(i)

Resolution No. 047.10.24A

Moved by Councillor Peterson

THAT Council move out of Camera at 8:04 p.m.

FOR: Mayor Fule, Councillor Langmaid, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

8. ADJOURNMENT

Mayor Fule adjourned the October 9, 2024 Committee of the Whole Meeting at 8:04 p.m.

Mayor

Director of Strategic, Administrative,
and Financial Services



Request for Decision

To: Council

Staff Contact: Veronica Anderson, Legislative Services Officer

Date Prepared: October 23, 2024

Meeting Date: November 13, 2024

SUBJECT: Committee of the Whole Meeting Minutes - October 23, 2024

RECOMMENDATION: THAT Council adopt the October 23, 2024 Committee of the Whole Meeting Minutes as presented in Attachment I.

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

N/A

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

N/A

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

Pursuant to Section 208(1)(iii) of the *Municipal Government Act*, the minutes of the October 23, 2024 Committee of the Whole Meeting are given to Council for adoption.

ORGANIZATIONAL:

N/A

OPERATIONAL:

N/A

FINANCIAL:

N/A

POLICY:

N/A

IMPLEMENTATION:

N/A

BACKGROUND:

N/A

KEY ISSUE(S)/CONCEPT(S):

N/A

DESIRED OUTCOMES:

N/A

COMMUNICATIONS:

Once signed, the October 23, 2024 Committee of the Whole Meeting Minutes will be posted on the Town's website.

ALTERNATIVE ACTIONS/MOTIONS:

1. Council may adopt the recommended motion.

2. Council may provide further direction regarding the Committee of the Whole Meeting Minutes.

ATTACHMENTS:

[Attachment I: COMMITTEE OF THE WHOLE MEETING - 23 Oct 2024 - Minutes](#)

Claudette Thorhaug, Legislative Services Officer

Approved
- 28 Oct
2024

Johnathan Strathee, Manager of Legislative Services

Approved
- 29 Oct
2024



MINUTES COMMITTEE OF THE WHOLE MEETING

6:30 PM - Wednesday, October 23, 2024
Council Chambers, 1 Parklane Drive, Strathmore AB

COUNCIL PRESENT: Mayor Pat Fule, Councillor Melissa Langmaid, Councillor Debbie Mitzner, Councillor Jason Montgomery, Councillor Denise Peterson, Councillor Richard Wegener, and Deputy Mayor Brent Wiley

STAFF PRESENT: Kevin Scoble (Chief Administrative Officer), Jamie Dugdale (Director of Infrastructure, Operations, and Development Services), Mark Pretzlaff (Director of Community and Protective Services), and Johnathan Strathdee (Manager of Legislative Services)

1. **CALL TO ORDER**

Mayor Fule called the October 23, 2024 Committee of the Whole Meeting to order at 6:38 p.m.

2. **CONFIRMATION OF AGENDA**

Resolution No. 048.10.24A

Moved by Councillor Langmaid

THAT Council adopt the October 23, 2024 Committee of the Whole Meeting Agenda as presented.

FOR: Mayor Fule, Councillor Langmaid, Councillor Mitzner, Councillor Montgomery, Councillor Peterson, Councillor Wegener, and Councillor Wiley

AGAINST: None.

CARRIED

3. **BUSINESS**

3.1. **Community Group Funding Requests**

1. Shock Trauma Air Rescue Service (STARS)

Councillor Mitzner left the meeting at 6:47 p.m.

Councillor Mitzner rejoined the meeting at 6:51 p.m.

2. Badlands Search and Rescue Association
3. Kakato'si Kristian Ayoungman Foundation
4. Communities in Bloom Society
5. Strathmore Overnight Shelter Society
6. Strathmore Agricultural Society
7. True North Society
8. Wheatland Society of Arts

Councillor Langmaid left the meeting at 7:56 p.m.

Councillor Langmaid rejoined the meeting at 7:58 p.m.

9. Strathmore Youth Theatre Company

Councillor Montgomery left the meeting at 8:03 p.m.

Councillor Montgomery rejoined the meeting at 8:06 p.m.

10. Strathmore Performing Arts Festival
11. Mainsprings Pregnancy and Family Support Association
12. The Strathmore & Wheatland County Christmas Hamper Society
13. Strathmore Municipal Library
14. Community Mediation Calgary Society
15. Happy Cat Sanctuary

4. **ADJOURNMENT**

Mayor Fule adjourned the October 23, 2024 Committee of the Whole Meeting at 9:04 p.m.

Mayor

Director of Strategic, Administrative,
and Financial Services



Request for Decision

To: Council

Staff Contact: Mark Pretzlaff, Director of Community and Protective Services

Date Prepared: November 4, 2024

Meeting Date: November 13, 2024

SUBJECT: Recreation & Culture Cost Recovery Policy

RECOMMENDATION: Information for Council.

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

To develop a philosophy to deliver recreation and culture programs and services while ensuring a reasonable and proportioned cost recovered through the establishment of fees.

The goal is for this policy to provide predictable user fees while continuing to focus on maintaining, protecting, and improving services that support optimum lifestyles for the community.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

This policy is a mechanism for allocating the use of public funds, creating a financially sustainable approach for recreational programs and services, maximizing the use of programs and facilities, and ensuring affordable access to programs and services.

This policy would provide Council, users, staff, and residents with a better understanding of the philosophy behind the pricing of programs and services.

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

The purpose of this policy is to set out direction and guidance to staff in the development of user fees associated with programs and services, which supports the Town's goals and objectives.

ORGANIZATIONAL:

Organizational implications are not applicable at this time, as this is a discussion item only.

OPERATIONAL:

Operational implications are not applicable at this time, as this is a discussion item only.

FINANCIAL:

Financial implications are limited to staff time needed to write this report. Future budgetary implications will be identified should this policy be approved by Council.

POLICY:

Policy implications are not applicable at this time, as this is a discussion item only.

IMPLEMENTATION:

After the discussion on this policy, Administration will take the comments from Council and bring back a revised policy to a future meeting for approval.

BACKGROUND:

An overall fee strategy was developed as part of the 2024 budget to better align recreation fees and bring greater consistency between fee development among facilities. This model gives users an incentive to purchase access for a longer length; therefore, receiving the greatest discount compared to a daily admission. In addition, it ensures that staff effectively

manage operational expenses and support the organizations and individuals accessing the Town's amenities.

This strategy and subsequent policy ensure a practical, transparent, consistent, and fair approach to setting fees and charges for its recreation facilities, programs, and services.

The Recreation & Culture Cost Recovery policy aims at providing the delivery of recreation services reflecting the values of the community and balancing fees in consideration of the following objectives:

- Ensuring fees contribute to the public's effective and efficient use of Town resources.
- Reducing the reliance on property taxes, by recovering a portion of the costs for various services from the user(s) that primarily benefit from them.
- Providing a consistent and equitable process that encourages accessibility and participation.
- Identifying the relative pricing provided to various user segments (i.e. age).
- Establishing meaningful and realistic goals that provide enough flexibility to meet evolving social values and changing fiscal pressures.

KEY ISSUE(S)/CONCEPT(S):

The key concept for Council's consideration is to provide direction as to the level of cost recovery desired.

DESIRED OUTCOMES:

Provide direction as to the level of cost recovery desired.

COMMUNICATIONS:

Following the meeting, Administration will bring back a revised policy to be adopted at a future meeting.

ALTERNATIVE ACTIONS/MOTIONS:

N/A

ATTACHMENTS:

[Attachment I: Recreation & Cultural Services Fees Policy](#)

Mark Pretzlaff, Director of Community and Protective Services

Approved
- 08 Nov
2024

Johnathan Strathdee, Manager of Legislative Services

Approved
- 08 Nov
2024

TOWN POLICY

POLICY NUMBER: XXXX

REFERENCE:

Resolution No. XXX.XX.XX

ADOPTED BY:

Town Council

PREPARED BY: Community & Protective Services

DATE:

TITLE: Recreation and Cultural Services Fees Policy

Policy Statement

The Town of Strathmore provides a variety of recreation, culture, leisure, and sporting opportunities for residents and visitors. This policy aims at providing the delivery of recreation services reflecting the values of the community and balancing fees in consideration of the following objectives:

- Ensuring fees contribute to the public's effective and efficient use of Town resources.
- Reducing the reliance on property taxes, by recovering a portion of the costs for various services from the user(s) that primarily benefit from them.
- Providing a consistent and equitable process that encourages accessibility and participation.
- Identifying the relative pricing provided to various user segments (i.e. age).
- Establishing meaningful and realistic goals that provide enough flexibility to meet evolving social values and changing fiscal pressures.

Purpose

To provide a philosophy which will guide and effectively allocate public funds ensuring a reasonable and equitable proportion of the costs to deliver recreation and culture programs and services are recovered through the establishment of fees.

1.0 DEFINITIONS

Administration means any person employed by the Town of Strathmore, which indicates and is not limited to any person employed in the capacity of a full-time, part-time, casual, seasonal, summer, or contract employee or volunteer of the Town.

Adult Rate means the specific rental fees associated with User Groups with a primary focus of activities for individuals 18 and over.

Chief Administrative Officer (CAO) means the person appointed to the position of Chief Administrative Officer for the Town or his or her designate.

Cost Recovery means receiving of revenue to recover the cost of expenses.

Council means the Council of the Town of Strathmore, in the Province of Alberta.

Equipment means items such as chairs, tables, tablecloths, and any other items that are part of a booking.

Facility (or Recreation Facility) means Town-owned recreation spaces that include indoor or outdoor parks, trails, buildings, sites, or other facilities which are dedicated to serving the recreation needs of the community.

Programs means an activity, course, or class organized and operated directly by the Town.

Quality of Play means elements that may influence the users experience (i.e., weather conditions, power outages, etc.)

Retail Items means the sale of merchandise.

School Rate means the specific rental fees associated with the User Group. The User Groups shall be from Strathmore and surrounding areas and provide programming to elementary or secondary grade levels that is inclusive to all students. The school program must be provincially registered or associated and the program shall be operated, managed, and delivered by the registered/associated school.

Town means the Town of Strathmore, a municipal corporation in the Province of Alberta, and where the context so requires, means the area of land within the corporate boundaries thereof.

User/User Group means any individual, organization, committee, event, membership, or other designation that has been approved to use and engages in an agreement with the Town for use of Town-owned recreation facility.

Youth Rate means the specific rental fees associated with User Groups with a primary focus of activities for individuals 17 and under.

2.0 RESPONSIBILITIES

2.1 Town of Strathmore Council is responsible to:

- a) Approve by resolution the policy and any amendments;
- b) Adopt the annual Fees Bylaw, being a bylaw to set fees, charges, and rates for services and goods in the Town.
- c) Approve resources in the annual budget process for successful implementation of the policy.

2.2 The Chief Administrative Officer is responsible to:

- a) Approve related administrative directive and procedures; and
- b) Advise Departments in the correct application of the policy and administrative directives.

2.3 The Directors are responsible to:

- a) Ensure all Department employees are familiar with the policy;
- b) Administer the policy within the Department; and
- c) Recommend changes in policy and administrative directives.

- 2.4 The Manager, Recreation and Culture and Manager, Operations are responsible to:
- a) Monitor and evaluate the policy and administrative directives; and
 - b) Ensure employees comply with all approved policies and administrative directives for the Town.

3.0 SCOPE

- 3.1 This policy shall apply to all Town facilities and equipment.
- 3.2 This policy shall apply to all Administration.

4.0 FEES & RATES

- 4.1 Administration shall adhere to the rates set out in the "*Fees and Charges Bylaw*", as amended from time to time.
- 4.2 Fees and charges shall be established based on fifty percent (50%) cost recovery.
- 4.2.1 Cost Recovery includes, but is not limited to:
- i. Cost of staff;
 - ii. Cost of instructors/contractors; and
 - iii. Cost of materials.

5.0 FACILITY RENTALS

- 5.1 Facility rental rates shall be established by determining a fair market rate using comparable communities. Local market conditions shall be considered in the establishment of rates.
- 5.2 Facility rentals may include a setup and/or takedown fee for events that require extra setup/takedown or cleaning.
- 5.3 Where facility rental rates are established with a Youth and Adult Rate, Youth Rates shall be established based on a percentage of the cost of the Adult Rate, rounded to the nearest dollar.
- 5.3.1 Family Centre (arena) shall be sixty-two percent (62%).
 - 5.3.2 Sports Centre shall be seventy-five percent (75%).
- 5.4 The CAO or delegate shall have the authority to change pricing of facility rentals if Quality of Play is compromised.

6.0 PROGRAMS

- 6.1 Program fees shall be established by determining a fair market rate using comparable communities. Local market conditions shall be considered in the establishment of rates.
- 6.2 The CAO or delegate may set fees for the introduction of new programs and will advise Council of these fees during the annual budget process.
- 6.3 Programs that require an instructor or facilitator that do not recover costs may be canceled.

7.0 ADMISSIONS/MEMBERSHIP FEES

- 7.1 Admission/Membership fees shall be established by determining fair market value based on comparable communities. Local market conditions shall be considered in the establishment of rates.
- 7.2 The CAO or delegate shall have the authority to change pricing to admission/memberships if Quality of Play is compromised.

8.0 SALES or PROMOTIONAL RATES

- 8.1 The CAO or delegate may approve sales or promotional rates for the following purposes:
- 8.1.1 Increase revenue;
 - 8.1.2 Increase usage;
 - 8.1.3 Expand to new markets;
 - 8.1.4 Increase activation.

9.0 RETAIL ITEMS

- 9.1 Retail items shall be sold at a minimum of ten percent (10%) profit of the product purchase price.
- 9.2 Items in stock after two (2) years may be sold for no less than the original product purchase price.
- 9.3 Items in stock after three (3) years may be sold for less than the original product purchase price, or used for facility prizes, donations, etc.

10. DELEGATION OF AUTHORITY

- 10.1 The Chief Administration Officer may delegate any power, duty or function assigned to them under this policy to another position within the Town's Administration.

11. SEVERABILITY

- 11.1 If any section or part of this policy is found to be illegal, or beyond the power of Council to enact, such section or parts shall be deemed to be severable from all other sections or parts of this policy.

12. REVIEW

- 12.1 This policy shall be available for public inspection and will be posted on the Town of Strathmore's website.

12.2 This policy shall be reviewed at least once every four years. Next review date being:

END OF POLICY

MAYOR

DIRECTOR OF STRATEGIC,
ADMINISTRATIVE, AND FINANCIAL SERVICES

DRAFT



Report for Council

To: Committee of the Whole

Staff Contact: Riley Brolly, Manager of Financial Planning, Budgeting & Reporting

Date Prepared: November 6, 2024

Meeting Date: November 13, 2024

SUBJECT: 2025 Fees Bylaw No. 24-25

RECOMMENDATION: Information for Council

STRATEGIC PRIORITIES:



Affordable
Housing



Climate
Resiliency



Community
Development



Community
Wellness



Economic
Development



Financial
Sustainability

HOW THE STRATEGIC PRIORITIES ARE MET:

A rate bylaw gives Council a framework to ensure fair and equitable charges to residents. By reviewing it on an annual basis, it also ensures financial sustainability of the Town. Administration is recommending that Council review and set the rates for the 2025 fees in advance of budget deliberations. This will provide clarity and direction to Administration in terms of the revenue that should be projected in the budget.

SUSTAINABILITY

ECONOMIC SUSTAINABILITY:

The Town uses income from Fees and Charges to provide services and economic development opportunities to residents and businesses. Businesses operating in Strathmore must pay statutory business licenses outlined in the Fees Bylaw.

SOCIAL SUSTAINABILITY:

N/A

ENVIRONMENTAL SUSTAINABILITY:

N/A

IMPLICATIONS OF RECOMMENDATION:**GENERAL:**

The proposed bylaw contains rates, fees and fines for a range of services and bylaws adopted by Council.

ORGANIZATIONAL:

If adopted, the bylaw will create a new fee bylaw for staff to implement and inform user groups and ratepayers. Integration of the new fees into operations is not expected to impact the overall organization substantially.

OPERATIONAL:

The operational implications are limited to the preparation of the bylaw and report, updating systems and the website.

FINANCIAL:

Approximately 30% of the Town's revenues are derived from fees and charges authorized in the annual rate bylaw. Fees and charges are reviewed annually and adjusted to reflect changes in level of services, increased contribution to reserves or the recover costs of delivering program as well as inflation. The proposed recommendation contains 4% increase to all Water, Waste Water, and Storm rates for property and business owners within the community. Administration is also recommending a new charge to users who choose to pay Town bills/user fees on credit card, of 1.5% charged to the payer to recover costs incurred by the Town from our payment service providers.

POLICY:

In accordance with the *Municipal Government Act*, Council may, by bylaw, set rates, fees and fines.

IMPLEMENTATION:

Administration will make any directed changes to the Fees Bylaw and present the Bylaw and Schedule for Third Reading at the November 20, 2024 Regular Council Meeting. Administration will implement the Fees Bylaw for January 1, 2025.

BACKGROUND:

Annually, Administration reviews the Fees and Charges Schedule to make recommended changes to Council for the next fiscal year.

The Bylaw was given First and Second Reading at the November 6, 2024 Regular Council Meeting. During Second Reading, two Motions were made:

THAT Council direct Administration to bring the Fees Bylaw to the Committee of the Whole for further discussion.

THAT Council direct Administration to bring back options for monthly all access passes as well as proposed reduction to all access passes:

- Annual \$1,200, including monthly payments on the all access pass.
- 9 month pass option.

Administration has provided additional information regarding the above in the attached report.

KEY ISSUE(S)/CONCEPT(S):

Approximately 30% of the Town's revenues are derived from fees and charges authorized in the bylaw. Fees and charges are reviewed annually and adjusted to reflect changes in level of services, increased contribution to reserves or the recover costs of delivering program as well as inflation.

DESIRED OUTCOMES:

Administration is seeking direction from Council on requested changes to the Fees Bylaw as presented to include in the Bylaw for Third Reading at the November 20, 2024 Regular Council Meeting.

COMMUNICATIONS:

The final Bylaw will be posted on the Town's website.

ALTERNATIVE ACTIONS/MOTIONS:

N/A

ATTACHMENTS:

[Attachment I: 2025 Fees Bylaw No. 24-25](#)

[Attachment II: 2025 Fees Bylaw Schedule](#)

[Attachment III: Recreation Fees Memo](#)

[Attachment IV: Recreation All Access Rates](#)

Riley Brolly, Manager of Financial Planning, Budgeting & Reporting

Approved
- 08 Nov
2024

Leana Ashbacher, Senior Manager of Financial Services

Approved
- 08 Nov
2024

Kara Rusk, Director of Strategic, Administrative, and Financial Services

Approved
- 08 Nov
2024

BYLAW NO. 24-25
THE TOWN OF STRATHMORE
IN THE PROVINCE OF ALBERTA

A BYLAW OF THE TOWN OF STRATHMORE IN THE PROVINCE OF ALBERTA TO ESTABLISH FEES, RATES, CHARGES AND PENALTIES FOR SERVICES PROVIDED BY THE MUNICIPALITY.

WHEREAS, pursuant to the *Municipal Government Act*, R.S.A. 2000, c. M-26 (hereinafter referred to as "the Act") and amendments thereto a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS, the Act provides that a municipality may pass a bylaw for the establishment of fees for licenses, permits and approvals as established by Council;

AND WHEREAS, the *Safety Codes Act*, R.S.A 2000, Chapter S-1, as amended or repealed and replaced from time to time, authorizes an accredited municipality to make bylaws respecting fees for anything issued or any material or services provided pursuant to the *Safety Codes Act*;

AND WHEREAS, the *Freedom of Information and Protection of Privacy Act*, as amended, states that a municipality must make certain information available to the public and that the Council may pass a bylaw to establish fees for the provision of information;

AND WHEREAS, the Council of the Town of Strathmore in the Province of Alberta, deems it expedient to consolidate the fees, rates and charges for various municipal services;

NOW THEREFORE, The Council of the Town of Strathmore, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. PURPOSE AND TITLE

- 1.1. This Bylaw maybe cited as the "2025 Fees Bylaw."
- 1.2. The purpose of this Bylaw is to establish fees, rates, charges, and penalties for services provided by the municipality.

2. APPLICATION

- 2.1 The fees, rates, charges, and penalties for services are outlined in the attached Schedules of this Bylaw.

- 2.2 Council may consider setting or permitting special rates for special circumstances, special items, and individual agreements with outside parties or for any items not covered in the Fees Schedules, a resolution of Council may set such fees.
- 2.3 The CAO, at their discretion, may consider waiving any fee for any event that benefits the community.
- 2.4 All fees hereinafter are subject to a 2% penalty on overdue accounts unless otherwise stated in the attached Schedules. This penalty may be waived at the discretion of the CAO.
- 2.5 If this Bylaw conflicts with another existing Bylaw, this Bylaw will take paramountcy.

3. REPEAL

- 3.1 Bylaw 23-29 and Amending Bylaws 23-32, 23-34 and 23-35 are hereby repealed.

4. EFFECTIVE DATE

- 4.1 This Bylaw shall come into full force and effect on January 1, 2025 upon receiving third and final reading and being signed.

READ A FIRST TIME this ____ day of October, 2024

READ A SECOND TIME this ____ day of October, 2024

READ A THIRD AND FINAL TIME this ____ day of October, 2024

Mayor

Director of Strategic,
Administrative and Financial Services

Town of Strathmore - Fees Bylaw Schedules

Schedule A - FOIP Fee

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
For searching for, locating and retrieving a record	\$6.75	\$6.75	per 1/4 hr.	T	0.00%
For producing a record from an electronic record:					
(a) Computer processing and related charges	Actual cost to public body	Actual cost to public body	-	T	
(b) Computer programming	up to \$20.00	up to \$20.00	Actual cost to public body per 1/4 hr.	T	
For producing a paper copy of a record:					
(a) photocopies and computer printouts:					
i) black and white up to 8 1/2" x 14"	\$0.25	\$0.25	per page	T	0.00%
(ii) other formats	\$0.50	\$0.50	per page	T	0.00%
(b) from microfiche or microfilm	\$0.50	\$0.50	per page	T	0.00%
(c) plans and blueprints	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
For producing a copy of a record by duplication of the following media:					
(a) microfiche and microfilm	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
(b) computer disks	\$5.00	\$5.00	per disk	T	0.00%
(c) computer tapes	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
(d) slides	\$2.00	\$2.00	per slide	T	0.00%
(e) audio and video tapes	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
For producing a photographic copy (colour or black and white) oriented on photographic paper from a negative, slide or digital image:					
(a) 4" x 6"	\$3.00	\$3.00	per page	T	0.00%
(b) 5" x 7"	\$6.00	\$6.00	per page	T	0.00%
(c) 8" x 10"	\$10.00	\$10.00	per page	T	0.00%
(d) 11" x 14"	\$20.00	\$20.00	per page	T	0.00%
(e) 16" x 20"	\$30.00	\$30.00	per page	T	0.00%
For producing a copy of a record by any process or in any medium or format not listed in sections 3 to 5 above	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	
For preparing and handling a record for disclosure	\$6.75	\$6.75	per 1/4 hr.	T	0.00%
For supervising the examination of a record	\$6.75	\$6.75	per 1/4 hr.	T	0.00%
For shipping a record or a copy of a record	Actual cost to public body	Actual cost to public body	Actual cost to public body	T	

Town of Strathmore - Fees Bylaw Schedules

Schedule B - Taxation and Assessment

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Assessment Review Board Filing Fees				
Category of complaint				
Residential 3 or fewer dwellings and farm land	\$50	\$50	per appeal	E
Residential 4 or more dwellings	\$650	\$650	per appeal	E
Non - Residential	\$650	\$650	per appeal	E
Tax Notices (other than business tax)	\$30	\$30	per appeal	E
Equalized Assessment	\$650	\$650	per appeal	E
Linear property - Power Generation (per facility)	\$650	\$650	per appeal	E
Linear property- other (per LPAUID)	\$50	\$50	per appeal	E
Service Product				
Tax Certificate (generated on-line through Virtual Town Hall)	\$25	\$25	per property	E
Tax Certificate (generated by Tax Clerk)	\$40	\$40	per property	E
Rejected Item Charge (NSF, Frozen Accounts, etc.)	\$30	\$30	per property	E
Tax Notification on Properties That Have Fallen into Tax Arrears				
Registration Fee	\$50	\$50	per property	E
Tax notification to third parties	\$20	\$20	per property	E
Advertising (Alberta Gazette listing & local Media advertising)	cost recovery + 10% admin	cost recovery + 10% admin	per property	E

Annual Increase

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule C - G.I.S.

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Mapping Fees				
Address - AutoCAD	\$210	\$250	per map	T
Buildings Footprint - Shapefile	\$100	\$120	per map	T
Contours - AutoCAD	\$210	\$250	per map	T
Contours - Shapefile	\$210	\$250	per map	T
Water Network - Shapefile	\$110	\$130	per map	T
Sanitary Network - Shapefile	\$110	\$130	per map	T
Storm Network - Shapefile	\$110	\$130	per map	T
Water, Sanitary & Storm Bundle - Shapefile	\$290	\$350	per map	T
Roadways - Shapefile	\$210	\$250	per map	T
Pathways - Shapefile	\$130	\$160	per map	T
Water Bodies - Shapefile	\$100	\$150	per map	T
Orthophoto - Shapefile	\$470	\$550	per map	T
Processing Fee (per hour) - TIF	\$30	\$45	per hour	T
Hard Copy				
Address 8 1/2" x 11" or 11" x 17"	\$32	\$40	per sheet	T
Land Use 8 1/2" x 11" or 11" x 17"	\$10	\$12	per sheet	T
Legal 8 1/2" x 11" or 11" x 17"	\$32	\$35	per sheet	T
Custom 8 1/2" x 11" or 11" x 17"	\$10	\$45	per sheet	T
Address 24"	\$13	\$20	per sheet	T
Sanitary Sewer System 24"	\$13	\$20	per sheet	T
Water System 24"	\$13	\$20	per sheet	T
Storm Sewer System 24"	\$13	\$20	per sheet	T
Land Use 24"	\$27	\$30	per sheet	T
Legal 24"	\$13	\$20	per sheet	T
Aerial Photo 24"	\$79	\$100	per sheet	T
Custom 24"	\$27	\$60	per sheet	T
Address 36"	\$16	\$40	per sheet	T
Sanitary Sewer System 36"	\$16	\$40	per sheet	T
Water System 36"	\$16	\$40	per sheet	T
Storm Sewer System 36"	\$16	\$40	per sheet	T
Land Use 36"	\$32	\$40	per sheet	T
Legal 36"	\$16	\$40	per sheet	T

**Annual
Increase**

19.05%
20.00%
19.05%
19.05%
18.18%
18.18%
18.18%
20.69%
19.05%
23.08%
50.00%
17.02%
50.00%

25.00%
20.00%
9.38%
350.00%
53.85%
53.85%
53.85%
53.85%
11.11%
53.85%
26.58%
122.22%
150.00%
150.00%
150.00%
150.00%
25.00%
150.00%

Town of Strathmore - Fees Bylaw Schedules

Schedule C - G.I.S.

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Aerial Photo 36"	\$84	\$120	per sheet	T
Custom 36"	\$32	\$40	per sheet	T
Address 42"	\$22	\$50	per sheet	T
Sanitary Sewer System 42"	\$22	\$50	per sheet	T
Water System 42"	\$22	\$50	per sheet	T
Storm Sewer System 42"	\$22	\$50	per sheet	T
Land Use 42"	\$37	\$50	per sheet	T
Legal 42"	\$22	\$50	per sheet	T
Aerial Photo 42"	\$100	\$150	per sheet	T
Custom 42"	\$37	\$80	per sheet	T

Annual Increase
42.86%
25.00%
127.27%
127.27%
127.27%
127.27%
35.14%
127.27%
50.00%
116.22%

Town of Strathmore - Fees Bylaw Schedules

Schedule D - Business Licensing Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
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**Annual
Increase**

General Business Licenses Fees					
Residential	\$100.00	\$110.00	per business	E	10.0%
Non-residential Based on Siksika Reserve or in Wheatland County	\$150.00	\$175.00	per business	E	16.7%
Non-residential Outside Strathmore, Siksika Reserve, or Wheatland County	\$250.00	\$275.00	per business	E	10.0%
Specific Classification Business License Fees					
Home Based Business	\$100.00	\$110.00	per business	E	10.0%
Restaurants					
Drive-Thru Restaurants	\$410.00	\$410.00	per business	E	0.0%
Limited/Full-Service Restaurants	\$100.00	\$110.00	per business	E	10.0%
Storefront Retail and Sales					
Large Retail Commercial (over 12,000 sq ft)	\$950.00	\$1,000.00	per business	E	5.3%
Medium Retail Commercial (up to 12,000 sq ft)	\$575.00	\$600.00	per business	E	4.3%
Small Retail Commercial (up to 5,000 sq ft)	\$100.00	\$110.00	per business	E	10.0%
Hawkers, Peddlers and Street Vendors Contractors					
Contractors apply for the period required for a business license.	\$100.00	\$110.00	per business	E	10.0%
Fee is \$5.00 per day (\$75.00 minimum/ \$200 maximum)					
Ex. If a license is required for 30 days the fee is \$150					
Other Charges					
Notice of Change/ Administrative Fee	\$25.00	\$25.00	per permit	E	0.0%
Appeal Request	\$100.00	\$100.00	per permit	E	0.0%
The specified penalty for breach of Bylaw No. 21-20, Business Licensing Bylaw:					
1st offence	\$500.00	\$500.00	-	E	0.0%
2nd offence	\$1,000.00	\$1,000.00	-	E	0.0%
3rd offence	\$2,500.00	\$2,500.00	-	E	0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule D - Business Licensing Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
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Annual
Increase

Additional notes about Business License Fees:

1. Where a Resident Business operates only after June 30th of any License year, the fees paid shall be one half the fee shown on Business Licenses schedule.
2. If a Resident Business, with a current Business License, closes prior to July 1st of any License year, a refund of one-half the fee minus an Administrative Fee as set out in, Business Licenses schedule, shall be refunded to the Business owner.
3. Where a first-time application for a Resident Business License has been approved, the fees paid shall be one half the fee shown on Business Licenses schedule.
4. Where a Resident Business is owned and operated by a person 25 years of age or under the Business License Fee schedule, shall be waived.
5. Where a Resident Business License under the "Small Retail Commercial" category of Business Licenses has been renewed for at least twenty-five (25) years by the same Licensee, the Business License Fee shall be waived.

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Bylaw amendments - Statutory Plans, Land Use Bylaw, & Conceptual Schemes				
Textual amendment to the Land Use Bylaw:	\$2,750	\$3,000	per application	E
Direct Control Application:	\$3,000	\$3,750	per application	E
Change to a land use designation on sites with areas of 0.5 ha or less:	\$3,000	\$3,500	per application	E
Change to a land use designation on sites with areas of 0.5 ha or more:	\$3,250	\$3,750	per permit plus \$100 per ha	E
Amendment to the Municipal Development Plan:	\$3,000	\$3,500	per application	E
Amendment to an Area Structure Plan or other statutory plan, other and the Municipal Development Plan: (If an amendment to a Statutory Plan requires additional amendments to another Statutory Plan or a Conceptual Scheme adopted by bylaw, then the total combined fee for all the amendments may be reduced by \$500.00)	\$3,000	\$3,500	per application	E
Oversize charge and off-site levies				
ECRW Oversize Charge for residential development: (Formerly known as Growth Charge for Water Infrastructure)	\$540	\$570	per dwelling unit, payable at the time of the Development Permit	E
ECRW Oversize Charge for new commercial, industrial, and institutional development: (Formerly known as Growth Charge for Water Infrastructure)	\$7,420	\$7,720	per hectare, payable at the time of the Development Permit	E
Off-Site Levies, due at the time of Development Permit Application for all newly developed parcels:	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore	E
Certificates of letters of compliance				
Residential Certificate or letter of compliance in respect to a Real Property Report:	\$160	\$170	per certificate	E
Residential Certificate or letter of compliance in respect to a Real Property Report Priority/Rush Service:	\$260	\$280	per certificate	E
Non-Residential Certificate or letter of compliance in respect to a Real Property Report	\$300	\$325	per certificate	E
Certificates of Municipal Authority (Condominium Fees)				
Certificate of the Municipal Authority in respect to a condominium for a building:	\$40	\$40	per unit or such greater fee as prescribed in the Condominium Property Regulation AR 168/2001	E
Development Permits				
Accessory buildings - exceeding 10.0 m2 in area in a Residential District:	\$160	\$170	per building	E

Annual Increase

9.1%

25.0%

16.7%

15.4%

16.7%

16.7%

5.6%

4.0%

6.3%

7.7%

8.3%

0.0%

6.3%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Accessory buildings - exceeding 10.0 m2 in area in Districts other than a Residential District:	\$290	\$310	per building plus \$100 per additional building on the same site	E	6.9%
Change of Use Permit - Non-residential development:	\$370	\$390	per permit	E	5.4%
Change of Use Permit- Non-residential development, Major (Involving Professional Referral)	\$780	\$820	per permit	E	5.1%
Commercial, Industrial and Institutional - New Development other than additions to an existing building:	\$890	\$930	per permit plus \$2.50 per m2	E	4.5%
Commercial, Industrial and Institutional - Additions to existing buildings:	\$500	\$520	per building plus \$1.50 per m2	E	4.0%
Home Occupation Permit: A business, occupation, trade, profession, or craft carried on by an occupant of a dwelling unit as a use secondary to the residential use of the dwelling, and which does not change the character of the building in which it is located.	\$260	\$280	per permit	E	7.7%
Other Development Permit - minor, miscellaneous.	\$150	\$150	per permit	E	
Signs - Permanent free standing signs:	\$320	\$340	per sign	E	6.3%
Signs - Temporary signs:	\$110	\$120	per sign	E	9.1%
Signs - Other: unless the sign or signs are included in the Development Permit for the building in which case there is a maximum fee of \$400.00;	\$110	\$120	per sign, (part of Development Permit - maximum fee of \$400)	E	9.1%
Stripping and Grading - for sites containing 2.0 ha or less:	\$780	\$820	per permit	E	5.1%
Stripping and Grading - for sites containing more than 2.0 ha and less than 20 ha:	\$1,560	\$1,630	per permit	E	4.5%
Stripping and Grading - for sites containing more than 20 ha:	\$2,600	\$2,710	per permit	E	4.2%
Residential Development Permit - Additions to dwellings:	\$210	\$220	per permit plus \$0.50 per m2	E	4.8%
Residential Development Permit - New Development Single-Detached, Semi-Detached, Duplex, and Manufactured Homes:	\$320	\$340	per dwelling unit	E	6.3%
Residential Development Permit - garden suite, garage suite, or secondary suite:	\$260	\$280	per dwelling unit	E	7.7%
Residential Development Permit - buildings containing three (3) or more dwelling units:	\$630	\$660	per building plus \$100 per dwelling unit	E	4.8%
Temporary Development Permit- 12 months or less (minor projects)	\$160	\$170	per permit	E	6.3%
Temporary Development Permit- 12 months or less (major projects involving Professional Referral)	\$780	\$820	per permit	E	5.1%
Development commencement without a permit:	Double the permit fees if a development has commenced before the issue of Development Permit	Double the permit fees if a development has commenced before the issue of Development Permit	Double the permit fees if a development has commenced before the issue of Development Permit	E	

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Development Permit Relaxations or Variances exceeding 3.0% of a requirement but under 10.0% of a requirement:	\$160	\$170	per variance or relaxation in excess of 3% of a requirement up to a maximum of \$480	E
Development Permit Relaxations or Variances exceeding 10.0% of a requirement but under 25.0% of a requirement involving a notification and appeal period:	\$210	\$220	per variance up to a max of \$630	E
Development Permit Relaxations or Variances exceeding 25.0% of a requirement involving a notification and appeal period:	\$420	\$350	per variance up to \$1,400	E
Development Permit Extension requested by Applicant/Owner:	\$260	\$280	per permit	E
DP Amendment * if circulation is not required	25% of original fees	25% of original fees	25% of original fees	E
DP Amendment * if circulation is required	50% of original fees	50% of original fees	50% of original fees	E
Bylaw Enforcement of Development Permit Non-Compliance, first offence:	\$260	\$280	per permit	E
Bylaw Enforcement of Development Permit Non- Compliance, second offence	\$520	\$550	per permit	E
Bylaw Enforcement of Development Permit Non-Compliance, third offence	\$1,040	\$1,090	per permit	E
Development Agreement Preparation (Development Agreements as per s.650 of the Municipal Government Act regarding a Development Permit)	\$1,040	\$1,090	per agreement	E
Development Permit Securities				
A first time applicant means a person who has not been issued a Development Permit within three (3) years.				
Security required - Accessory building, excluding sheds, in a Residential District for a homeowner or first-time applicant:	\$500	\$500	per application	E
Security required - Additions to a dwelling unit in a Residential District for a homeowner or first-time applicant:	\$500	\$500	per application	E
Security required - Single Detached, Semi-Detached, or Duplex dwelling for a first-time applicant:	\$1,000	\$1,000	per building	E
Security required- Single Detached, Semi-Detached, or Duplex dwelling for property and public infrastructure protection:				
(a) per application; or	\$5,000	\$5,000	per application	E
(b) per year for all applications within that calendar year	\$10,000	\$10,000	per year	E
refundable upon completion and following inspection				
Security required - Single Detached, Semi-Detached, or Duplex dwelling for public property and infrastructure protection for Owners/ Applicants who have had no recorded property or public infrastructure damage in the last two (2) calendar years:				
(a) per application; or	\$2,000	\$2,000	per application	E
(b) per year for all applications within that calendar year	\$5,000	\$5,000	per year	E
refundable upon completion and following inspection				
Security for the following:				

Annual Increase

6.3%

4.8%

-16.7%

7.7%

-

-

7.7%

5.8%

4.8%

4.8%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
(a) a residential building containing three (3) or more dwelling units (b) a commercial, industrial, and institutional development	Establish in the Development Agreement that is a condition of a Development Permit	Establish in the Development Agreement that is a condition of a Development Permit	Establish in the Development Agreement that is a condition of a Development Permit	E
Documents				
Hard copy of a Statutory Plan, Land Use Bylaw, or Conceptual Scheme adopted by Bylaw:	\$60	\$70	per document	E
Certificate of Title or other instrument registered on the Certificate of Title:	\$30	\$40	per instrument	E
Development Agreement Status Letter		\$300	per letter	E
Encroachment Agreements: per encroachment agreement	\$420	\$440	per agreement	E
Land Use Designation (Zoning) Request: fee for preparing a letter advising the land use designation of a parcel or related information.	\$630	\$660	per letter	E
The preparation of Utility Right of Way Agreements and/or Overland Drainage Right of Way Agreements	\$1,500	\$1,560	per agreement	E
Document Review, File Searches, and Pre-Application Meetings				
Review of an Area Structure Plan, Conceptual Scheme, prepared by or on behalf of a Developer:	\$7,020	\$7,310	per plan	E
Review of an Outline Plan prepared by or on behalf of a Developer:	\$2,080	\$2,170	per plan	E
Document Review and Execution (caveat, discharge of caveat, other agreement, response to lawyer, other miscellaneous)	\$30	\$35	per document	E
Comprehensive File Search and Preparation	\$40 per hour	\$40 per hour	per hour	E
Pre-Consultation Fee (Pre-Application Meeting)	Full Cost Recovery		per meeting	E
Electrical Permit Fee Schedule for New Residential Installations				
Square footage fee - up to 1200 sq ft - Permit Fee	\$200.00	\$220.00		E
Square footage fee - 1201 sq ft and over - Permit Fee	\$165.00 + \$0.11/sq ft	\$220.00 + \$0.11/sq ft		E
Service Connection - Permit Fee	\$125.00	\$150.00		E
Temp Service - Permit Fee	\$125.00	\$150.00		E
Panel Change - Permit Fee	\$125.00	\$150.00		E
Annual Permit - Permit Fee	\$450.00	\$500.00		E
Add a Safety Codes Levy of 4% of the Permit Fee, Min \$4.50 - Max \$560.00				E
Electrical Permit Fee Schedule for Installations Other than New Residential Developments				
Installation cost				
\$0 - < \$1,000.00 - Permit Fee	\$125.00	\$150.00		E
> \$1,000 ≤ \$2,500 - Permit fee	\$150.00	\$175.00		E
> \$2,500 ≤ \$5,000 - Permit fee	\$175.00	\$200.00		E
> \$5,000 < \$10,000- Permit fee	\$250.00	\$275.00		E

Annual Increase

16.7%
33.3%
4.8%
4.8%
4.0%
4.1%
4.3%
16.7%
#VALUE!
20.0%
20.0%
20.0%
11.1%
#DIV/0!
20.0%
16.7%
14.3%
10.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
> \$10,000 ≤ \$15,000- Permit fee	\$300.00	\$325.00		E
> \$15,000 ≤ \$20,000- Permit fee	\$400.00	\$450.00		E
> \$20,000 ≤ \$30,000- Permit fee	\$500.00	\$550.00		E
> \$30,000 ≤ \$40,000- Permit fee	\$650.00	\$700.00		E
> \$40,000 ≤ \$50,000- Permit fee	\$750.00	\$850.00		E
> \$50,000 ≤ \$75,000- Permit fee	\$1,100.00	\$1,200.00		E
> \$75,000 ≤ \$100,000- Permit fee	\$1,250.00	\$1,300.00		E
> \$100,000 ≤ \$125,000- Permit fee	\$1,400.00	\$1,500.00		E
> \$125,000 ≤ \$150,000- Permit fee	\$1,600.00	\$1,700.00		E
> \$150,000 ≤ \$200,000- Permit fee	\$1,800.00	\$1,850.00		E
> \$200,000 ≤ \$250,000- Permit fee	\$2,000.00	\$2,050.00		E
> \$250,000 ≤ \$300,000- Permit fee	\$2,200.00	\$2,250.00		E
> \$300,000 ≤ \$400,000- Permit fee	\$2,450.00	\$2,600.00		E
> \$400,000 ≤ \$500,000- Permit fee	\$2,700.00	\$2,800.00		E
>500,000- Permit fee	\$2,700 + \$5.00 / \$1,000.00	\$2,800 + \$5.00 / \$1,000.00		E
Add a safety code levy of 4% of the Permit Fee, min \$4.50; max \$560.00				E
Electrical Permit (Residential Solar Panel Installation)		\$220.00		
Engineering Fees				
If the Town retains an engineering consultant to review plans or documents; The fee for the review of those plans or documents is the invoice submitted by the engineering consultant plus an administrative fee of	\$200.00	\$210.00	per review	E
Storm Water Management Review:	\$1,060.00	\$1,110.00	per review	E
Review of Water Act Approval and related documents in relation to a Subdivision	\$530.00	\$560.00	per review	E
Construction Completion Certificates (CCC) and Final Acceptance Certificates (F AC) for New Development (Note that there is no fee for the first two (2) inspections for both the CCC and the FAC stages)	\$160.00/hr.. for each additional inspection	\$160.00/hr.. for each additional inspection	per inspection	E
Construction Temporary Water Services				
Water meter rental fees - per day	\$8.00	\$8.00	per day	E
Water meter rental fees - per week	\$40.00	\$50.00	per week	E
Water meter rental fees - per month	\$160.00	\$170.00	per month	E
Water meter rental security deposit	\$2,270.00	\$2,370.00	per meter	E
Relocation of water meter	\$150.00 /hr. for each relocation	\$150.00 /hr. for each relocation	per meter	E
Gas Permit Fee Schedule for Residential Installations				
2 Permit Fee	\$125.00	\$150.00		E
5 Permit Fee	\$150.00	\$175.00		E
7 Permit Fee	\$175.00	\$200.00		E
10 Permit Fee	\$200.00	\$225.00		E

Annual Increase

8.3%
12.5%
10.0%
7.7%
13.3%
9.1%
4.0%
7.1%
6.3%
2.8%
2.5%
2.3%
6.1%
3.7%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
11 or more Permit Fee	\$200.00	\$225.00 plus \$10 per outlet		E
Temp service/heat - Permit Fee	\$125.00	\$145.00		E
Service re-connection Permit Fee	\$125.00	\$145.00		E
Propane tank set Permit Fee	\$125.00	\$145.00		E
Add a safety code levy of 4% of the Permit Fee, min \$4.50; max \$560.00				E
Gas Permit Fee Schedule for Non-Residential Installations				
0 ≤ 100,000 Permit Fee	\$115.00	\$135.00		E
> 100,000 ≤ 200,000 Permit Fee	\$135.00	\$150.00		E
> 200,000 ≤ 400,00 Permit Fee	\$150.00	\$165.00		E
> 400,000 ≤ 1,000,000 Permit Fee	\$250.00	\$275.00		E
> 1,000,000 ≤ 2,000,000 Permit Fee	\$325.00	\$325.00		E
> 2,000,000 Permit Fee	\$350.0 + \$7.00/ 100,000 BTU or portion of	\$350.0 + \$7.00/ 100,000 BTU or portion of		E
Add a safety code levy of 4% of the Permit Fee, min \$4.50; max \$560.00				E
Municipal Right-of-Way Work and Excavation Permits				
Municipal Right-of-Way Work and Excavation Permit	\$240.00	\$250.00	per permit	E
Municipal Right-of-Way Work and Excavation Permit Deposit	\$2,320.00	\$2,420.00	per permit	E
Pavement Degradation Fee (trench width equal to or less than 2m)	\$19.18/linear metre	\$19.18/linear metre	per linear meter	E
Pavement Degradation Fee (trench width greater than 2m)	\$12.78/linear metre	\$12.78/linear metre	per linear meter	E
<i>Municipal ROW permit fees are based on small projects, the size of a project which qualifies as a single application is at the discretion of the director, based on the level of effort required for the project.</i>				
Plumbing Permit Fee Schedule for Residential and Non-Residential Installations				
Number of outlets				
1 - 3 Permit Fee	\$150.00	\$150.00		E
4 - 7 Permit Fee	\$160.00	\$160.00		E
8 - 10 Permit Fee	\$175.00	\$200.00		E
11 or more Permit Fee	\$175.00 + \$10.00 ea. additional	\$200.00 + \$10.00 ea. additional		E
Manufactured home/ready to move home on block/piles - Permit Fee	\$150.00	\$165.00		E
Add a Safety Codes Levey of 4% of the Permit Fee: Min \$4.50 Max \$560.00				E
Private Sewage Disposal System (PSDS) Permit Fee Schedule for Single Family Residential				
Number of outlets				

**Annual
Increase**

16.0%

16.0%

16.0%

17.4%

11.1%

10.0%

10.0%

0.0%

4.2%

4.3%

4.0%

4.0%

0.0%

0.0%

14.3%

10.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Holding tanks, open discharge Permit Fee	\$275.00	\$300.00		E
Fields, mounds, sand filters, treatment tanks Permit Fee	\$600.00	\$600.00		E
Add a Safety Codes Levy of 4% of the Permit Fee: Min \$4.50 Max \$560.00				E
Refund of Fees				
If an application is withdrawn by an applicant prior to circulation or inspection: Up to fifty (50) percent of the fee may be refunded to an applicant, if the application warrants circulation to internal or external agencies and departments but the circulation has not commenced, or an inspection hasn't occurred, provided a minimum administration fee must be retained by the Town	\$150.00 min admin fee	\$150.00 min admin fee	\$150.00 min admin fee	E
If an application is withdrawn by an applicant after circulation, after inspection, or if the permit has expired: No refund, if a circulation to internal or external agencies or departments has been processed; or if a decision has been rendered on the application, or if an inspection has occurred; or if the permit has expired	N/A	N/A	N/A	E
Road Closure Fees				
Road closure, per application	\$1,040.00	\$1,080.00	per application	E
Subdivision Application & Application Amendments & Application Documents				
Subdivision Application for a maximum of two (2) lots (units if bare land condominium) Note that, there is no fee for any of the following lots: Community Services Reserve, Environmental Reserve, Municipal Reserve, Municipal and School Reserve, School Reserve, or Public Utility Lot.	\$1750.00 including residual lot or parcel plus \$200 for every additional lot (units if bare land condominium)	\$1750.00 including residual lot or parcel plus \$200 for every additional lot (units if bare land condominium)	per application	E
Subdivision Changes/Revised Subdivision Application - applicant proposes changes that warrant a further circulation	\$500.00 + costs of any engineering fees prescribed above	\$500.00 + costs of any engineering fees prescribed above	per application	E
Development Agreement/Subdivision Agreement Preparation (Development Agreements as per s.655 of the Municipal Government Act regarding a Subdivision)	\$1,950.00	\$2,030.00	per agreement	E
Deferred Servicing Agreement (Development Agreement/Subdivision Agreement) Preparation	\$1,040.00	\$1,090.00	per agreement	E
Subdivision Endorsement, Security & Time Extension				
Endorsement of a plan of subdivision or other instrument, which enables the subdivision to be registered in the Land Titles Office (residential 2-lot subdivisions):	\$300.00	\$325.00	per plan of subdivision	E
Endorsement of a plan of subdivision or other instrument, which enables the subdivision to be registered in the Land Titles Office: (all other cases):	\$110.00 per lot (unit if bare land condominium). Note there is a minimum fee of \$450.00	\$120.00 per lot (unit if bare land condominium). Note there is a minimum fee of \$480.00	per plan of subdivision	E

Annual Increase

9.1%
0.0%

3.8%

16.7%

0.0%

4.1%

4.8%

8.3%

10.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Security for a Subdivision:	Established in the Servicing Agreement that is a condition of a subdivision approval.	Established in the Servicing Agreement that is a condition of a subdivision approval.	per plan of subdivision	E
Time extension in respect to an approval of a subdivision application:	\$350.00 each for the first two extensions; and \$450.00 each for the third and any subsequent extensions.	\$375.00 each for the first two extensions; and \$475.00 each for the third and any subsequent extensions.	per plan of subdivision	E
Various agreement, easement, and other document preparation	\$1,040.00	\$1,090.00	per document	E
Building Permit Fees & Services (Effective January 1)				
Residential, Commercial, Industrial, Institutional projects (Project Value is based on the actual cost of material and labour. Verification of costs may be requested prior to permit issuance.)	\$10.50 per \$1,000 of Project Value	\$10.50 per \$1,000 of Project Value	per permit	E
Additional Safety Code Levy	4.0% of Permit Fee, Minimum \$5.00, Maximum \$560.00	4.0% of Permit Fee, Minimum \$5.00, Maximum \$560.00	per permit	E
Transfer of ownership fees per permit	\$150.00	\$150.00	per permit	E
Residential, Commercial, Industrial, and Institutional projects minimum Building Permit Fee	\$130.00 plus the Safety Codes Levy	\$150.00 plus the Safety Codes Levy	per permit	E
Demolition Permit (Building Permit)	\$130.00 plus the Safety Codes Levy	\$150.00 plus the Safety Codes Levy	per permit	E
Building Permit extension request	\$160.00	\$160.00	per request	E
Alternative Solution Review under the National Building Code Alberta Edition	\$500.00 in addition to the permit fee	\$500.00 in addition to the permit fee	per review	E
Pre-Development Inspection by a Safety Codes Officer (An owner may request an inspection to determine if the existing building meets National Building Code, Alberta Edition)	\$260	\$280	per inspection	E
Building Permit (Residential Solar Panel Installation)		\$150.00 plus the Safety Codes Levy		
Re-inspection in excess of QMP	\$160	\$170	per inspection	E
Occupancy prior to inspection	\$780	\$820	per offense	E
Failure to request re-inspection	\$210	\$220	per offense	E
Pre-mature inspection request	\$210	\$220	per request	E
Failure to verify a compliance	\$210	\$220	per offense	E
Building commencement without a permit:	Doube the permit fees if a development/building has commenced before the issuance of a Building Permit	Doube the permit fees if a development/building has commenced before the issuance of a Building Permit	per permit	E
Water and Sewer Connection Permit	\$150.00	\$150	per permit	E

Annual Increase

7.7%
4.8%

5.0%

11.1%
0.0%

0.8%

0.0%

0.0%

7.7%

6.3%

5.1%

4.8%

4.8%

4.8%

Town of Strathmore - Fees Bylaw Schedules

Schedule E - Planning & Development Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Appeals				
Appeal to the Subdivision & Development Appeal Board	\$200.00	\$200.00	per appeal	E
Telecommunication, Cell Tower, and Other Above Ground Utility Fees				
Cell Tower circulation and review	\$2,600.00	\$2,710.00	per permit	E
Other above ground utility (other antennas, power lines, street lights, etc.)	\$500.00	\$520.00	per permit	
Telecommunication Review and Approval Assignment	\$320.00	\$340.00	per permit	E

Annual Increase

0.0%

4.2%

4.0%

6.3%

Town of Strathmore - Fees Bylaw Schedules

Schedule F - Miscellaneous

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Credit Card Fee - All TOS Payment Terminals		1.5%	per transaction	
Picnic Table Rentals	\$50.00	\$50.00	per table	T
Park Electrical Connection	\$100.00	\$100.00	per day	T
Barricade Rentals	\$20.00	\$20.00	per barricade	T
Picnic Table Repair/Replacement Fee	cost + 15% admin fee	cost + 15% admin fee	-	T
Rental of Council Chambers for a Ceremonial Event	\$50 base fee + \$100 per hour	\$50 base fee + \$100 per hour	Base + per hour	T
Any Accounts Receivable	2%	2%	Outstanding balance	E

**Annual
Increase**

100%%
0.00%
0.00%
0.00%

Town of Strathmore - Fees Bylaw Schedules

Schedule G - Utilities

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
1) Water Fees				
Water Consumption Rate				
Per cubic metre charge	\$2.95	\$3.07	per cubic metre	E
Water System Charge - Monthly based on Meter Size				
17mm (5/8")	\$12.60	\$13.20	per water meter	E
19mm (3/4")	\$44.80	\$46.60	per water meter	E
25mm (1")	\$95.20	\$99.10	per water meter	E
32mm (1 1/4")	\$159.00	\$166.00	per water meter	E
38mm (1 1/2")	\$239.00	\$249.00	per water meter	E
51mm (2")	\$441.00	\$459.00	per water meter	E
76mm (3")	\$567.00	\$590.00	per water meter	E
102mm (4")	\$1,820.00	\$1,893.00	per water meter	E
152mm (5")	\$4,120.00	\$4,285.00	per water meter	E
203mm (8")	\$7,340.00	\$7,634.00	per water meter	E
254mm (10")	\$11,490.00	\$11,950.00	per water meter	E
Water Infrastructure Rate				
Infrastructure Reserve Fund Charge - Monthly	\$3.60	\$3.74	per water meter	E
Unmetered Rates				
Hydrant consumption rate for unmetered water	\$6.50	\$6.80	per cubic metre	E
Water Turn On/Off				
Each Turn Off/On	\$40.00	\$40.00	for each visit	E
Meter Fees				
New Meter Fee (Newly Constructed Premises)	cost + \$50 admin fee	cost + \$50 admin fee	per meter	E
Meter Test Fee (if tested within acceptable compliance limits)	cost + shipping + \$50 admin fee	cost + shipping + \$50 admin fee	per meter test	E
Failure to Attend Appointment Fee	\$40.00	\$40.00	per appointment	E
Bulk Water				
Bulk Water - per cubic meter	\$5.85	\$6.09	per cubic metre	E

Annual Increase

4.1%

4.8%

4.0%

4.1%

4.4%

4.2%

4.1%

4.1%

4.0%

4.0%

4.0%

4.0%

4.0%

4.6%

0.0%

-

-

0.0%

4.1%

Town of Strathmore - Fees Bylaw Schedules

Schedule G - Utilities

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
2) Wastewater Fees				
Wastewater Consumption Rate				
In addition to the Monthly System Charges, each premise having a meter shall pay a levy amount per cubic meter of potable water metered	\$2.29	\$2.38	per cubic metre	E
Wastewater System Charge - Monthly based on Meter Size				
17mm (5/8")	\$31.00	\$33.00	per water meter	E
19mm (3/4")	\$54.00	\$57.00	per water meter	E
25mm (1")	\$112.00	\$117.00	per water meter	E
32mm (1 1/4 ")	\$205.00	\$214.00	per water meter	E
38mm (1 1/2")	\$330.00	\$344.00	per water meter	E
51mm (2")	\$591.00	\$615.00	per water meter	E
76mm (3")	\$712.00	\$741.00	per water meter	E
102mm (4")	\$2,400.00	\$2,496.00	per water meter	E
152mm (5")	\$5,280.00	\$5,492.00	per water meter	E
203mm (8")	\$9,410.00	\$9,787.00	per water meter	E
254mm (10")	\$21,400.00	\$22,256.00	per water meter	E
Wastewater Infrastructure Rate				
Wastewater Infrastructure Fund Charge - Monthly	\$4.43	\$4.61	per account	E
3) Storm Water Fee				
Storm Water System Charge - Monthly	\$9.10	\$9.47	per account	E
Storm Water Infrastructure Fund Charge - Monthly	\$0.93	\$0.97	per account	E
4) Solid Waste Fees				
Solid Waste System - Monthly	\$25.00	\$26.00	per account	E
Bag tags	\$4.00	\$4.00	per tag	E
Replace lost and/or repair damaged collection cart (Non-standard replacement cycle)	cost + 15% admin fee	cost + 15% admin fee	per bin	E
Removal of unsuitable load from recycle facility	cost + 15% admin fee	cost + 15% admin fee	per bin	E
Disposal of fridges and freezers at recycle facility	Facility operator rate	Facility operator rate	per bin	E

Annual Increase

4.0%

6.5%

5.6%

4.5%

4.4%

4.2%

4.1%

4.1%

4.0%

4.0%

4.0%

4.0%

4.0%

4.1%

4.5%

4.0%

0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule G - Utilities

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
5) Other Utility Fees				
Administration Fee				
New account establisher (per new account)	\$35.00	\$35.00	per account	E
Security Fee				
A Customer/Property Owner, who is a first time owner in Town or whose previous accounts were not kept in good standing, after submitting an Application For Service for approval to the Town, is required to pay a Security Fee, prior to using the Water System. This fee shall be held by the Town against non-payment of all rates, charges, tolls, fares and rents fixed under Strathmore Fees Bylaw, for a period of one (1) year without interest.	\$250.00	\$250.00	per account	E
Any Utility Bill, or portion thereof, that remains unpaid after the Due Date, the last day of every month, shall have a penalty, calculated monthly, on the unpaid balance, which penalty will form part of the rate levied.	2.0%	2.0%		E
A charge will be applicable, without further notice, on any outstanding amount on any Outstanding Utility Bill that is transferred to the tax roll.	\$50.00	\$50.00		E
There shall be a fee for each NSF cheque, returned cheque, and EFT (electronic funds transfer) item returned.	\$50.00	\$50.00		E

Annual Increase

0.0%

0.0%

0.0%

0.0%

0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule H - Municipal Enforcement

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Dog License Annual Fee*				
Spayed / neutered per year	\$30	\$35	per animal	E
Intact / year	\$55	\$60	per animal	E
Cat License Annual Fee*				
Spayed / neutered per year	\$20	\$25	per animal	E
Intact per year	\$25	\$30	per animal	E
Licensing Annual Fee*				
Exotic Animal	\$25	\$25	per animal	E
Exotic Animal - Initial license	\$100	\$100	per animal	E
Urban Beekeeping	\$30	\$30	per animal	E
Urban Beekeeping - Initial license	\$50	\$50	per animal	E
Urban Hens	\$50	\$50	per animal	E
Urban Hens	\$150	\$150	per animal	E
Vicious Animal Declaration (Fee + costs)	\$10	\$10	per animal	E
Foster Animal license	-	-	per animal	E
Impound/Animal Shelter Fee				
Dogs per day	\$50	\$50		E
Cats per day	\$50	\$50		E
Veterinary fees	Cost + 15% Admin	Cost + 15% Admin		E
Euthanizing fee	Cost + 15% Admin	Cost + 15% Admin		E

Annual Increase

16.7%

9.1%

25.0%

20.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule I - Taxi Permits & Fees

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Licenses (Annual Fees)				
Taxi Broker License (required to purchase Business License)	No Charge	No Charge		
Taxi License (for vehicles)	\$60	\$60	per vehicle	E
Chauffeur Permit	\$60	\$60	per driver	E

**Annual
Increase**

0.00%

0.00%

Schedule J - Cemetery

Annual Increase

Town of Strathmore - Fees Bylaw Schedules

Schedule J - Cemetery

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Additional Charge Full Size Burial Plot for after hours (business days)	\$300	\$300	per hour	T	0.00%
Additional Charge Full Size Burial Plot for after hours (Weekends & Holidays) (minimum 2 hour call out)	\$300	\$300	per hour	T	0.00%
Opening & Closing for Disinterment Full Size Plot - Summer	\$2,400	\$2,400	each time	T	0.00%
Opening & Closing for Disinterment Full Size Plot - Winter	not permitted	not permitted	each time	T	
Opening & Closing for Double Depth Burial Plot	\$1,800	\$1,800	each time	T	0.00%
Opening & Closing for Cremation Plot	\$300	\$300	each time	T	0.00%
Additional Charge Winter - Opening & Closing for Cremation Plot (Nov 1 - April 30)	\$150	\$150	each time	T	0.00%
Additional Charge Winter - Opening & Closing for Full Size Plot (Nov 1 - April 30)	\$150	\$600	each time	T	300.00%
Additional Charge Cremation Plot for after hours (business days)	\$150	\$150	per hour	T	0.00%
Additional Charge Cremation Plot for after hours (Weekends & Holidays) (minimum 2 hour call out)	\$150	\$150	per hour	T	0.00%
Opening & Closing for Disinterment Cremation Plot - Summer	\$600	\$600	each time	T	0.00%
Opening & Closing for Disinterment Cremation Plot - Winter	not permitted	not permitted	each time	T	
Additional Charge for Weekends and Holidays	itemized above	itemized above	per hour	T	
Transfer of Rights					
Transfer of Rights	\$150	\$150	per transfer	T	0.00%
Monuments					
Permit for a monument	\$100	\$100	per permit	E	0.00%
Bench & Tree Dedication					
Tree Dedication (Includes Engraved Plaque for Monument in Rose Garden and Choice of Tree)	\$3,200	\$3,200	per tree	T	0.00%
Memorial Bench (Includes Bronze Plaque and Installation)	\$1,800	\$1,800	per bench	T	0.00%

Town of Strathmore - Fees Bylaw Schedules

Schedule K - Community & Protective Services - Fire

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Fire Safety				
Occupany Load Certificates	\$100.00	\$100.00	per certificate	E
Fire Safety Inspections - Initial Fire Inspection (All Businesses)	\$75.00	\$75.00	per inspection	E
Fire Safety Inspections - Follow Up Fire Inspection	\$275.00	\$275.00	per inspection	E
Fire Safety Inspections - Licensing (i.e.. Health, Daycares, Foster Homes)	\$200.00	\$200.00	per inspection	E
Fire code compliance Re-Inspection	\$300.00	\$300.00	per inspection	E
Cost Recovery				
Response within the Town of Strathmore	no charge	no charge	-	E
105' Ladder Truck	\$700.00	\$720.00	per hour	E
Engines - Rescue Units	\$700.00	\$720.00	per hour	E
Command Unit (mobile)	\$200.00	\$210.00	per hour	E
Other equipment as may be required	At cost	At cost	-	E
Fire Investigations	\$150.00	\$150.00	per hour	E
Fire Department Apparatus Stand-by	\$700.00	\$720.00	per hour	E
Response to Fire Rescue, Dangerous Goods or other incidents outside municipal boundary.	As per Agreement and/or Alberta Transporation Guidelines		-	E
Permits				
Open Burning Permits	\$50.00	\$50.00	per permit	E
Special Events Permit	\$150.00	\$150.00	per permit	E
Fireworks Permit	\$150.00	\$150.00	per permit	E
Response to False Alarms				
False Alarms, first	no charge	no charge	-	E
Second and subsequent within first calendar year	\$700.00	\$720.00	per event	E
Administrative				
As per Schedule "A" of this Bylaw	per schedule A	per schedule A	-	E

Annual Increase

0.00%

0.00%

0.00%

0.00%

0.00%

-

2.86%

2.86%

5.00%

0.00%

2.86%

0.00%

0.00%

0.00%

2.86%

Town of Strathmore - Fees Bylaw Schedules

Schedule L - RCMP

Item	2024	2025	Unit of Measure	GST E = Exempt I = Included T = Taxable
Criminal Records Check				
Employment - Resident of Strathmore	\$50	\$50		E
Employment - Non-resident	\$50	\$50		E
Volunteers (with letter)	No charge	No charge		
Fingerprinting				
Employment - Resident of Strathmore	\$25	\$25		E
Employment - Non-resident	\$25	\$25		E
Motor Vehicle Collision Reports				
Collision analyst reports - Town fee				
Motor Vehicle Collision Reports	\$50	\$50		E

Annual
Increase

Town of Strathmore - Fees Bylaw Schedules

Schedule M - Community Services - Family Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	User Annual Increase
Public Skating						
Tots (0 - 2 years)	FREE	FREE	FREE	per skate	I	
Child (3 - 7 years)	\$2.62	\$2.62	\$2.75	per skate	I	0.0%
Youth (8 - 17 years)	\$4.05	\$4.05	\$4.25	per skate	I	0.0%
Adult (18 - 64 years)	\$5.24	\$5.24	\$5.50	per skate	I	0.0%
Senior 65+ years	\$4.05	\$4.05	\$4.25	per skate	I	0.0%
Special Needs	\$4.05	\$4.05	\$4.25	per skate	I	0.0%
Special Needs - Caregiver	FREE	FREE	FREE	per time	I	
Family	\$13.81	\$15.00	\$15.75	per skate	I	8.6%
Shinny / Ice Bykes						
Child Shinny (3 - 7 years)	\$2.62	\$2.62	\$2.75	per time	I	0.0%
Youth Shinny (8 - 17 years)	\$4.05	\$4.05	\$4.25	per time	I	0.0%
Adult Shinny (18-64 years)	\$5.24	\$5.24	\$5.50	per time	I	0.0%
Special Needs	\$4.05	\$4.05	\$4.25	per time	I	0.0%
Special Needs - Caregiver	FREE	FREE	FREE	per time	I	
Ice Bykes	\$7.62	\$7.86	\$8.25	per time	I	3.1%
Annual Skating Pass						
Tots (0 - 2 years)	free	free	free	per person	I	
Child (3 - 7 years)	\$40.95	\$41.67	\$43.75	per person	I	1.7%
Youth (8 - 17 years)	\$61.43	\$62.38	\$65.50	per person	I	1.6%
Adult (18 - 64 years)	\$81.90	\$83.33	\$87.50	per person	I	1.7%
Senior 65+ years	\$61.43	\$62.38	\$65.50	per person	I	1.6%
Special Needs	\$61.43	\$62.38	\$65.50	per person	I	1.6%
Family	\$204.76	\$208.57	\$219.00	per person	I	1.9%
All Access Pass						
Tots (0 - 2 years)	Included in Schedule N			per person	I	-
Child (3 - 7 years)				per person	I	-
Youth (8 - 17 years)				per person	I	-
Adult (18 - 64 years)				per person	I	-
Senior 65+ years				per person	I	-
Special Needs				per person	I	-
				per family	I	-
Family						
Ice Rental Rates						
Blue Rink						
Affiliated Youth Prime Time	\$145.71	\$148.57	\$156.00	per hour	I	2.0%
Non-Prime Time			\$145.00	per hour	I	
Adult Prime Time	\$233.33	\$238.10	\$250.00	per hour	I	2.0%
Blended/Stat Holiday Prime Time	\$179.05	\$182.86	\$192.00	per hour	I	2.1%
Early Bird Special Mon-Thurs (6am - 8am)	\$102.86	\$104.76	\$110.00	per hour	I	1.9%
Weekday Special Mon-Thurs (8am-3pm)	\$132.38	\$135.24	\$142.00	per hour	I	2.2%
Non-Peak Season (July & August)	\$132.38	\$135.24	\$142.00	per hour	I	2.2%
School Ice	\$60.95	\$62.38	\$65.50	per hour	I	2.3%
Summer Camp Day Rate (1 rink, meeting, 8 hours max)		\$1,500.00	\$1,575.00	per day	I	
Non-Regional Youth	\$168.57	\$172.38	\$181.00	per hour	I	2.3%
Non-Regional Adult	\$258.10	\$262.86	\$276.00	per hour	I	1.8%

Town of Strathmore - Fees Bylaw Schedules

Schedule M - Community Services - Family Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	User Annual Increase
Ice Bykes	\$32.86	\$33.57	\$35.25	per hour	I	2.2%
Gold Rink						
Affiliated Youth Prime Time	\$160.00	\$162.86	\$171.00	per hour	I	1.8%
Non-Prime Time		\$150.48	\$158.00	per hour	I	
Adult Prime Time	\$257.14	\$261.90	\$275.00	per hour	I	1.9%
Blended/Stat Holiday Prime Time	\$196.19	\$200.00	\$210.00	per hour	I	1.9%
Early Bird Special Mon-Thurs (6am - 8am)	\$113.33	\$115.24	\$121.00	per hour	I	1.7%
Weekday Special Mon-Thurs (8am-3pm)	\$144.76	\$147.62	\$155.00	per hour	I	2.0%
Non-Peak Season (July & August)	\$144.76	\$147.62	\$155.00	per hour	I	2.0%
School Ice	\$67.14	\$68.57	\$72.00	per hour	I	2.1%
Non-Regional Youth	\$184.76	\$188.57	\$198.00	per hour	I	2.1%
Non-Regional Adult	\$283.81	\$289.52	\$304.00	per hour	I	2.0%
Ice Bykes	\$32.86	\$33.57	\$35.25	per hour	I	2.2%
Pad Rental Rates						
Blue Dry Pad	\$75.71	\$77.14	\$81.00	per hour	I	1.9%
Gold Dry Pad		\$93.57	\$98.24	per hour		
K-12 School pad rental	\$46.67	\$39.28	\$50.00	per hour	I	-15.8%
Other Facility Rentals						
Meeting Rooms						
Facility Exclusivity Rental (both arenas, concession, rooms)		\$475.00	\$500.00	per hour	I	
Blue Meeting Room, Non-profit	\$12.38	\$12.62	\$13.25	per hour	I	1.9%
Blue Meeting Room, Commercial	\$23.33	\$23.81	\$25.00	per hour	I	2.0%
Community Room, Non-Profit	\$30.00	\$30.71	\$32.25	per hour	I	2.4%
Community Room, Commercial		\$50.00	\$52.50	per hour	I	
Office Space / monthly (Gold pad space)	\$124.76	\$127.62	\$134.00	per month	I	2.3%
Storage per month						
Crawl space storage	\$45.48	\$46.43	\$48.75	per month	I	2.1%
Under bleacher storage	\$62.38	\$63.81	\$67.00	per month	I	2.3%
Office storage	\$45.48	\$46.43	\$48.75	per month	I	2.1%
Old Shed	\$31.19	\$31.90	\$33.50	per month	I	2.3%
Dressing Rooms						
Dressing room late fee/30 mins	\$81.90	\$83.33	\$87.50	per game	I	1.7%
Dressing Room cleaning fee	\$43.81	\$44.76	\$47.00	per game	I	2.2%
Private Dressing room year round/per month	\$147.62	\$150.48	\$158.00	per month	I	1.9%
Advertisements - does not include production						
4x8 Arena Wall - Blue Rink	\$141.90			per year	Removed - Service Level Change	4.0%
4x8 Arena Boards - Blue Rink	\$355.24			per year	Removed - Service Level Change	
4x8 Arena Wall - Gold Rink	\$355.24			per year	Removed - Service Level Change	
4x8 Arena Boards - Gold Rink Press Box	\$674.29			per year	Removed - Service Level Change	
On-Ice logo	\$520.00			per season	Removed - Service Level Change	
Door Advertisement				per year	Removed - Service Level Change	
Scoreboard	\$1,102.86			per year	Removed - Service Level Change	
Ice Resurfacer full coverage	\$2,130.48			per year	Removed - Service Level Change	
Ice Resurfacer 2 sides	\$1,420.00			per year	Removed - Service Level Change	
Ice Resurface 1 side	\$922.86			per year	Removed - Service Level Change	
Ice Resurface top	\$710.48			per year	Removed - Service Level Change	

Town of Strathmore - Fees Bylaw Schedules Schedule M - Community Services - Family Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Digital signage- exterior	\$441.90			per year	Removed - Service Level Change
Elevator Doors	\$491.43			per year	Removed - Service Level Change
4x8 Lobby Wall Ad	\$491.43			per year	Removed - Service Level Change
Lobby stairs	\$491.43			per year	Removed - Service Level Change
Wall banner	\$936.19			per year	Removed - Service Level Change

User Annual Increase

Town of Strathmore - Fees Bylaw Schedules					
Schedule N - Community Services - Aquatic Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Public Swim & General Admission - Single Admission					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$3.57	\$3.57	\$4.00	per person	T
Youth (8 - 17 years)	\$5.48	\$5.48	\$5.75	per person	T
Adult (18 - 64 years)	\$7.14	\$7.14	\$7.75	per person	T
Seniors (65+ years)	\$5.48	\$5.48	\$5.75	per person	T
Special needs	\$5.48	\$5.48	\$5.75	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$17.86	\$17.86	\$19.50	per family	T
Showers Access Only	\$3.10	\$3.10	\$3.50	per person	T
10 x Punch Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$32.38	\$32.38	\$35.25	per person	T
Youth (8 - 17 years)	\$48.57	\$48.57	\$53.00	per person	T
Adult (18 - 64 years)	\$64.76	\$64.76	\$70.50	per person	T
Seniors (65+ years)	\$48.57	\$48.57	\$53.00	per person	T
Special needs	\$48.57	\$48.57	\$53.00	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$161.90	\$161.90	\$176.00	per family	T
30 x Punch Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$86.67	\$86.67	\$94.50	per person	T
Youth (8 - 17 years)	\$130.48	\$130.48	\$142.00	per person	T
Adult (18 - 64 years)	\$173.33	\$173.33	\$189.00	per person	T
Seniors (65+ years)	\$130.48	\$130.48	\$142.00	per person	T
Special needs	\$130.48	\$130.48	\$142.00	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$433.33	\$433.33	\$473.00	per family	T
1 Month Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$35.95	\$35.95	\$39.25	per person	T
Youth (8 - 17 years)	\$53.81	\$53.81	\$59.00	per person	T
Adult (18 - 64 years)	\$71.90	\$71.90	\$78.50	per person	T
Seniors (65+ years)	\$53.81	\$53.81	\$59.00	per person	T
Special needs	\$53.81	\$53.81	\$59.00	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$180.00	\$180.00	\$196.00	per family	T

Annual
Increase

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Town of Strathmore - Fees Bylaw Schedules					
Schedule N - Community Services - Aquatic Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
6 Month Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$122.86	\$122.86	\$134.00	per person	T
Youth (8 - 17 years)	\$183.81	\$183.81	\$200.00	per person	T
Adult (18 - 64 years)	\$244.76	\$244.76	\$267.00	per person	T
Seniors (65+ years)	\$183.81	\$183.81	\$200.00	per person	T
Special needs	\$183.81	\$183.81	\$200.00	per person	T
Special needs - Caregiver	FREE	FREE	FREE	per person	T
Family	\$612.38	\$612.38	\$668.00	per family	T
Annual Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$223.81	\$223.81	\$244.00	per person	T
Youth (8 - 17 years)	\$335.24	\$335.24	\$366.00	per person	T
Adult (18 - 64 years)	\$446.67	\$446.67	\$488.00	per person	T
Seniors (65+ years)	\$335.24	\$335.24	\$366.00	per person	T
Special needs	\$335.24	\$335.24	\$366.00	per person	T
Family	\$1,117.14	\$1,117.14	\$1,220.00	per family	T
All Access Pass					
Tots (0 - 2 years)	Included in Schedule N				T
Child (3 - 7 years)					T
Youth (8 - 17 years)					T
Adult (18 - 64 years)					T
Seniors (65+ years)					T
Special needs					T
Family					T
Lifesaving Society Swim for Life Parented / Preschool program					
30 min x 8 classes parented	\$53.33				Removed - Service Level Change
30 min x 8 classes unparented	\$55.24				Removed - Service Level Change
Lifesaving Society Swim For Life Swimmer Program					
30 min x 8 classes	\$55.24				Removed - Service Level Change
45 min x 8 classes	\$63.33				Removed - Service Level Change
60 min x 8 classes	\$69.05				Removed - Service Level Change
School Lessons					
240 minutes	\$31.67				Removed - Service Level Change

Annual
Increase

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Town of Strathmore - Fees Bylaw Schedules					
Schedule N - Community Services - Aquatic Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Public Rentals					
Lap Pool					
1 - 35 Swimmers	\$129.52	\$132.38	\$139.00	per hour	T
36 - 70 Swimmers	\$162.86	\$165.71	\$174.00	per hour	T
71 - 105 Swimmers	\$197.14	\$200.95	\$211.00	per hour	T
106 - 140 Swimmers	\$231.43	\$236.19	\$248.00	per hour	T
141 - 175 Swimmers	\$270.48	\$276.19	\$290.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Leisure Pool					
1 - 35 Swimmers	\$129.52	\$132.38	\$139.00	per hour	T
36 - 70 Swimmers	\$162.86	\$165.71	\$174.00	per hour	T
Combined Lap/Leisure Pool					
1 - 35 Swimmers	\$206.67	\$210.48	\$221.00	per hour	T
36 - 70 Swimmers	\$233.33	\$238.10	\$250.00	per hour	T
71 - 105 Swimmers	\$260.95	\$265.71	\$279.00	per hour	T
106 - 140 Swimmers	\$287.62	\$293.33	\$308.00	per hour	T
141 - 175 Swimmers	\$315.24	\$321.90	\$338.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Lanes					
1 Lane	\$21.67	\$22.14	\$23.25	per hour	T
2 Lane	\$42.86	\$43.81	\$46.00	per hour	T
3 Lane	\$64.29	\$65.71	\$69.00	per hour	T
4 Lane	\$86.19	\$88.10	\$92.50	per hour	T
5 Lane	\$107.62	\$109.52	\$115.00	per hour	T
6 Lane	\$129.52	\$132.38	\$139.00	per hour	T
Club/ School Rentals					
Lap Pool					
1 - 35 Swimmers	\$84.76	\$86.67	\$91.00	per hour	T
36 - 70 Swimmers	\$119.05	\$120.95	\$127.00	per hour	T
71 - 105 Swimmers	\$152.38	\$155.24	\$163.00	per hour	T
106 - 140 Swimmers	\$186.67	\$190.48	\$200.00	per hour	T
141 - 175 Swimmers	\$220.95	\$225.71	\$237.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Leisure Pool					
1 - 35 Swimmers	\$84.76	\$86.67	\$91.00	per hour	T
36 - 70 Swimmers	\$119.05	\$120.95	\$127.00	per hour	T
Combined Lap/Leisure Pool					

Annual
Increase

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Town of Strathmore - Fees Bylaw Schedules Schedule N - Community Services - Aquatic Centre					
Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
1 - 35 Swimmers	\$135.24	\$138.10	\$145.00	per hour	T
36 - 70 Swimmers	\$162.86	\$165.71	\$174.00	per hour	T
71 - 105 Swimmers	\$188.57	\$192.38	\$202.00	per hour	T
106 - 140 Swimmers	\$217.14	\$221.90	\$233.00	per hour	T
141 - 175 Swimmers	\$244.76	\$249.52	\$262.00	per hour	T
Extra Lifeguard	\$34.05	\$34.29	\$36.00	per hour	T
Lanes					
1 Lane	\$14.29	\$14.52	\$15.25	per hour	T
2 Lane	\$27.38	\$27.86	\$29.25	per hour	T
3 Lane	\$42.38	\$43.33	\$45.50	per hour	T
4 Lane	\$56.19	\$57.14	\$60.00	per hour	T
5 Lane	\$70.48	\$71.90	\$75.50	per hour	T
6 Lane	\$84.76	\$86.67	\$91.00	per hour	T
Room Rentals					
Event Room Rental					
Per Hour - min 2.5 hours	\$21.67	\$22.14	\$23.25	per hour	T
Meeting Room (Club User Groups Only)					
Per Hour	\$21.67	\$22.14	\$23.25	per hour	T
Extras					
TV/DVD rental	\$36.19	\$36.90	\$38.75	per day	T
Overhead projector	\$36.19	\$36.90	\$38.75	per day	T
Whiteboard	\$14.29	\$14.52	\$15.25	per day	T
Projection screen	\$36.19	\$36.90	\$38.75	per day	T
Administration Fees					
Swimming Lessons Transfer Fee	\$10.71	\$10.95	\$11.50	-	T
Swimming Lessons Cancellation Fee	\$21.67	\$22.14	\$23.25	-	T

Annual Increase

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Town of Strathmore - Fees Bylaw Schedules

Schedule N - Community Services - All Access Fees

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
All Access Pass - Annual					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$300.00	\$300.00	\$315.00	per person	T
Youth (8 - 17 years)	\$450.48	\$450.48	\$473.00	per person	T
Adult (18 - 64 years)	\$600.00	\$600.00	\$630.00	per person	T
Seniors (65+ years)	\$450.48	\$450.48	\$473.00	per person	T
Special needs	\$450.48	\$450.48	\$473.00	per person	T
Family	\$1,500.00	\$1,500.00	\$1,575.00	per family	T
All Access Pass - 6 Month					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$188.95	\$188.95	\$189.00	per person	T
Youth (8 - 17 years)	\$283.95	\$283.95	\$284.00	per person	T
Adult (18 - 64 years)	\$377.95	\$377.95	\$378.00	per person	T
Seniors (65+ years)	\$283.95	\$283.95	\$284.00	per person	T
Special needs	\$283.95	\$283.95	\$284.00	per person	T
Family	\$944.95	\$944.95	\$945.00	per family	T
All Access Pass - 3 Month					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$117.95	\$117.95	\$118.00	per person	T
Youth (8 - 17 years)	\$176.95	\$176.95	\$177.00	per person	T
Adult (18 - 64 years)	\$235.95	\$235.95	\$236.00	per person	T
Seniors (65+ years)	\$176.95	\$176.95	\$177.00	per person	T
Special needs	\$176.95	\$176.95	\$177.00	per person	T
Family	\$589.95	\$589.95	\$590.00	per family	T
All Access Pass - 1 Month					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$52.95	\$52.95	\$53.00	per person	T
Youth (8 - 17 years)	\$78.95	\$78.95	\$79.00	per person	T
Adult (18 - 64 years)	\$104.95	\$104.95	\$105.00	per person	T
Seniors (65+ years)	\$78.95	\$78.95	\$79.00	per person	T
Special needs	\$78.95	\$78.95	\$79.00	per person	T
Family	\$262.95	\$262.95	\$263.00	per family	T
All Access Pass - 30X Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$125.95	\$125.95	\$126.00	per person	T
Youth (8 - 17 years)	\$188.95	\$188.95	\$189.00	per person	T
Adult (18 - 64 years)	\$251.95	\$251.95	\$252.00	per person	T
Seniors (65+ years)	\$188.95	\$188.95	\$189.00	per person	T
Special needs	\$188.95	\$188.95	\$189.00	per person	T
Family	\$629.95	\$629.95	\$630.00	per family	T
All Access Pass - 10X Pass					
Tots (0 - 2 years)	FREE	FREE	FREE	per person	T
Child (3 - 7 years)	\$46.95	\$46.95	\$47.00	per person	T
Youth (8 - 17 years)	\$70.95	\$70.95	\$71.00	per person	T
Adult (18 - 64 years)	\$93.95	\$93.95	\$94.00	per person	T

**Annual
Increase**

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Town of Strathmore - Fees Bylaw Schedules

Schedule N - Community Services - All Access Fees

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Seniors (65+ years)	\$70.95	\$70.95	\$71.00	per person	T
Special needs	\$70.95	\$70.95	\$71.00	per person	T
Family	\$234.95	\$234.95	\$235.00	per family	T

**Annual
Increase**

N/A
N/A
N/A

Town of Strathmore - Fees Bylaw Schedules

Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
General Drop-in Admission - Single Admission					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$3.81	\$4.05	\$4.25	per person	T
Youth (8 - 17 years)	\$5.71	\$5.95	\$6.25	per person	T
Adult (18 - 64 years)	\$7.62	\$7.86	\$8.25	per person	T
Seniors (65+ years)	\$5.71	\$5.95	\$6.25	per person	T
Special Needs	\$5.71	\$5.95	\$6.25	per person	T
Special Needs - Caregiver	Free	Free	Free	per person	T
Family	\$19.05	\$19.76	\$20.75	per family	T
10 Pass Admission					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$33.81	\$34.76	\$36.50	per person	T
Youth (8 - 17 years)	\$50.95	\$51.90	\$54.50	per person	T
Adult (18 - 64 years)	\$67.62	\$69.05	\$72.50	per person	T
Seniors (65+ years)	\$50.95	\$51.90	\$54.50	per person	T
Special Needs	\$50.95	\$51.90	\$54.50	per person	T
Family	\$169.05	\$172.62	\$181.25	per family	I
30 Pass Admission					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$90.48	\$92.38	\$97.00	per person	T
Youth (8 - 17 years)	\$136.19	\$139.05	\$146.00	per person	T
Adult (18 - 64 years)	\$181.19	\$184.76	\$194.00	per person	T
Seniors (65+ years)	\$136.19	\$139.05	\$146.00	per person	T
Special Needs	\$136.19	\$139.05	\$146.00	per person	T
Family	\$453.33	\$461.90	\$485.00	per family	T
1 Month Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$37.62	\$38.33	\$40.25	per person	T
Youth (8 - 17 years)	\$56.67	\$57.62	\$60.50	per person	T
Adult (18 - 64 years)	\$75.24	\$76.67	\$80.50	per person	T
Seniors (65+ years)	\$56.67	\$57.62	\$60.50	per person	T
Special Needs	\$56.67	\$57.62	\$60.50	per person	T
Family	\$188.10	\$191.90	\$201.50	per family	T
3 Month Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$79.05	\$80.95	\$85.00	per person	T

Town of Strathmore - Fees Bylaw Schedules

Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Youth (8 - 17 years)	\$119.05	\$120.95	\$127.00	per person	T
Adult (18 - 64 years)	\$158.33	\$161.43	\$169.50	per person	T
Seniors (65+ years)	\$119.05	\$120.95	\$127.00	per person	T
Special Needs	\$119.05	\$120.95	\$127.00	per person	T
Family	\$396.19	\$403.81	\$424.00	per family	T
6 Month Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$128.57	\$130.48	\$137.00	per person	T
Youth (8 - 17 years)	\$192.38	\$196.19	\$206.00	per person	T
Adult (18 - 64 years)	\$256.43	\$261.67	\$274.75	per person	T
Seniors (65+ years)	\$192.38	\$196.19	\$206.00	per person	T
Special Needs	\$192.38	\$196.19	\$206.00	per person	T
Family	\$640.95	\$654.29	\$687.00	per family	T
Annual Membership					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$234.29	\$238.10	\$250.00	per person	T
Youth (8 - 17 years)	\$350.48	\$358.10	\$376.00	per person	T
Adult (18 - 64 years)	\$467.62	\$476.90	\$500.75	per person	T
Seniors (65+ years)	\$350.48	\$358.10	\$376.00	per person	T
Special Needs	\$350.48	\$358.10	\$376.00	per person	T
Family	\$1,169.52	\$1,192.38	\$1,252.00	per family	T
All Access Pass					
Tots (0 - 2 years)	Included in Schedule N				
Child (3 - 7 years)					
Youth (8 - 17 years)					
Adult (18 - 64 years)					
Seniors (65+ years)					
Pre-School (3-4 years)					
Special needs					
Family					
Drop-In Admission (Track only) - Single Admission					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$1.19	\$1.19	\$1.25	per person	T
Youth (8 - 17 years)	\$1.90	\$1.90	\$2.00	per person	T
Adult (18 - 64 years)	\$2.38	\$2.38	\$2.50	per person	T
Seniors (65+ years)	\$1.90	\$1.90	\$2.00	per person	T
Special Needs	\$1.90	\$1.90	\$2.00	per person	T

Town of Strathmore - Fees Bylaw Schedules

Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Family	\$5.95	\$5.95	\$6.25	per family	T
10 Pass Admission (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$10.24	\$10.48	\$11.00	per person	T
Youth (8 - 17 years)	\$15.48	\$15.71	\$16.50	per person	T
Adult (18 - 64 years)	\$20.48	\$20.95	\$22.00	per person	T
Seniors (65+ years)	\$15.48	\$15.71	\$16.50	per person	T
Special Needs	\$15.48	\$15.71	\$16.50	per person	T
Family	\$51.19	\$52.38	\$55.00	per family	T
1 Month Membership (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$11.43	\$11.67	\$12.25	per person	T
Youth (8 - 17 years)	\$17.14	\$17.62	\$18.50	per person	T
Adult (18 - 64 years)	\$22.86	\$23.33	\$24.50	per person	T
Seniors (65+ years)	\$17.14	\$17.62	\$18.50	per person	T
Special Needs	\$17.14	\$17.62	\$18.50	per person	T
Family	\$57.14	\$58.33	\$61.25	per family	T
3 Month Membership (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$28.33	\$29.05	\$30.50	per person	T
Youth (8 - 17 years)	\$42.38	\$43.33	\$45.50	per person	T
Adult (18 - 64 years)	\$56.67	\$57.86	\$60.75	per person	T
Seniors (65+ years)	\$42.38	\$43.33	\$45.50	per person	T
Special Needs	\$42.38	\$43.33	\$45.50	per person	T
Family	\$141.90	\$144.76	\$152.00	per family	T
6 Month Membership (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$51.19	\$52.14	\$54.75	per person	T
Youth (8 - 17 years)	\$76.67	\$78.10	\$82.00	per person	T
Adult (18 - 64 years)	\$102.14	\$104.29	\$109.50	per person	T
Seniors (65+ years)	\$76.67	\$78.10	\$82.00	per person	T
Special Needs	\$76.67	\$78.10	\$82.00	per person	T
Family	\$255.24	\$260.95	\$274.00	per family	T
Annual Membership (Track only)					
Tots (0 - 2 years)	Free	Free	Free	per person	T
Child (3 - 7 years)	\$84.76	\$86.67	\$91.00	per person	T
Youth (8 - 17 years)	\$127.62	\$129.52	\$136.00	per person	T

Town of Strathmore - Fees Bylaw Schedules

Schedule O - Strathmore Motor Products Sports Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Adult (18 - 64 years)	\$169.76	\$173.10	\$181.75	per person	T
Seniors (65+ years)	\$127.62	\$129.52	\$136.00	per person	T
Special Needs	\$127.62	\$129.52	\$136.00	per person	T
Family	\$424.76	\$432.38	\$454.00	per family	T
Field					
Youth (prime time)	\$80.95	\$82.38	\$86.50	per hour	T
Youth (non-prime time)	\$53.81	\$55.24	\$58.00	per hour	T
Adult (prime time)	\$107.62	\$109.52	\$115.00	per hour	T
Adult (non-prime time)	\$71.90	\$73.33	\$77.00	per hour	T
Youth Day Rate	\$728.57	\$742.86	\$780.00	per hour	T
Adult Day Rate	\$971.43	\$990.48	\$1,040.00	per hour	T
Concrete Pad Rental					
Youth Rental	\$28.81	\$29.29	\$30.75	per hour	T
Adult Rental	\$38.33	\$39.05	\$41.00	per hour	T
Gymnasium					
Youth Full Gymnasium (prime time)	\$42.86	\$43.71	\$45.75	per hour	T
Youth Full Gymnasium (non-prime time)	\$29.29	\$29.76	\$31.25		
Youth 1/2 Gymnasium Rental		\$25.95	\$27.25	per hour	
Adult Full Gymnasium (prime time)	\$57.14	\$58.10	\$61.00	per hour	T
Adult Full Gymnasium (non-prime time)	\$39.05	\$39.83	\$41.82		
Adult 1/2 Gymnasium Rental		\$34.52	\$36.25	per hour	
Youth Day Rate	\$381.90	\$390.48	\$410.00	per hour	T
Adult Day Rate	\$509.52	\$520.00	\$546.00	per hour	T
Batting Cage Rental					
Batting Cage Only (all ages)		\$19.05	\$20.00	per hour	T
Batting Cage & Concrete (all ages)		\$38.33	\$40.25	per hour	T
Exclusive Facility Rental					
Day rate	\$2,152.38	\$2,195.24	\$2,305.00	per day	T

Town of Strathmore - Fees Bylaw Schedules

Schedule P - Strathmore Civic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Commercial Hall Rates						
1/3 Hall Hourly	\$69.05	\$70.48	\$74.00	per hour	T	2.1%
Damage Deposit	\$130.48	\$133.33	\$140.00	per rental	E	2.2%
1/3 Hall Day (Max 8 hrs..)	\$372.38	\$380.00	\$399.00	per day	T	2.0%
Damage Deposit	\$306.67	\$312.38	\$328.00	per rental	E	1.9%
1/3 Hall Meeting Rate (2hrs min. to max 5 hrs.)	\$33.57	\$34.29	\$36.00	per hour	T	2.1%
Damage Deposit	\$67.62	\$69.05	\$72.50	per rental	E	2.1%
2/3 Hall Hourly	\$127.62	\$130.48	\$137.00	per hour	T	2.2%
Damage Deposit	\$192.38	\$196.19	\$206.00	per rental	E	2.0%
2/3 Hall Day (max 8 hrs.)	\$686.67	\$700.00	\$735.00	per day	T	1.9%
Damage Deposit	\$441.90	\$450.48	\$473.00	per rental	E	1.9%
2/3 Hall Weekend	\$1,142.86	\$1,165.71	\$1,224.00	per weekend	T	2.0%
Damage Deposit	\$504.76	\$515.24	\$541.00	per rental	E	2.1%
2/3 Hall Meeting Rate (2hrs min. to max 5 hrs.)	\$50.00	\$50.95	\$53.50	per hour	T	1.9%
Damage Deposit	\$67.62	\$69.05	\$72.50	per rental	E	2.1%
Whole Hall Hourly	\$181.90	\$185.71	\$195.00	per hour	T	2.1%
Damage Deposit	\$249.52	\$254.29	\$267.00	per rental	E	1.9%
Whole Hall Day (Max 8 hours)	\$977.14	\$997.14	\$1,047.00	per day	T	2.0%
Damage Deposit	\$561.90	\$573.33	\$602.00	per rental	E	2.0%
Whole Hall Weekend (2pm Fri to 2pm Sun)	\$1,726.67	\$1,994.28	\$2,094.00	per weekend	T	15.5%
Damage Deposit	\$623.81	\$636.19	\$668.00	per rental	E	2.0%
Gold Weekend Package (includes whole hall, community kitchen)	\$2,839.05	Removed - Service Level Change	Removed - Service Level Change	per weekend	T	
Damage Deposit	\$1,092.38	Removed - Service Level Change	Removed - Service Level Change	per rental	E	
Full Hall Meeting Rate (2hrs min. to max 5 hrs.)	\$66.67	\$68.10	\$71.50	per hour	T	2.1%
Damage Deposit	\$67.62	\$68.57	\$72.00	per rental	E	1.4%
Non-Profit Rates (No alcohol)						
1/3 Hall Hourly	\$15.00	\$15.24	\$16.00	per hour	T	1.6%
2/3 Hall Hourly	\$22.62	\$23.10	\$24.25	per hour	T	2.1%
Full Hall Hourly	\$30.48	\$31.19	\$32.75	per hour	T	2.3%
Charles Mercer Boardroom						
Commercial Hourly	\$40.00	\$40.00	\$42.00	per hour	T	0.0%
Damage Deposit	\$114.29	\$116.19	\$122.00	per rental	E	1.7%
Commercial Day (max 8 hours)	\$300.00	\$300.00	\$315.00	per day	T	0.0%
Damage Deposit	\$166.67	\$170.48	\$179.00	per rental	E	2.3%
Non-Profit Hourly	\$15.00	\$15.00	\$15.75	per hour	T	0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule P - Strathmore Civic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable	Annual Increase
Meeting Rate (min. 2hrs)	\$21.90	\$21.90	\$23.00	per hour	T	0.0%
Kitchen Rates						
Community Kitchen Hourly	\$20.00	\$20.00	\$21.00	per hour	T	0.0%
Community Kitchen Daily	\$90.48	\$92.38	\$97.00	per day	T	2.1%
Community Kitchen Weekend Rate		\$184.76	\$194.00	per rental		
Damage Deposit	\$67.62	\$69.05	\$72.50	per rental	E	2.1%
Commercial Kitchen Hourly	\$82.38	\$83.81	\$88.00	per hour	T	1.7%
Commercial Kitchen Daily	\$750.48	\$750.48	\$788.00	per day	T	0.0%
Damage Deposit	\$437.14	\$445.71	\$468.00	-	E	2.0%
Equipment and Services						
Rack of 10 tables (any size, 1st rack 6' rec included)		\$10.00		per rack of 10	T	
Linen (3rd party pricing)						
Late Fee (past contract end time)	\$250.48	\$250.48	\$263.00	-	T	0.0%
Admin. Fee	\$27.62	\$28.10	\$29.50	per rental	T	1.7%
Cancellation fee	\$82.38	\$83.81	\$88.00	-	T	1.7%
Commercial Coffee Maker & Urns		\$20.00	\$21.00	per day		
Stage Backdrop	\$75.24	\$75.24	\$79.00	per rental	T	
Admin. Fee	\$55.24	\$56.19	\$59.00	-	T	1.7%
Portable Dividers per divider per day	\$18.10	\$18.57	\$19.50	per day	T	2.6%
Easel per rental	\$8.81	\$9.05	\$9.50	per rental	T	2.7%
Extra cleaning fee per staff hour	\$78.10	\$79.52	\$83.50	per hour	T	1.8%
Flipchart per rental	\$44.76	\$45.71	\$48.00	per rental	T	2.1%
Flipchart pads ea. Additional	\$25.00	\$25.48	\$26.75	per rental	T	1.9%
Commercial Kitchen						
Commercial Kitchen Supervisor per hour	\$250.48	\$250.48	\$263.00	per hour	T	0.0%
Dishwashing fee per hour	\$78.10	\$79.52	\$83.50	per 50 guests	T	1.8%
Dish rental per place setting	\$1.43	\$1.43	\$1.50	per place setting	T	0.0%
Chafing dishes	\$10.95	\$11.19	\$11.75	per rental	T	2.2%
Portable Bar	\$100.00	\$100.00	\$105.00	per rental	T	0.0%
Commercial Kitchen deep fryer per day	\$441.90	\$450.48	\$473.00	per day	T	1.9%
Audio/Visual				per Visual		
Hall AV Equipment (ceiling projector & ceiling speakers)	\$58.57	\$59.52	\$62.50	per day	T	1.6%
Wired Mic with Podium		\$10.00	\$10.50	per day		
Wireless Mic	\$48.10	\$49.05	\$51.50	per day	T	2.0%
Portable Colored Floor Lights	\$83.33	\$85.24	\$89.50	per rental	T	2.3%
Setup or Takedown						
1/3 hall	\$150.48	\$150.48	\$158.00	per rental	T	0.0%
2/3 or full hall	\$300.00	\$300.00	\$315.00	per rental	T	0.0%
Charles Mercer Board Room	\$75.24	\$75.24	\$79.00	per rental	T	0.0%

Town of Strathmore - Fees Bylaw Schedules

Schedule P - Strathmore Civic Centre

Item	2024 Before GST	2025 Before GST	2025 GST Included	Unit of Measure	GST E = Exempt I = Included T = Taxable
Stage					
Small	\$120.00	\$120.00	\$126.00	per rental	T
Medium	\$175.24	\$175.24	\$184.00	per rental	T
Large	\$300.00	\$300.00	\$315.00	per rental	T

Annual Increase
0.0%
0.0%
0.0%

Town of Strathmore

Fees and Charges – Recreation Fees Memo

Mark Pretzlaff, Director, Community and Protective Services

November 7, 2024

As part of the 2024 budget, the Recreation and Finance teams worked together to develop an overall fee strategy to better align recreation fees. The strategy looks to give users an incentive to purchase access for a longer length; the greatest discount is received when a patron purchases an annual membership as opposed to a daily admission.

In addition, the strategy was developed to bring greater consistency among facility fees and to better align fees with the value being provided.

The chart below shows the various rates and discounts:

Recreation All-Access Membership Rates							
All-Access Rates	10 x Pass	30 x Pass	1 Month	3 Month	6 Month	Annual	Discount Compared to Adult Rate
Adult (18-64 years)	\$ 94.00	\$ 252.00	\$ 105.00	\$ 236.00	\$ 378.00	\$ 630.00	-
Senior (65+ years)	\$ 71.00	\$ 189.00	\$ 79.00	\$ 177.00	\$ 284.00	\$ 473.00	25%
Youth (8-17 years)	\$ 71.00	\$ 189.00	\$ 79.00	\$ 177.00	\$ 284.00	\$ 473.00	25%
Child (3-7 years)	\$ 47.00	\$ 126.00	\$ 53.00	\$ 118.00	\$ 189.00	\$ 315.00	50%
Tot (0-2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
Family	\$ 235.00	\$ 630.00	\$ 263.00	\$ 590.00	\$ 945.00	\$ 1,575.00	-150%
Special Needs	\$ 71.00	\$ 189.00	\$ 79.00	\$ 177.00	\$ 284.00	\$ 473.00	25%
Saving Compared to 1 Month Membership				25%	40%	50%	
Equivalent Number of 1 Month Memberships				2.25	3.60	6.00	

After reviewing the 2023 fees, Administration identified some passes that were not consistent with the new approach. For example, the annual family membership at the Sports Centre was \$906 whereas an All Access was \$965.

Administration recognized some fees would see greater increases than others; however, this approach would create a more consistent approach for all fees and allow them to be adjusted better, from year to year.

The Finance and Recreation teams conducted comparable research based on fees from other municipalities and/or recreation centres, with similar amenities. Using Drumheller as a comparison, it has a similar recreation offering (three different amenities housed in separate facilities). As you can see below, the Town's fees are very comparable to Drumheller.

	Single Admission	10 Pass	30 Pass	1 Month	3 Month	6 Month	Annual
Brooks (JBS Canada Centre)	\$ 19.75	N/A	N/A	\$ 116.00	\$ 310.00	N/A	\$ 1,062.75
Airdrie (Genesis Place)	\$ 32.00	\$ 288.00	N/A	\$ 142.25	\$ 426.75	\$ 853.50	\$ 1,717.00
Medicine Hat (Big Marble Go Centre)	\$ 26.25	\$ 236.25	N/A	\$ 132.00	\$ 396.00	\$ 792.00	\$ 1,575.00
Okotoks (Okotoks Recreation Centre)	\$ 18.00	\$ 162.00	N/A	\$ 151.50	\$ 422.75	N/A	\$ 1,204.50
Cochrane (Spray Lake Sawmills Sports Centre)	\$ 32.00	\$ 288.00	N/A	\$ 185.00	\$ 375.00	\$ 750.00	\$ 1,425.00
Drumheller (BCF)	\$ 20.00	N/A	N/A	\$ 82.00	\$ 246.00	\$ 492.00	\$ 984.00
Drumheller (Aquaplex)	\$ 20.00	N/A	N/A	\$ 82.00	\$ 246.00	\$ 492.00	\$ 984.00
Drumheller Multi-Facility (All-Access)	\$ 20.00	N/A	N/A	\$ 102.50	\$ 307.50	\$ 615.00	\$ 1,446.00
Sports Centre (Strathmore)	\$ 19.05	\$ 169.05	\$ 453.33	\$ 188.10	\$ 396.19	\$ 640.95	\$ 1,169.52
Aquatic Centre (Strathmore)	\$ 17.86	\$ 161.90	\$ 433.33	\$ 180.00	N/A	\$ 612.38	\$ 1,117.14
Family Centre (Strathmore)	\$ 13.81	N/A	N/A	N/A	N/A	N/A	\$ 204.76
All Access (Strathmore)	N/A	\$ 234.95	\$ 629.95	\$ 262.95	\$ 589.95	\$ 944.95	\$ 1,500.00

At the request of Council, Administration also introduced additional All-Access Membership options to provide a greater variety of options for those wanting to use the facilities on a more seasonal basis. In addition to the annual All-Access membership, we now also offer a 10x pass, 30x pass, 1 Month, 3 Month, & 6 Month All-Access options.

Continuous Monthly Membership

Council also requested information regarding payment options (i.e. monthly continuous memberships – memberships that automatically renew each month). Preliminary research indicates some municipalities have moved towards monthly continuous memberships but these municipalities have also eliminated many membership categories (10 or 30 passes as well as all duration of passes, etc...) that the Town currently offers. In addition, further research needs to be conducted to determine if an administration charge or convenience fee should be considered as these types of membership can be paused and reactivated, frequently

The Town's current recreation software, Explor Rec/PerfectMind) does offer this feature; however, we anticipate a substantial Administrative effort to enact a monthly payment plan:

Ongoing Management: Monthly payments require ongoing administrative effort to set up and maintain payment plans. This would include creating monthly payment contracts, tracking payment due dates, ensuring payments are processed accurately and on time, following up with users on missed payments, managing cancellations for unpaid amounts and updating payment details as needed.

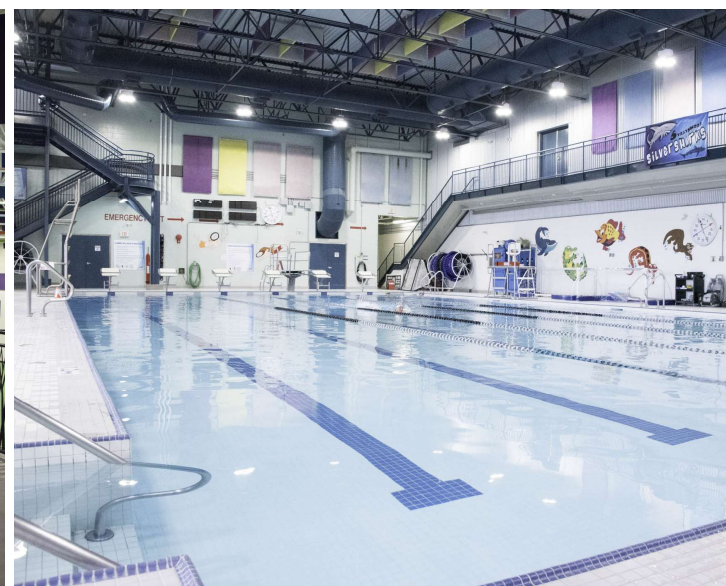
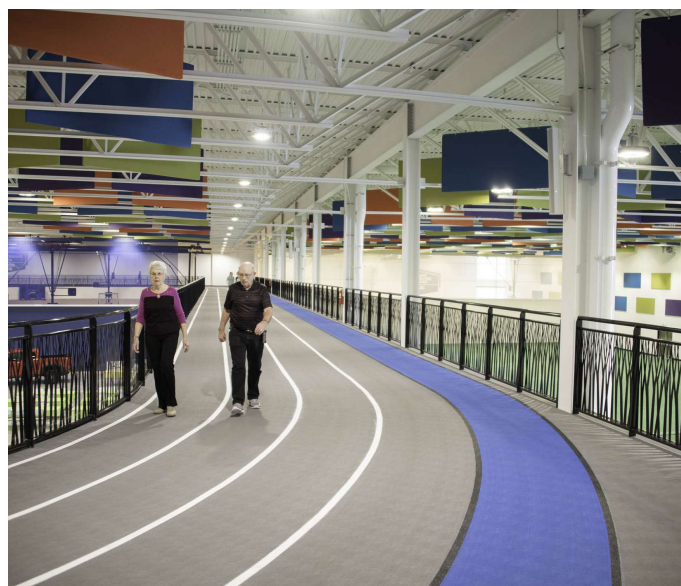
Payment Processing: Each month, the Town would be required to process a transaction for each monthly payee, which would involve considerable administrative effort to ensure accuracy.

Customer Support: More frequent payments require a greater cost and time investment in customer service (e.g., handling billing inquiries, disputes, membership changes).

Additional Options

If Council wishes, Administration could explore a comprehensive and systematic review and evaluation of fee and rates of comparable and neighbouring municipalities, as well as extensive community and stakeholder engagement. This review could make recommendations and an action plan to present to Council that ensures that all recreational service delivery is fair, efficient, equitable, sustainable, and transparent across all services and facilities that are managed or owned by the town.

Council can also pass the current Fees Bylaw as proposed, and make schedules amendments after the fact to reflect any directed changes if a more comprehensive review is requested.



Recreation **All-Access** Rates



Changes to All-Access Fees (2023 vs. 2024/25)

2023		
All-Access Rates	Annual (No GST)	Annual (GST Included)
Pre-school (3-4 years)	\$ 180.00	\$ 189.00
Child (5-14 years)	\$ 224.90	\$ 236.15
Youth (15-17 years)	\$ 337.35	\$ 354.22
Adult (18-64 years)	\$ 482.00	\$ 506.10
Senior (65+ years)	\$ 337.40	\$ 354.27
Family	\$ 964.00	\$ 1,012.20
Special Needs)	\$ 337.40	\$ 354.27

2024/2025 (GST Included)						
All-Access Rates	10x Pass	30x Pass	1 Month	3 Month	6 Month	Annual
Adult (18-64 years)	\$ 94.00	\$ 252.00	\$ 105.00	\$ 236.00	\$ 378.00	\$ 630.00
Senior (65+ years)	\$ 71.00	\$ 189.00	\$ 79.00	\$ 177.00	\$ 284.00	\$ 473.00
Youth (8-17 years)	\$ 71.00	\$ 189.00	\$ 79.00	\$ 177.00	\$ 284.00	\$ 473.00
Child (3-7 years)	\$ 47.00	\$ 126.00	\$ 53.00	\$ 118.00	\$ 189.00	\$ 315.00
Tot (0-2 years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 235.00	\$ 630.00	\$ 263.00	\$ 590.00	\$ 945.00	\$ 1,575.00
Special Needs	\$ 71.00	\$ 189.00	\$ 79.00	\$ 177.00	\$ 284.00	\$ 473.00

Note: Additional membership categories added at Council's request in 2024

Recreation User Fee Pricing Strategy

Recreation All-Access Membership Rates							
All-Access Rates	10 x Pass	30 x Pass	1 Month	3 Month	6 Month	Annual	Discount Compared to Adult Rate
Adult (18-64 years)	\$ 94.00	\$ 252.00	\$ 105.00	\$ 236.00	\$ 378.00	\$ 630.00	-
Senior (65+ years)	\$ 71.00	\$ 189.00	\$ 79.00	\$ 177.00	\$ 284.00	\$ 473.00	25%
Youth (8-17 years)	\$ 71.00	\$ 189.00	\$ 79.00	\$ 177.00	\$ 284.00	\$ 473.00	25%
Child (3-7 years)	\$ 47.00	\$ 126.00	\$ 53.00	\$ 118.00	\$ 189.00	\$ 315.00	50%
Tot (0-2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
Family	\$ 235.00	\$ 630.00	\$ 263.00	\$ 590.00	\$ 945.00	\$ 1,575.00	-150%
Special Needs	\$ 71.00	\$ 189.00	\$ 79.00	\$ 177.00	\$ 284.00	\$ 473.00	25%
Saving Compared to 1 Month Membership				25%	40%	50%	
Equivalent Number of 1 Month Memberships				2.25	3.60	6.00	

Note: All rates reflecting GST included





9 Month All-Access Membership

All-Access Membership Rates

- Not consistent with existing membership offerings at any of the recreation facilities.
- Can be achieved by purchasing a 6-month and 3-month membership, which saves \$16 compared to the annual membership.
- Memberships can be 'stacked', meaning an individual can purchase 2 memberships during one transaction, and they will activate back-to-back... as one expires, the second will automatically activate.

Continuous Monthly Membership Option

If implemented, a continuous monthly membership would operate similar to a subscription model where the client is automatically billed on a reoccurring monthly basis. Unlike a one-time payment, this model would require the user to sign up and agree to a monthly payment plan that continues until the customer decides to cancel it.

Items to consider:

- Our current recreation payment software (Explor Recreation) has the functionality to accommodate this type of membership option.
- If implemented, it would be recommended to reduce the number of membership categories offered. Typically, facilities offering this pricing model offer less membership options.
- Additional considerations
 - Setting parameters around the length of time a membership could be paused.
 - Addressing fee increases.
 - Activation fee pricing (activating, pausing, & re-activating...etc.)
 - Ongoing Management (managing cancelations and collections, updating payment info...etc..)

Continuous Monthly – Cont.

Municipality	Admission Catagories	10 Pass	30 Pass	Continuous Monthly	1 Month	3 Month	6 Month	Annual
Airdrie (Genesis Place)	Adult (18-65)	\$ 153.00	N/A	\$ 76.00	N/A	N/A	N/A	N/A
	Senior (65+)	\$ 90.00	N/A	\$ 50.50	N/A	N/A	N/A	N/A
	Youth (13-17)	\$ 90.00	N/A	\$ 39.50	N/A	N/A	N/A	N/A
	Child (6-12)	\$ 60.75	N/A	\$ 30.50	N/A	N/A	N/A	N/A
	Pre-school (0-5)	Free	N/A	Free	N/A	N/A	N/A	N/A
	Student (18-25)	\$ 126.00	N/A	\$ 66.50	N/A	N/A	N/A	N/A
	Senior (80+)	Free	N/A	Free	N/A	N/A	N/A	N/A
	Veteran	\$ 90.00	N/A	\$ 50.50	N/A	N/A	N/A	N/A
	Family 1 adult	\$ 272.25	N/A	\$ 102.50	N/A	N/A	N/A	N/A
	Family 2 adults	\$ 288.00	N/A	\$ 142.25	N/A	N/A	N/A	N/A

Municipality	Admission Categories	10 Pass	30 Pass	Continuous Monthly	1 Month	3 Month	6 Month	Annual
Drumheller (Multi-Facility)	Adult (18-59)	\$ 90.00	N/A	\$ 56.50	N/A	N/A	N/A	N/A
	Senior (60+)	\$ 72.00	N/A	\$ 40.00	N/A	N/A	N/A	N/A
	Youth (6-17)	\$ 45.00	N/A	\$ 40.00	N/A	N/A	N/A	N/A
	Children (0-5)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Family	N/A	N/A	\$ 102.50	N/A	N/A	N/A	N/A

Municipality	Admission Catagories	10 Pass	30 Pass	Continuous Monthly	1 Month	3 Month	6 Month	Annual
Spruce Grove (Trans Alta Tri Leisure Centre)	Adult (18+)	\$ 96.70	N/A	\$ 56.50	\$ 70.00	\$177.00	N/A	\$ 565.00
	Senior (60+)	\$ 67.50	N/A	\$ 43.00	\$ 52.00	\$130.00	N/A	\$ 430.00
	Youth (13-17)	\$ 67.50	N/A	\$ 25.50	\$ 50.00	\$125.00	N/A	\$ 255.00
	Child (2-12)	\$ 49.50	N/A	\$ 23.00	\$ 32.00	\$80.00	N/A	\$ 230.00
	Tot (under 2)	Free	N/A	Free	Free	Free	N/A	Free
	Family	\$ 234.00	N/A	N/A	\$ 175.00	N/A	N/A	N/A



Thank you

