



## TOWN OF STRATHMORE

### JOB DESCRIPTION

JOB INFORMATION	
<b>Position:</b>	Seasonal Parks Operator
<b>Reports To:</b>	Parks Supervisor
<b>Position Type:</b>	<input type="checkbox"/> Full Time Permanent (35 hours) <input type="checkbox"/> Full Time Permanent (40 hours) <input type="checkbox"/> Part Time Casual <input type="checkbox"/> Part Time Permanent <input checked="" type="checkbox"/> Full Time Limited Term (including FT Summer Students) <input type="checkbox"/> Part Time Limited Term (including PT Summer Students)

JOB SUMMARY
<p>Reporting to the Parks Supervisor, the Seasonal Parks Operator is an integral part of the team responsible for maintaining outdoor amenities and making Strathmore a beautiful and enjoyable place for all who live here and visit us. This role works primarily outdoors in all weather conditions, and requires daily handling of hand and power tools, work vehicles, and chemicals.</p>

ESSENTIAL FUNCTIONS
Description of the Function
<p><b><u>Parks Operations:</u></b></p> <ul style="list-style-type: none"> <li>Operate a variety of light duty equipment (vehicles, tractors, mowers, weed trimmers, backpack blowers, rototillers, hand tools, etc.)</li> <li>Maintain outdoor parks amenities for public use</li> <li>Maintain parks, pathways, green spaces, flower beds, planters, trees, and floral displays</li> <li>Assist in set up and tear down of special events, as required</li> <li>Assist in the repair of Town infrastructure, as required</li> <li>Conduct environmentally friendly weed control</li> <li>Set up and turn on of watering devices for irrigation purposes</li> <li>Collection and disposal of litter from parks and greenspaces</li> <li>Changing of garbage bags in Town-owned garbage receptacles</li> <li>Assist other departments with operating duties, as required</li> </ul>
<p><b><u>Safety:</u></b></p> <ul style="list-style-type: none"> <li>This position is a Safety Sensitive position requiring fit for work status</li> <li>Requires a professional, cooperative, and positive attitude towards health and safety</li> <li>Perform duties in accordance with all Town safe work practices, procedures, directives, and OH&amp;S requirements</li> <li>Participate in health and safety training moments, meetings, and exercises</li> <li>Ensure work sites are maintained in a clean, safe manner to protect the safety of self, other Town personnel, and the public</li> <li>Report all unsafe or substandard conditions, acts, and events as soon as possible to immediate supervisor</li> </ul>

COMPETENCIES AND BEHAVIOURS
<ul style="list-style-type: none"> <li>Able to operate various maintenance equipment and tools</li> <li>Can work independently, and also cooperatively in a team environment</li> <li>Strong communication skills</li> <li>Ability to represent the Town of Strathmore in a professional manner</li> </ul>

## REQUIREMENTS, EXPERIENCE AND EDUCATION

- Minimum Grade 12 education or equivalent
- Valid class 5 Alberta Driver's Licence, with a clean Driver's Abstract
- 1+ years working in parks/landscaping, preferred
- Current Standard First Aid/AED certification, preferred
- Satisfactory criminal background check
- Required to provide own CSA-approved steel-toed boots

## WORKING CONDITIONS

- Physical effort and manual labour are required regularly, including heavy lifting (up to 50 lbs), squatting, bending, twisting, and climbing
- Required to work outside in all weather conditions. Physical working conditions vary, with exposure to heat, cold, and wet conditions.
- Working environment and tasks vary as position is responsible for operations at various facilities, parks, and Town-owned spaces

### Manager Approval:

_____	_____	_____
Name	Signature	Date

### Employee Acceptance:

_____	_____	_____
Name	Signature	Date

*Submit signed copy to HR for filing*